



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – Approved January 8, 2021

DATE: Friday, November 6, 2020
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart (Chair), Cynthia Fears (via phone), Jim McGuire, Diane Michaels, Giraldo Rosales (via phone), Chris Stohr (via phone)
Absent: Brad Clemmons

County Staff: Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Kristen Gisondi (Human Services Transportation Coordinator/PCOM)(via phone)

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:04 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mr. Rosales to approve the agenda; seconded by Mrs. Michaels.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Stohr, Fears, McGuire, Rosales, Cowart-6

Nays: None

IV. Approval of Minutes – October 2, 2020

MOTION by Mr. Rosales to approve the minutes of the October 2, 2020 meeting; seconded by Mr. McGuire.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Stohr, Fears, McGuire, Rosales, Cowart-6

Nays: None

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims-October 2020

MOTION by Mr. McGuire to receive and place on file the County and Township Motor Fuel Tax Claims for October 2020; seconded by Mrs. Michaels.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Stohr, Fears, McGuire, Rosales, Cowart-6

Nays: None

VIII. Resolution Authorizing the Execution and Amendment of Federal 5311 Grant Agreement

Ms. Gisondi explained (via phone conference) the resolution was for the execution of the contract.

MOTION by Mrs. Michaels to approve the resolution; seconded by Mr. Rosales.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Stohr, Fears, McGuire, Rosales, Cowart-6

Nays: None

IX. Resolution Appropriating Additional County Motor Fuel Tax Funds for County Roads Maintenance Section #20-00000-00-GM

Mr. Blue explained the additional appropriation of \$298,500.00 is to align the resolution with the actual funds spent this fiscal year. The Highway Department purchased rock salt in early 2020 and again in late 2020. Normally the appropriation is for 3500 tons of salt in a fiscal year, however in 2020 an estimated 6000 tons were purchased.

MOTION by Mr. Stohr to approve the resolution; seconded by Mr. McGuire.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Stohr, Fears, McGuire, Rosales, Cowart-6

Nays: None

X. Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance Section #21-00000-00-GM

Mr. Blue stated that every year a resolution is passed prior to January 1st, appropriating the Motor Fuel Tax Funds for the County Road Maintenance. The amount appropriated for FY 21 is \$996,900.00.

MOTION by Mrs. Michaels to approve the resolution; seconded by Mr. Rosales.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Stohr, Fears, McGuire, Rosales, Cowart-6

Nays: None

XI. Resolution Appropriating County Motor Fuel Tax Funds for Engineering on Section #20-00102-00-BR

Mr. Blue discussed the need to appropriate Motor Fuel Tax Funds for engineering relating to the bridge repair on County Highway 9. The bridge currently has corrosion issues and the piling needs to be encased. In order to have the Illinois Department of Transportation perform the needed Environmental Surveys, Motor Fuel Tax Funds must be appropriated for the project. The Motor Fuel Tax Funds will be used for in-house engineering.

MOTION by Mrs. Michaels to approve the resolution; seconded by Mr. Stohr.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Stohr, Fears, McGuire, Rosales, Cowart-6

Nays: None

XII. Resolution for Contract Award Authority, Section #19-29081-00-BR

Mr. Blue informed the committee the Tolono Township Bridge letting is scheduled for November 19, 2020. He is requesting award authority if the bid is within 10% of the engineer's estimate.

MOTION by Mr. Rosales to approve the resolution; seconded by Mr. McGuire.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Stohr, Fears, McGuire, Rosales, Cowart-6

Nays: None

XIII. Resolution Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for the period from January 1, 2021 thru December 31, 2021.

Mr. Blue explained the resolution is appropriating Motor Fuel Tax Funds for his estimated salary and expenses for the 2021 fiscal year. The resolution also authorizes a sum equal to 50% of the County Engineer's salary from the Surface Transportation Program Funds be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds.

MOTION by Mr. Stohr to approve the resolution; seconded by Mr. Rosales.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Stohr, Fears, McGuire, Rosales, Cowart-6

Nays: None

XIV. Other Business

Highway Committee members recognized the service of the committee members who will no longer be serving on the County Board.

XV. Chair's Report

None

XVI. Designation of Items to be Placed on the Consent Agenda

Ms. Cowart stated that items VIII thru XIII be placed on the consent agenda.

XVII. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 9:28 am.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*