



**Champaign County Board  
Legislative Budget Hearing  
County of Champaign, Urbana, Illinois**

***MINUTES – APPROVED 10/13/2016***

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DATE: Tuesday, August 23, 2015  
TIME: 6:00 p.m.  
PLACE: Lyle Shields Meeting Room  
Brookens Administrative Center  
1776 E Washington, Urbana, IL 61802

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**Committee Members**

**Present:** Alix, Anderson, Berkson, Cowart, Esry, Harper, Harrison, Hartke, Hiser, Maxwell, McGuire, Mitchell, Petrie, Quisenberry, Schwartz, Weibel

**Absent:** Carter, Jay, Michaels, Rosales, Schroeder

**County Staff:** Rick Snider (County Administrator), Julia Reitz (State’s Attorney), John Farney (Auditor), Gordy Hulten (County Clerk), Elizabeth Burgener-Patton (Board of Review), Barb Frasca (Recorder), Paula Bates (Assessor), Dan Welch (Treasurer), John Hall (Planning & Zoning), Brad Gould (Veterans Assistance Commission), Katie Blakeman, Brian Kelly (Circuit Clerk), Randy Rosenbaum (Public Defender), Sheriff Dan Walsh, Lori Hansen (Courts Administrator), Judge Difanis, Dana Brenner (Physical Plant), Andy Rhodes (Information Technology), Tami Ogden (Deputy County Administrator of Finance), Brian Nolan (Recording secretary)

**Others Present:**

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***MINUTES***

**I. Call to Order**

County Board Chair Patti Petrie called the meeting to order at 6:04 p.m.

**II. Roll Call**

A verbal roll call was taken and a quorum was declared present.

**III. Approval of Agenda**

**MOTION** by Mr. Esry to approve the agenda as amended; seconded by Mr. Hiser. Upon vote, **the MOTION CARRIED unanimously.**

**IV. Budget Presentations**

**A. Public Defender – Randy Rosenbaum**

Mr. Rosenbaum reported that his proposed budget for FY2017 is the same as his FY2016 budget. Mr. Mitchell asked how Mr. Rosenbaum has prepared his budget in order to handle population increases

in Champaign County. Mr. Rosenbaum noted that it is hard to budget for unknown changes in the population and noted that the number of cases filed in criminal court has remained consistent over the past four to five years as the population has increased.

Mr. McGuire asked how different types of cases impact the workflow of the Public Defender's office. Mr. Rosenbaum explained that more serious crimes require more staff time but noted that staff members are diligent in appropriately allocating their time for each case they receive.

Ms. Berkson asked what percentage of cases end in plea bargains and if there is pressure for defendants to take plea bargains. Mr. Rosenbaum noted that he has not compiled data for the number of cases that end in pleas, but he estimated that approximately 75 to 80% of defendants will take a plea bargain. Mr. Rosenbaum stated that clients are never coerced into plea bargains and are always informed of all options available to them.

Mr. Maxwell asked for a review of the public defender's investigator workload. Mr. Rosenbaum noted the full-time investigator is a vital part of his office's operations. He explained that the investigator has been extremely helpful in independently verifying information and bringing correct resolutions to cases.

Mr. Weibel asked how many cases the investigator works on each week. Mr. Rosenbaum explained that he did not bring the specific data on investigator's workload to the budget hearing, but he noted that the investigator works on at least 300 cases each year.

**B. Circuit Clerk – Katie Blakeman**

General Corporate Fund

Ms. Blakeman reported that expenditures for the General Corporate Fund are mainly comprised of salaries and benefits for 31 full-time employees with some additional expenses for general office purchases. For FY2016, the majority of jury expenses have been shifted to the General Corporate Fund per the Auditor's recommendation.

Ms. Blakeman reported that the budget for the equipment maintenance line item has been increased in order to pay for the jury system, which has been shifted out of the Court Automation Fund. Additionally, the line item for legal notices and advertising has been increased to be in line with historical spending. In order to compensate for the increases in line items in the General Corporate Fund, one salary has been shifted to the Child Support Maintenance Fund.

