

NURSING HOME BOARD OF DIRECTORS AGENDA

County of Champaign, Urbana, Illinois

Monday, June 13, 2016 – 6:00pm

In Service Classroom, Champaign County Nursing Home
500 S. Art Bartell Road, Urbana

CHAIR: Catherine Emanuel
DIRECTORS: Jack Anderson, Sam Banks, Lorraine Cowart, Mary Hodson, Robert Palinkas, Edmund Sutton

<u>ITEM</u>	<u>Page #</u>
I. <u>CALL TO ORDER</u>	
II. <u>ROLL CALL</u>	
III. <u>APPROVAL OF AGENDA</u>	
IV. <u>APPROVAL OF MINUTES</u> May 9, 2016 Open Session	1-7
V. <u>PUBLIC PARTICIPATION</u>	
VI. <u>COMMUNICATIONS</u>	
VII. <u>NURSING MANAGER REPORT – LORI CAMPBELL, ASSISTANT DIRECTOR OF NURSING</u>	
VIII. <u>CHAMPAIGN COUNTY NURSING HOME STUDY SESSION</u> A. Summary of Last Study Session B. Financial Information C. Capital Plan D. Preliminary Recommendation to the County Board E. Final Recommendation to the County Board	
IX. <u>APPROVAL OF REVISED NURSING HOME PERSONNEL POLICY – GRIEVANCE STEP 4</u> (Per County Board)	8-10
X. <u>MANAGEMENT REPORT</u> a. Management Report b. Cash Update c. Census Development/Marketing	37-43 44-46 47
XI. <u>OTHER BUSINESS</u>	
XII. <u>NEXT MEETING DATE & TIME</u> July 11, 2016	
X. <u>ADJOURNMENT</u>	

**Board of Directors
Champaign County Nursing Home (CCNH) –Minutes
Urbana, Illinois
May 9, 2016**

Directors Present: Emanuel, Banks, Cowart, Anderson, Hodson, Sutton

Directors Absent/Excused: Palinkas

Also Present: Snider, Gima, Noffke, Nolan

1. Call to Order

The meeting was called to order at 5:02 p.m. by Chair Emanuel.

2. Roll Call

Nolan called the roll of Directors. A quorum was established.

3. Approval of Agenda

Agenda was approved as distributed (motion by Anderson, second by Sutton, unanimous).

4. Approval of Minutes

The open and closed session minutes of April 11, 2016 were approved as submitted (motion by Anderson, second by Cowart, unanimous).

5. Public Participation

David Laker commented that he is discouraged with the nursing home's finances and future operating plans. Mr. Laker additionally commented that food services delivered his wife's meal 40 minutes late, and the food was served cold but placed on a scalding hot plate.

Richard L thanked the nursing home board for watching over the facility, and he thanked staff members for the care he receives each day. Richard commented that he is most often pleased with the care he receives at the nursing home. He noted difficulties with staffing levels at the nursing home due to the lack of agency usage. Additionally, Richard is concerned about the lint collection system that runs all night because it creates a hissing noise that he can hear in his room.

Pattsi Petrie thanked the nursing home board for holding the study session and for the recommendation the County Board will receive from the board. Ms. Petrie asked the board to consider how Champaign County Nursing Home is distinct from the multitude of long term care facilities in Champaign County during the study session.

6. Communications

None

7. Champaign County Nursing Home Study Session

a. Strategic and financial assessment (including SWOT)

Chair Emanuel prepared a PowerPoint presentation for the study session titled Planning for the Future. Ms. Emanuel reviewed, at length, the key issues, environmental factors,

strengthens, weaknesses, opportunities and threats facing Champaign County Nursing Home.

Ms. Emanuel reported the external environmental assessment by reviewing market needs and market services provided. Market services provided in the Champaign County area include independent living, skilled nursing facilities, assisted living facilities, dementia facilities, home care services, supportive living and adult day care. The market in Champaign County currently has an excess of long term care beds. Additionally, Carle is developing a Post-Acute network for Medicare Advantage, and Presence is developing a Post-Acute Preferred network.

Summarizing the external environmental assessment, Ms. Emanuel reported that competitors in Champaign County have overall higher star ratings; however, Champaign County Nursing Home is increasing their market share in all payor groups. Ms. Emanuel additionally summarized the competitor assessment by utilizing Illinois Medicaid Cost Reports for census, market share and payor mix by facility from 2009-2014. Mr. Anderson asked why 2015 was not utilized in the competitor assessment. Mr. Gima noted that 2014 is the most current data available. Chair Emanuel summarized the Illinois Medicaid Cost Report data for board members.

Chair Emanuel noted that if Champaign County Nursing Home were to close, 102 Medicaid residents would need to be relocated to other facilities that have the same economic burdens as Champaign County Nursing Home. Mr. Anderson reminded the board that he does not envision the nursing home to close, and he encouraged board members to explore all options equally when determining the future of the facility. Mr. Gima reminded the board that changing or reducing the Medicaid census at Champaign County Nursing Home puts stress on other area facilities.

Mr. Banks asked for clarification in regards to the percentage of Medicaid residents in the payor mix that is comfortable for Champaign County Nursing Home to continue operations. Mr. Gima explained that the payor mix can handle a maximum of 65-70% Medicaid residents.

Ms. Emanuel summarized industry and regulatory trends for board members. Industry trends show resident days declining in the past 6 years with the biggest decline being in private pay residents. There has been an increase in Medicaid patient days while there has been increased competition from other options and area facilities. Additionally, regulatory trends show a need for technology investment and partnerships with hospitals.

Ms. Emanuel noted that the overall rating in Champaign County Nursing Home's CMS 5 Star Rating is 2 out of 5 stars; however, it is noted that this low score is due poor health inspection reports. Champaign County Nursing Home has above average ratings in staffing and quality measures categories. Mr. Snider noted that a poor health inspection rating impacts the overall rating the nursing home is allowed to receive. Mr. Gima confirmed and explained that health inspection scores below 3 out of 5 stars only allow the nursing home to add 1 star to the overall rating. If the nursing home is able to improve their health inspection score, the overall rating of the nursing home would increase due to the high staffing and quality measure ratings. Ms. Emanuel noted that health inspection scores are a key issue to focus on and improve.

Mr. Sutton asked for clarification in regards to what is included in the survey that determines the CMS 5 Star Rating. Ms. Noffke, Mr. Gima and Mr. Banks explained that the annual survey is conducted at the nursing home by the Illinois Department of Public Health

(IDPH). A health inspection is conducted, and staffing and quality measures are collected during the annual survey. Mr. Gima noted that any infractions during the survey are recorded as tags and have the potential to remain on the survey for up to 3 years.

Mr. Sutton asked how long the tags the nursing home has accumulated will remain on the survey score and if any have the potential to be removed during the upcoming survey. Ms. Noffke noted that the worst survey tags will be removed in the upcoming survey and the CMS Star Rating should improve accordingly.

Mr. Sutton asked what is included in the quality measures score of the CMS 5 Star Rating. Ms. Emanuel explained that the quality measures reflect clinical outcomes rather than the health inspection, which is a snapshot of the nursing home's performance at the time of the survey.

Ms. Emanuel summarized the impacts of healthcare reform for board members. She noted that 50% of all fee-for-service payments will be replaced by alternative payments models by 2018. Alternative models include fee-for-value payments, accountable care organizations, bundled payments, dual-eligible managed care, and SNF value-based purchasing. In the future, the nursing home will need to improve transitions of care, work with closely with home care providers, provide better care for medically complex and reduce hospital readmissions. Additionally, Ms. Emanuel noted that the nursing home should provide post-acute care services for memory care, wound care, disease management programs, palliative care services, behavioral health services and electronic care coordination.

Ms. Emanuel summarized the analysis of strengths, weaknesses, opportunities and threats that was conducted with staff members, management team members and the Family Advisory Council at the nursing home. Detailed results of the analysis were provided to board members in a distributed handout which has been posted to the County website.

Ms. Emanuel summarized the internal trends at the nursing home. It is noted that the census is at its lowest point since 2009; however, Champaign County Nursing Home has the highest adjusted hours per resident per day in the area. Additionally, the Pinnacle scores for overall satisfaction and nursing care have trended down since 2013 and Champaign County Nursing Home is below the national average in both Pinnacle score categories.

Ms. Emanuel reviewed the current strategic issues facing the nursing home. Current strategic issues include the number of open staff positions, the lack of supervision, the quality of nursing care and clinical services, the quality of food services, the quality of programs and services offered to residents, and the ability to manage service and vendor contracts appropriately. These issues have been tracked since late 2014, and the number of open positions, the quality of nursing care, the quality of programs and services, and the ability to manage contracts appropriately have all improved. Work is still needed to correct the issues behind the turnover and retention rates, the number of open supervisory positions, and the quality of food services.

At this point of the meeting, Ms. Emanuel conducted an exercise with board members to prioritize the factors shaping the future of Champaign County Nursing Home. Board members were asked to rank each factor listed in the Study Session PowerPoint based on the impact each factor is likely to have on the future of the nursing home. The board worked to complete the exercise and final results have been shared in the Study Session PowerPoint presentation posted to the County website. The top five factors shaping the future of the nursing home were identified as making the nursing home a preferred provider, improving health inspection scores, correcting problems with cash flow, improving marketing efforts

and public reputation, and changing services for skilled nursing needs. Mr. Snider asked the board to include facility and capital investments in the key factors shaping the nursing home.

Mr. Anderson noted that 4 of 5 key issues identified relate to problems with marketing and asked the board to consider implementing improved marketing efforts in order to improve revenue. Ms. Emanuel confirmed.

Mr. Banks noted that relationships with area hospitals and healthcare providers need to be improved in order to secure a preferred provider status with those healthcare providers and hospitals. Having a preferred provider status will also improve public perception and help improve marketing efforts.

Ms. Emanuel asked the management staff how they will work to improve health inspection scores. Mr. Gima noted that filling supervisory positions will improve the consistency of nursing care and improve the chances of getting better health inspection scores. Additionally, Mr. Gima noted that reducing agency usage will improve the chances of receiving improved health inspection scores. Mr. Snider noted that researching the items on the health inspection survey and implementing those items into daily practices at the nursing home will help improve the chances of receiving improved health inspection scores.

Ms. Emanuel asked the board to consider fundraising options for improving cash flow and establishing a reserved fund for capital and facility projects and investments. Mr. Anderson asked what amount of money is put away to fund future improvements and repairs. Mr. Gima noted that no funds are currently saved annual for future improvements and repairs.

b. Where do we want to be in 3 years?

Deferred to the upcoming study session.

c. Options

Deferred to the upcoming study session.

d. Recommendation to County Board

Ms. Emanuel asked the board if they were ready to make a recommendation to the county board based upon the discussions held at the current meeting. Mr. Anderson noted that he is willing to meet again in the immediate future to further discuss the key issues facing the nursing home if all board members are no ready to make a recommendation. Mr. Banks agreed with Mr. Anderson.

MOTION by Anderson to defer further study session discussions to a June 6th, 2016 study session; second by Banks.

Ms. Emanuel noted that moving the recommendation to a future meeting may prolong the process. She noted that board members will need to review the materials presented at the current meeting before the next study session in order to keep momentum moving forward.

Upon vote, **MOTION CARRIED.**

8. Dietary Services Report from Healthcare Services Group

Mr. Justin Schneider, Regional Manager of HCSG, introduced three new staff members to the board. Skylar is the new regional dietician, Jason is the new chef, and Sarah is the new district manager as well as dietician. Additionally, Mr. Schneider has met with County Facilities to work on implementing steam tables for improving food temperatures for all meals.

Mr. Anderson asked for the timeframe for implementing the steam tables in all dining rooms at the nursing home. Mr. Schneider noted that work will be completed one dining room at a time and hopes to be completed within the month if the County maintenance work can be accomplished quickly.

Ms. Hodson noted that the steam tables were presented as too costly to implement at previous meetings and would like to know what has changed so the steam tables can now be installed. Mr. Gima explained that Mr. Schneider will use conduction tables along with his expertise for designing kitchenettes. Mr. Schneider noted that he has implemented steam tables at other facilities he works in and can implement the same design at Champaign County Nursing Home. Mr. Gima noted that one steam table can be installed in each dining room and will cost approximately \$1,400 per table.

Mr. Anderson asked if this new design proposed by Mr. Schneider is in compliance with IDPH safety policies and guidelines. Ms. Noffke confirmed.

Ms. Hodson asked if the food service workers will serve meals. Mr. Schneider confirmed and explained that training will be implemented to keep workers up to speed when the new tables are installed.

Ms. Cowart asked what equipment will need to be removed to install the new tables. Mr. Schneider noted that a portion of the L-shaped countertop will be removed in order to make room for the steam tables and associated electrical work.

