

**CHAMPAIGN COUNTY BOARD
HIGHWAY COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois

Friday, November 5, 2021 9:00 a.m.

Highway Building Conference Room

1605 E Main Street, Urbana, Illinois

Committee Members:

Lorraine Cowart – Chair

Brad Passalacqua

Diane Michaels – Vice-Chair

Jennifer Straub

Samantha Carter

Jim McGuire

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – September 10, 2021 1-2
- V. Public Participation
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – September & October 2021 3-4
- VIII. FY 2022 Section 5311 CARES Act Grant Application for Champaign County Area Rural Transit System (C-CARTS) 5-13
 - A. Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement
 - B. Public Transportation Applicant Ordinance
 - C. Resolution Acceptance of the Special Warranty
- IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Ludlow Township, Section #21-14116-00-BR 14-16
- X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, Section #21-18117-00-BR 17-19
- XI. Resolution Appropriating County Motor Fuel Tax Funds for County Road Maintenance Section #22-00000-00-GM 20-23
- XII. Resolution for Contract Award Authority, Section #19-00075-00-BR 24-25
- XIII. Resolution for Contract Award Authority, Section #20-00455-00-RS 26-27
- XIV. Resolution Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for the Period from January 1, 2022 thru December 31, 2022 28-30
- XV. Other Business
 - A. Semi Annual Review of Closed Session Minutes 31-34
- XVI. Chair's Report
- XVII. Designation of Items to be Placed on the Consent Agenda
- XVIII. Adjournment

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least two business days in advance.



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, September 10, 2021
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart (Chair), Samantha Carter, Diane Michaels, Brad Passalacqua
Absent: Jim McGuire, Jennifer Straub

County Staff: Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Rita Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director), Mimi Hutchinson (HSTP Coordinator/Program Compliance and Oversight Monitor)

Others Present:

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:06 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mr. Passalacqua to approve the agenda; seconded by Ms. Carter.
Upon vote, the **MOTION CARRIED unanimously**

IV. Approval of Minutes – August 6, 2021

MOTION by Ms. Michaels to approve the minutes of the August 6, 2021 meeting; seconded by Mr. Passalacqua.
Upon vote, the **MOTION CARRIED unanimously**

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims-August 2021

MOTION by Ms. Michaels to receive and place on file the County and Township Motor Fuel Tax Claims for August 2021; seconded by Ms. Carter.
Upon vote, the **MOTION CARRIED unanimously**

- 50 **VIII. Resolution Authorizing and Executing REBUILD Capital Grant Application**
51 Ms. Hutchinson provided handouts and a presentation requesting the Champaign County Board
52 approve the application for the REBUILD Illinois Transit Capital Grant Program. The application
53 is for two medium-duty replacement buses. Each bus costs \$67,000.00 and would be fully
54 funded by the REBUILD Illinois appropriations with no local match.
55 **MOTION** by Mr. Passalacqua to approve the resolution; seconded by Ms. Michaels.
56 Upon vote, the **MOTION CARRIED unanimously**
57
- 58 **IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge**
59 **Fund, Village of Tolono, #21-29115-00-BR**
60 Mr. Blue discussed a culvert located on 1000 East in the Village of Tolono which needs replaced.
61 The cost of replacing the structure is \$100,00.00. The Village of Tolono is prepared to pay one-
62 half of the cost of the culvert replacement.
63 **MOTION** by Mr. Passalacqua to approve the resolution; seconded by Ms. Carter.
64 Upon vote, the **MOTION CARRIED unanimously**
65
- 66 **X. Resolution Appropriating \$2,500,000.00 from Champaign County Motor Fuel Tax Funds and**
67 **\$900,000.00 of Truck Access Route Program Funds which shall be Deposited in the Champaign**
68 **County Motor Fuel Tax Fund for the Improvement of County Highway 20 (Royal Road) and**
69 **Establishing a Class II Designated Truck Route on County Highway 20, Section #20-00455-00-RS**
70 Mr. Blue discussed the road improvement of County Highway 20 beginning at US Route 45 and
71 extending to County Highway 22. The improvement will consist of hot in place recycling with an
72 asphalt overlay and aggregate shoulders. This section of County Highway 20 (Royal Road) will
73 also be designated as a Class II Truck Route.
74 **MOTION** by Ms. Michaels to approve the resolution; seconded by Ms. Carter.
75 Upon vote, the **MOTION CARRIED unanimously**
76
- 77 **XI. Resolution Appropriating \$18,468.90 from Champaign County Motor Fuel Tax Fund for the**
78 **Improvement of County Highway 55 (Maplewood Drive), Section #21-00458-00-RS**
79 Mr. Blue recommended appropriating \$18,468.90 from County Motor Fuel Tax Funds to
80 improve the 300' section of CH 55 (Maplewood Drive) north of the Village of Rantoul. Cross
81 Construction agreed to mill and overlay the three hundred feet of pavement at bid prices
82 awarded on contract #91596.
83 **MOTION** by Ms. Michaels to approve the resolution; seconded by Mr. Passalacqua.
84 Upon vote, the **MOTION CARRIED unanimously**
85
- 86 **XII. Other Business**
87 Mr. Blue reminded the committee the next Highway Committee Meeting was October 1, 2021
88
- 89 **XIII. Chair's Report**
90 None
91
- 92 **XIV. Designation of Items to be Placed on the Consent Agenda**
93 Ms. Cowart stated that items VIII thru XI be placed on the consent agenda.
- 94 **XV. Adjournment**
95 There being no further business, Ms. Cowart adjourned the meeting at 9:33 am.