Ms. Petrie asked Ms. Blakeman to report the number of employee salaries included in each fund as she continues with her budget presentation. Ms. Blakeman confirmed. Mr. Hiser noted that this information is included on page five of the budget binder provided to board members.

Mr. McGuire asked if the State of Illinois is making payments to the County for child support services. Ms. Blakeman noted that two funds are used for child support services, the Child Support Maintenance Fund and the Child Support Enforcement Fund.

Mr. Quisenberry asked for clarification in regards to the number of website requests included the budget materials. Ms. Blakeman explained that website requests are the individual number of page visits the Circuit Clerk's website receives.

**Ms. Cowart entered the meeting at 6:31 p.m.**

Mr. Mitchell asked if Ms. Blakeman foresees any state or federal mandates coming within 12 to 24 months that the Circuit Clerk's offices will be responsible for implementing. Ms. Blakeman noted that legislation is tracked very closely. As legislation is passed, the circuit clerk's office responds and develops implementation plans.

Mr. Anderson asked for clarification in regards to rising health care costs and asked where those increases are reflected in the Circuit Clerk's budget. Ms. Blakeman clarified that health care costs and salary line items are adjusted by Administrative Services. Ms. Ogden clarified that the benefits included in the Circuit Clerk's operating budget are paid out of the general county's health insurance line and are not reflected individually in the Circuit Clerk's budget.

#### Jury Commission Fund

Ms. Blakeman reported that the Jury Commission Fund includes salaries for jury commissioners and the jury coordinator.

#### Support Enforcement Fund

Ms. Blakeman reported that this fund is comprised of a grant from Illinois HFS and is utilized to compensate Circuit Clerk's offices for the work that they complete on state child support cases. The amount of the grant has been reduced each year it has been received. After the state's FY2017 is completed, the grant will be retired. One salary is currently paid from the Support Enforcement Fund and transfers to this fund are completed in order cover the reduction of the grant in recent years.

Ms. Petrie asked how the Circuit Clerk will absorb the associated costs when the grant is retired. Ms. Blakeman noted that expenditures will be able to be covered from the Child Support Maintenance Fund.

#### Court Automation Fund

Ms. Blakeman reported that revenues for the Court Automation Fund come from a \$15 per case fee assessed on all criminal, traffic, DUI and civil cases. Small claims and may-appear traffic cases are assessed a \$10 per case fee. Expenditures include one salary for the Courthouse IT Project Manager as well as expenses for servers and PC hardware.

Mr. Quisenberry asked if the Court Automation Fund will be utilized to fund the replacement of the JANO system if that becomes required. Ms. Blakeman noted that the Court Automation Fund pays for a large portion of JANO maintenance, but it could not support the entire replacement of a court case management system.

#### **Mr. Hartke left the meeting at 6:50 p.m.**

Ms. Ogden reminded the board that the Court Automation Fund has been dedicated to pay for the AS400 lease.

Ms. Petrie asked if Ms. Blakeman plans to increase the Court Automation Fee assessed on cases to the statutory maximum. Ms. Blakeman noted that she does not anticipate increasing the fee at this time.

#### Child Support Service Fund

Ms. Blakeman noted that revenues for this fund are generated from an annual \$36 fee assessed on all child support cases. The collection of this fee was previously suspended and it was implemented again last year. It is expected for revenues to increase throughout FY2017. Expenditures include salaries for two full time employees.

Mr. Quisenberry noted that fund balance is down by approximately \$100,000 over the last two years and asked for an explanation. Ms. Blakeman noted that the balance is down due to extra work being completed for data conversions from the AS400 to a new child support system.

#### Operation and Administrative Fund

Ms. Blakeman noted that revenues for this fund include a small portion of state fines and fees that the circuit clerk's office collects and disburses on the state's behalf. Increases in revenues in this fund are due to the circuit clerk's involvement in the Illinois State Comptroller's Local Debt Recovery Program. This program allows the state to collect outstanding debts by intercepting state tax refunds, lottery winnings, state contracts or wage garnishments of state employees. This program has allowed for increased collections of outstanding debt owed to the Circuit Clerk. The Circuit Clerk's office first participated in the program in 2014, and since that time \$850,000 has been intercepted with nearly \$600,000 of that amount being paid to the County.