9. Approval of Revised Nursing Home Personnel Policy

MOTION by Anderson to approve the Revised Nursing Home Personnel Policy; second by Hodson. Upon vote, **MOTION CARRIED.**

10. Management Report

a. Management Report

Mr. Sutton noted, in response to the cash position and cash advanced discussed at the previous month's meeting, that financial documents signed by the Nursing Home Administrator should be presented to the board before being signed and put into place. Ms. Hodson noted that the board was informed of the state cash advance.

Mr. Sutton asked for the financial statements to be updated as soon as possible. Additionally, Mr. Sutton asked for an explanation of the discrepancies in the financial statements on page 113 and 131 of the board meeting packet. Mr. Gima noted that the two pages reflect difference in how the balance sheets were established and adjustments are made at the end of the year to rectify any discrepancies.

Mr. Sutton questioned the playability of the money owed to the nursing by the State of Illinois. Mr. Gima noted that all County homes have similar problems and it is still undetermined when the state will pay what they obligated to give to the nursing home.

Ms. Emanuel noted that more recent financials need to be presented at next month's meeting. Mr. Gima noted that the most up-to-date financials will be presented to the board as soon as possible. Mr. Banks asked why there has been a delay in the financial data. Mr. Gima noted that personnel changes in the business office have caused delays.

b. Cash Update

No update.

c. Legislative Activities

No Update.

d. Dietary Management Services – Action Required

Ms. Emanuel noted that this action item will dissolve the termination with the dietary management company and will continue with the contract that is already in place. Mr. Anderson asked what is expected to change to warrant taking the termination off the table. Mr. Gima explained that he has seen enough positive improvement in order to restore his confidence in the dietary management company. Staffing levels have improved, the turnover rate has declined, and steam tables will be implemented to correct food temperature problems.

Ms. Hodson asked if the contract with the dietary management company can be set up in way to withhold reimbursement based upon objective deficiencies and inspections. Mr. Gima noted it can be brought to the company for their consideration.

Ms. Emanuel noted that she is concerned performance may begin to slip again if the contract termination is taken off the table. Mr. Anderson noted that the company will need time to implement the changes and the survey results from residents will show if food quality is improvement. Mr. Sutton noted that Mr. Schneider said improvements will be seen by mid-summer during the dietary management company's presentation earlier in the meeting.

Mr. Snider asked if food temperatures are individually tracked in order to see if progress is being made. Ms. Emanuel noted that food temperatures are mostly anecdotally reported by residents and the food management company takes a temperature of the last meal tray that is served. Mr. Sutton encouraged the management staff to double check their temperatures and reported data.

MOTION by Anderson to remove the termination notice with Healthcare Services Group; second by Hodson. Upon vote, **MOTION CARRIED.**

Ms. Emanuel noted that a review of the quality of food services needs to be conducted at the July meeting.

11. Other Business

None

13. Next Meeting Date & Time

The next meeting date and time for the monthly Nursing Home Board of Directors is Monday, June 13th, 2016 at 6:00 p.m.

14. Adjournment

Chair Emanuel declared the meeting adjourned at 8:56 p.m.

Respectfully submitted:
Brian Nolan
Recording Secretary

supervisor is a Department Manager, appeal from Step 1 would be directly to Step 3.

Step 2 - If the grievance is not settled in Step 1, it shall be signed by the aggrieved employee or group of employees, and the immediate supervisor, and be presented to the Department Manager within five (5) working days after the supervisor's written answer is given, or should have been given, not including the day the answer is given. The Department Manager will reply to the grievance in writing within five (5) working days of the presentation of the written grievance, not including the day of presentation.

Step 3 - If the grievance is not settled in Step 2, it shall be signed by the aggrieved employee or group of employees, and the Department Manager, and be presented to the CCNH Administrator within five (5) working days after the Department Manager's answer is given, or should have been given, not including the day the answer is given. The grievance shall be presented along with the pertinent correspondence to date. The CCNH Administrator shall reply within five (5) working days of the date of presentation of the written grievance, not including the day of presentation..

Step 4 - If the grievance is not settled in Step 3, it shall be signed by the aggrieved employee or group of employees, and the CCNH Administrator and be submitted to the County Administrator within five (5) working days after the CCNH Administrator's written answer is given. The grievance shall be heard within fifteen (15) days by the County Administrator or designee. The County Administrator shall make such recommendations as it may deem advisable.

6-2 DISCIPLINARY ACTION

6-2.1 Policy - No employee shall be disciplined wholly or partially based on, or the perception of, an individual's sexual orientation; age; sex; race; color; religious belief or practice; national origin; ancestry; marital status; citizenship status; a physical or mental disability unrelated to an individual's ability to perform the essential functions of his or her job with or without reasonable accommodation; or an unfavorable discharge from the military as defined in the Illinois Human Rights Act. The CCNH Administrator shall take necessary action against a Department Manager or Supervisor who is found not following the intent of this policy.

6-2.2 Recommended Disciplinary Procedures - Sections 6-3.2(a) through 6-3.2(d) (listed as Exhibit A in Appendix to this Policy) are a recommended procedure for employee discipline consistent with legal guidelines and good personnel management.

- a. **Oral Warning -** The immediate supervisor will give an oral reprimand and point out the area(s) in which an employee is having difficulties and assist in making the necessary corrections. A short memo will be made of the conversation. The supervisor and the employee will initial the record. The employee's initial shall document receipt of the warning, and shall not constitute agreement with the oral warning. An employee's refusal to initial an oral warning shall not preclude it from having effect. The original copy will be maintained in the employee's personnel file and a copy will be furnished to the employee.
- b. **Written Warning -** If the employee continues to have difficulties in the same area(s), or if the violation or infraction is more serious, the immediate

6-2.4 Department Managers – Recommended disciplinary procedures as outlined in Chapter 6-2.2 of this Policy shall apply to Department Managers, with said discipline to be determined by the CCNH Administrator.

6-3 INVOLUNTARY TERMINATION

6-3.1 Purpose - A non-probationary individual who believes their employment was terminated (including dismissal or reduction in force) in violation of these policies has ten (10) days from the date of the written notice of termination to request a termination hearing. A dismissal or termination in violation of these policies by a Department Manager or Nursing Home Administrator is improper.

6-3.2 Department Manager/Administrator Action - Prior to every involuntary termination by a Department Manager or Nursing Home Administrator there shall be an investigation by the Department Manager or Nursing Home Administrator. Prior to the conclusion of the investigation, the employee shall be informed, orally or in writing, of the reason for termination. The employee shall have an explanation of the evidence supporting the charges and the employee shall be allowed to respond orally or, upon consent of the Department Manager or Nursing Home Administrator, in writing.

An employee may be suspended with pay until a final decision is made by the Department Manager or Nursing Home Administrator. The investigation shall be concluded within a reasonable length of time after the basis for the charges comes to the attention of the Department Manager or Nursing Home Administrator.

6-3.3 Hearing Procedures

a. All Termination Hearings shall be heard and decided by the County Administrator. The Policy, Personnel, & Appointments Committee of the Champaign County Board shall designate three (3) individuals biannually, in January after County Board district representation elections, as potential Hearing Officers. When a hearing is requested, the County Administrator shall choose one of that group to hear the evidence and decide the issues relating to each case in which a hearing is requested.

b. All requests for hearings shall be in writing and directed to the County Administrator. All requests must be received by the County Administrator within ten (10) days from the date of written notice of termination in accordance with Sections 6-3.1 and 6-3.4 of this Policy. The request shall specify the specific violation as stated in 6-3.1, the remedy sought, and give an address where correspondence regarding the hearing may be mailed. A Termination Hearing must be held within fifteen (15) days of the request, unless the same is continued by agreement of the employee and Department Manager/Nursing Home Administrator or by the County Administrator for good cause shown. Availability of the County Administrator may be considered good cause.

Should such continuance be granted by the County Administrator, the aggrieved employee shall make himself, or herself, available for a Termination Hearing within an additional fifteen (15) days' time period by offering three (3) times that he or she can be available for said hearing. If this is not done, the right to a termination hearing is waived by the aggrieved employee.

c. The County Administrator shall inform the employee and the concerned Department Head of the date, time and place of the Termination Hearing by

providing e-mail notification to the parties at least seven (7) days before the hearing is scheduled. The personal attendance of the Department Manager or immediate supervisor, and the employee is required.

- d. The employee may be accompanied by counsel or other personal representative, but the County will not pay for, or provide, counsel. The Department Manager/Nursing Home Administrator shall be accompanied by counsel provided by the County (usually the State's Attorney as legal counsel of the County). If the State's Attorney is unavailable, counsel may be employed by the Department Manager/Nursing Home Administrator with the approval of the County Administrator and the State's Attorney.
- e. All Termination Hearings shall be informal and rules of evidence shall NOT apply. Both the employee and the Department Manager/Nursing Home Administrator may present relevant testimony, documentary and physical evidence. All testimony shall be given under oath. Both the employee and the Department Manager/Nursing Home Administrator, personally or through their representative, shall have the right to cross-examine the other party and all witnesses who testify on behalf of the other party.
- f. A tape recording, or other verbatim record, of hearing shall be made. A transcript shall be prepared upon request and provided to any party requesting the same and paying the costs of producing a transcript to the County Administrator.
- g. The employee has the burden of proving, by a preponderance of evidence, that his/her termination was in violation of these policies.
- h. All appeal proceedings and evidence taken therein shall be confidential, and the public shall not be permitted to attend hearings, unless both the employee and Department Manager/Nursing Home Administrator shall otherwise agree.
- i. The Hearing Officer must decide an appeal within ten (10) days of the hearing. If, after hearing the facts of the termination, the Hearing Officer believes the individual has not been improperly terminated, the Department Manager/Nursing Home Administrator action will be upheld. If, however, the Hearing Officer determines the employment of the individual has been improperly terminated, according to the guidelines in Section 6-3.1, the employee will be reinstated and compensated any back pay resulting from the termination. The Hearing Officer shall not have the authority to reduce the discipline imposed, but may recommend to the Department Manager/Nursing Home Administrator appropriate discipline to be imposed, short of termination. A written decision containing findings of fact shall be made by the County Administrator and mailed to the employee, Department Manager, and Nursing Home Administrator within ten (10) days of the hearing.
- j. If an employee does not request a termination hearing within ten (10) days of the written notice of the termination, the termination will be deemed proper.

CHAPTER 7 – WORKING HOURS AND COMPENSATION

7-1 WORKING HOURS

Action Plan Update

Issue 1

Current Open Positions

The table below summarizes the current open positions. The format has changed to include the actual number of open positions by full time equivalents (FTEs).

Number of Open Positions		
	5/1/2016	6/1/2016
Reception/BO Assistant		
Director of Nursing	1	1
Unit Manager for Dementia		
Unit Manager for Rehabilitation (RN)		
Unit 2 Manager		
RN Shift Supervisor	1	1
Care Plan Coordinator (RN preferred)	1	1
CNA Team Leader - Long Term Care	6	5
CNA Team Leader - Rehabilitative	1	1
CNA Team Leader - Dementia	1	1
Restorative CNA	1	1
Restorative Nurse	1	1
CNA (1 FT, 1 PT)	-	
Activities Assistant	1	1
Cook/Assist Cook		
Food Service Worker PRN	2	0
Transporation Assistant		
Laundry Worker		
Housekeeper	1	0
Maintenance Manager		
Total	17.0	13

No viable Director of Nursing applications have been received. Recruitment efforts include local print ads, internet ads and the use of professional recruitment firms. The interim Director of Nursing, Caroline Podvin has been in place since March 14th and she has committed to remain at CCNH until a DON is hired.