96 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at*
97 *the meeting.*

Public Transportation Applicant Ordinance

ORDINANCE NUMBER:

AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION IN CHAMPAIGN COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, Champaign County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED that:

Section 1. Champaign County shall hereby provide public transportation within the county limits.

Section 2. The clerk/secretary of the governing board of Champaign County shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County all required Grant Agreements with the Illinois Department of Transportation.

PASSED by the Champaign County Board on the 18th day of November 2021 and deposited and filed in the office of the clerk/secretary on that date.

Elected Board Members _____

PRESENT _____

AYE _____

NAY _____

Champaign County Executive signature

Attest signature

RESOLUTION NO.
Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS, A simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAMPAIGN COUNTY BOARD:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, County Board of Champaign County, IL hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PRESENTED and ADOPTED this 18th day of November, 2021

_____ Date: _____
Darlene Kloeppe
Champaign County Executive

_____ Date: _____
Attest: Aaron Ammons
Champaign County Clerk



Purchase of Service and Subaward Contracts



Each participant purchasing transit services from another provider must complete the information requested in this form.

Please note the Department's requirements for reporting Purchased Transportation expense: All Purchased Transportation costs will be reported as a lump sum expense on Line 508 - Purchased Transportation. It is expected that when the operator bills the grantee for service, the operator will present source documentation to the grantee, broken out by the same line items used by the grantee to classify its costs. This source documentation will be reviewed by the grantee and included with the grantee's budget summary for the Department's review. This requirement will ensure that the Department obtains the same, consistent and comparable financial and operating data from all agencies, regardless of whether or not service is purchased.

If any of the requested information cannot be submitted, please explain why.

This form must be completed FOR EACH SERVICE CONTRACTOR.

If the applicant has more than one contractor, list the official and name below (click "+" to add more rows).

Contractor/Subawardee Identification

Name of Operator	Phone	E-mail
Champaign County Area Rural Transit Service	(217) 531-8285	ehutchinson@ccrpc.org

Address	City	State	Zip Code
1776 E Washington St	Urbana	IL	61802-2009

Total Contract Amount

\$1,046,707.00

Describe the cost basis of the contract amount shown above (per ride, per hour, etc.)

Contract amount is based on an hourly rate of \$49.44 and a per ride rate of \$20.87.

Describe the service to be provided including an identification of the population to be served, limits on service, etc. (Use additional sheets if necessary)

Rural transit to be provided for trips either within rural Champaign County or between rural and urban Champaign County. Service is for the general public.