Expenditures for this fund include the salary of the Circuit Clerk's Financial Manager as well as expenses for new accounting software and server purchases. Additionally, maintenance for the new accounting system is paid from the fund as well as associated costs for updating the Circuit Clerk's website.

Mr. Quisenberry noted that each fund in the Circuit Clerk's budget appears to be funding capital asset replacement with regard to computer purchases and maintenance costs. Mr. Quisenberry noted that this may not be the most efficient way to split up these costs and asked the Circuit Clerk for her opinion. Ms. Blakeman noted that computer and maintenance purchases are made on the basis of necessity and commented that the County needs a more centralized plan for all IT support resources. At this point, the Circuit Clerk's office does not have the IT support resources that they require; however, special revenue funds allow for the Circuit Clerk's office to meet those additional IT needs.

#### E-Ticketing and Administrative Fund

Ms. Blakeman reported that revenues for this fund are comprised of fees assessed on must-appear traffic cases and criminal cases, and expenditures must be made to support the administration and maintenance of a e-ticketing program. The collection of this fee has been approved and standardized by the Conference of Chief Judges and the Circuit Clerk's office has issued an RFQ for an E-Ticketing program. An E-Ticketing program will drastically reduce the number of errors of manually entering tickets into the Circuit Clerk's computer system. Responses to the RFQ will be read on August 26<sup>th</sup>, 2016. A trail period will hopefully begin in FY2017 with a fully implemented E-Ticketing program in place by the end of FY2017.

Ms. Berkson asked if the E-Ticketing program will be similar to the system in place in the City of Champaign. Ms. Blakeman explained that while all squad cars have mobile computers in them, the Circuit Clerk's office has been searching for a vendor that can supply a program that can create a traffic citation directly from those mobile computers. Ms. Berkson asked if there is a system in place if they mobile system crashes. Ms. Blakeman noted that one of the requirements in the RFQ for an E-Ticketing program states that the program must be able to back-up and recreate data if it is lost.

Mr. Alix asked if demographic information reporting will also be included in the program to reduce administrative overhead costs. Ms. Blakeman confirmed and noted it is a specific requirement in the RFQ.

#### Court Document Storage Fund

Ms. Blakeman reported that revenues for this fund are comprised of fees assessed on all cases. Expenditures include salaries for one Records Supervisor, one Senior Legal Clerk and one Legal Clerk, and the microfilming and digital imaging of all cases. The Circuit Clerk is currently in year three of a

five-year process to replace each of their five large, commercial grade scanners. The replacement of the scanners is an expenditure in this line item. The Urbana Free Library is also compensated from this fund for their document storage services at their facility. Toner and printing costs have been shifted to this line item since the Court Automation Fund can no longer support those expenditures.

Ms. Blakeman additionally noted that the Circuit Clerk's office is in the process of a major reorganization of all evidence stored in their offices.

Mr. Alix asked if any of the Coroner's blood or DNA samples are stored with the Circuit Clerk's evidence. Ms. Blakeman noted that the Coroner has his own storage facility.

Ms. Petrie asked for clarification in regards to the Circuit Clerk's growing need for additional space at the courthouse. Ms. Blakeman explained that the amount of evidence received annually is not decreasing and noted that all evidence is kept for all cases until the persons involved a case are deceased. As the Circuit Clerk completed their major reorganization project, evidence is condensed, cataloged and discarded appropriately.

Mr. Quisenberry thanked the Circuit Clerk for her collaboration with The Urbana Free Library.

### **C. Circuit Court – Lori Hansen**

Judge Difanis reported that the Circuit Court budget has been able to refund \$20,000 to the Court Automation Fund due a revision in the Court Administrator's salary when a new employee was hired into the position.

