



CHAMPAIGN COUNTY BOARD HIGHWAY COMMITTEE AGENDA

County of Champaign, Urbana, Illinois

Friday, August 8, 2025, 9:00 AM

Lorraine Cowart Conference Room

1605 E Main Street, Urbana, Illinois

Committee Members:

Lorraine Cowart – Chair

Ed Sexton – Vice-Chair

Jon Cagle

Samantha Carter

Jake Fava

Brett Peugh

Matt Sullard

- I. Call to Order and Roll Call
- II. Approval of Agenda/Addendum
- III. Approval of Minutes of Previous Meetings– May 9, 2025 1-2
- IV. Public Input
- V. Presentations from Outside Entities
- VI. Communications
- VII. New Business
 - A. County & Township Motor Fuel Tax Claims – May, June, & July 2025 3-6
 - B. Resolution for Champaign County Regional Planning Commission CUUATS Fees, Section #25-00000-00-ES 7-8
 - C. Resolution for Contract Award Authority, Compromise Township #24-06141-00-BR 9-10
 - D. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Urbana Township #25-30154-00-BR 11-13
- VIII. Other Business
- IX. Presiding Officer’s Report
- X. Designation of Items to be Placed on the Consent Agenda
- XI. Adjournment

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**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES –SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, May 9, 2025
TIME: 9:00 AM
PLACE: Lorraine Cowart Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Jon Cagle, Samantha Carter, Lorraine Cowart, Jake Fava, Brett Peugh, Matt Sullard

Absent: Ed Sexton

County Staff: Jeff Blue (County Engineer), Jenni Marner (Assistant County Engineer), Ryan Mumm (Assistant County Engineer), Dan Busey (Motor Fuel Tax Accountant)

Minutes

I. Call to Order and Roll Call

Committee Chair Cowart called the meeting to order at 9:01 AM. A verbal roll call was taken, and a quorum was declared present.

II. Approval of Agenda/Addendum

MOTION by Sullard to approve the agenda; seconded by Cagle.

Upon vote, the **MOTION CARRIED unanimously.**

III. Approval of Minutes – April 11, 2025

MOTION by Sullard to approve the minutes of the April 11, 2025, meeting; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously.**

IV. Public Input

None

V. Presentations from Outside Entities

None

VI. Communications

None

VII. New Business

A. County & Township Motor Fuel Tax Claims April 2025

MOTION by Cagle to receive and place on file the County and Township Motor Fuel Tax Claims for April 2025; seconded by Sullard.

Upon vote, the **MOTION CARRIED unanimously.**

B. Resolution Awarding of Contract for Road Construction, Section #24-00472-00-RS

Blue discussed the bid tab results for CH 15, Section #24-00472-00-RS. The letting was held on May 6, 2025, for the recycling and asphalt overlay of County Road 15, from the west village limits of Sidney to the Vermilion County Line. Open Road Paving submitted the low bid of \$6,810,021.91. Blue recommended awarding the project to Open Road Paving.

MOTION by Sullard to approve the Resolution; seconded by Cagle.

Upon vote, the **MOTION CARRIED unanimously**.

C. Resolution Awarding of Contract for the Replacement of a Bridge Located on County Road 1300E in Ludlow Township, Section #22-24129-00-BR

Blue stated 2 contractors submitted bids on May 6, 2025, for the bridge deck replacement in Ludlow Township. Stark Excavating submitted the low bid of \$315,976.50. Blue recommended awarding the project to Stark Excavating.

MOTION by Sullard to approve the Resolution; seconded by Cagle.

Upon vote, the **MOTION CARRIED unanimously**.

D. Resolution for Contract Award Authority

Blue explained the need for a bridge deck replacement located north of Flatville, on the township line, (County Road 2400N) between Stanton and Rantoul Townships. Blue asked for award authority to be able to award the contract, as soon as possible, to the low bidder, if he believes the bid is in the best interest of the public.

MOTION by Carter to approve the Resolution; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously**.

E. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, St Joseph Township, Section #25-27153-00-BR

Blue discussed a bridge located on 1900E south of Windsor Road that needs the bridge deck replaced. The estimated cost of replacement is \$350,000. St Joseph Township is prepared to pay 50% of the local cost of the replacement.

MOTION by Sullard to approve the Resolution; seconded by Carter.

Upon vote, the **MOTION CARRIED unanimously**.

VIII. Other Business

Blue stated he would not be present at the June Highway Committee Meeting.

IX. Presiding Officer's Report

None

X. Designation of Items to be Placed on the Consent Agenda

Cowart stated that items VII-B, C, D, E, be placed on the consent agenda.

XI. Adjournment

There being no further business, Chair Cowart adjourned the meeting at 9:21 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

County Motor Fuel Tax Claims

Date	Check No.	Payee	Description	Amount
5/8/2025	46499	Emulsicoat Inc.	207.25 Gallons HFE-90	\$ 528.49
5/8/2025	46628	Warning Lites of Southern Illinois	Signs	\$ 1,025.50
5/16/2025	46971	Warning Lites of Southern Illinois	Signs	\$ 41.85
5/16/2025	46971	Warning Lites of Southern Illinois	Posts	\$ 2,025.00
6/13/2025	48017	Warning Lites of Southern Illinois	Signs	\$ 235.00
6/13/2025	505949	Evergreen Roadworks	54,446.95 Gallons HFRS-2P Champaign County	\$ 193,266.67
6/27/2025	506064	Evergreen Roadworks	4,507.76 Gallons HFRS-2P Champaign County	\$ 16,002.55
6/27/2025	506049	Applied Research Associates	Multi Year Pavement Study	\$ 32,300.00
6/27/2025	48504	Jeff Blue	Travel Reimbursement	\$ 1,038.56
7/11/2025	48968	Lehigh Hanson	218.21 Ton CA-15	\$ 5,018.83
7/11/2025	48969	Lehigh Hanson	142.60 Ton CA-15	\$ 3,279.80
7/11/2025	48953	IACE	Fall Conference Fee	\$ 250.00
7/18/2025	49371	Lehigh Hanson	57.26 Ton CA-15	\$ 1,316.98
7/18/2025	506280	Evergreen Roadworks	10,070.17 Gallon HFRS-2P	\$ 35,749.10

Township Motor Fuel Tax Claims

Date	Check No.	Payee	Description	Amount
5/8/2025	46609	Tuscola Stone	261.15 Ton CA-11 Philo TWP	\$ 6,071.73
5/8/2025	46610	Tuscola Stone	1,934.91 Ton CA-11 Philo TWP	\$ 28,803.27
5/8/2025	46612	Tuscola Stone	1,131.98 Ton CA-15 Urbana TWP	\$ 30,054.07
5/8/2025	46611	Tuscola Stone	73.21 Ton CA-11 Brown TWP	\$ 2,174.34
5/8/2025	505651	Evergreen Roadworks	12,488.13 Gallons CM-300 Compromise TWP	\$ 64,313.87
5/8/2025	505652	Evergreen Roadworks	18,678.74 Gallons CM-300 Rantoul TWP	\$ 96,195.51
5/16/2025	46863	Emulsicoat Inv.	259.15 Gallons HFE-90 FOB Condit TWP	\$ 660.83
5/22/2025	47179	Tuscola Stone	1,400.50 Ton CA-15 Raymond TWP	\$ 33,583.99
5/22/2025	47175	Sand Valley Sand & Gravel	541.31 Ton CM-16 Kerr TWP	\$ 14,074.06
5/22/2025	505787	Evergreen Roadworks	15,753.38 Gallons HFE-90 Colfax TWP	\$ 50,410.82
5/22/2025	505788	Evergreen Roadworks	6,507.92 Gallons HFRS-2P Mahomet TWP	\$ 23,103.12
5/22/2025	505789	Evergreen Roadworks	4,978.47 Gallons HFRS-2P Pesotum TWP	\$ 17,673.57
6/6/2025	47708	PRO-AGR, INC.	101.93 Ton CM-16 Stanton TWP	\$ 2,650.18
6/6/2025	47709	PRO-AGR, INC.	282.70 Ton CM-16 Stanton TWP	\$ 7,350.20
6/6/2025	47636	Emulsicoat Inc.	228.01 Gallons HFE-90 FOB Condit TWP	\$ 581.43
6/6/2025	47635	Emulsicoat Inc.	192.39 Gallons HFE-150	\$ 490.59