**Issue 1
HR Dashboard 2016**

Retention Rate	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Benchmark
All	55.5%	56.1%	58.3%	56.1%									73.1%
All Nursing	50.0%	52.4%	51.9%	50.0%									67.8%
CNAs	46.7%	48.9%	46.4%	43.7%									67.5%

Turnover Rate (12 month rolling average)	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Benchmark
All	68.2%	67.4%	64.0%	60.2%									45.2%
All Nursing	74.2%	75.4%	70.7%	67.4%									51.4%
CNAs	71.1%	76.1%	64.9%	62.1%									52.4%

Benchmark - American Healthcare Association Quality Report 2013

Separation Statistics (12 month rolling average)	Total	< 6 mos	6-11 mos	12 or less	1 year	2 years	3 years	4+ years	
January 15 to January 16	All	161	74	28	102	22	11	5	21
	CNAs	64	34	14	48	7	5	1	3
	Dietary	33	21	5	26	5	1	0	1
February 15 to February 16	All	159	74	32	106	19	11	5	18
	CNAs	67	35	17	52	6	5	1	3
	Dietary	28	20	5	25	3	0	0	0
March 15 to March 16	All	155	75	29	104	18	10	6	17
	CNAs	63	32	16	48	7	5	1	2
	Dietary	27	20	4	24	3	0	0	0
April 15 to April 16	All	148	75	27	102	16	10	4	16
	CNAs	64	36	15	51	5	5	1	2
	Dietary	31	19	4	23	3	0	0	0
May 15 to May 16	All								
	CNAs								
	Dietary								
Jun 15 to Jun 16	All								
	CNAs								
	Dietary								
Jul 15 to Jul 16	All								
	CNAs								
	Dietary								
Aug 15 to Aug 16	All								
	CNAs								
	Dietary								
Sep 15 to Sep 16	All								
	CNAs								
	Dietary								
Oct 15 to Oct 16	All								
	CNAs								
	Dietary								
Nov 15 to Nov 16	All								
	CNAs								
	Dietary								
Dec 15 to Dec 16	All								
	CNAs								
	Dietary								

Issue 1
HR Dashboard 2016 (Continued)

Open Positions by Month	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Target FTEs
CNAs Hired (FTEs)	71.7	74.3	84.1	88.7	88.8								84.2
CNAs Open Positions (FTEs)	12.5	9.9	0.1	-4.5	-4.6								
Dietary Hired (FTEs)	20.5	21.0	21.0	21.8	20.8								19.65
Dietary Open Positions (FTEs)	0	-1.4	-1.4	-2.2	-1.15								

Applications/Hires/Separations	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
CNAs												
Applications	29	28	21	14								
Hires	10	7	13	8								
Separations	2	7	3	6								
Dietary												
Applications	25	16	21	22								
Hires	4	0	1	4								
Separations	1	1	2	1								

Issue 1

CNA Staffing

CNA FTEs were 88.8 in May, which is relatively unchanged from 88.7 in April and exceeds our target staffing level of 84.2 FTEs.

In April, there were six separations and eight hires. The separations in April seem to be coincidental. All of the separations took place around the 2-day orientation program. One never showed up for orientation, two showed up for the first day of orientation and did not return and three completed orientation but did not show up for work.

The following are some of the actions that have taken place to address the issue:

- In 2015 successfully improved efficiency of processing new applications and scheduling of all steps in the process including background checks, reference checks, personality testing, physicals and physical functioning testing, pre-employment drug testing, manager interviews and peer interviews.
- In 2015 eliminated delays in scheduling physicals and functional testing by Carle Occupational Medicine. Added additional providers including SafeWorks and Carle Occupational Medicine in Danville.
- Peer interviews were restarted in late March.
- CNA preceptor program was restarted in late March.
- Human Resources Director regularly reaching out to the employees during their orientation period.
- Unit Managers and Preceptors are completing regular meetings with new hires during their orientation period to provide feedback and to set future orientation goals.
- Unit Managers and nursing management are evaluating all orientees before at the end of orientation to confirm completion.

The retention rate calculation for April is provided below. The rate falls again in April due to the increase in the total number of CNAs employed increasing from 97 in March to 103. The number of CNAs employed one year or more was unchanged at 45 in March and April.

Monthly CNA Retention

	Nov	Dec	Jan 16	Feb	Mar	Apr
Employed <1 Year	32	28	48	45	52	58
Employed for 1 Year or More	42	42	42	43	45	45
Total # of CNAs	74	81	90	88	97	103
Retention Rate	56.8%	51.9%	46.7%	48.9%	46.4%	43.7%

The turnover rate calculation for April is provided below. The turnover rate falls again in April due to the increase in the total number of CNAs. The CNA separations totaled 64 for the most recent 12 month look-back, which is one more from the March total.

Monthly CNA Turnover

	Nov	Dec	Jan 16	Feb	Mar	Apr
Rolling 12 month separations	64	63	64	67	63	64
Total # of CNAs	74	81	90	88	97	103
Turnover Rate	86.5%	77.8%	71.1%	76.1%	64.9%	62.1%

Dietary Staffing

- Dietary remains full staffed with 20.8, which is over the target of 19.65. In April, there was one separation due to a positive background check.
- Four PRN food service positions have been filled. These individuals will cover call-in's and scheduled time off.

**Champaign County Nursing Home
Strategic Objective Metrics – Issue 1
Updated May 2016**

<i>Annual Turnover Rate</i>	
<p>Annual turnover rate – Data from American Healthcare Association Quality Report 2013</p> <ul style="list-style-type: none"> • 45.0% 2011 • 37.0% 2010 • 42.0% 2009 • 45.1% 2008 	<p>FY2015 – 64.0% (March 2016) FY2014 – 52.0% FY2013 – 63% FY2012 – 52% FY2011 – 68% FY2010 – 53%</p>

**Issue 2
Supervision Improvement**

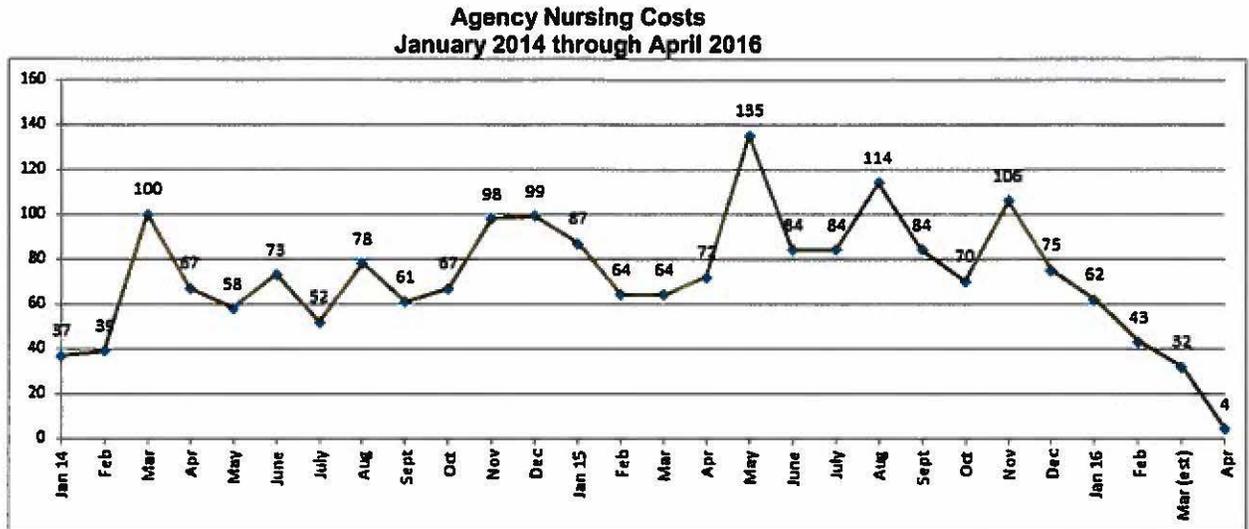
CMS Direct Care Staffing Levels (CMS data file update – May 25, 2016)

There were no changes with the May 25th update from CMS.

		This first group of values include values derived from those reported by the nursing home on the CMS 871 and 872 reporting forms.					This second group of values presents CMS's calculation of expected staffing time based on the RUGS 53 staff time values for residents in the nursing home at the time of the survey.					This third group of values represents the adjusted time, which is calculated by this formula: Hours Adjusted = (Hours Reported/Hours Expected)* Hours National Average				
		Reported Hours Per Resident Per Day					Expected Hours Per Resident Per Day					Adjusted Hours Per Resident Per Day				
Provider Name	CITY	Aides	LPNs	RNs	Total Licensed	Total Nursing	exp_aide	exp_LPN	exp_RN	exp_nurse	exp_all	adj_aide	adj_LPN	adj_RN	adj_nurse	adj_total
CHAMPAIGN COUNTY NURSING HOME	URBANA	2.40	0.64	0.75	1.39	3.80	2.40	0.57	0.87	1.44	3.85	2.45	0.93	0.65	1.58	3.98
CHAMPAIGN URBANA NRSG & REHAB	SAVOY	1.61	1.02	0.66	1.68	3.29	2.46	0.64	1.02	1.66	4.12	1.60	1.35	0.48	1.83	3.22
HELLA HEALTHCARE OF CHAMPAIGN	CHAMPAIGN	1.61	0.52	0.77	1.29	2.90	2.56	0.57	0.89	1.46	3.71	1.76	0.76	0.65	1.41	3.15
HEARTLAND OF PAXTON	PAXTON	1.98	0.93	1.12	2.05	4.03	2.54	0.64	0.95	1.59	4.13	1.91	1.21	0.88	2.09	3.93
HEARTLAND OF CHAMPAIGN	CHAMPAIGN	2.47	0.71	0.69	1.41	3.88	2.53	0.71	1.22	1.93	4.46	2.39	0.84	0.42	1.15	3.50
ILLINI HERITAGE REHAB & HC	CHAMPAIGN	1.87	0.70	0.46	1.15	3.02	2.31	0.59	0.84	1.43	3.73	2.00	0.98	0.41	1.28	3.27
COUNTRY HEALTH	GIFFORD	2.06	0.78	0.72	1.49	3.55	2.45	0.59	0.96	1.55	4.00	2.06	1.10	0.55	1.55	3.57
Area Average		2.00	0.76	0.74	1.49	3.50	2.46	0.62	0.96	1.58	4.00	2.02	1.02	0.58	1.57	3.52
Illinois State Average		2.27	0.81	0.95	1.56	3.83	2.43	0.64	1.05	1.69	4.12	2.28	0.80	0.65	1.45	3.72

Agency Usage Trends - Expenses

Agency costs in April were an all-time low of \$4,136. May will be the first month of zero agency costs.



**Champaign County Nursing Home
Strategic Objective Metrics – Issue 2
Updated May 2016**

Nursing Management	Status
<i>Fill Director of Nursing Position in 2015</i>	Opened 3/11/2016.
<i>Nurse Education</i>	
Carle Clinic Emergency Department Collaborative Training for nurses and CNAs. The goal is to train 90% of nurses and CNAs.	Added to orientation going forward *Plan to use this in orientation but replace with Skills proficiency days by Summer 15
IV training through pharmacy. The goal is 90% of nurses trained by end of 2015.	Current IV training: 52.5% Next class – 6/13/2016
Trach education. 90% of all nurses will be trained by the end of 2015.	April to current – 55% PEL/VIP updating competencies with all licensed nurses to complete training requirements for licensed staff. The last class was held in Feb. The next in- service is scheduled for 6/23/2016.
Skills training opportunities – collaborative effort with Carle Clinic or teaching programs. 90% of all nurses will be trained by the end of 2014.	See above Carle Clinic ER collaborative training. Other related ongoing training: <ul style="list-style-type: none"> • Documentation training by IPMG scheduled for June. Informal training by interim DON on an ongoing basis • IV training - scheduled for June 13th • CPR training – scheduled for June • Infection control - completed in April • Dental in-services - March and May inservices done • Customer service – scheduled for June • Dementia – scheduled for June
Staff education from Carle Clinic Nurse Practitioners. Quarterly training is ongoing will see about whether monthly is feasible. Education topics and schedule still to be determined.	Dr. McNeal and Christie Clinic Nurse Practitioner have taken over the Quarterly nurse training activities. Next training on Seizures – not scheduled. NP has been rescheduling due to conflicts. Carle has agreed to partner with us on training and utilization of their speakers bureau. Current efforts on assessment training for nurses.

Issue 3
Quality of Care

Champaign County Area Homes – CMS Nursing Home Compare Summary

The Nursing Home Compare data was updated on May 25, 2016. The chart on the next page summarizes the current CMS five-star ratings for the eight nursing homes in the Champaign County area. Homes with updates are summarized below.

Illini Heritage

The health inspection rating decreased from 4 to 3 stars. The overall rating decreased from 4 to 3 stars.