Ms. Petrie asked if Ms. Hansen could provide an update in regards to the Law Library budget. Ms. Hansen noted that the Law Library is currently saving money while searching for a new Law Librarian. Additionally, a previous fee increase for access to the Law Library's materials and services is beginning to improve the fund balance. Ms. Hansen noted that the Law Library's Help Desk Navigator continues to handle increasing amounts of inquiries, and Ms. Hansen would like to give the Navigator a raise and increase his hours.

Mr. Alix asked if the Circuit Court will experience an economic or operational impact in regards to the reclassification of marijuana offenses at the state level. Judge Difanis explained that there is no mechanism in place to determine how an officer will issue a fine and at what amount. State legislation states that there is \$100 - \$200 fine range. Judge Difanis noted that there is no mechanism in place to get an individual before a judge to have the fine set at a just and fair amount.

Ms. Petrie noted that the Governor has established a task force to decrease incarceration and asked what impacts to legislation, corrections facilities and court operations it may have. Judge Difanis explained that Department of Corrections may experience a decrease in the number of people who are incarcerated, but legislation may be altered to incarcerate more individuals in county correctional facilities rather than at state correctional facilities.

Ms. Harrison asked if a pre-trial program will help reduce capacity at county correctional facilities if legislation is passed at the state level to shift incarcerated individuals away from state correctional facilities. Judge Difanis explained that Champaign County does not need a pre-trial program due to the arraignment system that has been in place since 1968.

Mr. Hiser asked if it would be helpful to establish a pre-trial program based on the arraignment system that is already in place in order to alleviate the public's concern that there is no program in

place. Judge Difanis explained that it would be a waste of resources to establish a new program based on an already existing system.

Mr. Quisenberry asked if there are any discussions to eliminate bail, except in extreme circumstances, in order to avoid incarcerating an individual based upon their means. Judge Difanis noted that this issue will likely be addressed by state legislature.

Judge Difanis reminded the board of the mental health problems facing Champaign County correctional facilities and commended the Public Defender for his service.

#### **D. Sheriff – Dan Walsh**

Mr. Walsh reported that he has revised his Law Enforcement and Corrections Funds for FY2017. In the Corrections Fund, personnel costs have been reduced but will be handled by attrition. Revenues have decreased for Electronic Home Detention and court filings have also decreased. Mr. Walsh expects costs for food to rise when a new food vendor is selected, but he will be able to handle an increase. Mr. Walsh has requested additional funding to purchase new squad cars and to support the costs of outside prisoner boarding.

Mr. McGuire asked how many hours of nursing are currently provided for incarcerated individuals. Mr. Walsh explained that nursing is provided between 7 a.m. and 7 p.m., and those hours fluctuate on weekends between 10 and 11 hours. Mr. Walsh noted that it is difficult to keep nursing staff at the jail due to local market competition for nursing positions, but he would like to have three full-time nurses at the jail.

Mr. Hiser asked about the budget increase for gas and oil. Mr. Walsh explained that it is based on historical spending and anticipated increases in gas prices.

Mr. Alix asked how the Sheriff sees the relationship with Savoy progressing into the future. Mr. Walsh noted that Savoy is contracted for three full-time deputies and the relationship with Savoy is in good standing. Mr. Quisenberry commented that Savoy should pay the County an increased amount of money for the administrative overhead costs that are not built into the contract for three deputies.

Mr. Walsh commented that the reclassification of marijuana offenses at the state level will cost his department additional money. The Sheriff will be responsible for creating an independent expungement system within six months without court order. Mr. Quisenberry asked if law enforcement will have an increased responsibility for impaired drivers with the marijuana reclassification. Mr. Walsh confirmed and noted that 80 hours of specific training are needed for deputies to complete drug screening and impairment training.

Ms. Berkson asked for an explanation in regards to the increase in the operational supplies line item. Mr. Walsh explained that is discretionary money to be used at the direction of the Sheriff on an as needed basis.

#### **E. Emergency Management Agency – Dan Walsh**

Mr. Walsh noted that the Emergency Management Agency budget for FY2017 remains unchanged. If a natural disaster were to occur and the Emergency Management Agency did not have enough to cover the expenses, the Sheriff's budget would be utilized.

