



**CHAMPAIGN COUNTY BOARD  
HIGHWAY COMMITTEE AGENDA**

**County of Champaign, Urbana, Illinois**

Friday, February 4, 2022 9:00 a.m.

Highway Building Conference Room

1605 E Main Street, Urbana, Illinois

**Committee Members:**

Lorraine Cowart – Chair

Diane Michaels – Vice-Chair

Samantha Carter

Jim McGuire

Brad Passalacqua

Jennifer Straub

Wayne Williams

*Pursuant to the Governor’s Executive Order establishing a pandemic disaster in the State of Illinois that covers the County of Champaign, and the County Executive’s determination that holding this meeting in person is not prudent at this time due to health concerns with rising numbers of COVID-19 cases and hospitalizations being reported in the county, this meeting will be held remotely via zoom. Public comment also will be taken remotely. The public may watch the meeting live or via recording on the County’s [YouTube Channel](#).*

<https://us02web.zoom.us/j/82179287738?pwd=YjdUc1k1WlhIVFhvSDR2cnc0U3pHUT09>

Passcode: 795685

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – January 7, 2022 1-3
- V. Public Participation
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – January 2022 4
- VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Crittenden Township, Section #21-08118-00-BR 5-7
- IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Crittenden Township, Section #21-08119-00-BR 8-10
- X. Resolution Appropriating \$600,000 from County Bridge Funds for the Replacement of Structure #010-4033 Urbana Township, High Cross Road Section #18-30057-00-BR 11-12
- XI. Resolution Granting Authority for the County Clerk to Certify and Submit a Resolution Requesting Reappointment of the County Engineer on Behalf of Champaign County 13-14
- XII. Other Business
- XIII. Chair’s Report
- XIV. Designation of Items to be Placed on the Consent Agenda
- XV. Adjournment

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least two business days in advance.



**Champaign County Board  
Highway & Transportation Committee  
County of Champaign, Urbana, Illinois**

**MINUTES – SUBJECT TO REVIEW AND APPROVAL**

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**DATE:** Friday, January 7, 2022  
**TIME:** 9:00 a.m.  
**PLACE:** Highway Building Conference Room  
1605 East Main Street, Urbana, Illinois

**Committee Members**

**Present:** Lorraine Cowart (Chair), Samantha Carter, Jim McGuire, Diane Michaels, Brad Passalacqua, Jennifer Straub, Wayne Williams

**Absent:**

**County Staff:** Jeff Blue (County Engineer), Michelle Carter (Accountant/Office Manager)

**Others Present:**

**MINUTES**

**I. Call to Order**

Committee Chair Cowart called the meeting to order at 9:01 a.m.

**II. Roll Call**

A verbal roll call was taken, and a quorum was declared present.

**III. Approval of Agenda/Addendum**

**MOTION** by Ms. Carter to approve the agenda; seconded by Ms. Michaels.

**MOTION CARRIED by unanimous roll-call vote.**

**Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7**

**Nays: None**

**IV. Approval of Minutes – November 5, 2021**

**MOTION** by Mr. Williams to approve the minutes of the November 5, 2021 meeting; seconded by Ms. Straub.

**MOTION CARRIED by unanimous roll-call vote.**

**Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7**

**Nays: None**

**V. Public Participation**

None

**VI. Communications**

None

**VII. County & Township Motor Fuel Tax Claims-November & December 2021**

**MOTION** by Ms. Carter to receive and place on file the County and Township Motor Fuel Tax Claims for November and December 2021; seconded by Mr. Passalacqua.

50 **MOTION CARRIED by unanimous roll-call vote.**  
51 **Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7**  
52 **Nays: None**

53  
54 **VIII. Resolution Appropriating \$200,000.00 from County Bridge Funds for the Repair of Structure**  
55 **#010-3012, County Road 20, Section #19-00075-00-BR**

56 Mr. Blue discussed the need for additional funding for the bridge repair on CH 20 section #19-  
57 00075-00-BR. The original resolution appropriated \$500,000 for this project. The low bid  
58 received on November 17, 2021 was closer to \$600,000. This resolution appropriates the  
59 additional funds needed for the overall cost of the project.

