



**CHAMPAIGN COUNTY BOARD
HIGHWAY COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois
Friday, February 9, 2024 9:00 a.m.
Lorraine Cowart Conference Room
1605 E Main Street, Urbana, Illinois

Committee Members:

Lorraine Cowart – Chair	Tom “Ed” Sexton
Diane Michaels – Vice-Chair	Jennifer Straub
Samantha Carter	Leah Taylor
Brett Peugh	

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – November 3, 2023 1-3
- V. Public Participation
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – November & December 2023, January 2024 4
- VIII. Petition Requesting and Resolution Approving the Appropriation of Funds from the County Bridge Fund, Tolono Township #23-29139-00-BR 5-7
- IX. Petition Requesting and Resolution Approving the Appropriation of Funds from the County Bridge Fund, Philo Township #24-19140-00-BR 8-10
- X. Petition Requesting and Resolution Approving the Appropriation of Funds from the County Bridge Fund, Compromise Township #24-06141-00-BR 11-13
- XI. Petition Requesting and Resolution Approving the Appropriation of Funds from the County Bridge Fund, Rantoul Township #24-20142-00-BR 14-16
- XII. Other Business
- XIII. Chair’s Report
- XIV. Designation of Items to be Placed on the Consent Agenda
- XV. Adjournment

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least two business days in advance.



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

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MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, November 3, 2023
TIME: 9:07 a.m.
PLACE: Lorraine Cowart Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Samantha Carter, Diane Michaels, Brett Peugh, Tom “Ed” Sexton, Jennifer Straub,
Leah Taylor
Absent: Lorraine Cowart

County Staff: Jeff Blue (County Engineer), Michelle Carter (Office Manager/Accountant),
Jenni Marner (Assistant County Engineer), Steve Summers (County Executive), Rita
Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director),
Emma Woods (CCRPC/Program Compliance Oversight Monitor for Champaign County
Rural Public Transportation)

Others Present:

MINUTES

I. Call to Order

Committee Vice-Chair Michaels called the meeting to order at 9:05 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Taylor to approve the agenda; seconded by Sexton.
Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – September 8, 2023

MOTION by Sexton to approve the minutes of the September 8, 2023 meeting; seconded by
Peugh.
Upon vote, the **MOTION CARRIED unanimously**

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims September & October 2023

50 **MOTION** by Straub to receive and place on file the County and Township Motor Fuel Tax Claims
51 for September and October 2023; seconded by Taylor.

52 Upon vote, the **MOTION CARRIED unanimously**.

53
54 **VIII. Annual Rural Transit Service Report for Fiscal Year 2023**

55 Emma Woods, Human Service Transportation Coordinator and Rita Morocoima-Black,
56 CCRPC/CUUATS Planning and Community Development Director, gave a presentation outlining
57 the background of C-CARTS, current C-CARTS projects, and the focus for fiscal year 2024. Ms.
58 Woods discussed the C-CARTS fiscal year 2023 notable events and funding sources. The Annual
59 Rural Transit Report details the rural transportation services operated by Champaign-Urbana
60 MTD from July 1, 2022 through June 30, 2023. Ms. Woods and Ms. Morocoima-Black answered
61 questions from committee members.

62
63 Michaels requested a hand vote to place the Annual Rural Transit Service Report for Fiscal Year
64 2023 on file. All present committee members raised their hand.

65
66 **IX. Village of Fisher Resolution-Petitioning the Champaign County Board for Participation in**
67 **Replacement of a Bridge on West Sangamon, Fisher, IL**

68 Mr. Blue stated that County Bridge funds are available each year for county bridges, township
69 bridges, and municipality bridges in Champaign County on a first come first serve basis. The
70 Highway Department performs bridge inspections for the Village of Fisher each year. The Village
71 of Fisher has a bridge located on Sangamon St that needs replaced. The cost of replacement is
72 estimated at \$500,000.00.

73
74 **X. Resolution Approving the Appropriation of Funds from the County Bridge Fund, Village of Fisher**

75 Mr. Blue asked for approval of the resolution appropriating funds for the replacement of the
76 bridge. The Village of Fisher is prepared to pay 50% of the cost of construction to replace the
77 bridge.

78 **MOTION** by Sexton to approve the resolution; seconded by Carter.