6/13/2025	47969	PRO-AGR, INC.	517.75 Ton CM-16 Somer TWP	\$ 13,461.50
6/13/2025	47901	Emulsicoat Inc.	197.14 Gallons HFE-150 FOB East Bend TWP	\$ 502.71
6/13/2025	47900	Emulsicoat Inc.	158.98 Gallons HFE-150 East Bend TWP	\$ 405.40
6/13/2025	505947	Evergreen Roadworks	2,184.44 Gallons HFRS-2P East Bend TWP	\$ 7,754.76
6/13/2025	505948	Evergreen Roadworks	30,381.91 Gallons HFRS-2P Compromise TWP	\$ 107,855.78
6/20/2025	506017	Evergreen Roadworks	63,418.97 Gallons HFRS-2P Ludlow TWP	\$ 132,578.00
6/20/2025	48212	Emulsicoat Inc.	201.69 Gallons HFE-150 East Bend TWP	\$ 514.31
6/27/2025	506062	Evergreen Roadworks	59,276.38 Gallons HFRS-2P Champaign TWP	\$ 210,431.15
6/27/2025	506063	Evergreen Roadworks	21,134.12 Gallons HFE-90 Colfax TWP	\$ 61,285.70
6/27/2025	48404	Emulsicoat Inc.	363.12 Gallons HFE-150 East Bend TWP	\$ 926.18
6/27/2025	48405	Emulsicoat Inc.	149.63 Gallons HFE-150 East Bend TWP	\$ 381.56
7/3/2025	48730	PRO-AGR, INC.	414.40 Ton CM-16 Stanton TWP	\$ 430.30
7/3/2025	506116	Evergreen Roadworks	72,087.89 Gallons HFRS-2P St. Joseph TWP	\$ 147,600.00
7/3/2025	506115	Evergreen Roadworks	35,911.25 Gallons HFRS-2P Stanton Twp	\$ 121,450.00
7/3/2025	48692	Emulsicoat Inc.	217.01 Gallons HFE-90 FOB Condit TWP	\$ 553.38
7/3/2025	506117	Evergreen Roadworks	71,985.96 Gallons HFRS-2P Rantoul TWP	\$ 64,954.49
7/3/2025	48728	PRO-AGR, INC.	470.10 Ton CM-16 Stanton TWP	\$ 12,220.26
7/3/2025	48729	PRO-AGR, INC.	228.81 Ton CM-16 Stanton TWP	\$ 5,949.06
7/3/2025	48693	Emulsicoat Inc.	584.11 Gallons HFE-150 FOB East Bend TWP	\$ 1,489.48
7/3/2025	48737	Sadorus TWP	FY25 Equipment Rental	\$ 20,000.00
7/3/2025	506118	Evergreen Roadworks	48,075.79 Gallons HFE-90 Ogden TWP	\$ 151,775.00

