

**Board of Directors
Champaign County Nursing Home
Urbana, Illinois
September 13, 2010**

Directors Present: Nudo, Lansford, Czajkowski, O'Shaughnessey, Hambrick, Andersen

Directors Excused: Hirsbrunner

Also Present: Busey, Scavotto, Buffenbarger, Noffke

1. Call to Order

The meeting was called to order at 6:00pm by Chair O'Shaughnessey

2. Roll Call

Busey called the roll of Directors. A quorum was established.

3. Agenda & Addendum

On motion by Lansford (second Andersen) the agenda was approved (unanimous).

4. Approval of Minutes

On motion by Nudo (second Czajkowski), the Board approved the minutes of August 9, 2010.

5. Public Participation

There was no public participation. The League of Women Voters distributed the current version of A Directory of Who's Who n Government for 2010-2011.

6. Old Business

None

7. New Business

a. IDPH Update

Noffke and Buffenbarger brought the Board up to date on the status of the latest complaint investigation. There were no G-level deficiencies or fines. There were, however, three deficiencies involving failure to sanitize glucometers with the

proper solution, accidents involving a resident slipping out of a geri-chair, and treatment of pressure ulcers (three residents). The citations should be resolved with a Plan of Correction, which should be submitted by Wednesday September 14. There were several questions surrounding the adequacy of training of contract agency staff; the joint responsibility of the agencies and CCNH staff for education; and the need to tighten up policies and contracts with agency corporate entities. Management is studying the contract provisions. CCNH nursing supervision is being reinforced. One day supervisor has been hired and two more positions are being recruited.

b. Objectives Status Report

Scavotto reviewed progress on CCNH objectives, which paralleled the memorandum contained in the Board mailing. The major emphasis will continue to involve quality management and regulatory compliance. The Commitment to Quality Initiative will be completed on time; lasting success will be dependent upon improving supervision, and communication and upon improving CCNH's culture of resident satisfaction and care. The dementia program is re-building. Community image, while important, is a second priority to regulatory compliance, customer service, and quality management. Marketing efforts to the hospitals are showing signs of improvement with the increased census. The financial position should remain profitable with higher census levels but sustainability will only come from improved cash flow, which means that the IGT must be resolved. There are signs of productivity with Human Resources as unscheduled absences and grievances are down.

There were extensive questions from Directors about quality, customer service, and the IGT. CCNH is very pleased with the efforts of the Medical Director, especially with his efforts to improve the reporting of test results. His caseload should improve over time. The establishment of a customer service benchmark is under way with the University of Illinois. Training continues and the Pinnacle satisfaction scores are a factor in management evaluations. The IGT has regained a position of higher prominence with County political organizations, such as Metro Counties; a resolution to the proposed restructuring will not take place without a sustained political effort. Large Counties like DuPage, Lake, Peoria, Rock Island, and Winnebago are supportive of the effort. Recent political contacts have confirmed that State HFS is still committed to restructuring the IGT.

c. Management Report

Scavotto reviewed the financial affairs through July.

Census for August was essentially the same as July – 204.9 (August) versus 204.5 (July). August's mix is showing lower Medicaid and higher Medicare than July.

The August per diem for Medicare reflects \$466. Revenues for August are *estimated* at \$1.340 million; if that estimate holds up, August could be a record revenue month for CCNH.

Expenses will reflect higher labor costs. August is a vacation month and turnover has been higher than normal. At this writing, 15 orientees – all of whom took the Predictive Index – are on their way to becoming new employees.

Cash slow remains thin; despite CCNH's better profitability, improved cash flow is dependent upon resolving the IGT.

8. Other Business

There was no Other Business

9. Next Meeting Date

Monday October 18, 2010, 6 pm.

10. Adjournment

Acting Chair O'Shaughnessey declared meeting adjourned at 6:40 pm.

Respectfully submitted

Michael A. Scavotto
Recording Secretary