Issue 3 - Champaign County Area Homes – CMS Nursing Home Compare Summary – CMS Data Updated April 27, 2016

NURSING HOME GENERAL INFORMATION	CHAMPAIGN COUNTY NURSING HOME	CHAMPAIGN URBANA NRSG & REHAB	HELIA HEALTHCARE OF CHAMPAIGN	HEARTLAND OF PAXTON	HEARTLAND OF CHAMPAIGN	COUNTRY HEALTH	ILLINI HERITAGE REHAB & HC	CLARK-LINSEY VILLAGE
	500 SOUTH ART BARTELL DRIVE URBANA, IL 61802 (217) 384-3784 Distance : 1.0 miles	302 WEST BURWASH SAVOY, IL 61874 (217) 402-9700 Distance : 4.9 miles	1915 SOUTH MATTIS STREET CHAMPAIGN, IL 61821 (217) 352-0516 Distance : 3.9 miles	1001 EAST PELLIS STREET PAXTON, IL 60957 (217) 379-4361 Distance : 31.9 miles	309 EAST SPRINGFIELD CHAMPAIGN, IL 61820 (217) 352-5135 Distance : 1.0 miles	RURAL ROUTE 1 BOX 14 GIFFORD, IL 61847 (217) 568-7362 Distance : 21.8 miles	1315B CURT DRIVE CHAMPAIGN, IL 61820 (217) 352-5707 Distance : 4.2 miles	101 WEST WINDSOR ROAD URBANA, IL 61801 (217) 344-2144 Distance : 2.1 miles
		10/22/15 Update			10/22/15 Update	10/22/15 Update	10/22/15 Update	10/22/15 Update
Overall Rating	Rating: 2 out of 5 Below Average	Rating: 1 out of 5 Much Below Average	Rating: 2 out of 5 Below Average	Rating: 2 out of 5 Below Average	Rating: 1 out of 5 Much Below Average	Rating: 4 out of 5 Above Average	Rating: 3 out of 5 Average	Rating: 5 out of 5 Much Above Average
Health Inspection	Rating: 1 out of 5 Much Below Average	Rating: 1 out of 5 Much Below Average	Rating: 1 out of 5 Much Below Average	Rating: 1 out of 5 Much Below Average	Rating: 1 out of 5 Much Below Average	Rating: 4 out of 5 Above Average	Rating: 3 out of 5 Average	Rating: 5 out of 5 Much Above Average
Staffing	Rating: 4 out of 5 Above Average	Rating: 2 out of 5 Below Average	Rating: 2 out of 5 Below Average	Rating: 4 out of 5 Above Average	Rating: 3 out of 5 Average	Rating: 3 out of 5 Average	Rating: 2 out of 5 Below Average	Rating: 5 out of 5 Much Above Average
Quality Measures	Rating: 4 out of 5 Above Average	Rating: 4 out of 5 Above Average	Rating: 5 out of 5 Much Above Average	Rating: 2 out of 5 Below Average	Rating: 4 out of 5 Above Average	Rating: 2 out of 5 Below Average	Rating: 2 out of 5 Below Average	Rating: 4 out of 5 Above Average
Number of Certified Beds	243	213	118	106	102	89	60	25
Participation: (Medicare/Medicaid)	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare
Automatic Sprinkler Systems: in All Required Areas	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Retirement Community (CCRC)	No	No	No	No	No	No	No	Yes
Within a Hospital	No	No	No	No	No	No	No	No
With a Resident and Family Council	BOTH	RESIDENT	RESIDENT	NONE	RESIDENT	RESIDENT	RESIDENT	RESIDENT
Ownership	Government - County	For profit - Partnership	For profit - Corporation	For profit - Individual	For profit - Corporation	Non profit - Other	For profit - Corporation	Non profit - Corporation

Issue 3
Quality of Care (Continued)

The March 2016 Pinnacle Satisfaction Survey are repeated with the management report. There was a mix up in the forwarding of the resident contact list to Pinnacle that resulted in no interviews for the months of April and was not brought to the attention of administration in time to have interviews completed for May. Interviews will resume in June.

Monthly Pinnacle Scores

The table below summarizes the changes between February and March. Please note that only two interviews were completed in March and review of changes between February and March is of little value due to the very small sample size.

**Monthly Pinnacle Scores
February and March 2016**

	Feb	Mar	Change	% Change	National Avg	Diff From National Avg.	% Diff From National Avg.
Overall Satisfaction	4.29	3.50	(0.79)	(18.4%)	4.16	(0.66)	(15.9%)
Nursing Care	4.67	3.00	(1.67)	(35.8%)	4.33	(1.33)	(30.7%)
Dining Service	4.00	3.50	(0.50)	(12.5%)	4.19	(0.69)	(16.5%)
Quality of Food	3.50	3.25	(0.25)	(7.1%)	3.67	(0.42)	(11.4%)
Cleanliness	4.25	4.25	0.00	0.0%	4.42	(0.17)	(3.8%)
Individual Needs	4.33	3.00	(1.33)	(30.7%)	4.31	(1.31)	(30.4%)
Laundry Service	4.25		(4.25)	(100.0%)	4.15	(4.15)	(100.0%)
Communication	4.33	3.50	(0.83)	(19.2%)	4.32	(0.82)	(19.0%)
Response to Problems	4.33	3.75	(0.58)	(13.4%)	4.31	(0.56)	(13.0%)
Dignity and Respect	4.83	5.00	0.17	3.5%	4.61	0.39	8.5%
Recommend to Others	4.50	4.00	(0.50)	(11.1%)	4.33	(0.33)	(7.6%)
Activities	4.50	4.00	(0.50)	(11.1%)	4.37	(0.37)	(8.5%)
Professional Therapy	4.33	4.50	0.17	3.9%	4.51	(0.01)	(0.2%)
Admission Process	4.60	4.50	(0.10)	(2.2%)	4.54	(0.04)	(0.9%)
Safety and Security	4.67	4.25	(0.42)	(9.0%)	4.51	(0.26)	(5.8%)
Combined Average	4.39	3.85	(0.54)	(12.3%)	4.32	(0.47)	(10.9%)

Issue 3
Quality of Care (Continued)

Quarterly Pinnacle Scores

The accompanying charts summarize the Pinnacle scores using a rolling four-quarter history for the period April 2015 through March 2016. Last month, the national averages were included for comparison. This month, the change in scores and variation from the national averages for the most recent quarter has been added.

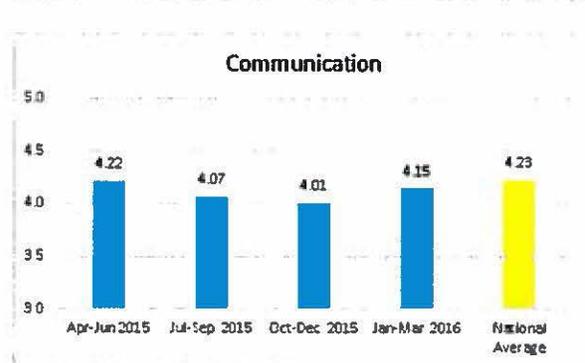
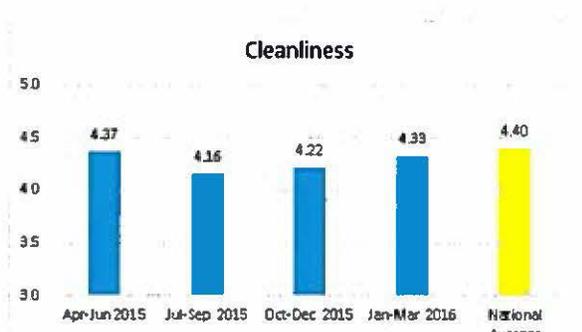
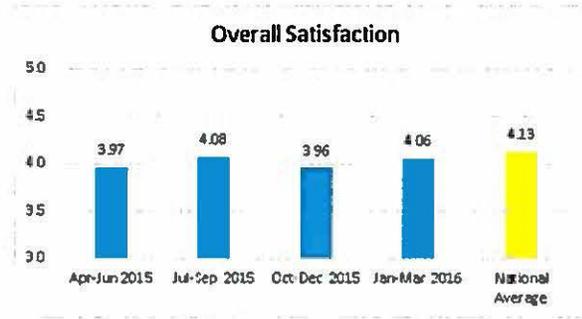
Six of the scores from the most recent quarter (Jan 2016 through March 2016) are above the national average. These include dining service, laundry service, dignity and respect professional therapy, admission process and safety & security. Response to problems, recommend to others, and activities are more than 2.5% below the national average.

The changes over the previous four quarters indicate positive trending. Fourteen of the sixteen scores show a positive quarterly trend including the above noted dining service, response to problems and activities, whose most recent quarterly scores are below the national average. Double digit percentage increases are seen with laundry service, quality of food, admission process, and nursing care.

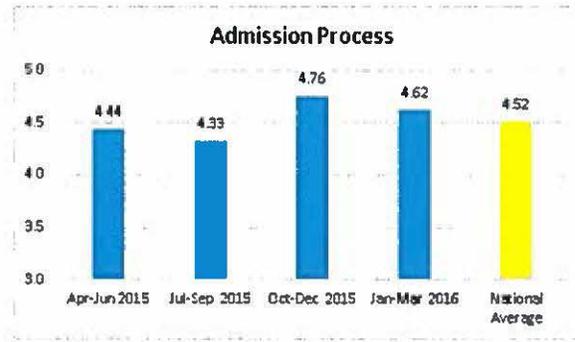
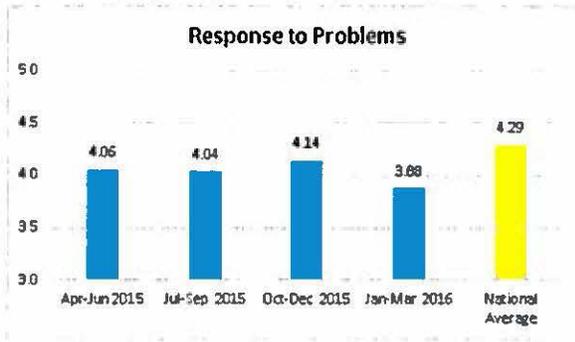
	Apr-Jun 2015	Jul-Sep 2015	Oct-Dec 2015	Jan-Mar 2016	Change	%Change	National Average	Diff From National Avg.	% Diff From National Avg.
Overall Satisfaction	3.97	4.08	3.96	4.06	0.09	2.3%	4.13	(0.07)	(1.7%)
Nursing Care	4.19	4.15	4.34	4.29	0.10	2.4%	4.30	(0.01)	(0.2%)
Dining Service	4.54	3.55	3.59	4.00	(0.54)	(11.9%)	3.99	0.01	0.3%
Quality of Food	3.43	3.54	3.45	3.45	0.02	0.6%	3.64	(0.19)	(5.2%)
Cleanliness	4.37	4.16	4.22	4.33	(0.04)	(0.9%)	4.40	(0.07)	(1.6%)
Individual Needs	4.24	4.03	4.10	4.07	(0.17)	(4.0%)	4.29	(0.22)	(5.1%)
Laundry Service	3.50	3.51	3.74	4.25	0.75	21.4%	4.16	0.09	2.2%
Communication	4.22	4.07	4.01	4.15	(0.07)	(1.7%)	4.23	(0.08)	(1.9%)
Response to Problems	4.06	4.04	4.14	3.88	(0.18)	(4.4%)	4.29	(0.41)	(9.6%)
Dignity and Respect	4.52	4.49	4.60	4.71	0.19	4.2%	4.59	0.12	2.6%
Recommend to Others	4.24	4.29	4.24	4.20	(0.04)	(0.9%)	4.31	(0.11)	(2.6%)
Activities	4.20	4.10	4.22	4.22	0.02	0.5%	4.35	(0.13)	(3.0%)
Professional Therapy	4.18	4.44	4.60	4.60	0.42	10.0%	4.52	0.08	1.8%
Admission Process	4.44	4.33	4.76	4.62	0.18	4.1%	4.52	0.10	2.2%
Safety and Security	4.64	4.46	4.38	4.61	(0.03)	(0.6%)	4.50	0.11	2.4%
Combined Average	4.12	4.09	4.14	4.24	0.12	2.9%	4.29	(0.05)	(1.2%)

Laundry services has shown significant improvement from 3.5 in Apr-Jun 2015 to 4.25 in Jan-Mar 2016, an increase of 0.75 points and a 21 percent increase. As stated above, the most recent quarter score exceeded the national average. There was no score recorded in March, but the scores were 4.11 in December, 4.20 in January and 4.33 in February. Personal laundry with the primary issue and the major complaints were in two areas – lost personnel clothing and exceeding long turnaround times. A number of different actions were taken to address the issue. But it finally took addressing an unrelated laundry issue to address the problem. In preparation for the dryer lint remediation project, administration replaced tablecloths with table covers which eliminated the laundering of tablecloths. In addition to reducing laundry replacement costs due to stained tablecloths, the additional time available was used for personal laundry.