Indicate number and type of vehicles used

12 medium-duty cutaway vans

Contractor Operators Salaries and Wages/Other Costs

	Number of Operators	Average Wage	Total Operator Wages
-	10	\$17.08	\$192,579.00
+	Subtotal: Operator Salaries and Wages		\$192,579.00

Other Salaries and Wages

	Job Title	No. Employees - This Position	Total Other Wages
-			
+	Subtotal: Other Salaries and Wages		

Other Expenses

	Expense Type (List Below)	Estimated Costs
-	Purchased transportation service	\$466,867.00
-	Training salaries and wages	\$21,907.00
-	Dispatchers	\$64,306.00
-	Other	\$18,000.00
-	FICA	\$22,628.00
-	Pensions and long-term disability	\$27,541.00

- Health insurance	\$21,249.00
- Life insurance	\$213.00
- Unemployment insurance	\$2,372.00
- Workers' compensation	\$6,499.00
- Holiday	\$1,098.00
- Vacation	\$2,135.00
- Other paid absence	\$10,606.00
- Uniform allowance	\$900.00
- Other fringe benefits	\$321.00
- Advertising services	\$175.00
- Contract maintenance	\$2,323.00
- Other services	\$1,971.00
- Fuel and lubricants consumed	\$73,583.00
- Tires and tubes consumed	\$10,827.00
- Other materials and supplies	\$47,752.00
- Telephone	\$3,637.00
- Physical damage insurance	\$4,073.00
- Other insurance	\$10,000.00
- Other miscellaneous expenses	\$10,425.00
- Leases, rentals, purchase lease payments	\$22,718.00
- Passenger revenue vehicles	\$2.00
+ Subtotal: Other Expenses	\$854,128.00
Total - All Contractor Expenses	\$1,046,707.00

Explain any special arrangement you have with the provider (i.e. maintenance, training, vehicle housing, etc.). Use additional Sheets if necessary).

No special arrangement.

Budget Revision Request

Organization Name: Champaign County Area Rural Transit Service	
DUNS:	961922478
CSFA: 494-80-2410	494-80-2410
CSFA Short Description	CARES Act Section 5311
Fiscal Year:	2022

Budget Code	Category			
Category Name				
501 Labor				
Budget Code	501 Labor	Starting Budget	Budget Changes/Adjusted Budget	Difference +/-
501.01	Operators' Salaries and Wages	\$ 192,579.00		\$ 192,579.00
501.02	Training Salaries & Wages	\$ 21,907.00		\$ 21,907.00
501.03	Dispatchers	\$ 64,306.00		\$ 64,306.00
501.99	Other	\$ 18,000.00		\$ 18,000.00
502 Fringe Benefits				
502.01	FICA	\$ 22,628.00		\$ 22,628.00
502.02	Pensions & Long Term Disability	\$ 27,541.00		\$ 27,541.00
502.03	Health Insurance	\$ 21,249.00		\$ 21,249.00
502.04	Dental Plans			
502.05	Life Insurance	\$ 213.00		\$ 213.00
502.06	Short Term Disability			
502.07	Unemployment Insurance	\$ 2,372.00		\$ 2,372.00
502.08	Worker's Compensation	\$ 6,499.00		\$ 6,499.00
502.09	Sick Leave			
502.1	Holiday	\$ 1,098.00		\$ 1,098.00
502.11	Vacation	\$ 2,135.00		\$ 2,135.00
502.12	Other Paid Absence	\$ 10,606.00		\$ 10,606.00
502.13	Uniform Allowance	\$ 900.00		\$ 900.00
502.99	Other Fringe Benefits	\$ 321.00		\$ 321.00
503 Services				
503.01	Management Services			
503.02	Advertising Services	\$ 175.00		\$ 175.00
503.03	Professional & Technical Services			
503.04	Temporary Services			
503.05	Contract Maintenance	\$ 2,323.00		\$ 2,323.00
503.06	Custodial Services			
503.07	Security Services			
503.99	Other Services	\$ 1,971.00		\$ 1,971.00
504 Materials and Supplies				
504.01	Fuel & Lubricants Consumed	\$ 73,583.00		\$ 73,583.00
504.02	Tires & Tubes Consumed	\$ 10,827.00		\$ 10,827.00
504.03	Inventory Purchases			
504.99	Other Materials & Supplies	\$ 47,752.00		\$ 47,752.00
505 Utilities				
505.02	Telephone	\$ 3,637.00		\$ 3,637.00
505.99	Other, i.e. Natural Gas, Electric, etc.			
506 Casualty and Liability Costs				
506.01	Physical Damage Insurance	\$ 4,073.00		\$ 4,073.00
506.03	Liability & Property Insurance			
506.08	Other Corporate Insurance			
506.99	Other Insurance	\$ 10,000.00		\$ 10,000.00
507 Taxes				
507.03	Property Taxes			
507.04	Vehicle and License Registration			
507.05	Fuel and Lubricant Taxes			
507.99	Other Tax			
508 Purchased Transportation Service				
508	Purchased Transportation Service	\$ 466,867.00	\$ 466,867.00	



