



**Champaign County Board  
Highway & Transportation Committee  
County of Champaign, Urbana, Illinois**

**MINUTES – APPROVED MAY 6, 2022**

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**DATE:** Friday, April 8, 2022  
**TIME:** 9:00 a.m.  
**PLACE:** Highway Building Conference Room  
1605 East Main Street, Urbana, Illinois

**Committee Members**

**Present:** Lorraine Cowart (Chair), Samantha Carter, Jim McGuire, Diane Michaels, Brad Passalacqua, Jennifer Straub, Wayne Williams

**Absent:**

**County Staff:** Jeff Blue (County Engineer), Michelle Carter (Accountant/Office Manager)

**Others Present:**

**MINUTES**

**I. Call to Order**

Committee Chair Cowart called the meeting to order at 9:02 a.m.

**II. Roll Call**

A verbal roll call was taken, and a quorum was declared present.

**III. Approval of Agenda/Addendum**

**MOTION** by Ms. Michaels to approve the agenda; seconded by Ms. Straub.  
Upon vote, the **MOTION CARRIED unanimously.**

**IV. Approval of Minutes – March 11, 2022**

**MOTION** by Ms. Straub to approve the minutes of the March 11, 2022 meeting; seconded by Mr. McGuire.  
Upon vote, the **MOTION CARRIED unanimously.**

**V. Public Participation**

None

Ms. Carter joined the meeting at 9:04 AM

**VI. Communications**

None

**VII. County & Township Motor Fuel Tax Claims-March 2022**

**MOTION** by Ms. Straub to receive and place on file the County and Township Motor Fuel Tax Claims for March 2022; seconded by Ms. Carter.  
Upon vote, the **MOTION CARRIED unanimously.**

**VIII. Resolution Awarding of Contract for the Furnish of Bituminous Material from the Plant for 2022 Maintenance of Various Road Districts in Champaign County**

**IX. Resolution Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for 2022 Maintenance of Various Road Districts in Champaign County**

Mr. Blue discussed the bid tabs from the recent oil letting held on April 5, 2022. Emulsicoat submitted a bid for purchasing oil from the plant. The oil is used by the townships for patching roads. The bid submitted by Emulsicoat totaled \$75,350.00. The other bid received from Illiana Construction was for the furnish and spread of oil on the roads. The total bid from Illiana Construction was \$3,200,299.93. Mr. Blue provided a comparison of the Bituminous Letting results from the last several years.

**MOTION** by Mr. Passalacqua to approve both resolutions for the Bituminous Materials for the 2022 Maintenance of Various Road Districts in Champaign County; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED unanimously.**

**X. Urbana Township Section #18-30057-00-BR Bid Tab**

Mr. Blue discussed the bid tab from the letting held on April 6, 2022 for the bridge replacement on High Cross Road in Urbana. The County received 2 bids for the project. The project was awarded by County Engineer, Jeff Blue to Stark Excavating with the lowest bid of \$1,783,883.99 on April 6, 2022.

**XI. Petition Requesting and Resolution Approving Appropriation of Funds from County Bridge Funds, Ludlow Township, Section #22-14120-00-BR**

Mr. Blue informed the committee there is a bridge on County Road 3200N between sections 24 and 25 in Ludlow Township that needs replaced. The cost of the project is estimated to be \$250,000.00. Ludlow Township is prepared to pay 50% of the local cost for construction and 50% of the engineering costs.

**MOTION** by Ms. Michaels to approve the resolution; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED unanimously.**

**XII. Other Business**

A. Semi Annual Review of Closed Session Minutes

**MOTION** by Ms. Michaels that the closed meeting minutes of the Highway Committee be maintained as closed to protect the public interest or the privacy of individuals; seconded by Mr. McGuire.

Upon vote, the **MOTION CARRIED unanimously.**

**XIII. Chair's Report**

None

**XIV. Designation of Items to be Placed on the Consent Agenda**

Ms. Cowart stated that items VIII, IX, and XI be placed on the consent agenda.

**XV. Adjournment**

There being no further business, Ms. Cowart adjourned the meeting at 9:26 AM.

*\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*