



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES –Approved April 5, 2024

DATE: Friday March 8, 2024
TIME: 9:00 a.m.
PLACE: Lorraine Cowart Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Samantha Carter, Lorraine Cowart, Diane Michaels, Brett Peugh, Tom “Ed” Sexton, Jennifer Straub, Leah Taylor

County Staff: Jeff Blue (County Engineer), Jenni Marner (Assistant County Engineer), Ryan Mumm (Assistant County Engineer) Michelle Carter (Office Manager/Accountant), Steve Summers (County Executive), Rita Morocoima-Black, (CCRPC/CUUATS Planning and Community Development Director), Emma Woods (CCRPC/Program Compliance Oversight Monitor)

Others Present: Roland White (Public Works Director at Village of Savoy)

MINUTES

I. Call to Order

Committee Vice-Chair Michaels called the meeting to order at 9:10 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Straub to approve the agenda; seconded by Sexton.
Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – February 9, 2024

MOTION by Taylor to approve the minutes of the February 9, 2024 meeting; seconded by Carter.
Upon vote, the **MOTION CARRIED unanimously**

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims February 2024

MOTION by Straub to receive and place on file the County and Township Motor Fuel Tax Claims for February 2024; seconded by Taylor.
Upon vote, the **MOTION CARRIED unanimously.**

VIII. C-CARTS Presentation

Emma Woods (CCRPC/Program Compliance Oversight Monitor) gave a presentation for the annual grant applications for C-CARTS. Woods provided a background of C-CARTS and outlined the services provided. She then discussed current projects, funding, vehicle inventory, and potential services. Woods explained to continue to receive rural public transportation operating funding, Champaign County is required to submit grant applications annually for FTA Section 5311 (Rural Public Transportation) and IL Downstate Operating Assistance Program (DOAP). The grants are awarded based on the Illinois Department of Transportation's Fiscal Year (July 1, 2024-June 30, 2025). Ms. Woods and Ms. Morocoima-Black answered questions from committee members.

Lorraine Cowart joined the meeting at 9:20AM

IX. FY 2025 Section 5311 Rural Public Transportation and Downstate Operating Assistance Program (DOAP) Applications for Champaign County Area Rural Transit System (C-CARTS)

- A. Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement
- B. Public Transportation Ordinance
- C. Acceptance of the Special Warranty
- D. Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Agreement

MOTION by Michaels to approve agenda items A, B, C, and D; seconded by Carter.
Upon vote, the **MOTION CARRIED unanimously.**

X. Petition requesting and Resolution Approving the Appropriation of Funds from the County Bridge Fund, Brown Township #24-02145-00-BR

Blue discussed a bridge located in Brown Township on 3400N that needs the bridge deck replaced. The estimated cost is \$600,000. The work would probably be done in fiscal year 2025 or 2026.

MOTION by Sexton to approve the resolution; seconded by Michaels.
Upon vote, the **MOTION CARRIED unanimously**

Mr. Blue said the Resolutions for agenda items XI & XII are correct. The original agenda had the items listed incorrectly.

XI. Resolution Appropriating \$400,000 from County Bridge Funds for Deck Replacement of Structure #010-3339, County Road 16, Section #24-00143-00-BR

Blue said a bridge on County Road 16, east of Pesotum needs the deck replaced. The cost of the single span deck replacement is estimated at \$400,000.

MOTION by Carter to approve the resolution; seconded by Straub.
Upon vote, the **MOTION CARRIED unanimously**

XII. Resolution Appropriating \$750,000 from County Bridge Funds for Deck Replacement of Structure #010-0249, County Road 8, Section #24-00144-00-BR

Blue discussed a bridge deck replacement on County Road 8 near Foosland. The estimated cost of the 3-span deck replacement is \$750,000.

MOTION by Michaels to approve the resolution; seconded by Sexton.
Upon vote, the **MOTION CARRIED unanimously**

XIII. Resolution Authorizing the County Executive to Sign an Intergovernmental Agreement Between the Village of Savoy and the County of Champaign for Project Funding on Curtis Road in Savoy
Blue informed the committee that the Village of Savoy was awarded a huge grant to improve the Curtis Road corridor, between Prospect Avenue to First Street, along with construction of a grade separation structure at the crossing of Curtis Road and the associated rail track alignment. This project has been planned and advocated by the Village and County for several decades. The County's share with no future obligation is \$862,500. The Intergovernmental Agreement was drafted by the Village of Savoy and approved by the State's Attorney.

A. Intergovernmental Agreement Between the Village of Savoy and the County of Champaign for Project Funding

B. Curtis Road Original Intergovernmental Agreement Between the City of Champaign, Village of Savoy, and the County of Champaign

MOTION by Michaels to approve the resolution; seconded by Taylor.
Upon vote, the **MOTION CARRIED unanimously**

XIV. Other Business

- Blue discussed a Certificate of Authority document that is needed for the annual Procurement Process for the County's salt purchase. Due to timing, a Resolution and Certificate of Authority will be sent directly to the full County Board on March 21, 2024.

XV. Chair's Report

None

XVI. Designation of Items to be Placed on the Consent Agenda

Cowart stated that items VIII thru XIII be placed on the consent agenda.

XVII. Adjournment

There being no further business, Chair Cowart adjourned the meeting at 9:50 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*