



**Champaign County Board  
Highway & Transportation Committee  
County of Champaign, Urbana, Illinois**

***MINUTES –APPROVED FEBRUARY 6, 2026***

DATE: Friday, November 7, 2025  
TIME: 9:10 AM  
PLACE: Lorraine Cowart Conference Room  
1605 East Main Street, Urbana, Illinois

**Committee Members**

**Present:** Jon Cagle, Samantha Carter, Lorraine Cowart, Jake Fava, Brett Peugh, Ed Sexton  
**Absent:** Matt Sullard

**County Staff:** Jenni Marner (Assistant County Engineer), Ryan Mumm (Assistant County Engineer),  
Michelle Carter (Office Manager/Accountant),

**Others Present:**

***Minutes***

**I. Call to Order and Roll Call**

Committee Chair Cowart called the meeting to order at 9:10 AM. A verbal roll call was taken, and a quorum was declared present.

**II. Approval of Agenda/Addendum**

**MOTION** by Carter to approve the agenda; seconded by Sexton.  
Upon vote, the **MOTION CARRIED unanimously**.

**III. Approval of Minutes – October 10, 2025**

**MOTION** by Carter to approve the minutes of the October 10, 2025, meeting; seconded by Peugh.  
Upon vote, the **MOTION CARRIED unanimously**.

**IV. Public Input**

None

**V. Presentations from Outside Entities**

None

**VI. Communications**

None

**VII. New Business**

**A. Motor Fuel Tax Funds, Source, Distribution, and Uses for Counties**

Blue reviewed the Illinois Department of Transportation Motor Fuel Tax Funds Source, Distribution, and Uses for Illinois Counties. He explained the breakdown of the MFT distribution, the creation of the Transportation Renewal Fund, and the procedures for using the MFT Funds.

**B. County & Township Motor Fuel Tax Claims October 2025**

**MOTION** by Sexton to receive and place on file the County and Township Motor Fuel Tax Claims for October 2025; seconded by Cagle.

Upon vote, the **MOTION CARRIED unanimously**.

**C. Estimate of Maintenance costs Fiscal Year 2026**

Blue reviewed the estimated MFT maintenance costs for fiscal year 2026. The estimated cost includes rock, salt, culverts, striping and equipment rental. The estimated cost is \$1,277,000.00.

**D. Resolution for Maintenance Under the Illinois Highway Code, Section #26-00000-00-GM**

**MOTION** by Carter to approve the Resolution; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously**.

**E. Agreement for County Engineer's Salary Program**

Blue discussed the required IDOT Agreement for the payment of the County Engineer's Salary.

**MOTION** by Carter to approve the Agreement; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously**.

**F. Resolution Appropriating Funds for the Payment of the County Engineer's Salary, Section #26-00000-00-CS**

**G. Resolution Granting Authority for the County Clerk to Certify and Submit a Resolution Appropriating Funds for the Payment of the County Engineer's Salary on Behalf of Champaign County**

**OMNIBUS MOTION** by Carter to approve the Resolution Appropriating Funds for the Payment of the County Engineer's Salary, Section #26-00000-00-CS and to approve the Resolution Granting Authority for the County Clerk to Certify and Submit a Resolution Appropriating Funds for the Payment of the County Engineer's Salary on Behalf of Champaign County; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously**.

**H. Resolution for Contract Award Authority, Township Aggregate**

Blue asked for award authority to be able to award the township aggregate contracts to the lowest bidder on behalf of the townships. The townships usually begin hauling rock in January.

**MOTION** by Sexton to approve the Resolution; seconded by Cagle.

Upon vote, the **MOTION CARRIED unanimously**.

**VIII. Other Business**

None

**IX. Presiding Officer's Report**

None

**X. Designation of Items to be Placed on the Consent Agenda**

Cowart stated that items VII-D-H, be placed on the consent agenda.

**XI. Adjournment**

There being no further business, Chair Cowart adjourned the meeting at 9:40 AM.

*\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*