60 **MOTION** by Ms. Michaels to approve the resolution; seconded by Mr. Williams.

61 **MOTION CARRIED by unanimous roll-call vote.**

62 **Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7**

63 **Nays: None**

64  
65 **IX. Resolution Appropriating \$600,000.00 from Champaign County Motor Fuel Tax Funds for the**  
66 **Improvement of County Highway 20 (Royal Road) Section #20-00455-00-RS**

67 Mr. Blue said this project was bid on the same day as the previously discussed bridge project  
68 and is a very similar situation. The project was awarded at the December County Board  
69 Meeting. The resolution is appropriating an additional \$600,000 for the project.

70 **MOTION** by Mr. McGuire to approve the resolution; seconded by Ms. Michaels.

71 **MOTION CARRIED by unanimous roll-call vote.**

72 **Yeas: Passalacqua, Straub, Michaels, Carter, Williams, McGuire, Cowart-7**

73 **Nays: None**

74  
75 **X. FY 2022 Budget Review**

76 Mr. Blue discussed the Highway Department funds highlighting the revenue sources for each  
77 fund and explaining the major expense categories. The Highway Fund receives revenue  
78 primarily from property taxes. He explained that the Highway Fund budget is used primarily for  
79 personnel, maintenance, heavy equipment purchases, and everyday expenses. He explained  
80 that each year funds are set aside for the Highway Building Capital Fund. This is where funds  
81 accumulate until capital repairs are necessary. Next, he discussed the County Bridge Fund. The  
82 revenue for this fund is from property taxes and the funds are used to fix and replace bridges.  
83 The revenue from the State of Illinois gas tax is deposited into the Motor Fuel Tax Fund for road  
84 and bridge maintenance and improvements. The Federal Aid Matching Fund property tax  
85 revenue is set aside to match Federal projects that require local matching funds. Lastly, he  
86 discussed the IDOT REBUILD Grant. Champaign County will receive 5.8 million dollars of  
87 REBUILD funds which must be spent by 2025. The REBUILD funds are for transportation projects  
88 with an average life greater than 13 years.

89  
90 Mr. Blue stated he would email the Highway Committee Members the web link for viewing the  
91 Motor Fuel Tax Allocations received the last several years.

92  
93 **XI. Other Business**

94 **A.** Reminder the next Highway Committee Meeting is February 4, 2022

95  
96 Mr. Blue informed the committee Dan Lybarger passed away on December 20, 2021

97  
98 **XII. Chair's Report**

99 **None**

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106

**XIII. Designation of Items to be Placed on the Consent Agenda**

Ms. Cowart stated that items VIII and IX be placed on the consent agenda.

**XIV. Adjournment**

There being no further business, Ms. Cowart adjourned the meeting at 9:38 am.

*\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

# CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE  
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800  
FAX (217) 328-5148

URBANA, ILLINOIS 61802

## COUNTY MOTOR FUEL TAX CLAIMS FOR JANUARY

<b>Req No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
161	Champaign County Treasurer	Equipment Rental	\$37,738.29
162	Lehigh Hanson	Rock	\$236.81
163	Lehigh Hanson	Rock	\$1,706.97
164	Tuscola Stone	Rock	\$755.10
22-114-1	Lehigh Hanson	Rock	\$746.67
22-114-2	Lehigh Hanson	Rock	\$242.10
22-114-3	Lehigh Hanson	Rock	\$745.79
22-114-4	Lehigh Hanson	Rock	\$563.32
22-269-3	Jeff Blue	Travel Reimbursement	<u>\$1,024.12</u>
			<b>\$43,759.17</b>

## TOWNSHIP MOTOR FUEL TAX CLAIMS JANUARY

<b>Req No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
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PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Ray Hettinger, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Crittenden Road District, Champaign County, Illinois; and
2. There is a structure located between Sections 13 and 18, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$34,400.00, which will be more than .02% of the value of all the taxable property in the Crittenden Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Crittenden Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Crittenden Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