Pinnacle Survey – Quarterly Scores April 2015 through March 2016



Pinnacle Survey – Quarterly Scores April 2015 through March 2016



**Champaign County Nursing Home
Strategic Objective Metrics – Issue 3
Updated May 2016**

Medical Management Metric	Status
<i>Carle Clinic and Christie Clinic</i>	
Carle Clinic – maintain 3 physicians and 2 full-time nurse practitioners	Carle has recruited a FT NP, who started in mid-February. Carle had added an additional part-time NP to the existing 2 full-time NP's.
Christie Clinic – maintain current level of care (one physician and one nurse practitioner)	Maintained
Implement QA with NPs monthly	Meetings have been discontinued. Ongoing issues are now being addressed without the need for a monthly meeting.
<i>Expanded Specialized Services</i>	
Establish pulmonary clinic by July 1, 2015	Dr. Sheik started on 3/11/2016. Current caseload is 8-12 residents with bi-weekly visits to CCNH.
Current wound/pain caseload is 13 residents.	5 currently on caseload. , 4 wound/1 pain. 67 residents have healed and have been taken of the caseload.
Establish outpatient rehab program by July 1, 2015.	Case load of two

**Champaign County Nursing Home
Strategic Objective Metrics – Issue 3
Updated May 2016**

Non-Financial Metrics	Status																																		
<i>Medicare 30-Day Readmission Rate</i>																																			
<p>The national average rate is 19.8 percent. The 25th percentile is 14.8 percent The 75th percentile is 23.4 percent.</p> <p>Source: MedPac Report to Congress: Medicare Payment Policy, March 2013. (Data is from 2011).</p> <p>CCNH will have a current baseline readmission rate by January 1, 2014.</p>	<p>Interact Data</p> <table border="0"> <tr><td>Jan 2015 (2/15)</td><td>36%</td></tr> <tr><td>Feb (1/12)</td><td>8%</td></tr> <tr><td>March (4/9) *</td><td>44%</td></tr> <tr><td>April (3/11)</td><td>27%</td></tr> <tr><td>May (0)</td><td>0%</td></tr> <tr><td>June (1/12)</td><td>8%</td></tr> <tr><td>July (2/10)</td><td>20%</td></tr> <tr><td>Aug (5/19)</td><td>26%</td></tr> <tr><td>Sept (2/12)</td><td>17%</td></tr> <tr><td>Oct (3/11)</td><td>27%</td></tr> <tr><td>Nov (1/6)</td><td>17%</td></tr> <tr><td>Dec (0/2)</td><td>0%</td></tr> <tr><td>Jan 2016 (2/6)</td><td>33%</td></tr> <tr><td>Feb (3/6)</td><td>50%</td></tr> <tr><td>Mar (1/6)</td><td>16.6%</td></tr> <tr><td>April (1/4)</td><td>25%</td></tr> <tr><td>May (3/5)</td><td>60%</td></tr> </table>	Jan 2015 (2/15)	36%	Feb (1/12)	8%	March (4/9) *	44%	April (3/11)	27%	May (0)	0%	June (1/12)	8%	July (2/10)	20%	Aug (5/19)	26%	Sept (2/12)	17%	Oct (3/11)	27%	Nov (1/6)	17%	Dec (0/2)	0%	Jan 2016 (2/6)	33%	Feb (3/6)	50%	Mar (1/6)	16.6%	April (1/4)	25%	May (3/5)	60%
Jan 2015 (2/15)	36%																																		
Feb (1/12)	8%																																		
March (4/9) *	44%																																		
April (3/11)	27%																																		
May (0)	0%																																		
June (1/12)	8%																																		
July (2/10)	20%																																		
Aug (5/19)	26%																																		
Sept (2/12)	17%																																		
Oct (3/11)	27%																																		
Nov (1/6)	17%																																		
Dec (0/2)	0%																																		
Jan 2016 (2/6)	33%																																		
Feb (3/6)	50%																																		
Mar (1/6)	16.6%																																		
April (1/4)	25%																																		
May (3/5)	60%																																		
<i>Pinnacle Survey Scores</i>																																			
<p>Meet or exceed national average scores, which are shown below. There are 16 separate survey scores. The summation of all surveys conducted in 2012 resulted in two out of 16 scores exceeded the national average. The metric goal is to have four score exceeding the national average for 2013 and six scores for 2014.</p>	<p># of measures that met or exceeded the national average.</p> <table border="0"> <tr><td>Jan 2015</td><td>7 out of 16</td></tr> <tr><td>Feb</td><td>5 out of 16</td></tr> <tr><td>March</td><td>2 out of 16</td></tr> <tr><td>April</td><td>2 out of 16</td></tr> <tr><td>May</td><td>6 out of 16</td></tr> <tr><td>June</td><td>8 out of 16</td></tr> <tr><td>July</td><td>2 out of 16</td></tr> <tr><td>Aug</td><td>3 out of 16</td></tr> <tr><td>Sept</td><td>3 out of 16</td></tr> <tr><td>Oct</td><td>2 out of 16</td></tr> <tr><td>Nov</td><td>0 out of 16</td></tr> <tr><td>Dec</td><td>6 out of 16</td></tr> <tr><td>Jan</td><td>7 out of 16</td></tr> <tr><td>Feb</td><td>13 out of 16</td></tr> <tr><td>Mar</td><td>1 out of 16</td></tr> <tr><td>April</td><td>no data</td></tr> <tr><td>May</td><td>no data</td></tr> </table>	Jan 2015	7 out of 16	Feb	5 out of 16	March	2 out of 16	April	2 out of 16	May	6 out of 16	June	8 out of 16	July	2 out of 16	Aug	3 out of 16	Sept	3 out of 16	Oct	2 out of 16	Nov	0 out of 16	Dec	6 out of 16	Jan	7 out of 16	Feb	13 out of 16	Mar	1 out of 16	April	no data	May	no data
Jan 2015	7 out of 16																																		
Feb	5 out of 16																																		
March	2 out of 16																																		
April	2 out of 16																																		
May	6 out of 16																																		
June	8 out of 16																																		
July	2 out of 16																																		
Aug	3 out of 16																																		
Sept	3 out of 16																																		
Oct	2 out of 16																																		
Nov	0 out of 16																																		
Dec	6 out of 16																																		
Jan	7 out of 16																																		
Feb	13 out of 16																																		
Mar	1 out of 16																																		
April	no data																																		
May	no data																																		

<i>CMS 5 Star Rating</i>	
<p>Increase overall rating from one star to two star by the end of 2014</p> <p>New nursing home compares V3.0 started with the Jan 31 2015 report</p>	<p>Two stars as of December 2015.</p> <p>Quality measure rating decreased from 5 to 4 stars with the 4/19/16 update. The QM score fell just below the 5 star cut point.</p>

**Champaign County Nursing Home
CMS Quality Measures - Issue 3**

Quality measures updated as of March 31, 2016. The quality measures rating remains at 4 stars. Please note that there are six new measures that currently are included in the calculation of the quality measure star rating. The six measures are:

1. Percentage of short-stay residents who were successfully discharged to the community (claims based)
2. Percentage of short-stay residents who have had an outpatient emergency department visit (claims based)
3. Percentage of short-stay residents who are re-hospitalized after a nursing home admissions (claims based)
4. Percentage of short-stay residents who made improvements in function (MDS-based)
5. Percentage of long-stay residents whose ability to move independently worsened (MDS-based)
6. Percentage of long-stay residents who received an antianxiety or hypnotic medication (MDS-based)

In July of 2016, the first five measures will be used in the calculation of the five-star quality measure ratings. The antianxiety or hypnotic medication measure will not be used due to concerns about its specificity and appropriate thresholds for star ratings.

These measures are being added for the following reasons from CMS:

- To increase the number of short-stay measures
- Cover areas not covered by other measures - outcomes
- Claims-based measures may be more accurate than MDS-based measures

The measures for CCNH are as follows:

1. Percentage of short-stay residents who were successfully discharged to the community – 45.6% is below the national average of 50% (a higher percentage is better)
2. Percentage of short-stay residents who have had an outpatient emergency department visit - 20.2% is above the national average of 11.5% (a lower percentage is better)
3. Percentage of short-stay residents who are re-hospitalized after a nursing home admissions – 29.5% is above the national average of 21.1% (a lower percentage is better)
4. Percentage of short-stay residents who made improvements in function – 57.1% is below the national average of 63.5% (a higher percentage is better)
5. Percentage of long-stay residents whose ability to move independently worsened – 25.1% is above the national average of 18.2% (a higher percentage is better)
6. Percentage of long-stay residents who received an antianxiety or hypnotic medication – 20.7% is below the national average of 23.6%. (a lower percentage are better)

MDS3.0 Long-Stay Quality Measures

Time period for data used in reporting is the second, third and fourth quarters of 2015		Provider 145364				National
	Part of QM Rating?	2015Q2	2015Q3	2015Q4	3-quarter average	3-quarter average
<i>Note: For the following measures, higher percentages are better.</i>						
Percentage of long-stay residents assessed and appropriately given the seasonal influenza vaccine	No	94.0%	94.0%	94.0%	94.0%	94.5%
Percentage of long-stay residents assessed and appropriately given the pneumococcal vaccine	No	98.3%	97.8%	96.3%	97.5%	93.3%
<i>Note: for the following measures, lower percentages are better.</i>						
Percentage of long-stay residents experiencing one or more falls with major injury	Yes	5.6%	7.0%	7.3%	6.6%	3.3%
Percentage of long-stay residents who self-report moderate to severe pain ¹	Yes	5.2%	2.5%	3.5%	3.7%	8.5%
Percentage of high risk long-stay residents with pressure ulcers	Yes	2.3%	2.2%	1.6%	2.1%	5.8%
Percentage of long-stay residents with a urinary tract infection	Yes	2.8%	2.7%	3.1%	2.9%	4.9%
Percentage of low risk long-stay residents who lose control of their bowels or bladder	No	47.1%	53.3%	50.7%	50.4%	46.3%
Percentage of long-stay residents with a catheter inserted and left in their bladder ¹	Yes	5.3%	2.8%	0.0%	2.8%	3.1%
Percentage of long-stay residents who were physically restrained	Yes	0.0%	0.0%	0.0%	0.0%	0.8%
Percentage of long-stay residents whose need for help with daily activities has increased	Yes	19.5%	27.7%	42.7%	29.3%	15.4%
Percentage of long-stay residents who lose too much weight	No	16.8%	12.4%	8.6%	12.7%	7.1%
Percentage of long-stay residents who have depressive symptoms	No	4.2%	3.5%	3.2%	3.6%	5.5%
Percentage of long-stay residents who received an antipsychotic medication	Yes	14.4%	12.1%	13.0%	13.2%	17.4%
NEW Percentage of long-stay residents whose ability to move independently worsened ¹	No	18.1%	26.2%	34.9%	25.1%	18.2%
NEW Percentage of long-stay residents who received an anti-anxiety or hypnotic medication	No	19.4%	20.6%	22.4%	20.7%	23.6%

Detailed descriptions and specifications for all the QMs can be found here:

<https://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/NursingHomeQuality/Items/NHQ/QualityMeasures.html>

¹These measures are risk adjusted.

NA means no data are available for this measure. Values are not displayed for the long-stay MDS measures if there are fewer than 30 eligible resident assessments. A 3-quarter average measure will be shown if there are at least 30 eligible resident assessments summed across all three quarters.

MDS3.0 Short-Stay Quality Measures

Time period for data used in reporting is the second, third and fourth quarters of 2015		Provider 145364				National
	Part of QM Rating?	2015Q2	2015Q3	2015Q4	3-quarter average	3-quarter average
<i>Note: For the following measures, higher percentages are better.</i>						
Percentage of short-stay residents assessed and appropriately given the seasonal influenza vaccine	No	88.6%	88.6%	88.6%	88.6%	80.3%
Percentage of short-stay residents assessed and appropriately given the pneumococcal vaccine	No	89.0%	85.7%	80.7%	85.0%	81.1%
NEW Percentage of short-stay residents who made improvements in function ¹	No	57.2%	47.7%	68.7%	57.1%	63.5%
<i>Note: for the following measures, lower percentages are better.</i>						
Percentage of short-stay residents who self-report moderate to severe pain	Yes	7.7%	7.3%	10.9%	8.7%	17.1%
Percentage of short-stay residents with pressure ulcers that are new or worsened ¹	Yes	1.4%	0.0%	0.0%	0.5%	1.3%
Percentage of short-stay residents who newly received an antipsychotic medication	Yes	2.0%	2.2%	0.0%	1.5%	2.2%

Claims-Based Quality Measures

Time period for data used in reporting is 7/1/2014 through 6/30/2015		Provider 145364			National
	Part of QM Rating?	Observed Rate ²	Expected Rate ³	Risk-Adjusted Rate ⁴	Average
<i>Note: For the following measure, a higher percentage is better.</i>					
NEW Percentage of short-stay residents who were successfully discharged to the community ¹	No	37.8%	43.3%	45.6%	50.0%
<i>Note: For the following measures, lower percentages are better.</i>					
NEW Percentage of short-stay residents who were rehospitalized after a nursing home admission ¹	No	30.9%	22.6%	29.5%	21.1%
NEW Percentage of short-stay residents who had an outpatient emergency department visit ¹	No	21.0%	11.5%	20.2%	11.5%

Detailed descriptions and specifications for the MDS-based QMs can be found here:

<https://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/NursingHomeQuality/its/NHQ/QualityMeasures.html>

¹These measures are risk adjusted.

²The observed rate is the actual rate observed for the facility without any risk-adjustment.