79 Upon vote, the **MOTION CARRIED unanimously**.

80
81 **XI. Estimate of Maintenance Cost for Fiscal Year 2024**

82 Mr. Blue discussed the County's estimated Motor Fuel Tax maintenance costs for fiscal year
83 2024. Most of the estimated maintenance cost is for materials to maintain the roads. The
84 estimated maintenance cost for fiscal year 2024 is \$1,135,500.00. This includes materials,
85 equipment rental, and pavement striping.

86
87 **XII. Resolution for Maintenance Under the Illinois Highway Code, Section #24-00000-00-GM**

88 Mr. Blue asked for approval of the IDOT standard resolution allocating the funds for the fiscal
89 year 2024 maintenance.

90 **MOTION** by Straub to approve the resolution; seconded by Peugh.

91 Upon vote, the **MOTION CARRIED unanimously**.

92
93 **XIII. Resolution Appropriating Funds for the Payment of the County Engineer's Salary, Section #24-**
94 **00000-00-CS**

95 Mr. Blue stated this resolution is for payment of the County Engineer's salary. The resolution
96 must be approved every year appropriating Motor Fuel Tax funds for payment of the salary.
97 Since the IDOT resolution does not have a place for the signature of the County Executive or the
98 County Chair, a county resolution is attached stating the County Clerk has the authority to sign

99 and submit a resolution appropriating funds for the payment of the County Engineer's salary
100 on behalf of Champaign County.

101
102 Michaels asked if the resolutions should be combined in one motion to
103 appropriate funds for the payment of the County Engineer's salary, section #24-00000-00-CS
104 and give the County Clerk the authority to sign on behalf of Champaign County. The
105 committee agreed the resolutions will be combined in one motion.

106
107 **XIV. Resolution Granting Authority for the County Clerk to Certify and Submit a Resolution**
108 **Appropriating Funds for the Payment of the County Engineer's Salary on Behalf of Champaign**
109 **County.**

110 **MOTION** by Carter to approve both resolutions; seconded by Sexton.

111 Upon vote, the **MOTION CARRIED unanimously.**

112

113 **XV. Other Business**

114 Discussed the December 8, 2023 meeting.

115

116 **XVI. Chair's Report**

117 None

118

119 **XVII. Designation of Items to be Placed on the Consent Agenda**

120 Michaels stated that items X, XII, and XIV be placed on the consent agenda.

121

122 **XVIII. Adjournment**

123 There being no further business, Vice-Chair Michaels adjourned the meeting at 9:44 AM.

124 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at*
125 *the meeting.*

County Motor Fuel Tax Claims

Date	Check No.	Payee	Description	Amount
11/2/2023	25950	Jeff Blue	NACE April Meeting	\$ 347.81
11/3/2023	25951	Jeff Blue	NCUTCD Jan Meeting	\$ 263.39
11/9/2023	26322	Midwest Engineering & Testing Inc.	Engineering	\$ 836.25
11/21/2023	26923	Jeff Blue	NACE 2024 Conference	\$ 845.00
12/1/2023	27202	Stark Excavating, Inc.	Infrastructure	\$ 181,667.26
12/13/2023	27643	Central Culvert and Tile	Repair & Maintenance Road & Bridge	\$ 2,141.65
12/19/2023	28008	Sicalco Ltd.	Calcium Chloride	\$ 3,148.15
1/5/2024	28456	University of IL Civil & Environmental Engineering	Conference	\$ 175.00
1/31/2024	To Print	Jeff Blue	Travel Costs	\$ 1,083.54
1/31/2024	To Print	DK Tanks & Pipe	Repair & Maintenance Road & Bridge	\$ 8,463.00

Township Motor Fuel Tax Claims

	Check No.	Payee	Description	Amount
1/11/2024	28641	Suits Trucking	Pesotum Hauling Millings	\$ 10,432.65
1/24/2024	To Print	Ezell Excavating and Trucking	Scott CA-15	\$ 8,836.60

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Brad Clemmons, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Tolono Road District, Champaign County, Illinois; and
2. There is a culvert located between sections 15 and 16 which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$37,440, which will be more than .02% of the value of all the taxable property in the Tolono Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Tolono Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Tolono Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

Brad Clemmons
Commissioner of Highways of
Tolono Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Tolono Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Tolono Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February, 2024.