Local Public Agency General Maintenance



Estimate of Maintenance Costs

Submittal Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Champaign County	Champaign	22-00000-00-GM	01/01/22	12/31/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Gen Maintenance	III		Aggregate CA-6/10	Tons	20,000	\$12.00	\$240,000.00	\$240,000.00
Gen Maintenance	III		Pavement Striping	LF	2,000,000	\$0.07	\$140,000.00	\$140,000.00
Gen Maintenance	I		Sodium Chloride	Ton	3,500	\$80.00	\$280,000.00	\$280,000.00
Gen Maintenance	IIA		Calcium Chloride	Gallon	8,000	\$1.00	\$8,000.00	\$8,000.00
Gen Maintenance	IIA		Crack Sealer	Lbs	20,000	\$1.00	\$20,000.00	\$20,000.00
Gen Maintenance	IIA		Culverts	Each	29	\$1,000.00	\$29,000.00	\$29,000.00
Gen Maintenance	IIA		Hot Mix Asphalt	Ton	200	\$110.00	\$22,000.00	\$22,000.00
Gen Maintenance	IIA		Signs With Hardware	Each	500	\$50.00	\$25,000.00	\$25,000.00
Gen Maintenance	IIA		Sign Posts	Each	500	\$25.00	\$12,500.00	\$12,500.00
Gen Maintenance	IIA		Boiler Slag	Ton	500	\$20.00	\$10,000.00	\$10,000.00
Gen Maintenance	IIA		Cold Patch	Ton	100	\$125.00	\$12,500.00	\$12,500.00
Total Operation Cost								\$799,000.00

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment	\$225,000.00			\$225,000.00
Materials/Contracts(Non Bid Items)	\$139,000.00			\$139,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$520,000.00			\$520,000.00
Formal Contract (Bid Items)	\$140,000.00			\$140,000.00
Maintenance Total	\$1,024,000.00			\$1,024,000.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total				
Total Estimated Maintenance	\$1,024,000.00			\$1,024,000.00

Remarks

Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Champaign County	Champaign	22-00000-00-GM	01/01/22	12/31/22

SUBMITTED

Local Public Agency Official	Date
<input type="text"/>	<input type="text"/>

Title

County Engineer/Superintendent of Highways	Date
<input type="text"/>	<input type="text"/>

APPROVED

Regional Engineer Department of Transportation	Date
<input type="text"/>	<input type="text"/>

RESOLUTION NO. _____

RESOLUTION FOR CONTRACT AWARD AUTHORITY

WHEREAS, Sealed bids will be received in the office of the County Engineer for the repair of Structure 010-3012 on County Road 20, Section 19-00075-00-BR, and publicly opened and read; and

WHEREAS, Resolution No. 2021-232 was approved on August 19, 2021 appropriating the funds for this structure repair; and

WHEREAS, it is in the best interest of Champaign County to award the contract as early as possible; and

WHEREAS, the Champaign County Board agrees to allow Jeff Blue, P.E., Champaign County Engineer to accept the low bid for construction on behalf of Champaign County if the low bid is within 10% of the engineer's estimate.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the above will be accepted to expedite the contract with the low bidder.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 18th Day of November, A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