*Ray Hettinger*  
Commissioner of Highways of  
Crittenden Road District,  
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Crittenden Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Crittenden Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 24th day of February 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

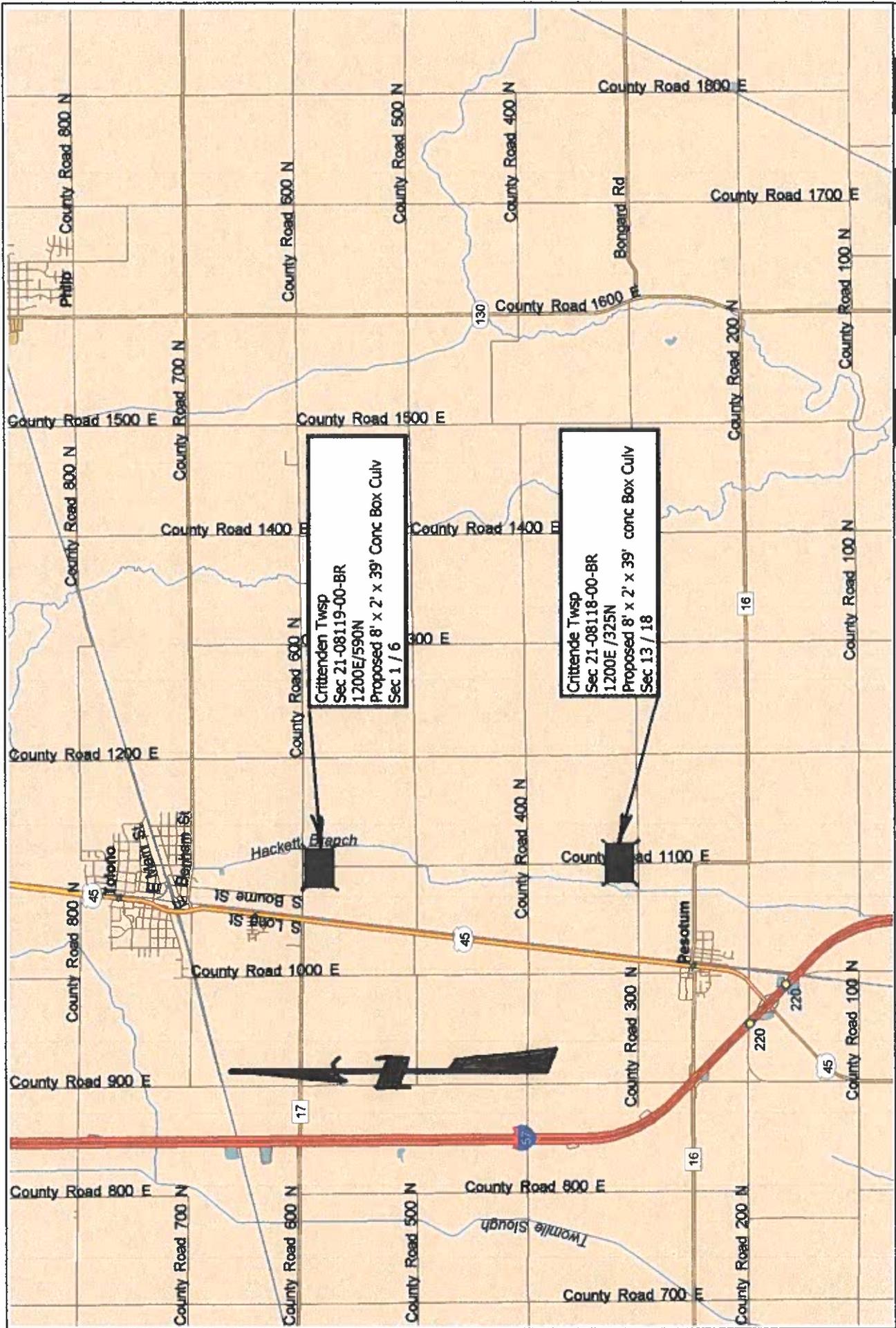
Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