XXXXXXXXXX, Chair
Champaign County Board

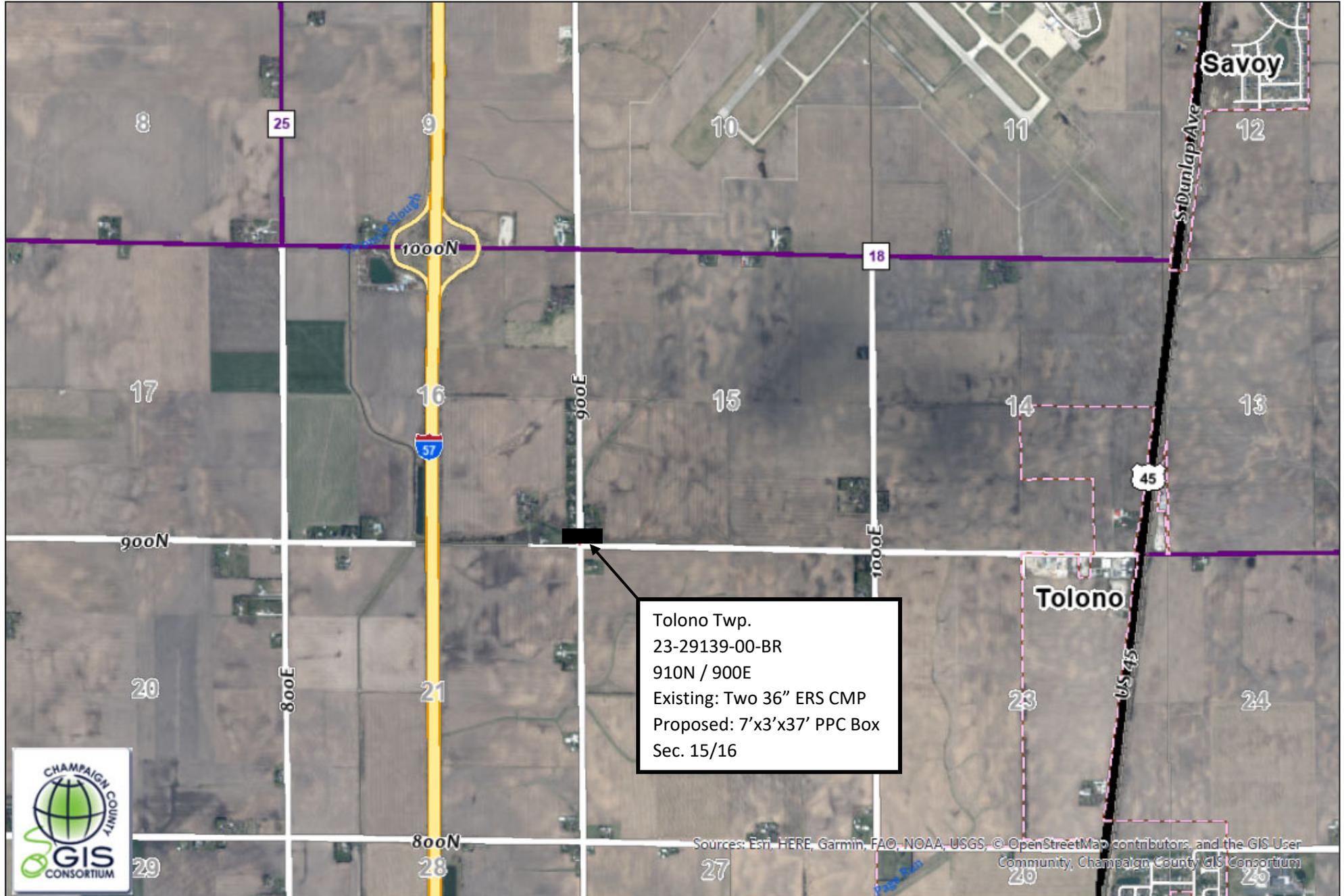
Approved: _____
Steve Summers, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Tolono Twp. 910N / 900E



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium

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PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Brian Meharry, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Philo Road District, Champaign County, Illinois; and
2. There is a Bridge located on County Road 800N between Sections 20th and 29 in Philo Township, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge deck be replaced; and
4. The cost to replace the aforesaid bridge deck is estimated to be \$350,000 which will be more than .02% of the value of all the taxable property in the Philo Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Philo Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Philo Road District is prepared to pay 50% of the local cost for construction and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

Brian Meharry

Commissioner of Highways of
Philo Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of engineering and 50% of the local cost of construction to replace the aforesaid structure.

2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.

3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.

4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Philo Road District.

5. The County Board further directs the County Engineer to file said certificate with the clerk of the Philo Road District.

6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February A.D., 2024.