## **F. Probation/Court Services – Joseph Gordon**

### Juvenile Detention Center

Mr. Gordon reported that the JDC is currently staffed to meet the needs of the facility. The JDC runs into staffing problems when groups of individuals come into the JDC for serious acts such as armed robbery. Legislation does impact the JDC facility when court orders keep 18 and 19-year-olds housed at the JDC when they would normally be housed as an adult at the County jail.

Mr. Hiser asked for the average age of individuals housed at the JDC. Mr. Gordon noted that the average age is approximately 16-years-old.

Mr. McGuire asked if Mr. Gordon is prepared to handle legislation in regards to the expungement of records. Mr. Gordon confirmed and noted that records can be complied and disposed of as necessary.

Ms. Petrie asked if there are interior design issues in regards to separating older and younger individuals in the JDC. Mr. Gordon noted that separation is not an issue at the JDC; however, programming may cause the mixing of age groups but work is done to ensure that this is not common practice. Ms. Petrie asked if additional staff members are needed to ensure the separation of younger and older individuals at the JDC. Mr. Gordon noted that staffing levels are adequate for operations at the JDC. Ms. Petrie asked if the Ready Program is still in collaboration with the JDC. Mr. Gordon confirmed.

### **Mr. Weibel left the meeting at 8:00 p.m.**

### Juvenile Intervention/Court Services Operations Fees

Mr. Gordon reported that this fee was implemented four years ago and expenditures include annual lease payments on an I Series computer for the integrated justice system.

### Probation Services

Mr. Gordon reported that revenues are expected to be maintained at the levels seen in the previous five years. Mr. Gordon provided a brief overview of probation services and noted that the in-house drug testing lab will provide testing for different county departments.

Mr. McGuire asked for a brief overview of the re-entry program. Mr. Gordon reported that re-entry services are provided to clients of Probation and Court Services and include cognitive skill building classes.

Ms. Petrie asked for an update in regards to the number of individuals who have graduated from Drug Court. Mr. Gordon did not have specific data on the Drug Court program; however, he noted that the program has been extremely successful with a very low percentage of recidivism.

Mr. Hiser asked if the Drug Court program has the ability to expand services. Mr. Gordon explained that the program is currently at 80% to 90% capacity with current staffing levels, and Judge Ford holds the responsibility for reviewing the program and its ability to expand. Mr. Alix commented that Drug Court is utilized for those individuals who have the ability to succeed in Drug Court. Individuals are not sent to Drug Court if they are identified to not be successful.

**G. Auditor – John Farney**

Mr. Farney reported that 97% of the Auditor's budget is devoted to salaries. Non-salary budget items are budgeted at the same amount as FY2016. One line item has been added to the FY2017 budget for the positive pay fees.

Mr. Petrie asked for clarification in regards to the Auditor's office making electronic payments. Mr. Farney explained that electronic payments to vendors were started in FY2016 and the Auditor's office is working with a local bank to get as many vendors enrolled in the program as possible. Benefits of the program include vendors receiving payments quicker and eliminated administrative overhead costs at the County level.

**H. Board of Review – Elizabeth Burgener-Patton**

Ms. Burgener-Patton reported that the Board of Review's budget is the same as FY2016's budget. \$1,200 has been added to the budget for traveling expenses associated with meeting venue changes at the state level.

**I. County Clerk – Gordy Hulten**

Mr. Hulten reported that expenditures in the County Clerk's office remain stable. Current expenditures have included the costs for administering the current election.

The County Clerk has four budget within their department. Two budget are comprised of grant monies and state vital record fees. The Automation Fund is currently building a larger balance in order to supplement larger operational needs without impacting the County Clerk's general corporate fund.

Mr. Quisenberry asked for a timeline for replacing current election equipment. Mr. Hulten reported that the vast majority of election equipment used in Champaign County was acquired with a large federal grant during the 2000 election. Most of the Clerk's equipment was purchased in 2005 and deployed in 2006. The equipment is from the year 2000 and has a 20-year shelf life. Mr. Hulten noted that equipment replacement has already begun for election equipment with 16 new machines being used and 126 old machines still in use.

