



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED MAY 8, 2020

DATE: Friday, April 3, 2020
TIME: 9:00 a.m.
PLACE: Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart (Chair), Cynthia Fears, Jim McGuire, Giraldo Rosales, Chris Stohr (via Zoom)

Absent: Brad Clemmons, John Clifford

County Staff: Jeff Blue (County Engineer), Andy Rhodes (IT Director), Michelle Carter (Recording Secretary)

Via Zoom: Rita Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director), Kristen Gisondi (CCRPC/Program Compliance Oversight Monitor for Champaign County Rural Public Transportation), Steve Summers (County Board Member)

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:03 a.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mr. Rosales to approve the agenda; seconded by Mr. McGuire.

Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – March 6, 2020

MOTION by Mr. Rosales to approve the minutes of the March 6, 2020 meeting; seconded by Mr. McGuire.

Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Communications

None

VII. Approval of Fiscal Year 2021 5311 Grant Application

Mr. Blue referenced a memorandum submitted by Rita Morocoima-Black and Kristen Gisondi requesting the Highway Committee approve the Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement, a Public Transportation Applicant Ordinance, and Acceptance of Special Warranty as part of the Federal and State grant applications for the Fiscal Year 2021 continued operation of Champaign County Area Rural Transit System (CCARTS).

MOTION by Mr. McGuire to approve the Resolution Authorizing the Execution and Amendment of Section 5311 Grant Agreement, the Public Transportation Applicant Ordinance, and the Acceptance of Special Warranty as part of the Federal and State grant applications for Fiscal Year 2021; seconded by Mr. Stohr. Upon vote, the **MOTION CARRIED unanimously**.

VIII. Approval of Fiscal Year 2021 Downstate Operating Assistance Program

The memorandum stated the Illinois Department of Transportation changed the 5311 and DOAP grant applications to be completely online this year. In lieu of submitting portions of the grant application with this memo, a list of noteworthy items were cited:

- Champaign County acquired no additional vehicles since the previous grant cycle last year.
- Six new replacement vehicles and one expansion vehicle are expected from both an Illinois Department of Transportation and a Federal Transit Administration grant.
- C-CARTS will continue operating Monday through Friday from 6:00 AM to 6:00 PM.
- The projected miles are 310,000 and the projected trips are 32,000.

MOTION by Mr. McGuire to approve the Downstate Operating Assistance Program; seconded by Mr. Stohr.

Upon vote, the **MOTION CARRIED unanimously**

IX. Approval of Fiscal Year 2021-2022 Intergovernmental Agreement between Champaign County and the Champaign-Urbana Mass Transit District

A second memorandum from Ms. Black and Ms. Gisondi requested the Highway Committee approve an amended Intergovernmental Agreement between Champaign County and the Champaign Urbana Mass Transit District. The revised agreement includes an updated Exhibit A (maintenance rates) and grant application task delegation for new reporting requirements. The purpose of the Intergovernmental Agreement is to ensure continued transportation services of the Champaign County Area Rural Transit System (C-CARTS) for the next two fiscal years.

MOTION by Mr. Rosales to approve the Fiscal Year 2021-2022 Intergovernmental Agreement between Champaign County and the Champaign-Urbana Mass Transit District; seconded by Mr. McGuire.

Upon vote, the **MOTION CARRIED unanimously**

X. Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance, Section #19-00000-00-GM.

Mr. Blue requested an additional appropriation of County Motor Fuel Tax Funds for the Fiscal Year 2019 General Maintenance. The additional funds were used to purchase deicing salt.

MOTION by Mr. Rosales to approve the resolution; seconded by Mr. McGuire.

Upon vote, the **MOTION CARRIED unanimously**

XI. Resolution Awarding of Contract for the Furnish of Bituminous Material from the Plant for the 2020 Maintenance of Various Road Districts and County Highways in Champaign County.

Mr. Blue informed the committee that Emulsicoat had the low bid of \$138,060.00 for the furnish from the plant of Bituminous Materials for the 2020 Maintenance of Various Road Districts and County Roads in Champaign County.

MOTION by Mr. McGuire to approve the resolution; seconded by Mr. Rosales.

Upon vote, the **MOTION CARRIED unanimously**

XII. Resolution Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for the 2020 Maintenance of Various Road Districts and County Highways in Champaign County.

Mr. Blue informed the committee that Illiana Construction Company had the low bid of \$2,160,808.74 for the furnish and spread of Bituminous Materials for the 2020 Maintenance of Various Road Districts and County Roads in Champaign County.

MOTION by Mr. McGuire to approve the resolution; seconded by Mr. Rosales.
Upon vote, the **MOTION CARRIED unanimously**

XIII. Resolution Authorizing the County Executive to Sign a Jurisdictional Transfer Agreement between the County of Champaign and the Village of Rantoul Concerning the Transfer of Champaign County Highway 55 Extension (Maplewood Drive).

Mr. Blue discussed the Champaign County Highway 55 Extension (Maplewood Drive). He said there was some confusion on who owned and maintained this section of the road. Champaign County has not paid for or maintained the road since 1965. Mr. Blue said the Jurisdictional Transfer Agreement clarifies the ownership and cleans up the paperwork. The portion of the road will also be deleted from the County Highway System.

MOTION by Mr. Rosales to approve the resolution; seconded by Mr. Stohr.
Upon vote, the **MOTION CARRIED unanimously**

XIV. Resolution Deleting the County Highway 55 Extension (Maplewood Drive) from the North Corporate Limits in the Village of Rantoul, southerly 1.39 miles to the End of the County Highway Designation.

MOTION by Mr. Rosales to approve the resolution; seconded by Mr. Stohr.
Upon vote, the **MOTION CARRIED unanimously**

XV. Other Business
None

XVI. Chair's Report
None

XVII. Designation of Items to be Placed on Consent Agenda
Ms. Cowart stated that items VII thru XIV be placed on the consent agenda.

XVIII. Adjournment
There being no further business, Ms. Cowart adjourned the meeting at 9:31 am.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*