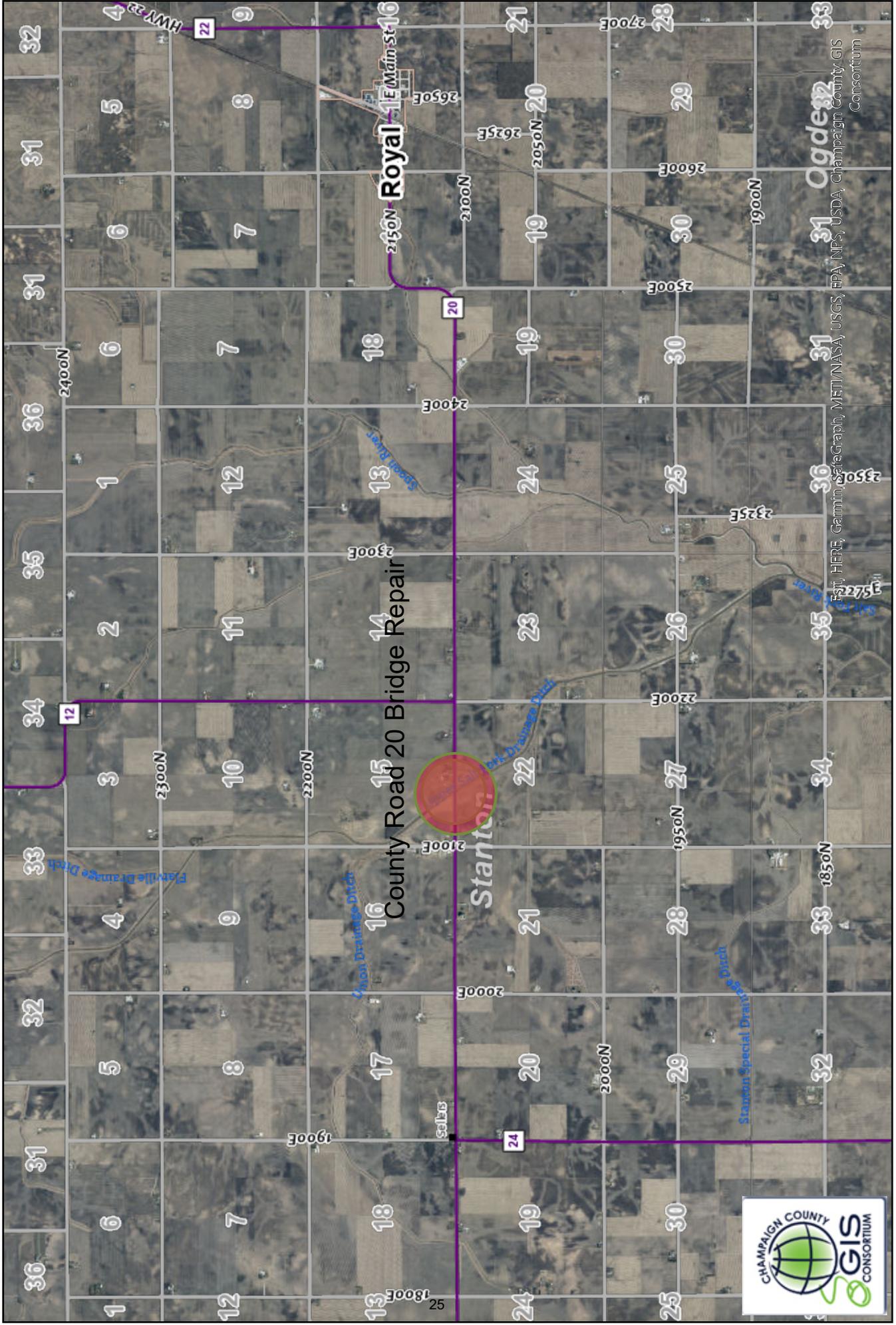
Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Prepared by: Jeff Blue
County Engineer

Section 19-00075-00-BR



This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS), or other CCGIS member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.

RESOLUTION NO. _____

RESOLUTION FOR CONTRACT AWARD AUTHORITY

WHEREAS, Sealed bids will be received in the office of the County Engineer for recycling and asphalt overlay of County Road 20 from US Route 45 to County Road 22, Section 20-00455-00-RS, and publicly opened and read; and

WHEREAS, Resolution No. 2021-293 was approved on September 23, 2021 appropriating the funds for this project; and

WHEREAS, it is in the best interest of Champaign County to award the contract as early as possible; and

WHEREAS, the Champaign County Board agrees to allow Jeff Blue, P.E., Champaign County Engineer to accept the low bid for construction on behalf of Champaign County if the low bid is within 10% of the engineer's estimate.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the above will be accepted to expedite the contract with the low bidder.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 18th Day of November, A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

