



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES –APPROVED FEBRUARY 6, 2026

DATE: Friday, November 7, 2025
TIME: 9:10 AM
PLACE: Lorraine Cowart Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Jon Cagle, Samantha Carter, Lorraine Cowart, Jake Fava, Brett Peugh, Ed Sexton

Absent: Matt Sullard

County Staff: Jenni Marner (Assistant County Engineer), Ryan Mumm (Assistant County Engineer),
Michelle Carter (Office Manager/Accountant),

Others Present:

Minutes

I. Call to Order and Roll Call

Committee Chair Cowart called the meeting to order at 9:10 AM. A verbal roll call was taken, and a quorum was declared present.

II. Approval of Agenda/Addendum

MOTION by Carter to approve the agenda; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously.**

III. Approval of Minutes – October 10, 2025

MOTION by Carter to approve the minutes of the October 10, 2025, meeting; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously.**

IV. Public Input

None

V. Presentations from Outside Entities

None

VI. Communications

None

VII. New Business

A. Motor Fuel Tax Funds, Source, Distribution, and Uses for Counties

Blue reviewed the Illinois Department of Transportation Motor Fuel Tax Funds Source, Distribution, and Uses for Illinois Counties. He explained the breakdown of the MFT distribution, the creation of the Transportation Renewal Fund, and the procedures for using the MFT Funds.

B. County & Township Motor Fuel Tax Claims October 2025

MOTION by Sexton to receive and place on file the County and Township Motor Fuel Tax Claims for October 2025; seconded by Cagle.

Upon vote, the **MOTION CARRIED unanimously.**

C. Estimate of Maintenance costs Fiscal Year 2026

Blue reviewed the estimated MFT maintenance costs for fiscal year 2026. The estimated cost includes rock, salt, culverts, striping and equipment rental. The estimated cost is \$1,277,000.00.

D. Resolution for Maintenance Under the Illinois Highway Code, Section #26-00000-00-GM

MOTION by Carter to approve the Resolution; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously.**

E. Agreement for County Engineer's Salary Program

Blue discussed the required IDOT Agreement for the payment of the County Engineer's Salary.

MOTION by Carter to approve the Agreement; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously.**

F. Resolution Appropriating Funds for the Payment of the County Engineer's Salary, Section #26-00000-00-CS

G. Resolution Granting Authority for the County Clerk to Certify and Submit a Resolution Appropriating Funds for the Payment of the County Engineer's Salary on Behalf of Champaign County

OMNIBUS MOTION by Carter to approve the Resolution Appropriating Funds for the Payment of the County Engineer's Salary, Section #26-00000-00-CS and to approve the Resolution Granting Authority for the County Clerk to Certify and Submit a Resolution Appropriating Funds for the Payment of the County Engineer's Salary on Behalf of Champaign County; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously.**

H. Resolution for Contract Award Authority, Township Aggregate

Blue asked for award authority to be able to award the township aggregate contracts to the lowest bidder on behalf of the townships. The townships usually begin hauling rock in January.

MOTION by Sexton to approve the Resolution; seconded by Cagle.

Upon vote, the **MOTION CARRIED unanimously.**

VIII. Other Business

None

IX. Presiding Officer's Report

None

X. Designation of Items to be Placed on the Consent Agenda

Cowart stated that items VII-D-H, be placed on the consent agenda.

XI. Adjournment

There being no further business, Chair Cowart adjourned the meeting at 9:40 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*