7/11/2025	506187	Evergreen Roadworks	48,109.85 Gallons HFE-90 Harwood TWP	\$ 153,951.52
7/18/2025	49399	Sand Valley Sand & Gravel	269.55 Ton CM-16 Kerr TWP	\$ 7,008.30
7/18/2025	49411	Tuscola Stone	176.09 Ton CA-15 Scott TWP	\$ 4,833.67
7/18/2025	506278	Evergreen Roadworks	48,951.90 Gallons HFE-90 Brown TWP	\$ 66,650.82
7/18/2025	506281	Evergreen Roadworks	51,232.81 Gallons HFRS-2P East Bend TWP	\$ 137,185.00
7/25/2025	49574	Lehigh Hanson	820.51 Ton CA-15 Newcomb TWP	\$ 18,871.73
7/25/2025	49579	Lehigh Hanson	139.11 Ton CA-15 Newcomb TWP	\$ 3,199.53
7/25/2025	49578	Lehigh Hanson	90.33 Ton CA-15 Newcomb TWP	\$ 2,077.59
7/25/2025	49577	Lehigh Hanson	69.08 Ton CA-15 Newcomb TWP	\$ 1,588.84
7/25/2025	49576	Lehigh Hanson	46.17 Ton CA-15 Newcomb TWP	\$ 1,061.91
7/25/2025	49575	Lehigh Hanson	22.13 Ton CA-15 Newcomb TWP	\$ 508.99
7/25/2025	506349	Evergreen Roadworks	23,136.65 Gallons HFRS-2P Urbana TWP	\$ 81,766.54
7/25/2025	506348	Evergreen Roadworks	28,588.74 Gallons HFRS-2P Pesotum TWP	\$ 101,490.03



Is this project a bondable capital improvement?

☐ Yes ☒ No

Resolution Type

Original

Resolution Number

Section Number

25-00000-00-ES

BE IT RESOLVED, by the Board

Governing Body Type

of the County

Local Public Agency Type

of Champaign County

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Champaign County Regional Planning Commission CUUATS Fees

2. That there is hereby appropriated the sum of Forty Eight Thousand One Hundred Sixty-Two

Dollars (\$48,162.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Aaron Ammons

Name of Clerk

County

Local Public Agency Type

Clerk in and for said County

Local Public Agency Type

of Champaign County

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board

Governing Body Type

of Champaign County

Name of Local Public Agency

at a meeting held on August 21, 2025

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____

Day

Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

--

Jennifer Locke, Chair

Champaign County Board

Steve Summers, County Executive

Approved

Regional Engineer Signature & Date
Department of Transportation

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□ INVOICE □

DATE: July 2, 2025

TO: Mr. Jeff Blue, County Engineer
Champaign County Highway Department
1605 East Main Street
Urbana, IL 61802

FROM: Lori Gillespie, Accounting & Audit Manager

RE: Champaign County Regional Planning Commission
CUUATS Fee

PERIOD OF SERVICE: July 1, 2025 - June 30, 2026

CUUATS FEE: **\$48,162.00**

Cost Distribution Data

Dept: 100
Charge Code: 100016
Project String: 730CUATS26-LOCAL-CHAMP CO
Line-Item: 2075-00-0226t-06-100-003-730-0000-400476
Amount: \$48,162.00

RESOLUTION NO. _____

RESOLUTION FOR CONTRACT AWARD AUTHORITY

WHEREAS, Sealed bids will be received in the office of the County Engineer for the replacement of Structure 010-4056 on 2700N in Compromise Township, Section #24-06141-00-BR, and publicly opened and read; and

WHEREAS, a petition and resolution were approved for this project on February 22, 2024, by the Champaign County Board; and

WHEREAS, in order to receive the most competitive bids and achieve timely construction of this project, it is in the best interest of Champaign County to award the contract as soon as possible; and

WHEREAS, the Champaign County Board agrees to allow Jeff Blue, P.E., Champaign County Engineer to accept the low bid for construction on behalf of Champaign County if he believes the bid is in the best interest of the public.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the above will be accepted to expedite the contract with the low bidder.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 21st Day of August, A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