³The expected rate is the rate that would be expected for the facility given the risk-adjustment profile of the facility.

⁴Risk-adjusted rate is adjusted for the expected rate of the outcome and is calculated as (observed rate / expected rate) * national average. Only the risk-adjusted rate will appear on Nursing Home Compare.

NA means no data are available for this measure. Values are not displayed for any measures if there are fewer than 20 eligible resident assessments, stays or episodes. For MDS short-stay measures, a 3-quarter average measure will be shown if there are at least 20 eligible assessments summed across all three quarters. For claims-based measures, the adjusted, observed and expected percentages will be shown if there are at least 20 eligible resident stays or episodes summed across the year.

**Issue 4
Food Service Improvement**

The HCSG Dietician conducts an informal dining room satisfaction survey of 10 residents. This survey includes the following 10 questions:

- Are you served foods you like to eat?
- Is there adequate variety?
- Are hot foods served hot?
- Are cold foods served cold?
- Does your food taste good?
- Are you provided alternate choices?
- Are you provided between meal snacks?
- Are you provided between meal beverages?
- Are you offered bedtime meal snacks?
- Are your meals served timely?

The monthly scoring from this survey is summarized below.

January 2015	69.8%
February	80%
March	80%
April	74%
May	86%
June	90.6%
July	not available
Aug	98.0%
September	98.0%
October	93%
November	91%
December	72%
January	87%
February	87%
March	93%
April	92%

April survey comments:

- Would like steam tables moved back to the dining room so the food would be hotter and its faster service
- She is not picky and eats what is brought to her and if she does not like it, she will ask for something she likes
- Would like more things like ham and beans, fired potatoes and greens
- Fine with all the food that is served
- We need more variety of fresh fruit

- More meat loaf

Dining Room Steam Tables Update

Waiting for the estimates for the work that is needed in the kitchenettes.

**Champaign County Nursing Home
Strategic Objective Metrics – Issue 4
Updated May 2016**

Dietary	Status																																		
Meals will be delivered within 15 minutes of scheduled meal times.	Plating times summary table on the following page																																		
The Pinnacle food quality score will meet or exceed Pinnacle national average of 3.67.	<p>2014 annual average was 3.43. The rolling 12 month average is 3.47 (Mar)</p> <table border="0"> <tr><td>Jan 2015</td><td>2.96</td></tr> <tr><td>Feb</td><td>3.55</td></tr> <tr><td>Mar</td><td>3.04</td></tr> <tr><td>Apr</td><td>3.35</td></tr> <tr><td>May</td><td>3.30</td></tr> <tr><td>Jun</td><td>3.65</td></tr> <tr><td>July</td><td>3.90</td></tr> <tr><td>Aug</td><td>3.23</td></tr> <tr><td>Sept</td><td>3.39</td></tr> <tr><td>Oct</td><td>2.94</td></tr> <tr><td>Nov</td><td>3.44</td></tr> <tr><td>Dec</td><td>3.64</td></tr> <tr><td>Jan 16</td><td>3.50</td></tr> <tr><td>Feb</td><td>3.50</td></tr> <tr><td>Mar</td><td>3.25 (based on 2 surveys)</td></tr> <tr><td>Apr</td><td>no data</td></tr> <tr><td>May</td><td>no data</td></tr> </table>	Jan 2015	2.96	Feb	3.55	Mar	3.04	Apr	3.35	May	3.30	Jun	3.65	July	3.90	Aug	3.23	Sept	3.39	Oct	2.94	Nov	3.44	Dec	3.64	Jan 16	3.50	Feb	3.50	Mar	3.25 (based on 2 surveys)	Apr	no data	May	no data
Jan 2015	2.96																																		
Feb	3.55																																		
Mar	3.04																																		
Apr	3.35																																		
May	3.30																																		
Jun	3.65																																		
July	3.90																																		
Aug	3.23																																		
Sept	3.39																																		
Oct	2.94																																		
Nov	3.44																																		
Dec	3.64																																		
Jan 16	3.50																																		
Feb	3.50																																		
Mar	3.25 (based on 2 surveys)																																		
Apr	no data																																		
May	no data																																		
The Pinnacle dining service score will meet or exceed national average of 4.19	<p>The 2014 annual average was 3.41. The rolling 12 month average is 3.59 (Mar)</p> <table border="0"> <tr><td>Jan 2015</td><td>3.63</td></tr> <tr><td>Feb</td><td>3.69</td></tr> <tr><td>Mar</td><td>3.08</td></tr> <tr><td>Apr</td><td>3.46</td></tr> <tr><td>May</td><td>3.25</td></tr> <tr><td>June</td><td>3.33</td></tr> <tr><td>July</td><td>4.00</td></tr> <tr><td>Aug</td><td>3.32</td></tr> <tr><td>Sept</td><td>3.29</td></tr> <tr><td>Oct</td><td>3.44</td></tr> <tr><td>Nov</td><td>3.67</td></tr> <tr><td>Dec</td><td>3.64</td></tr> <tr><td>Jan 2016</td><td>4.33</td></tr> <tr><td>Feb</td><td>4.00</td></tr> <tr><td>Mar</td><td>3.50 (based on 2 surveys)</td></tr> <tr><td>Apr</td><td>no data</td></tr> <tr><td>Mar</td><td>no data</td></tr> </table>	Jan 2015	3.63	Feb	3.69	Mar	3.08	Apr	3.46	May	3.25	June	3.33	July	4.00	Aug	3.32	Sept	3.29	Oct	3.44	Nov	3.67	Dec	3.64	Jan 2016	4.33	Feb	4.00	Mar	3.50 (based on 2 surveys)	Apr	no data	Mar	no data
Jan 2015	3.63																																		
Feb	3.69																																		
Mar	3.08																																		
Apr	3.46																																		
May	3.25																																		
June	3.33																																		
July	4.00																																		
Aug	3.32																																		
Sept	3.29																																		
Oct	3.44																																		
Nov	3.67																																		
Dec	3.64																																		
Jan 2016	4.33																																		
Feb	4.00																																		
Mar	3.50 (based on 2 surveys)																																		
Apr	no data																																		
Mar	no data																																		

Kitchen Plating Times

	Breakfast Start				Breakfast End			
	Avg	Min	Max	Range	Avg	Min	Max	Range
Apr	7:19	7:15	7:35	0:20	8:42	8:27	9:00	0:33
May	7:22	7:15	7:40	0:25	8:48	8:34	9:07	0:38
Jun	7:17	7:15	7:30	0:15	8:59	8:28	9:34	1:06
Jul	7:21	7:15	8:05	0:50	8:41	8:20	9:05	0:45
Aug	7:16	7:15	7:30	00:15	8:35	8:21	8:52	00:31
Sept	7:24	7:14	8:30	1:16	8:40	8:14	9:35	1:21
Oct	7:16	7:12	7:26	0:14	8:37	8:10	9:02	0:52
Nov	7:19	7:15	7:35	0:20	8:40	8:19	9:00	0:41
Dec	7:22	7:15	7:30	0:15	8:44	8:10	9:47	1:37
Jan 16	7:23	7:15	7:45	00:30	8:05	7:55	8:40	0:45
Feb	7:38	7:20	7:45	0:25	8:33	8:06	9:05	0:59
Mar	7:40	7:20	7:50	0:30	8:30	8:15	8:45	0:30
Apr	7:46	7:30	8:00	0:30	8:38	8:20	9:00	0:50

	Lunch Start				Lunch End			
	Avg	Min	Max	Range	Avg	Min	Max	Range
Apr	11:30	11:30	11:35	0:05	12:31	12:20	12:50	0:30
May	11:32	11:30	11:40	0:10	11:45	12:25	13:05	0:40
Jun	11:32	11:30	11:40	0:10	12:45	12:25	13:05	0:40
Jul	11:30	11:15	11:43	0:28	12:26	11:45	12:47	1:02
Aug	11:30	11:30	11:35	0:05	12:22	12:00	12:44	00:44
Sept	11:29	11:15	11:30	00:15	12:23	12:07	12:40	00:33
Oct	11:31	11:30	11:45	0:15	12:28	12:09	12:52	0:43
Nov	11:29	11:15	11:30	00:15	12:24	12:10	12:30	0:20
Dec	11:32	11:20	12:20	1:00	12:23	11:36	12:40	1:04
Jan 16	11:30	11:30	11:30	0:00	12:21	12:05	12:35	0:30
Feb	11:28	11:15	11:30	0:15	12:28	12:15	12:40	0:25
Mar	11:27	11:15	11:30	0:15	12:30	11:40	12:45	1:05
Apr	11:26	11:00	11:45	0:45	12:30	12:01	12:45	0:44

	Dinner Start				Dinner End			
	Avg	Min	Max	Range	Avg	Min	Max	Range
Apr	4:30	4:30	4:39	0:09	5:33	5:20	5:45	0:25
May	4:30	4:25	4:40	0:15	5:35	5:00	5:55	0:55
Jun	4:30	4:25	4:40	0:15	5:35	5:00	5:55	0:55
Jul	4:30	4:30	4:32	0:02	5:27	5:10	5:40	0:30
Aug	4:30	4:25	4:35	00:10	5:26	4:57	5:45	0:48
Sept	4:30	4:40	4:30	00:00	5:27	4:58	6:00	1:02
Oct	4:30	4:30	4:30	0:00	5:31	5:15	5:53	0:48
Nov	4:30	4:30	4:30	0:00	5:30	5:14	5:50	0:48
Dec	4:30	4:30	4:35	0:05	5:28	5:15	5:35	0:48
Jan 16	4:31	4:30	4:50	0:20	5:21	4:47	5:40	0:53
Feb	4:30	4:30	4:30	0:00	5:28	5:15	5:50	0:35
Mar	4:30	4:30	4:30	0:00	5:28	5:00	5:52	0:52
Apr	4:31	4:30	4:35	0:15	5:31	5:15	5:48	0:33

Issue 5
Resident Services Programming

Please see the census marketing update in the management report.

Issue 6
Contract Management

No updates

To: Nursing Home Board of Directors
Champaign County Nursing Home

From: Scott Gima
Manager

Date: June 6, 2016

Re: March 2016 Financial Management Report

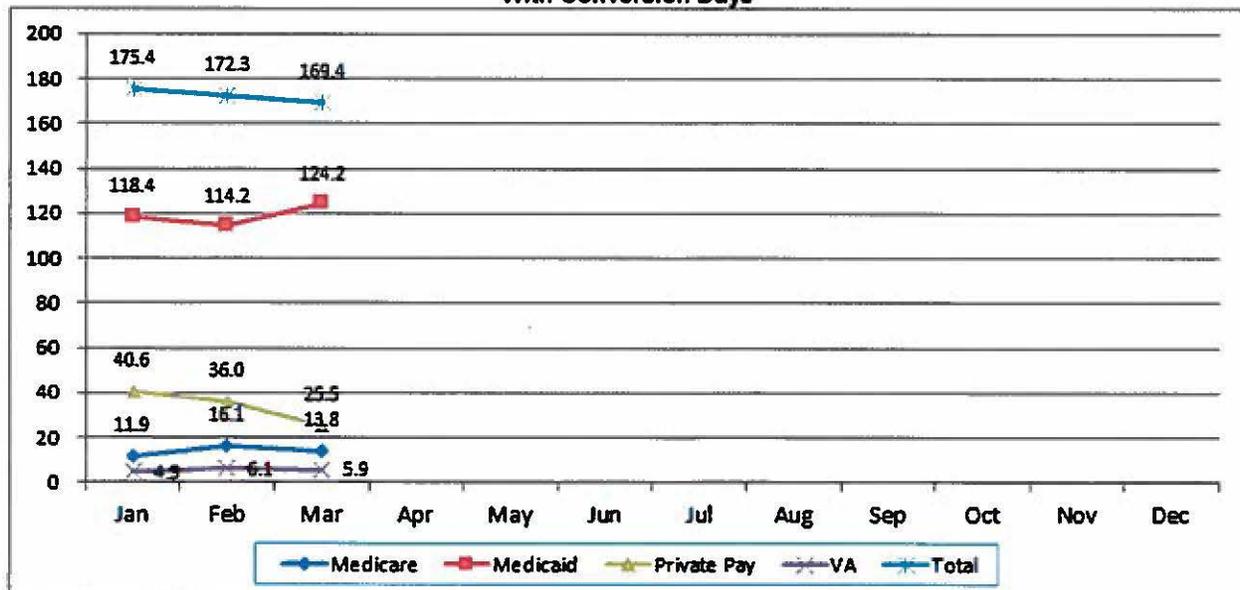
The March financials are included in this report. The April financials may not be ready in time for the June management report, but I hope to have the statements and a report for distribution at the June 13th meeting.

Statistics

Census was down in March but the preliminary census statistics indicate an April census of 172.7 and a May census of 177.8. May showed high admissions, including Medicare coupled with a decline in separations.