XXXXXXXXXXXX, Chair
Champaign County Board

Approved:

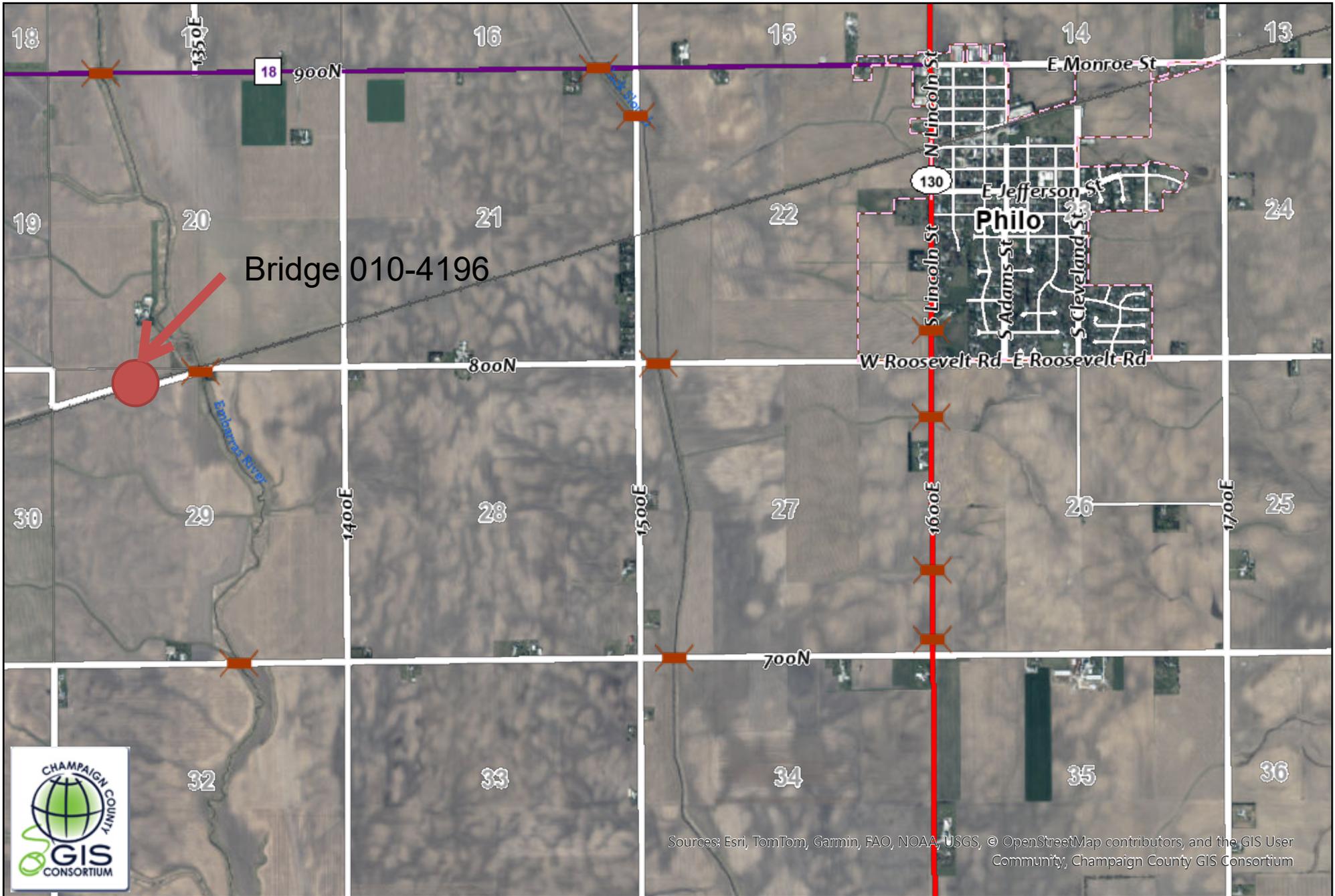
Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

Philo Section 24-19140-00-BR



Bridge 010-4196

Philo



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium



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PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Bryan Schluter, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Compromise Road District, Champaign County, Illinois; and
2. There is a Bridge located on County Road 2700N between Sections 13` and 24 in Compromise Township, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge be replaced; and
4. The cost to replace the aforesaid bridge deck is estimated to be \$450,000 which will be more than .02% of the value of all the taxable property in the Compromise Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Compromise Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Compromise Road District is prepared to pay 50% of the local cost for construction and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

Bryan Schluter

Commissioner of Highways of
Compromise Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of engineering and 50% of the local cost of construction to replace the aforesaid structure.

2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.

3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.

4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Compromise Road District.

