

**Board of Directors  
Champaign County Nursing Home  
Urbana, Illinois  
August 9, 2010**

Directors Present: Nudo, Hirsbrunner, Lansford, Czajkowski, O'Shaughnessey, Hambrick, Andersen

Also Present: Busey, Scavotto, Buffenbarger, L. Campbell

**1. Call to Order**

The meeting was called to order at 6:00pm by Chair O'Shaughnessey

**2. Roll Call**

Busey called the roll of Directors. A quorum was established.

**3. Agenda & Addendum**

On motion by Hirsbrunner (second Andersen) the agenda was approved (unanimous).

**4. Approval of Minutes**

On motion by Lansford (second Czajkowski), the Board approved the minutes of July 12 2010.

**5. Public Participation**

There was no public participation..

**6. Old Business**

Chair O'Shaughnessey thanked Hirsbrunner for serving as acting Chair during her absence.

**7. New Business**

**a. East Central Illinois Ombudsman**

Tami Wacker addressed the Nursing Board in her capacity as resident advocate under the East Central Illinois Ombudsman program. Ms. Wacker believes that the number of concerns brought to her department and the lack of CCNH's progress in addressing them warranted her appearance at a Nursing Board meeting. She stressed that the CCNH environment was not customer-friendly; that CCNH tended to explain away problems rather than work on systemic solutions. She reviewed a list of problems that were set

forth in her August 04 e-mail (of which the Directors received a copy). From her perspective, the care plan was not used as a nursing tool and she was particularly pointed in her reference to the certified nurse assistants. She expressed her belief that residents were reluctant to come forward with complaints because of fear of retaliation.

There was very active discussion about the issues at CCNH. There was universal agreement that a positive atmosphere will lead to fewer complaints.

To assure that all complaints are received, acknowledged, and investigated, it was recommended that the Ombudsman submit them to the Administrator.

**b. IDPH Report**

Buffenbarger advised that the CMS penalty has been settled and a check prepared in the amount of \$9,625. The most recent G-level citation has been cleared and settled with a fine of \$1,800.

**c. Budget FY 2011**

Scavotto reviewed the budget draft for fiscal 2011 based on the assumptions approved in August 2010. Census is forecast at 195. A freeze on government reimbursement is incorporated into the budget forecast as is a wage freeze for all employees. General inflation for non-labor is estimated at 2 percent with exceptions being made for food and utilities (5 percent). Before depreciation of \$742k, the budget shows a gain of \$323k.

There was discussion, led by Czajkowski, of the need to plan for capital expenditures as the building aged. Accounts Payable of all types still approach \$2 million so cash flow remains very tight.

It was moved (Hambrick), seconded (Czajkowski), and passed (unanimous) that the budget recommendation be accepted and forwarded to the County Board for adoption.

**d. Management Report**

Scavotto reviewed the financial affairs through June.

Census for June continues to reflect positive developments. ADC for June was 205.6, consisting of 14 percent Medicare A, 49 percent Medicaid, and 37 percent Pvt Pay. Net income reflected a gain of \$73k, which does not reflect any corrections still due from the denial of payment recorded in April. (The IDPH fines are still awaiting resolution.) Year-to-date the operations improved to a gain of \$61k.

Salary expense per resident day was down over previous months. In contrast, agency expense remained up \$119k, which is a major departure from the levels we have seen in recent months. The PRN group of nurses has surpassed its IMRF-related ceiling of 1,000 hours; as a result, CCNH must turn to agency staff to fill position; we continue to seek new hires, but this pattern is likely to continue.

The Intergovernmental Agreement continues to be unresolved with no guidance coming from HFS. All signs continue to point to a reimbursement freeze for Fiscal 2011.

**e. Salary Administration Discussion**

The Board reviewed management's memorandum on revising salary administration at CCNH. Specifically, salary policy would be streamlined but would continue the major structural elements of the County's salary methodology for non-union employees. (Union employees would continue to be governed by the collective bargaining agreement.) The revised policy recognizes the particular needs of CCNH, which has job classifications that are highly specific to skilled nursing.

It was moved (Hirsbrunner) and seconded (Hambrick) to accept the revisions to Chapter 9 as presented (unanimous).

**8. Other Business**

There was no Other Business

**9. Next Meeting Date**

Monday September 13, 2010, 6 pm.

**10. Adjournment**

Acting Chair O'Shaughnessey declared meeting adjourned at 7:30 pm.

Respectfully submitted

Michael A. Scavotto  
Recording Secretary