Ms. Berkson asked for clarification in regards to the Clerk's optimal operations planning documents. Mr. Hulten noted that additional resources are needed to hire a developer to run all of the County Clerk's in-house, homegrown software. A developer in Information Technology developed the software but has since left the County and is working on contractual basis to keep the software operational. Discussion are being held with the County Administrator and County IT Director in order to find a creative solution to this urgent problem.

Ms. Harrison asked if automatic voter registration at the state level impact will impact the IT needs of the County Clerk's office. Ms. Hulten explained that automatic voter registration legislation will trigger a complete overhaul of the current voter registration software.

**J. Recorder – Barb Frasca**

Ms. Frasca reported that three line items have shown change for FY2017. The line items for Recording Fees, Revenue Stamps and the Rental Housing Support Program are all revenue positive even though they appear to expenditures.

Mr. McGuire asked for clarification in regards to the overall decreased fund balance. Ms. Frasca noted that she has been in the process of rebinding the books in her vault to ensure they are usable for the next 100 years.

**K. Supervisor of Assessments – Paula Bates**

Ms. Bates reported that the only difference in the Assessor's budget is a revision in payroll expenditures, and noted that estimated construction totals \$85 million instead of \$75 million. Additionally, Ms. Bates reported that total assessed value has increased by \$165 million and the tax cycle is on cycle.

**L. Treasurer – Dan Welch**

Mr. Welch reported that 95% of the Treasurer's General Corporate Fund consists of payroll expenditures. The Treasurer's four budgets remain unchanged from FY2016. Ms. Ogden reminded the board that the Treasurer's budget was unable to absorb finance charges and bank fees.

Ms. Petrie commended the Treasurer and the Assessor for their work on the tax cycle.

**M. Planning and Zoning – John Hall**

Mr. Hall reported that only change in the Planning and Zoning budget for FY2017 includes a 16% increase in employee expenses due to a request for a new position in the department. The request for the new position comes from the quantity of work involved with updating the County MS4 Program. Ms. Berkson and Ms. Petrie supported Mr. Hall's request for an additional staff member.

**N. Veterans' Assistance Commission – Brad Gould**

Mr. Gould reported that the VAC's budget remains unchanged from FY2016.

Mr. Maxwell asked if \$80,000 is available for direct assistance to veterans. Mr. Gould confirmed and noted that the amount is divided equally between each month in order to provide direct assistance on a monthly basis. Mr. Gould explained that if he did not equally divide this amount between the 12 months, he would run out of funds by mid-July each year. In the current year, Mr. Gould has had to turn away 76 veterans and last year he had to turn away 86 veterans.

Ms. Petrie asked what resources are available for veterans who are unable to receive assistance through the VAC. Mr. Gould explained that he works directly with the Salvation Army, American Legion, and the VFW among many local and state agencies in order to provide veterans with the resources they need.

**O. Physical Plant – Dana Brenner**

Mr. Brenner reported that the Physical Plant consists of 22.5 full time employees who complete maintenance projects on the County's 22 buildings. Mr. Brenner noted that costs will increase for

employees during FY2017 due to a new union contract in place for AFSCME employees. Mr. Brenner provided a brief overview of Physical Plant's services for the benefit of board members.

Mr. Alix asked who the Physical Plant pays for juror parking at the courthouse. Mr. Brenner noted that City of Urbana is paid for juror parking. Mr. Alix asked for the cost of juror parking. Mr. Brenner noted it is \$10 per juror per week with 100 new jurors each week.

Mr. Brenner noted that revenues for the Physical Plant consist of leases and noted that revenues will increase during FY2017.

Mr. McGuire asked if there are additional maintenance repairs that can be completed in order to save on energy costs. Mr. Brenner confirmed and noted that more efficient lightbulbs are being installed in all facilities. Additionally, costs are being estimated for the installation of digital controls for mechanic equipment. Digital controls can help reduce energy costs by as much as \$35.

Mr. Hiser asked if there are human solutions in place, such as turning off all computers at night and turning off lights, in order to save on energy costs. Mr. Brenner confirmed but noted that Mr. Hiser will need to speak to the IT Director about savings in regards to computers. Mr. Snider noted that powering down a computer each night causes the computer to go through a thermal cycle which causes more wear on a computer and may end up causing larger hardware costs in the future.