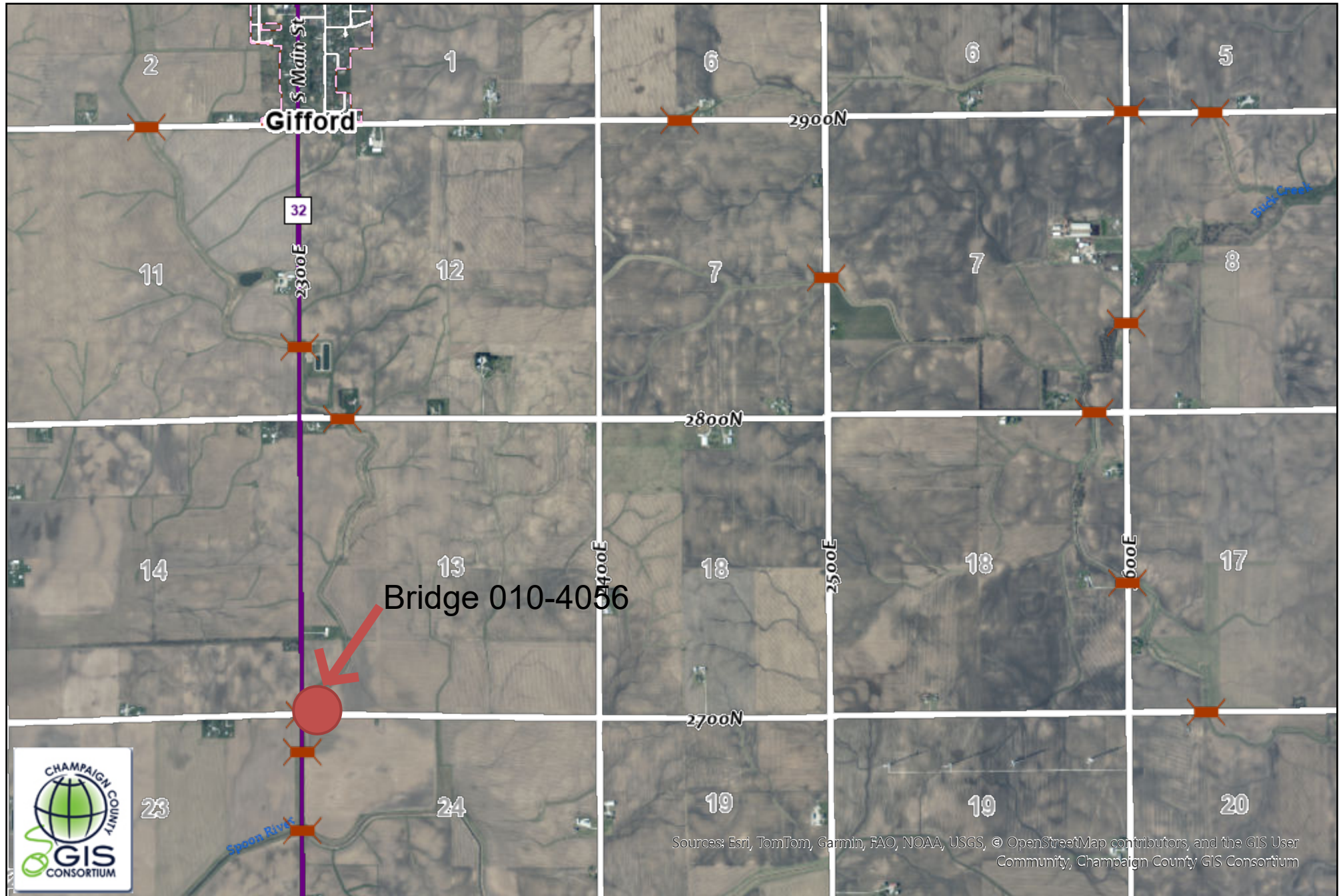
Approved: _____
Steve Summers, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Compromise Section 24-06141-00-BR



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PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Chuck Billman, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Urbana Road District, Champaign County, Illinois; and
2. There is a Bridge located on North Cottonwood Road between Sections 11 and 12 in Urbana Township, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge deck be replaced; and
4. The cost to replace the aforesaid bridge deck is estimated to be \$700,000 which will be more than .02% of the value of all the taxable property in the Urbana Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Urbana Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Urbana Road District is prepared to pay 50% of the local cost associated with the replacement of said structure.

