

**Board of Directors  
Champaign County Nursing Home  
Urbana, Illinois  
May 12, 2014**

Directors Present: Banks, Emanuel, Lynn, Hartke, Hodson, Maxwell

Directors Absent/Excused: Palinkas

Also Present: Busey, Gima, Noffke

**1. Call to Order**

The meeting was called to order at 6:00 pm by Chair Emanuel

**2. Roll Call**

Busey called the roll of Directors. A quorum was established.

**3. Agenda & Addendum**

Agenda was approved (motion by Hartke, second by Banks, unanimous).

**4. Approval of Minutes**

The open session minutes of April 14, 2014 was approved as submitted (motion by Hartke, second by Lynn, unanimous).

**5. Public Participation**

None.

**6. Administrator's Report – Quality**

Ms. Noffke provided an update on the Center for Medicare and Medicaid Services (CMS) Five-Star Nursing Home Quality Rating System. In the last quarterly update (April 2014), CCNH improved its' overall rating from two stars to three stars. The three components include health inspections – 2 stars, quality measures – 4 stars, and staffing – 4 stars. It is possible that the overall rating could improve to 4 stars by the end of 2014. Ms. Noffke also reviewed the quality measures. Many of the quality measure 3-quarter averages show a positive relationship to the national 3-quarter average and/or show a positive trend over the past three quarters.

**7. Management Report – Compliance Program Update**

Mr. Gima provided an update on the status of email encryption, which implementation has been expanded to cover all Champaign County departments. The annual review of

CCNH's compliance program will occur on May 23<sup>rd</sup>. Margaret Scavotto, Elizabeth Parker and Andrew Buffenbarger of MPA will be at CCNH to facilitate the program review. Mr. Maxwell asked for the date of the next Board annual compliance training. Mr. Gima stated that the date is unknown but a reminder will be sent to all board members at time of annual renewal.

**8. Management Report – March 2014 Statistics and Financial Management Report**

March's net income was \$57k, the fourth straight month of positive net income in addition to positive cash flow. The year-to date net income total is \$368k. Census was 206.6 in March with 15.5 Medicare. Census fell to just under 200 in April. April admissions were strong at 24, but outflow was 30.

Agency expenses totaled \$100k in April. \$23k was prior period invoices for January and February, but agency expenses are higher in 2014 compared to the same period in 2013. A high number of CNA vacancies is the primary reason for the higher utilization of agency so far in 2014.

A discussion took place on the topic of Medicaid pending applications and the Deficit Reduction Act penalties. Mr. Gima stated that there have been no changes/improvements to the status of Medicaid pending applications. There was discussion on reducing Medicaid pending applications. CCNH will always have conversions to Medicaid due to Medicare and/or Private pay conversions to Medicaid.

Mr. Hartke mentioned that the CCNH ozone laundry system has been nominated for the Governor's Sustainability Award.

**9. Management Update**

MPA and management are continuing to evaluate a management services agreement for dietary management.

Mr. Gima discussed the current evaluation of a building and maintenance software management program. Ms. Busey suggested contacting County Maintenance for assistance and alternatives. Grass cutting and snow removal will also be reviewed with County maintenance.

**10. Other Business**

Ms. Hodson invited the board members to attend the National Nursing Home Week barbeque that will be held on Friday, May 16<sup>th</sup>.

**11. Next Meeting Date**

Monday, June 9, 2014, 6:00 p.m.

**11. Adjournment**

Chair Emanuel declared meeting adjourned at 6:55 pm. (motion by Banks, second by Hartke, unanimous)

Approved 6/9/14

Respectfully submitted

Scott T. Gima  
Recording Secretary