**CRITTIDEN TWSP CULVERTS SEC 21-08118-00-BR & SEC 21-08119-00-BR**



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INDUSTRIAL ROAD

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Ray Hettinger, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Crittenden Road District, Champaign County, Illinois; and
2. There is a structure located between Sections 1 and 6, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$34,400.00, which will be more than .02% of the value of all the taxable property in the Crittenden Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Crittenden Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Crittenden Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

*Ray Hettinger*  
Commissioner of Highways of  
Crittenden Road District,  
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Crittenden Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Crittenden Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 24th day of February 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

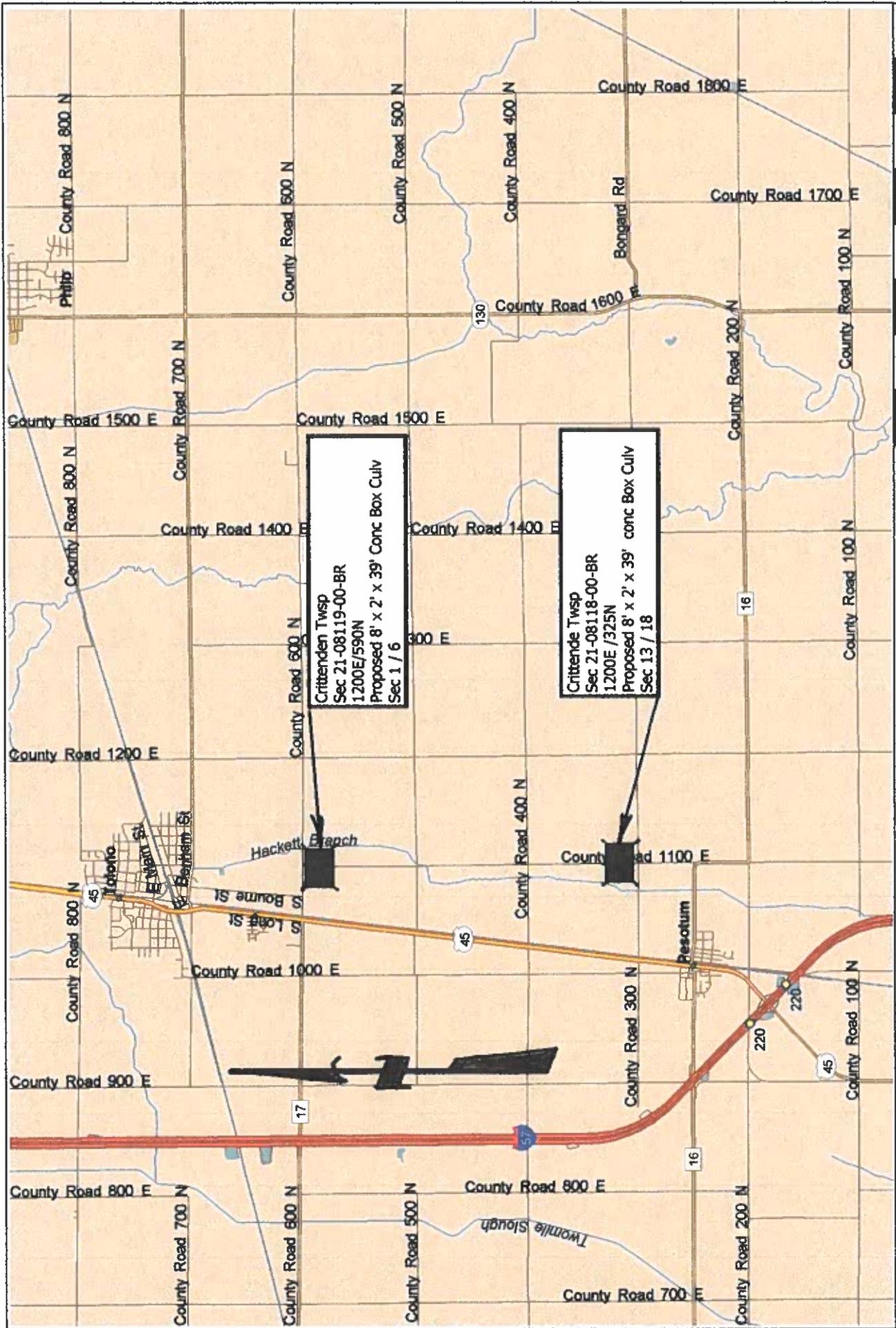
Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