5. The County Board further directs the County Engineer to file said certificate with the clerk of the Compromise Road District.

6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February A.D., 2024.

XXXXXXXXXXXX, Chair
Champaign County Board

Approved:

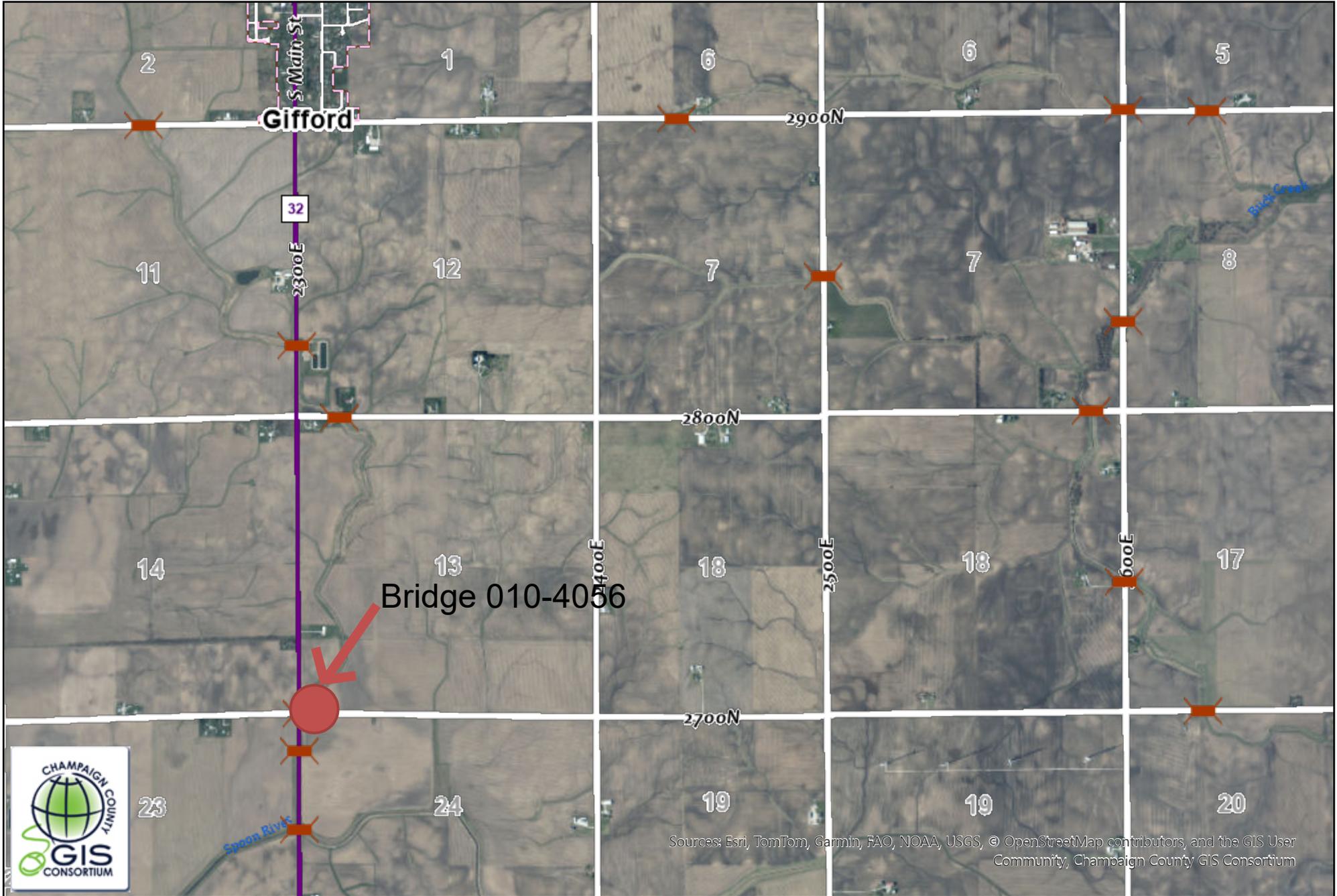
Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

Compromise Section 24-06141-00-BR



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PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Danny Sage, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Rantoul Road District, Champaign County, Illinois; and
2. There is a Bridge located on County Road 2600N between Sections 19 and 30 in Rantoul Township, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge deck be replaced; and
4. The cost to replace the aforesaid bridge deck is estimated to be \$350,000 which will be more than .02% of the value of all the taxable property in the Rantoul Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Rantoul Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Rantoul Road District is prepared to pay 50% of the local cost for construction and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

Danny Sage

Commissioner of Highways of
Rantoul Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of engineering and 50% of the local cost of construction to replace the aforesaid structure.

