



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED FEBRUARY 4, 2022

DATE: Friday, January 7, 2022
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart (Chair), Samantha Carter, Jim McGuire, Diane Michaels, Brad Passalacqua, Jennifer Straub, Wayne Williams

Absent:

County Staff: Jeff Blue (County Engineer), Michelle Carter (Accountant/Office Manager)

Others Present:

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:01 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Ms. Carter to approve the agenda; seconded by Ms. Michaels.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7

Nays: None

IV. Approval of Minutes – November 5, 2021

MOTION by Mr. Williams to approve the minutes of the November 5, 2021 meeting; seconded by Ms. Straub.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7

Nays: None

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims-November & December 2021

MOTION by Ms. Carter to receive and place on file the County and Township Motor Fuel Tax Claims for November and December 2021; seconded by Mr. Passalacqua.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7

Nays: None

VIII. Resolution Appropriating \$200,000.00 from County Bridge Funds for the Repair of Structure #010-3012, County Road 20, Section #19-00075-00-BR

Mr. Blue discussed the need for additional funding for the bridge repair on CH 20 section #19-00075-00-BR. The original resolution appropriated \$500,000 for this project. The low bid received on November 17, 2021 was closer to \$600,000. This resolution appropriates the additional funds needed for the overall cost of the project.

MOTION by Ms. Michaels to approve the resolution; seconded by Mr. Williams.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7

Nays: None

IX. Resolution Appropriating \$600,000.00 from Champaign County Motor Fuel Tax Funds for the Improvement of County Highway 20 (Royal Road) Section #20-00455-00-RS

Mr. Blue said this project was bid on the same day as the previously discussed bridge project and is a very similar situation. The project was awarded at the December County Board Meeting. The resolution is appropriating an additional \$600,000 for the project.

MOTION by Mr. McGuire to approve the resolution; seconded by Ms. Michaels.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7

Nays: None

X. FY 2022 Budget Review

Mr. Blue discussed the Highway Department funds highlighting the revenue sources for each fund and explaining the major expense categories. The Highway Fund receives revenue primarily from property taxes. He explained that the Highway Fund budget is used primarily for personnel, maintenance, heavy equipment purchases, and everyday expenses. He explained that each year funds are set aside for the Highway Building Capital Fund. This is where funds accumulate until capital repairs are necessary. Next, he discussed the County Bridge Fund. The revenue for this fund is from property taxes and the funds are used to fix and replace bridges. The revenue from the State of Illinois gas tax is deposited into the Motor Fuel Tax Fund for road and bridge maintenance and improvements. The Federal Aid Matching Fund property tax revenue is set aside to match Federal projects that require local matching funds. Lastly, he discussed the IDOT REBUILD Grant. Champaign County will receive 5.8 million dollars of REBUILD funds which must be spent by 2025. The REBUILD funds are for transportation projects with an average life greater than 13 years.

Mr. Blue stated he would email the Highway Committee Members the web link for viewing the Motor Fuel Tax Allocations received the last several years.

XI. Other Business

A. Reminder the next Highway Committee Meeting is February 4, 2022

Mr. Blue informed the committee Dan Lybarger passed away on December 20, 2021

XII. Chair's Report

None

XIII. Designation of Items to be Placed on the Consent Agenda

Ms. Cowart stated that items VIII and IX be placed on the consent agenda.

XIV. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 9:38 am.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*