



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED JUNE 5, 2020

DATE: Friday, May 8, 2020
TIME: 9:00 a.m.
PLACE: Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart (Chair), Brad Clemmons (via Zoom), Jim McGuire (via Zoom), Giraldo Rosales (via Zoom), Chris Stohr (via Zoom)

Absent: Cynthia Fears

County Staff: Jeff Blue (County Engineer), Andy Rhodes (IT Director), Michelle Carter (Recording Secretary)

Via Zoom: Rita Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director), Kristen Gisondi (CCRPC/Program Compliance Oversight Monitor for Champaign County Rural Public Transportation)

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:00 a.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mr. Clemmons to approve the agenda; seconded by Mr. Rosales.
Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – April 3, 2020

MOTION by Mr. Rosales to approve the minutes of the April 3, 2020 meeting; seconded by Mr. McGuire.
Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims-March & April 2020

MOTION by Mr. Stohr to receive and place on file the County and Township Motor Fuel Tax Claims for March and April 2020; seconded by Mr. McGuire.
Upon vote, the **MOTION CARRIED unanimously.**

VIII. Resolution Authorizing and Executing REBUILD Capital Grant Application

Ms. Gisondi requested the committee approve the Resolution Authorizing the Execution of REBUILD Illinois Capital Grant Program application requesting funds to purchase bus cameras and a new 14-passenger bus for use by C-CARTS. The grant application totals \$105,000 and requires no local match.

MOTION by Mr. Clemmons to approve the Resolution; seconded by Mr. Rosales.

Upon vote, the **MOTION CARRIED unanimously**

IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township, Section #20-06093-00-BR

Mr. Blue discussed the need to replace two culverts in Compromise Township. The cost to replace the culverts is estimated to be \$25,000.00.

MOTION by Mr. Clemmons to approve the resolution; seconded by Mr. Stohr.

Upon vote, the **MOTION CARRIED unanimously**

X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Crittenden Township, Section #20-08094-00-BR

Mr. Blue informed the committee a culvert in Crittenden Township needs replaced. The cost to replace the culvert is estimated to be \$10,120.00.

MOTION by Mr. Clemmons to approve the resolution; seconded by Mr. Rosales.

Upon vote, the **MOTION CARRIED unanimously**

XI. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township, Section #20-06095-00-BR

Mr. Blue discussed a bridge located on 2800N in Compromise Township that needs replaced. The cost to replace the bridge is estimated to be \$420,000.00.

MOTION by Mr. Stohr to approve the resolution; seconded by Mr. Clemmons.

Upon vote, the **MOTION CARRIED unanimously**

XII. Resolution Awarding of Contract for the 2020 Pavement Striping of Various County Highways, Section #20-00000-00-GM.

Mr. Blue stated the only bid received at a public letting held on April 29, 2020 for the 2020 Pavement Striping of various County Highways was Varsity Striping, with a bid amount of \$124,415.68.

MOTION by Mr. Clemmons to approve the resolution awarding the contract to Varsity Striping; seconded by Mr. Rosales.

Upon vote, the **MOTION CARRIED unanimously**

XIII. Resolution Awarding of Contract for Asphalt Paving on County Road 32, Village of Gifford, Section #20-00000-00-GM.

Mr. Blue discussed the low bid received from Open Road Paving for asphalt paving on County Road 32 in the Village of Gifford. Mr. Blue said the bid amount of \$316,067.11 was 27% below the engineer estimate. The County share of the bid is \$242,372.72 (77%) and the Village of Gifford's portion is \$73,694.39 (23%).

MOTION by Mr. Clemmons to approve the resolution awarding the contract to Open Road Paving; seconded by Mr. McGuire.

Upon vote, the **MOTION CARRIED unanimously**

XIV. Resolution Authorizing the County Executive to Sign an Illinois Department of Transportation Agreement for County Engineer's Salary

Mr. Blue stated a resolution needs to be approved authorizing the County Executive to sign an agreement with the Illinois Department of Transportation to transfer Federal Surface Transportation Program Funds to the Department in return for State Funds to be used by the County to pay 50 percent of the County Engineer's salary.

MOTION by Mr. Stohr to approve the resolution authorizing the County Executive to sign the agreement; seconded by Mr. Clemmons.

Upon vote, the **MOTION CARRIED unanimously**

XV. Purchase of New Tandem Dump Truck

Mr. Blue discussed the need to purchase a new Tandem Truck from Mack of Decatur to replace a 2002 snow-plow truck. The contract bid amount through Sourcewell is \$180,678.00. No resolution is needed, the funds were budgeted in the highway department's fiscal year 2020 budget. The committee agreed that the Highway Department should move ahead with the purchase.

XVI. Other Business

Mr. Rosales notified the committee of John Clifford's resignation from the County Board.

XVII. Chair's Report

None

XVIII. Designation of Items to be Placed on Consent Agenda

Ms. Cowart stated that items VIII thru XIV be placed on the consent agenda.

XIX. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 9:30 am.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*