**CRITTIDEN TWSP CULVERTS SEC 21-08118-00-BR & SEC 21-08119-00-BR**



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INDUSTRIAL ROAD

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION APPROPRIATING \$600,000 FROM  
COUNTY BRIDGE FUNDS  
FOR THE REPLACEMENT OF STRUCTURE #010-4033  
URBANA TOWNSHIP, HIGH CROSS ROAD  
SECTION #18-30057-00-BR**

WHEREAS, Structure #010-4033 on High Cross Road over the Saline Branch Drainage Ditch is in poor condition and is inadequate to serve the needs of the traveling public; and

WHEREAS, To insure the safety of the traveling public, it is necessary that said bridge be replaced; and

WHEREAS, The increased cost above the original appropriation for replacing the aforesaid bridge is \$600,000.00; and

WHEREAS, The Highway and Transportation Committee recommends that said replacement be performed; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the Committee.

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of Six Hundred Thousand Dollars (\$600,000.00) from County Bridge Funds for this replacement.

PRESENTED, ADOPTED, APPROVED and RECORDED this 24<sup>th</sup> day of February 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved:

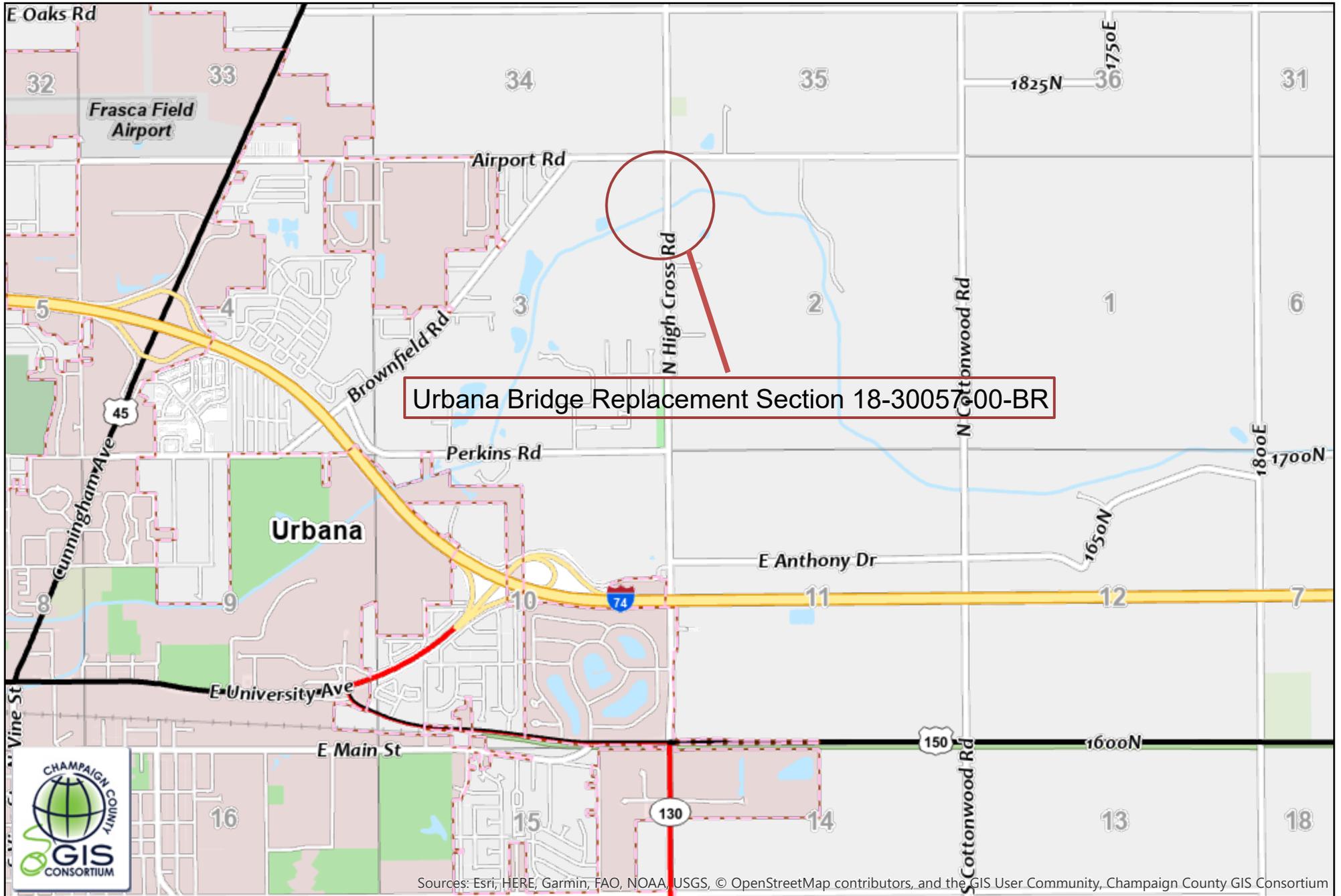
Recorded & Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