2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.

3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.

4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Rantoul Road District.

5. The County Board further directs the County Engineer to file said certificate with the clerk of the Rantoul Road District.

6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February A.D., 2024.

XXXXXXXXXXXX, Chair
Champaign County Board

Approved:

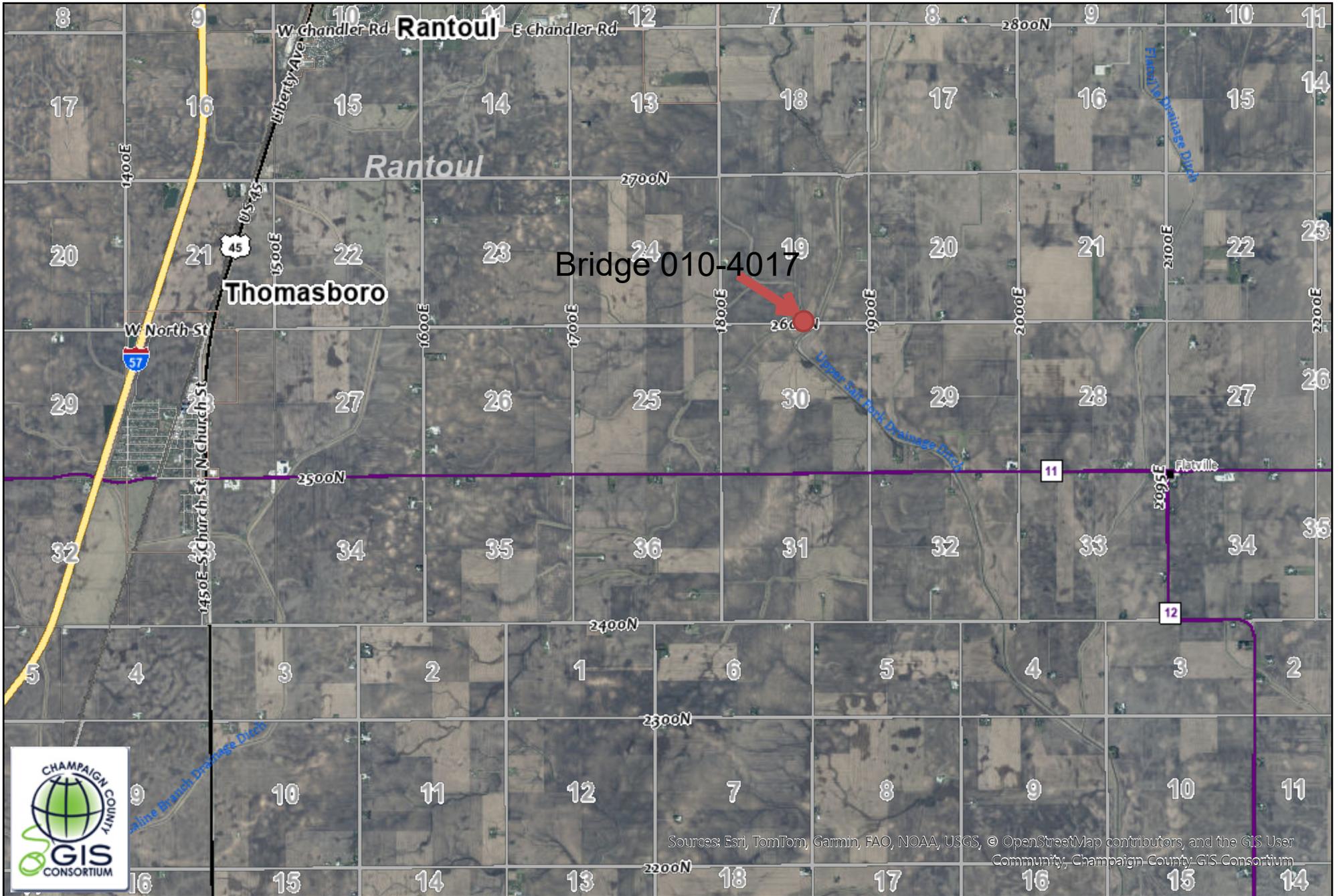
Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

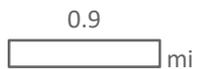
Date: _____

Prepared by: Jeff Blue
County Engineer

Rantoul Section 24-20142-00-BR



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