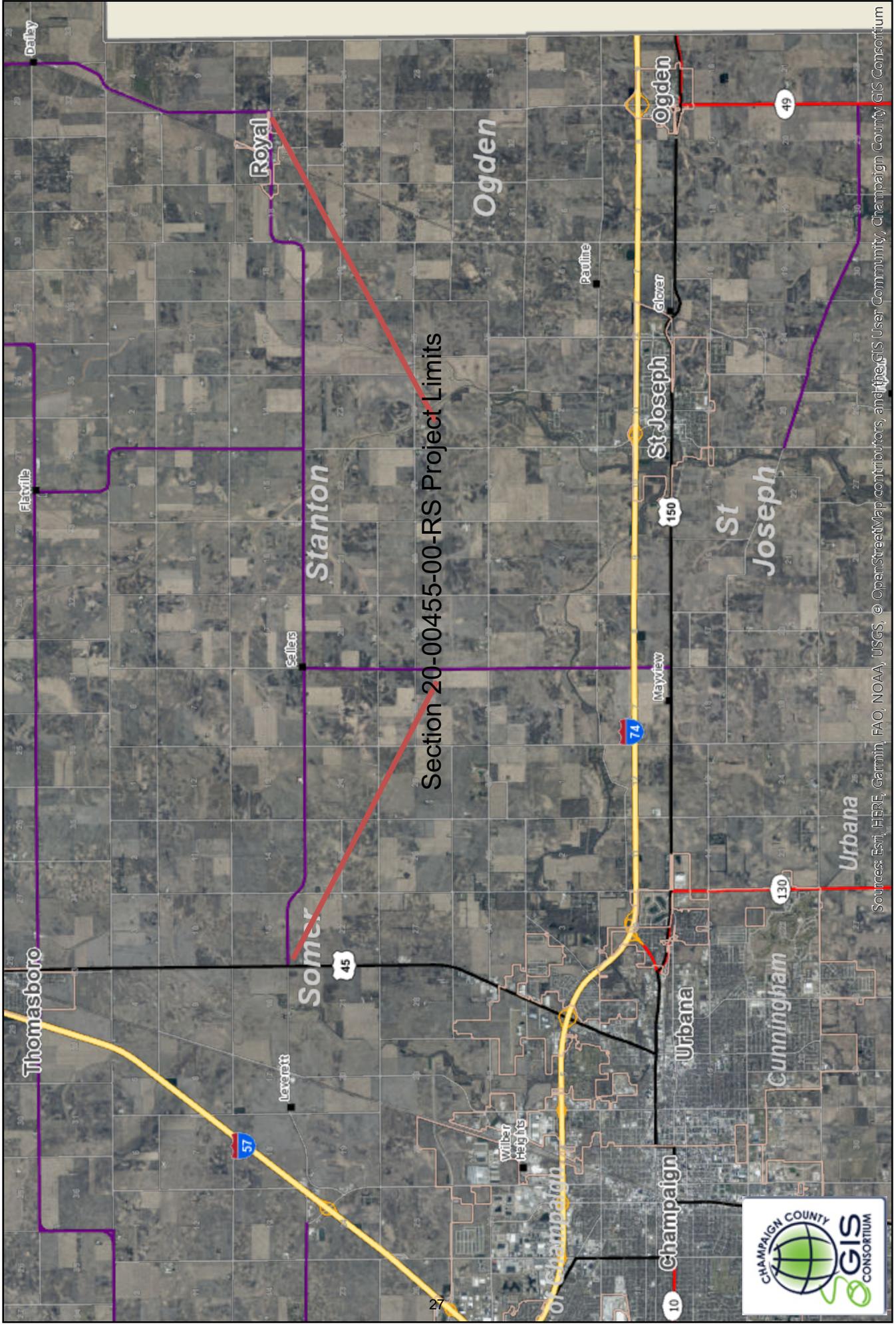
Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Prepared by: Jeff Blue
County Engineer

Section 20-00455-00-RS



Section 20-00455-00-RS Project Limits



1.5 mi

This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS), or other CCGIS member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.

Date: Monday, December 14, 2020



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium

RESOLUTION NO.

**RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR THE SALARY AND ESTIMATED EXPENSES
OF THE COUNTY ENGINEER FOR
THE PERIOD FROM JANUARY 1, 2022 THRU DECEMBER 31, 2022**

WHEREAS, Legislation enacted by the 58th General Assembly amended the law with reference to County Engineers, permitting the payment of salary and expenses for the County Engineer out of any general or highway funds of the County; and

WHEREAS, Motor Fuel Tax funds allotted to the County, are considered as highway funds; and

WHEREAS, The County Board of Champaign County has entered into an agreement with the Illinois Department of Transportation for transfer of the Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer; and

WHEREAS, The agreement between Champaign County and the Illinois Department of Transportation for the County Engineers Salary Program was executed on August 11, 2020 and ends on August 10, 2026.

NOW, THEREFORE, BE IT RESOLVED, By the County Board of Champaign County, Illinois, the sum of One Hundred Sixty-Four Thousand Two Hundred Seventy-Three Dollars and Eleven Cents (\$164,273.11) for Salary of the County Engineer from January 1, 2022 thru December 31, 2022 and also the sum of Twenty Thousand Nine Hundred Fifty-Two Dollars (\$20,952.00) for Estimated Expenses of the County Engineer, which are approved by the Champaign County Highway and Transportation Committee in accordance with the Champaign County Personnel Policy, is hereby appropriated as follows:

From Motor Fuel Tax Funds: One Hundred Eighty-Five Thousand Two Hundred Twenty-Five Dollars and Eleven Cents (\$185,225.11) for the period from January 1, 2022 thru December 31, 2022; and

BE IT FURTHERRESOLVED, That the County hereby authorizes the sum of Eighty-Two Thousand One Hundred Thirty-Six Dollars and Fifty-Five Cents (\$82,136.55) of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds. The State funds shall not exceed Fifty Percent (50%) of the County Engineer's annual salary; and

BE IT FURTHER RESOLVED, By the County Board of Champaign County, Illinois that the Department of Transportation, Division of Highways of the State of Illinois, be and they are hereby requested to forward a certification, covering the above appropriation to the County Treasurer, as soon as possible; and

BE IT FURTHERRESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Kensil Garnett, District Engineer, Illinois Department of Transportation, Paris, Illinois, for approval.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 18th Day of November, A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Resolution No.

I, Aaron Ammons, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on November 18, 2021.

I certify that the correct TIN/FEIN number for Champaign County is 37-6006910. Legal Status: Governmental.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this _____ day of _____ A.D., 2021.

(SEAL) _____ County Clerk

For IDOT Use Only

Approved
STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION
For resolutions involving a transfer
to STR funds:

By: _____
George Tapas, P.E., S.E.
Engineer of Local Roads & Streets

Date: _____

Omer Osman, P.E.
Secretary of Transportation

Date: _____

Champaign County
Section Number: _____
STP Section Number: _____

Julia R. Rietz
State's Attorney



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816

Matthew L. Sullard
Assistant State's Attorney
email: msullard@co.champaign.il.us

**Office of
State's Attorney
Champaign County, Illinois**

September 28, 2021

Ms. Lorraine Cowart
Highway & Transportation

Re: Closed Sessions Minutes Review for Highway & Transportation

Dear Ms. Cowart:

Pursuant to the Open Meetings Act, a public body such as the Highway & Transportation Committee must review its closed session minutes at least semi-annually. The Committee must then determine whether the need for confidentiality exists as to all or part of those minutes, or that the minutes or portions thereof no longer require confidential treatment, if so, the records would be available for public inspection. Therefore, the question is whether there is no longer a need to keep minutes closed in order to protect either the public interest or the privacy of an individual. Whichever conclusion that the Committee draws must be then be reported in open session.

Please note that the Committee may enter into closed session for the purpose of review of closed session minutes pursuant to 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under the Act. Just as in open session, if the matter requires action by the Committee, the matter must have been noticed on the posted agenda.

The County Board passed Resolution No. 7969, "Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board" on November 17th, 2011. Under the parameters established by the full board in Resolution 7969, please see attached List for more information as to the minutes that are ripe for review.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Sullard".

Matthew L. Sullard

MLS/jlt

Closed Meeting Minutes Review

Is it necessary to protect the public interest or privacy of an individual?