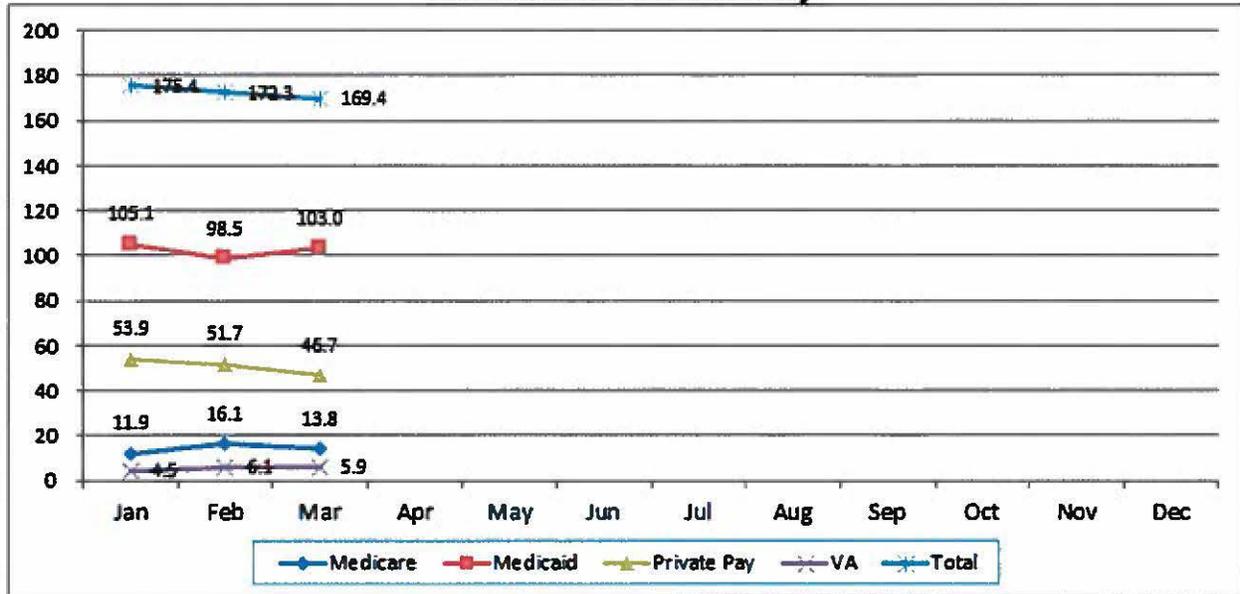
The March census was 169.4 with 13.8 Medicare. 567 conversion days are reflected in the Medicaid census of 124.2 and a private pay census of 25.5.

**Average Daily Census by Payor – FY2016
With Conversion Days**



The table below summarizes the census without Medicaid conversion days and provides a clearer picture of the mix of residents actually in the facility each month. Without the conversion days, the March census is Medicaid – 103.0, and Private pay – 46.7.

**Average Daily Census by Payor – FY2016
Without Medicaid Conversion Days**



The preliminary census for April and May are summarized below. The preliminary figures do not include any conversion days.

Payor	April	May
Medicare	13.3	15.6
Medicaid	108.1	106.5
Private Pay	48.6	51.0
VA	2.7	4.7
Total	172.7	177.8

In May, the census increased from 169 to a high of 186 before tapering down to 182 by the end of the month. Medicare and “like Medicare” which includes Medicare Advantage, Commercial and a workers’ comp case reached a high of 22 in the third week of the month. The current census is 182 with 18 Medicare.

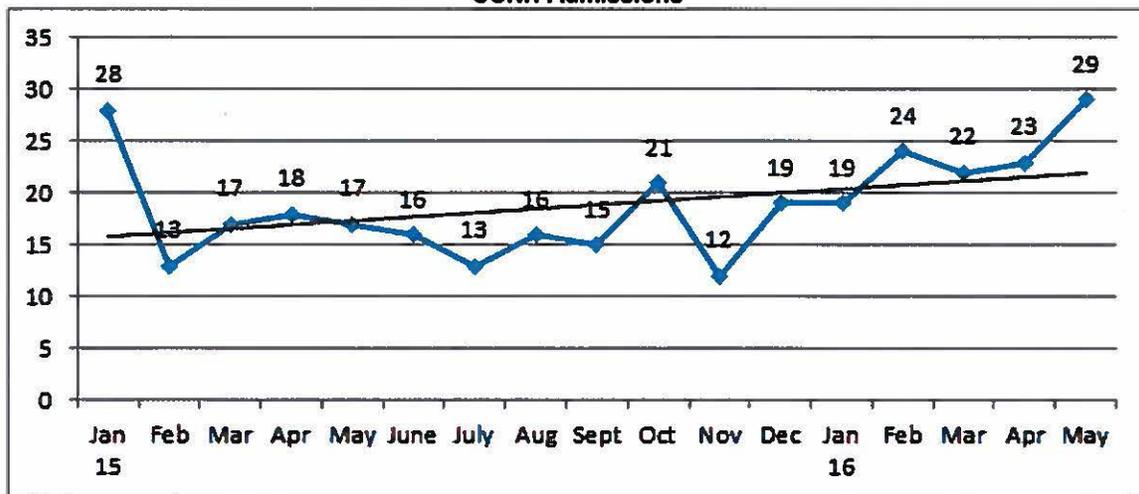
There were 29 admissions in May, the highest since January of 2015. The 19 Medicare admissions in May was also a high, surpassing 18 that was seen in February 2016. Separations in May were down at 19.

**Admissions and Discharges
January 2015 to May 2016**

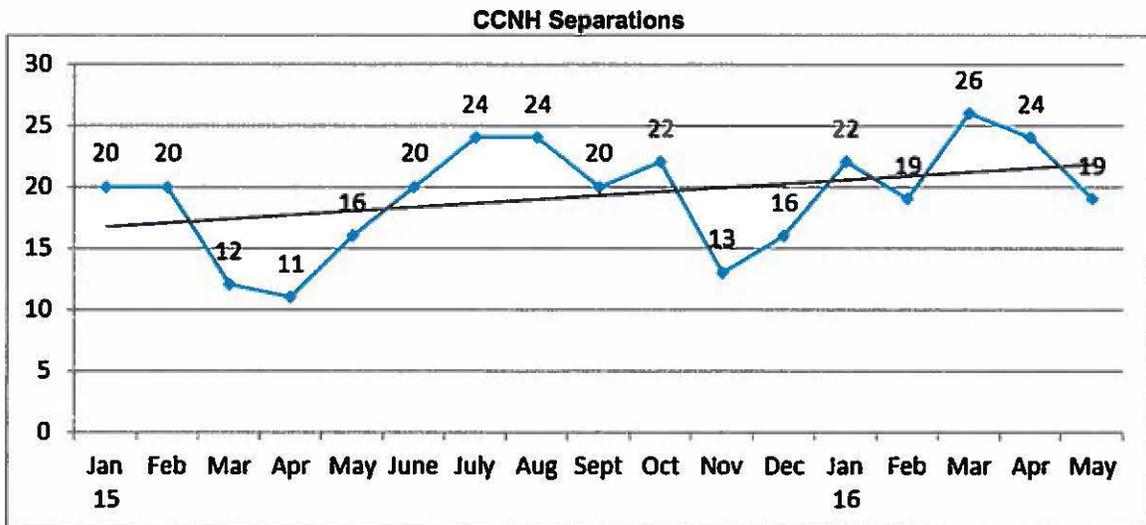
	Medicare Admits	Non-Medicare Admits	Total Admits	Discharges	Expirations	Total Discharges/Expirations
Jan	11	17	28	11	9	20
Feb	7	6	13	14	6	20
Mar	10	7	17	8	4	12
Apr	8	10	18	9	2	11
May	8	9	17	10	6	16
June	7	9	16	13	7	20
July	9	4	13	14	10	24
Aug	7	9	16	17	7	24
Sept	8	7	15	11	9	20
Oct	13	8	21	12	10	22
Nov	6	6	12	10	3	13
Dec	11	8	19	10	6	16
Jan	12	7	19	15	7	22
Feb	18	6	24	13	6	19
Mar	10	12	22	18	8	26
Apr	12	11	23	20	4	24
May	19	10	29	11	8	19

The chart below summarizes the monthly admissions. Admissions so far in 2016 show improvement from 2015 monthly admissions. In FY2012, monthly admissions averaged 22.2 per month. FY2013 admissions averaged 25.5. The monthly average for 2014 was 22.9. The 2015 YTD average is 16.4. Through May, the 2016 average is 23.4.

CCNH Admissions

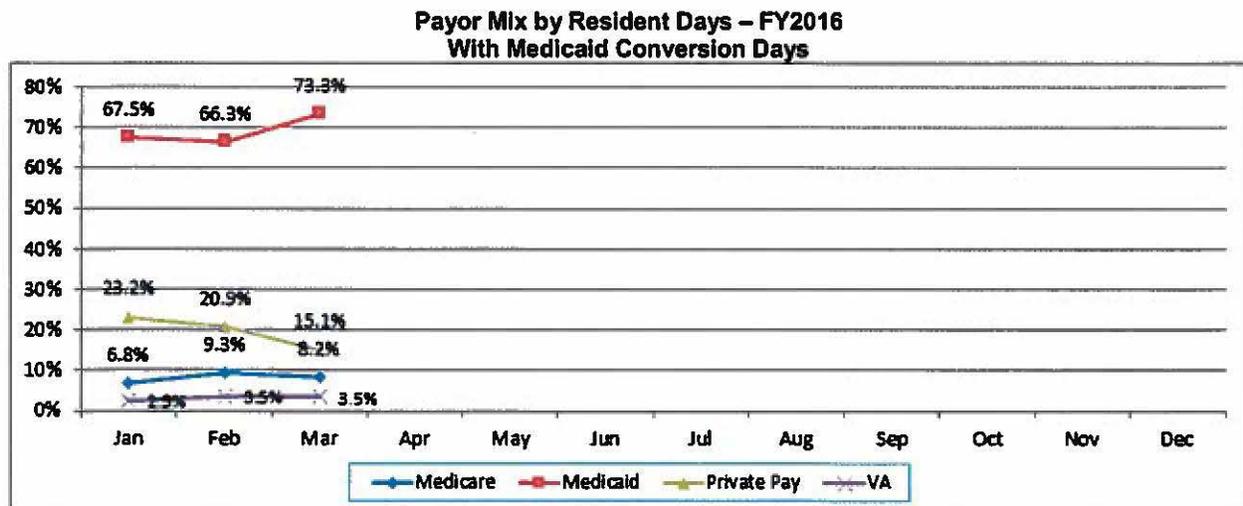


The next chart summarizes separations. In FY2012, the average separations per month was 23.5. The monthly average for FY2013 was 28.1. For 2014, the monthly average was 23.4. The 2015 YTD average is 17.6. For 2016, the YTD average is 22.0.



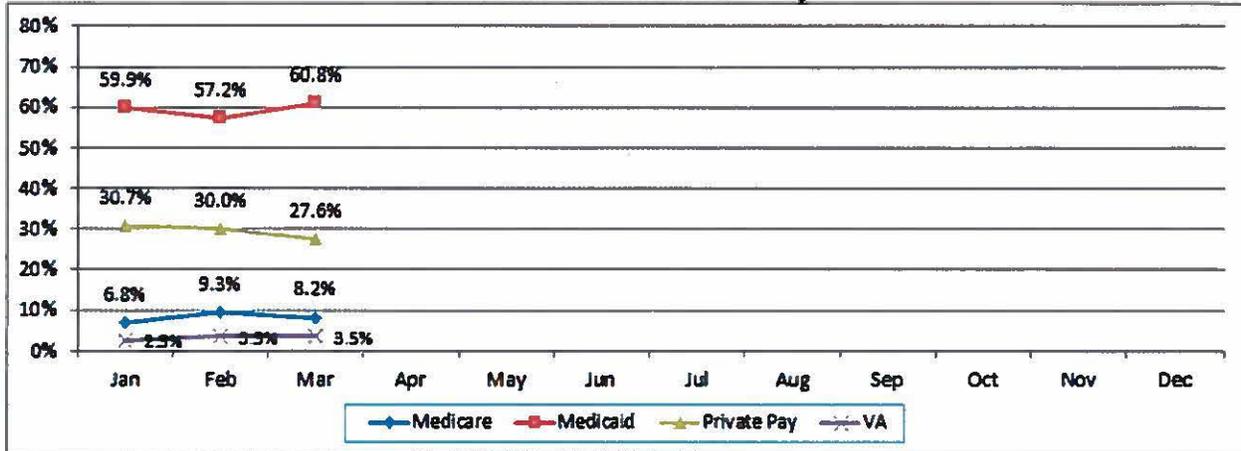
The FY2013 payor mix was Medicare – 8.7%, Medicaid – 56.3% and Private pay 35.0%. The 2014 payor mix for the year was Medicare – 7.5%, Medicaid – 58.3%, Private pay – 32.8%, and VA – 1.3%. For 2015, the 12 month payor mix is Medicare – 6.1%, Medicaid – 70.1%, Private pay – 22.8%, and VA – 1.0%.

