



**Champaign County Board  
Highway & Transportation Committee  
County of Champaign, Urbana, Illinois**

***MINUTES – APPROVED FEBRUARY 7, 2020***

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DATE: Friday, November 8, 2019  
TIME: 9:00 a.m.  
PLACE: Highway Building Conference Room  
1605 East Main, Urbana, IL

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**Committee Members**

**Present:** Lorraine Cowart (Chair), John Clifford, Jim McGuire, Giraldo Rosales, Chris Stohr

**Absent:** Brad Clemmons, Pranjal Vachaspati

**County Staff:** Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Rita Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director), Ashlee McLaughlin, AICP (Planning Manager)

**Others Present:** James Tial, Sadhvi Narayanan

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***MINUTES***

**I. Call to Order**

Committee Chair Cowart called the meeting to order at 9:00 a.m.

**II. Roll Call**

A verbal roll call was taken and a quorum was declared present.

**III. Approval of Agenda/Addendum**

**MOTION** by Mr. Rosales to approve the agenda; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously.**

**IV. Approval of Minutes – September 6, 2019**

**MOTION** by Mr. Rosales to approve the minutes of the September 6, 2019 meeting; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously.**

**V. Public Participation**

None

**VI. Communications**

None

**VII. County & Township Motor Fuel Tax Claims – September & October 2019**

**MOTION** by Mr. Stohr to receive and place on file the County and Township Motor Fuel Tax Claims for September and October 2019; seconded by Mr. Rosales.

Upon vote, the **MOTION CARRIED unanimously.**

**VIII. Long Range Transportation Plan**

Rita-Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director) explained the Long Range Transportation Plan (LRTP) 2045. The LRTP is a federally mandated document that is updated every five years, and looks at the projected evolution of pedestrian, bicycle, transit, automobile, rail, and air travel over the next 25 years. Ms. Black said they have been preparing the document for the last 2 years. Ms. Black introduced Ashlee McLaughlin, AICP Planning Manager. Ms. McLaughlin gave a general overview of the LRTP. The goal of the LRTP is to anticipate regionally significant transportation changes. A video presentation displayed the possible transportation changes over the next 25 years. Ms. McLaughlin said the LRTP 2045 focuses on increasing the mobility of the urbanized area's residents and improving the connectivity of the entire transportation system, in order to provide residents with greater access to services and to create a more efficient travel network.

**IX. Resolution Appropriating \$1,000,000 from County Motor Fuel Tax Funds for the Improvement of County Highway 15, Section #19-00451-00-SP**

Mr. Blue informed the committee that the improvement on CH 15 has been selected for local Highway Safety Improvement Program funding. In order for the County to receive the HSIP funding, the County must have a resolution appropriating funds for the project.

**MOTION** by Mr. Clifford to approve the resolution; seconded by Mr. McGuire.

Upon vote, the **MOTION CARRIED unanimously**.

**X. Resolution for Contract Award Authority, Mahomet Township, Section #18-15063-00-BR**

Mr. Blue requested Contract Award Authority for the Mahomet Bridge structure #010-3085 if the low bid is within 10% of the engineer's estimate. The funds have been appropriated for the replacement of the structure.

**MOTION** by Mr. Rosales to approve the resolution; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously**

**XI. Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance, Section #20-00000-00-GM**

Mr. Blue discussed the 2020 County Roads Maintenance Program. He said in addition to the normal maintenance items, the estimate of cost includes work on CH 32 through Gifford.

**MOTION** by Mr. Clifford to approve the resolution; seconded by Mr. Rosales.

Upon vote, the **MOTION CARRIED unanimously**

**XII. Resolution Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County engineer for the Period from January 1, 2020 thru December 31, 2020, Section 20-CS019-00-AC.**

Mr. Blue informed the committee a resolution must be passed appropriating County Motor Fuel Tax Funds for the salary and expenses of the County Engineer for FY 2020. The 3.1% increase in the County Engineers salary was approved by the board in August.

**MOTION** by Mr. Rosales to approve the resolution; seconded by Mr. Stohr.

Upon vote, the **MOTION CARRIED unanimously**

**XIII. Resolution Awarding of Contract for the Replacement of a Bridge Located on CH 1, Section #12-00992-00-BR**

Mr. Blue discussed the low bid that was received at a public letting held on October 23, 2019. The low bidder was Stark Excavating with a low bid amount of \$1,247,376.32. Mr. Blue recommended awarding the bid to Stark Excavating.

**MOTION** by Mr. McGuire to approve the resolution; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously**

**XIV. Resolution Awarding of Contract for the Replacement of a Bridge Located on CH 1, Section #12-00993-00-BR**

Mr. Blue discussed the low bid that was received at a public letting held on October 23, 2019. The low bidder was Stark Excavating with a low bid amount of \$857,814.69. Mr. Blue recommended awarding the bid to Stark Excavating.

**MOTION** by Mr. McGuire to approve the resolution; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously**

**XV. Closed Session pursuant to 5ILCS 120/2(c)(1) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Champaign County Highway Department.**

**MOTION** by Mr. Stohr to enter into closed session pursuant to 5 ILCS 120/2 (c) (1) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Champaign County Highway Department. He further moved that the County Engineer and Recording Secretary remain present; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously**

**MOTION** by Mr. Stohr to return to open session and let the minutes reflect that no action was taken while in closed session; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously**

Ms. Cowart declared the meeting re-opened at 10:14 a.m.

**XVI. Other Business**

A. Semi Annual Review of Closed Session Minutes.

**MOTION** by Mr. Stohr that the closed meeting minutes of the Highway Committee be maintained as closed to protect the public interest or the privacy of individuals; seconded by Mr. McGuire.

Upon vote, the **MOTION CARRIED unanimously**

B. December Highway Meeting

Mr. Blue stated that in the past the Highway Committee has not had a December meeting. The committee agreed to cancel the December meeting.

**XVII. Chair's Report**

None

**XVIII. Designation of Items to be Placed on Consent Agenda**

Ms. Cowart stated that items IX thru XIV be placed on the consent agenda.

**XIX. Adjournment**

There being no further business, Ms. Cowart adjourned the meeting at 10:20 am.

*\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*