



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED MARCH 11, 2022

DATE: Friday, February 4, 2022
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart (Chair), Samantha Carter, Jim McGuire, Diane Michaels, Brad Passalacqua, Jennifer Straub, Wayne Williams

Absent:

County Staff: Jeff Blue (County Engineer), Michelle Carter (Accountant/Office Manager)

Others Present:

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:02 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Ms. Straub to approve the agenda; seconded by Ms. Michaels.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Straub, Michaels, Carter, McGuire, Cowart-5

Nays: None

IV. Approval of Minutes – January 7, 2022

MOTION by Ms. Carter to approve the minutes of the January 7, 2022 meeting; seconded by Ms. Straub.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Straub, Michaels, Carter, McGuire, Cowart-5

Nays: None

V. Public Participation

None

VI. Communications

Ms. Straub thanked the Highway Department employees for helping keep the citizens safe this week.

Mr. Passalacqua joined the meeting at 9:05 AM.

VII. County & Township Motor Fuel Tax Claims-January 2022

MOTION by Ms. Michaels to receive and place on file the County and Township Motor Fuel Tax Claims for January 2022; seconded by Ms. Carter.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Straub, Michaels, Carter, McGuire, Passalacqua, Cowart-6

Nays: None

VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Crittenden Township, Section #21-08118-00-BR

Mr. Blue discussed a box culvert in Crittenden Township that is in poor condition and needs replaced. The new culvert is estimated to cost \$34,400.00. The cost of replacement will be split 50/50 with Crittenden Township.

MOTION by Ms. Cowart to approve the resolution; seconded by Ms. Carter.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Straub, Michaels, Carter, McGuire, Passalacqua, Cowart-6

Nays: None

IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Crittenden Township, Section #21-08119-00-BR

Mr. Blue stated there is another petition for the replacement of a box culvert located between sections 1 and 6 in Crittenden Township. The cost for replacement is \$34,400.00. Crittenden Road District will pay one-half of the cost of the replacement.

MOTION by Mr. Passalacqua to approve the resolution; seconded by Ms. Straub.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Straub, Michaels, Carter, McGuire, Passalacqua, Cowart-6

Nays: None

Mr. Williams joined the meeting at 9:12 AM.

X. Resolution Appropriating \$600,000.00 from County Bridge Funds for the Replacement of Structure #010-4033, Urbana Township, High Cross Road Section #18-30057-00-BR

Mr. Blue discussed the bridge replacement in Urbana Township on High Cross Road north of I-74. The project will be out for bid in February or March 2022. The original estimate for this project is sufficiently low. The resolution is for an additional \$600,000.00 from County Bridge Funds.

MOTION by Ms. Michaels to approve the resolution; seconded by Ms. Carter.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Straub, Michaels, Carter, Williams, McGuire, Passalacqua, Cowart-7

Nays: None

XI. Resolution Granting Authority for the County Clerk to Certify and Submit a Resolution Requesting Reappointment of the County Engineer on Behalf of Champaign County

Mr. Blue explained that the County Engineer position by state statute is a 6-year appointment. Mr. Blue's contract ends in October 2022. The Illinois Department of Transportation wants their form BLR 02120 sent to them for the reappointment. The County Resolution gives the County Clerk the authority to sign IDOT's resolution and forward to them. The County Engineer's position is appointed by the County Board.

MOTION by Ms. Cowart to approve the resolution; seconded by Ms. Michaels.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Straub, Michaels, Carter, Williams, McGuire, Passalacqua, Cowart-7

Nays: None

XII. Other Business

Mr. Blue thanked his county drivers for plowing the roads during the recent snowstorm.

XIII. Chair's Report

None

XIV. Designation of Items to be Placed on the Consent Agenda

Ms. Cowart stated that items VIII thru XI be placed on the consent agenda.

XV. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 9:26 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*