\_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

Prepared by: Jeff Blue, County Engineer

# High Cross Road Bridge Replacement



Urbana Bridge Replacement Section 18-30057-00-BR

Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium



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RESOLUTION NO. \_\_\_\_\_

RESOLUTION GRANTING AUTHORITY FOR THE COUNTY CLERK TO CERTIFY  
AND SUBMIT A RESOLUTION REQUESTING REAPPOINTMENT OF THE  
COUNTY ENGINEER ON BEHALF OF CHAMPAIGN COUNTY

WHEREAS, The term of the Champaign County Engineer is set to expire on  
October 11, 2022; and

WHEREAS, IDOT form BLR 02120, "Resolution Requesting consent to the  
Reappointment of the Incumbent County Engineer" must be submitted to the Illinois  
Department of Transportation and approved by IDOT prior to reappointment of the  
County Engineer; and

WHEREAS, it is in the best interest of Champaign County to reappoint the  
County Engineer for the term of October 12, 2022 to October 11, 2028.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that  
the County Clerk is hereby directed to transmit two certified originals of BLR 02120 to  
the district office of the Illinois Department of Transportation requesting consent to  
reappoint the incumbent County Engineer Jeff Blue; and

BE IT FURTHER RESOLVED, That BLR 02120 shall be attached and made part  
of this resolution.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 24<sup>th</sup> Day of February,  
A.D., 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppe, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_



WHEREAS, a vacancy \_\_\_\_\_ will exist \_\_\_\_\_ on 10/12/22 in the office of County Engineer in Champaign  
Date County

Illinois due to the expiration of the six-year term of office of the incumbent County Engineer Jeff Blue \_\_\_\_\_, and  
Name of Incumbent

WHEREAS, in accordance with 605 ILCS 5/5-201, the County Board must submit to the Department of Transportation before the reappointment of the incumbent can be made.

THEREFORE, BE IT RESOLVED that the County Board of Champaign \_\_\_\_\_ County does hereby request the consent of the  
County

Department of Transportation to the reappointment of Jeff Blue \_\_\_\_\_ as County Engineer, and  
Name of Incumbent

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit two (2) certified originals of this resolution to the district office of the Department of Transportation.

I Aaron Ammons \_\_\_\_\_ County Clerk in and for said County of Champaign \_\_\_\_\_ in the State of Illinois, and  
Name of Clerk County

keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Champaign \_\_\_\_\_ at a meeting held on 02/24/22 .  
County Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_  
Day Month, Year

(SEAL)

Clerk Signature