Respectfully submitted,

Chuck Billman

Commissioner of Highways of
Urbana Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the local cost to replace the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Urbana Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Urbana Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of August, A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

Approved:

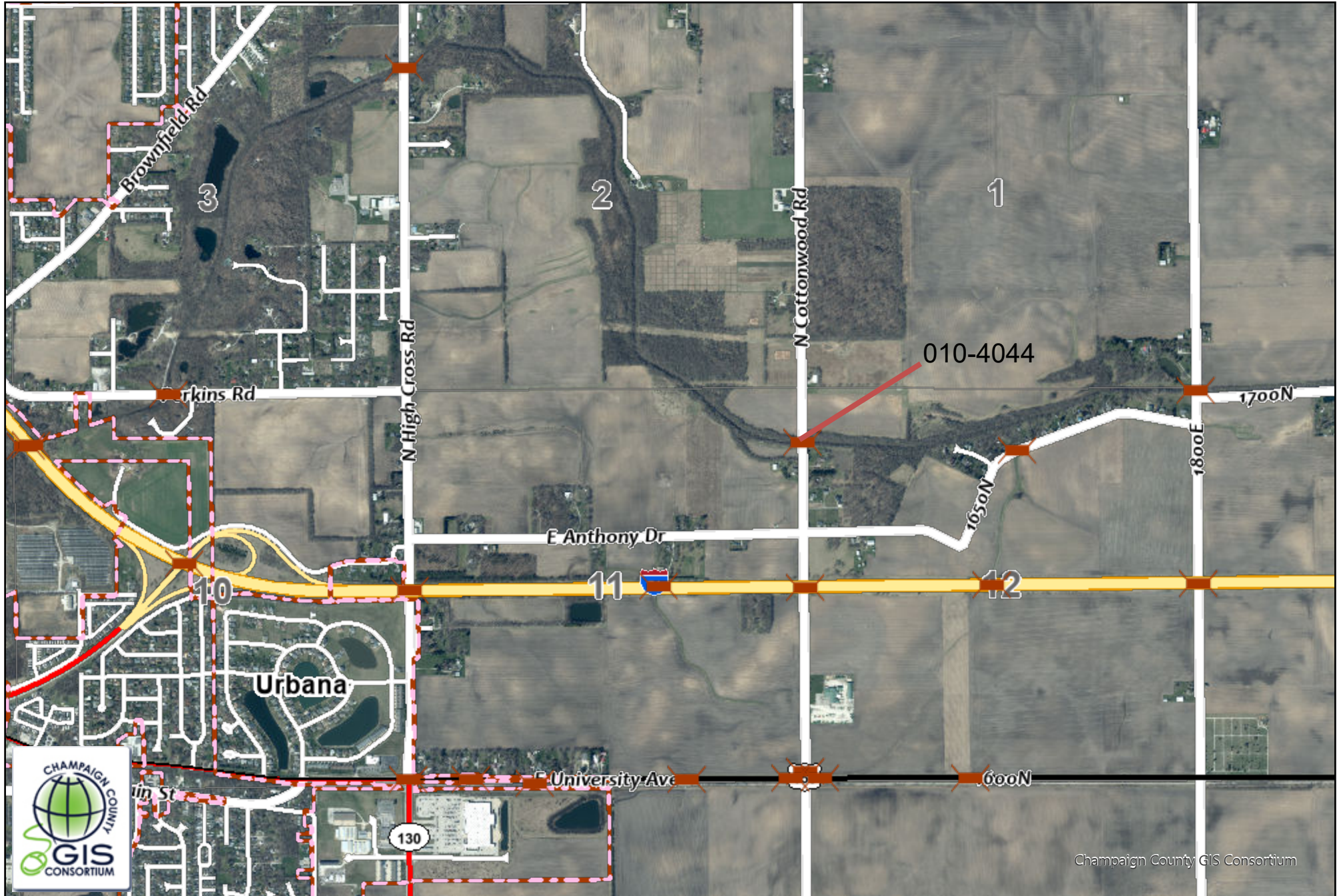
Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

Structure 010-4044



0.25

mi

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Date: Monday, May 5, 2025