Date of Minutes	Yes, Keep Confidential	No, Place in Open Files
-----------------	------------------------	-------------------------

Highway & Transportation Committee

Date of Minutes	Location of this document unknown	Location of this document unknown
November 22, 1996 <i>Search Subcommittee for County Engineer</i>	X	X
November 26, 1996 <i>Search Subcommittee for County Engineer</i>		X Open unless still employed: <i>Dennis Unzicker, Terry Rasmussen</i>
January 24, 1997 <i>Contract Negotiations Subcommittee</i>	X Until deceased: <i>Dennis Unzicker</i>	
February 19, 1997 <i>Salary Negotiations Subcommittee</i>		X Open unless still employed: <i>Dennis Unzicker</i>
February 3, 1999 <i>Performance Appraisal Subcommittee</i>	X Until deceased: <i>Dennis Unzicker</i>	
February 5, 1999	X Until 2-5-2099	
May 7, 1999	X Until deceased: <i>Dennis Unzicker</i>	
September 10, 1999	X Until 9-10-2099	
October 15, 1999	X Until 10-15-2099	
December 10, 1999	X Until 12-10-2099	
January 14, 2000	X Until 1-14-2100	
March 29, 2000	X Until 3-29-2100	
April 7, 2000	X Until deceased: <i>Dennis Unzicker</i>	
August 11, 2000	X Until 8-11-2100	
September 8, 2000	X Until 9-8-2100	
September 19, 2000	X Until 9-19-2100	
October 24, 2000	X Until 10-24-2100	

November 27, 2000	X Until 11-27-2100	
December 19, 2000	X Until 12-19-2100	
July 6, 2001 – 9:20 a.m.	X Until 7-6-2101	
July 6, 2001 – 9:40 a.m.	X Until deceased: <i>Dennis Unzicker</i>	
October 11, 2002	X Until deceased: <i>Dennis Unzicker</i>	
November 7, 2003	X Until deceased: <i>Dennis Unzicker</i>	
June 14, 2004 <i>County Engineer Selection Committee</i>		X Open unless any of them still employed: <i>Barry Suits, Joel Moore, Thomas Reinhart, Richard Marley, Jerry Schauf, James Sullivan, Alan Spesard</i>
June 21, 2004 <i>County Engineer Selection Committee</i>		X Open unless any of them still employed: <i>Barry Suits, Joel Moore, Thomas Reinhart, Richard Marley, Jerry Schauf, James Sullivan, Alan Spesard</i>
June 29, 2004 <i>County Engineer Selection Committee</i>		X Open unless any of them still employed: <i>John Cooper, Joel Moore, Jerry Schauf and Alan Spesard</i>
July 8, 2004 <i>County Engineer Selection Committee</i>		X Open unless any of them still employed: <i>John Cooper, Joel Moore</i>
July 8, 2004		X Open unless any of them still employed: <i>John Cooper, Joel Moore, Jerry Schauf, Alan Spesard, Petrowsky</i>
July 8, 2004		X Open unless still employed: <i>John Cooper</i>
July 30, 2004 <i>County Engineer Search Committee</i>		X Open unless still employed: <i>Jeff Blue</i>
August 5, 2004		X Open unless still employed: <i>Jeff Blue</i>

August 23, 2005 <i>Performance Appraisal Subcommittee</i>	X Until deceased: <i>Jeff Blue</i>	
August 31, 2005 <i>Performance Appraisal Subcommittee</i>	X Until deceased: <i>Jeff Blue</i>	
October 7, 2005	X Until deceased: <i>Jeff Blue</i>	
August 31, 2006 <i>Performance Appraisal Subcommittee</i>	X Until deceased: <i>Jeff Blue</i>	
September 14, 2006 <i>Performance Appraisal Subcommittee</i>	X Until deceased: <i>Jeff Blue</i>	
October 6, 2006	X Until deceased: <i>Jeff Blue</i>	
August 17, 2007 <i>Performance Appraisal Subcommittee</i>	X Until deceased: <i>Jeff Blue</i>	
September 17, 2007 <i>Performance Appraisal Subcommittee</i>	X Until deceased: <i>Jeff Blue</i>	
October 12, 2007	X Until deceased: <i>Jeff Blue</i>	
June 3, 2016 <i>Contract Negotiations</i>	X Until 6-3-2116	
March 10, 2017 <i>Contract Negotiations</i>	X Until 3-10-2117	

***Minutes not previously approved in semi-annual review.**