**P. State's Attorney – Julia Reitz**

Ms. Reitz reported that the State's Attorney's budget remains unchanged from the previous two fiscal years. Additionally, Ms. Reitz noted that payments have been received from the state for the Support Enforcement Fund.

Ms. Petrie asked if the open attorney position in the civil division has been filled. Ms. Reitz confirmed.

Mr. McGuire asked for an update in regards to the Victim Advocacy Grant. Ms. Reitz noted that the program is going very well and the Attorney General's office is increasing the amount of the grant.

**Q. Information Technology – Andy Rhodes**

Mr. Rhodes reported that the IT budget has decreased slightly from the FY2016 budget. Revenues will decrease in FY2017 when IT does stops billing the Circuit Clerk and Circuit Court for IT services. Mr. Rhodes noted that the PC Application Programmer position will remain vacant through FY2017. The money that is not utilized on the salary for the PC Application Programmer will continue to be used on additional IT projects throughout the year. FY2017 projects will include replacing the County's perimeter firewall, expanding the County's disaster recovery and high availability services to Windows servers and deploying Microsoft 365, OneDrive and SharePoint.

Mr. Hiser asked if there are policies in place to reduce electricity costs in regards to IT. Mr. Rhodes reported that group policies are in place throughout the county in order to reduce electricity costs associated with computers. Mr. Rhodes clarified that computers are utilized on all three shifts across all county buildings and noted that turning computer on and off each night causes more wear and tear on computer hardware. Mr. Rhodes additionally noted that all purchases in IT are energy star compliant.

Mr. Quisenberry asked for an explanation as to why the JANO Courts Recovery Program is not operational due to licensing issues. Mr. Rhodes clarified that the program is operational, but it is not a high available recovery solution. Licensing codes are needed to the test the system, but the current

vendor will not supply the codes in order for County IT to properly test the system before it is purchased. Mr. Quisenberry and Mr. Snider noted that this is a critical issue and commented that it is unacceptable for the vendor to not provide the codes in order to ensure the recovery system will be operational for the County's needs. Mr. Alix supported Mr. Quisenberry and Mr. Snider's remarks.

**R. County Board – Tami Ogden**

Ms. Ogden anticipates increases in revenues for both FY2016 and FY2017 for cable television franchise fees. A line item justification form has been completed due to increases in dues and licenses. Additionally, job required travel expenditures have slightly increased from \$7,700 to \$9,000 in FY2017.

**S. Administrative Services – Tami Ogden**

Ms. Ogden reported that postage fees may increase during FY2017, but it has not been reflected in the budget because the amount and probability of the increase is still uncertain. Additionally, a revision to the amount of time Administrative Services is billed by the CCGISC has been reduced to reflect the actual amount of time spent on direct support to the CCGISC.

**T. General County – Tami Ogden**

Ms. Ogden reported that property tax revenues reflect a 6.5% increase for FY2017 due to the reallocation of levy growth from social security and IMRF levies. The personal property replacement tax included in the FY2017 budget reflects a corrected formula and noted that the state will be recapturing a quarter of those revenues. Additionally, the one percent sales tax remains unchanged for FY2017, the quarter-cent tax has been budgeted at a one percent increase, and the income tax has been budgeted a four percent increase. Ms. Ogden noted that final health insurance costs have yet to be determined but an 18% increase have been built into the budget.

**U. ADA Compliance – Tami Ogden**

Ms. Ogden reported that significant process has been made to be in compliance with the settlement agreement and work will continue to be done at an increased scheduled for the remainder of FY2016. Mr. Brenner and the Physical Plant have completed many projects and are in the process of having sidewalks, ramps and parking lots repaired.

**V. Adjournment**

**MOTION** by Mr. Anderson to adjourn; seconded by Mr. Hiser. Upon vote, the **MOTION CARRIED** unanimously. Ms. Petrie adjourned the meeting at 9:56 p.m.