In March, the payor mix is Medicare – 8.2%, Medicaid – 73.3%, Private pay – 15.1%, and VA – 3.5%. The high Medicaid and low private pay payor mix reflects the 567 conversion days for the month.



The 2015 payor mix without conversion days is Medicare – 6.1%, Medicaid – 57.2%, Private pay – 35.8% and VA – 1.0%. For the month of March, the payor mix is Medicare – 8.2%, Medicaid – 60.8%, Private pay – 27.6% and VA – 3.5%.

**Payor Mix by Resident Days – FY2016
Without Medicaid Conversion Days**



Net Income/(Loss) & Cash from Operations

March showed a net loss of -\$52,665 and slight positive cash from operations of \$10,709 after adding back depreciation. YTD net loss is -\$187,252, with a small cash loss from operations of -\$2,560.

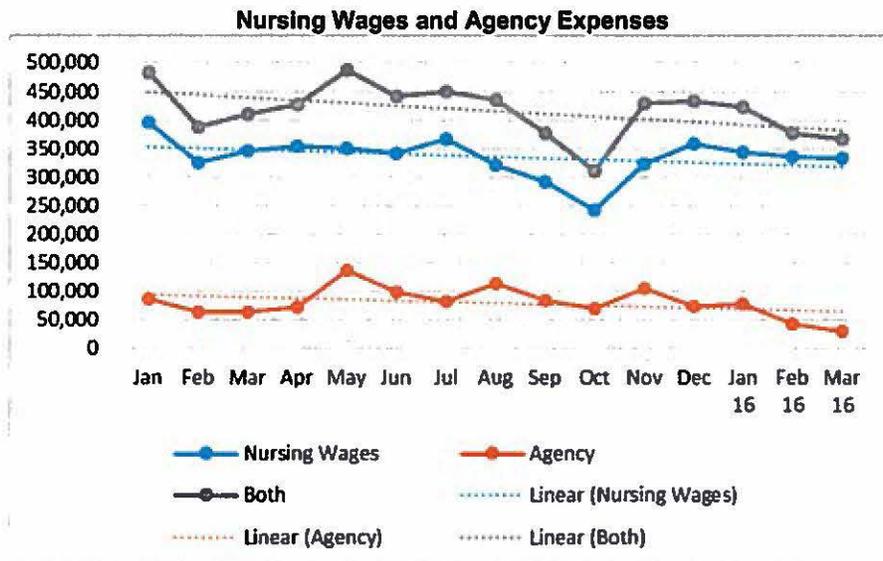
Revenues

- Operating revenues totaled \$1.074 million in March, up from \$1.027 million in February. Medicare revenue increased for the third straight month from \$182k in January, \$213k in February and \$224k in March. A total of 567 conversion days from private pay to Medicaid which adjusted revenue down by about -\$22,700.

Expenses

- Expenses increased from \$1.184 million in February to \$1.225 million in March. Expenses per day dropped slightly from \$236.86 to \$233.30.
- Wages fell slightly from \$495,006 to \$492,374. Wages per day fell from \$99.06 to \$93.77 per day. Non-labor expenses increased from \$537,799 to \$556,408. Non-labor expenses per day fell slightly from \$107.62 to \$105.96. Agency expenses dropped from \$77,839 in January to \$42,778 in February and \$32,100 in March. April's agency expenses are expected to total \$4,136. May will show zero agency expenses.

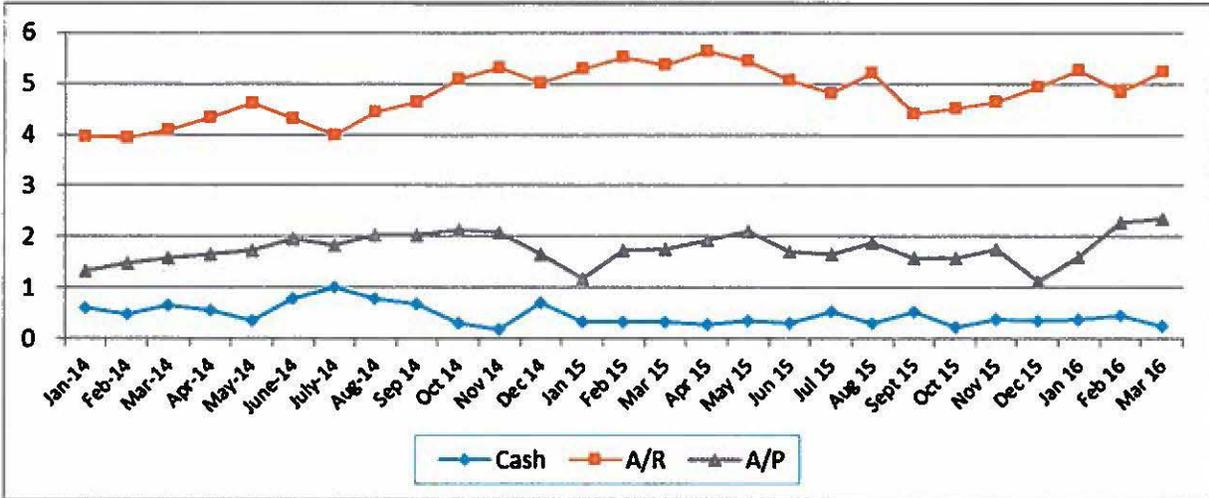
As CNA hiring has increased, overall wages savings are being seen with the downturn in in agency usage. Overtime has also declined but may be more reflective of the fact that we have moved from the holiday months to non-holiday months in February and March. Nonetheless, nursing overtime has decreased from \$42,688 in December, \$44,728 in January, \$23,526 in February and \$24,868 in March. The 2015 monthly average OT was \$40,175 a month, which may be an indication that increased staffing is also reducing overtime. The chart also shows that the total direct care costs that include nursing wages plus agency costs combined have fallen from \$423,029 in January, \$378,004 in February and \$366,489 in March.



Cash Position

March's ending cash balance was \$257,829. Accounts receivable increased from \$4,828,732 to \$5,239,249. Accounts payable increased \$2,274,343 to \$2,366,714.

**Cash, Accounts Receivable & Accounts Payable
As of March 2016**



Please see attached cash memo for an update on the current cash situation.

To: Operating Board
Champaign County Nursing Home

From: Scott Gima

Date: June 6, 2016

Re: Cash Update

The following is a cash summary March, April and May plus a projected cash summary for the month of June. Accounts payable has increased from \$1,138,873 in December to \$2,274,343 at the end of February, an increase of \$1,135,470.

The following are approximate or average figures: payroll - \$255,000 per payroll; benefits/taxes - \$87,000 per month; payables - \$555,000 per month. As more cash comes in, the more can be used to pay vendors. However, the monthly cash used for vendor payments changes based on payroll and other needs. At the end of March, accounts payable totaled \$2,366,714, a \$92,371 increase from February.

March

Beginning Cash				\$299,023
March	Cash In		\$949,212	
	Cash Out			
	Payroll	\$493,167		
	Accounts payable	\$497,540		
			(\$990,707)	(\$41,495)
Ending Cash				\$257,528

In April, cash was needed for three payrolls. This reduced the cash available for payables and the April financial reports will show an increase in accounts payable.

April

Beginning Cash				\$257,528
April	Cash In		\$882,778	
	Cash Out			
	Payroll	\$735,100		
	Accounts payable	\$227,475		
			(\$962,575)	(\$80,366)
Ending Cash				\$177,162

May's cash reflects normal monthly cash receipts totaling \$629,397. In addition, CCHH received the following additional payments for older receivables and Medicaid applications:

- Health Alliance \$ 83,571
- Molina Healthcare \$114,234
- Approved Medicaid applications \$222,637
- Hospice \$ 65,301

With the additional cash available, vendor payments increased to \$572,469.

May

Beginning Cash				\$177,162
May	Cash In		\$1,115,140	
	Cash Out			
	Payroll	\$493,581		
	Accounts payable	\$572,469		
			(\$1,066,050)	\$49,090
Ending Cash				\$226,252

June's projected cash receipts (cash in) reflects an IGT payment of \$87,000 and older Medicare Advantage or commercial insurance payments of \$168,000 that was received by CCHH on May 31st but accounting and banking procedures with the county require the cash to be recognized or "booked" in June.

June (Projected)

Beginning Cash				\$226,252
June	Cash In		\$1,307,850	
	Cash Out			
	Payroll	\$496,000		
	Accounts payable	\$429,118		
	Interest on 2006 \$4 million supplemental bonds	\$50,882		
			(\$976,000)	
June Ending Cash				\$558,102

June's projected ending cash balance of \$558,102, is higher compared to May's ending cash due to a need to cover a payroll and accounts payable payments in the first week of July collectively totaling \$400,000. Cash is being conserved in June, July and August in preparation to cover three payrolls in September which prevents a higher monthly pay out of accounts payable. An interest payment is due in June, which requires a reduction in the amount of vendor payments to be made for the month.

The accounts payable balance does not include the two current capital projects, the smoke damper inspection project and the lint filtration project. The fire damper project totals approximately \$103,847, which includes \$25,175 for GHR and \$78,674 to A&R Mechanical. A&R has agreed to submit their pay requests into smaller invoices, which will allow smaller payments to be made to A&R in earlier months. Payment in full is currently projected to occur in October or November based on current cash projections.

The lint remediation project totals approximately \$174,440. The amount includes \$24,322 to GHR and \$149,490 to Reliable Heating and Plumbing Company. We have communicated to Reliable that their first pay request totaling \$64,035 will be paid on July 15th, the remaining \$85,455 is currently projected to be paid in October or November.

Future improvements in cash flow and acceleration of vendor payments including payments to Reliable and A&R will be influenced by two operating factors: 1) increasing occupancy and 2) working to expedite the Medicaid applications as much as possible. As noted above, May showed \$222,637 in payments for approved Medicaid applications. Since the beginning of the year, 11 applications have been approved. Thirteen older applications that go back prior to February 2016 are still pending approval. Since April 1st, 11 new residents have been added to the Medicaid application list.

The May increase in census and admission statistics are positive signs. Keep in mind that monthly admissions show a positive trend in 2016. Overall census has been held down by a corresponding increase in discharges. Declining admissions would be a more worrisome trend.

To: Board of Directors
Champaign County Nursing Home

From: Scott T Gima
Manager

Date: May 4, 2016

Re: Management Update

Marketing/Census Development

Visits to both hospitals by Josh Drake, Admission Director is being augmented by additional hospital rounding at Carle by Amber Reed, Adult Day Care Director on MWF and at Presence by Cheryliendora Goss, Social Services Director on a MWF schedule. Admissions were up in May, but it is not clear whether the additional rounding at Carle was a contributing factor to the higher admissions.

A group of Carle discharge planners were at CCNH on June 8th for a tour of the rehab unit. CCNH's Medicare interdisciplinary team (IDT) that includes the Rehab to Home Unit Manager, MDS Coordinator, Therapy Director and staff nurses spent time at Carle Clinic to round with the Care Clinic Case Managers. Work continues to take the concept and implement on the Medicare unit. Because CCNH's staff does not have an acute care or hospital background, there is a lack of exposure/experience with this process.

Cheryl has met with the Presence discharge planning department staff and will be scheduling a follow-up meeting to present a few success stories.

CCNH has met with all of the home health agencies that to discuss readmissions, care transitions and quality goals.

Nursing Home Medicaid Rate Legislation

There was no movement on the proposed current Medicaid rate legislation that is found in an amendment to SB419. If interested, the direct link to the language can be found at the following link and starts on page 7:

<http://www.ilga.gov/legislation/fulltext.asp?DocName=09900SB0419sam002&GA=99&SessionId=88&DocTypeId=SB&LegID=84380&DocNum=419&GAID=13&Session>

LeadingAge Illinois and the Illinois Healthcare Association will continue to push for the legislation in the coming months. I will keep you posted on any developments and future need to reach out to local members of the Senate or House.

Champaign County Nursing Home
Actual vs Budget Statement of Operations

03/31/16

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue	764.38	2,126.00	(1,361.62)	1,288.88	6,378.00	(5,089.12)
Medicare A Revenue	223,520.65	288,474.00	(64,953.35)	618,795.84	865,422.00	(246,626.16)
Medicare B Revenue	15,774.51	16,667.00	(892.49)	35,970.44	50,001.00	(14,030.56)
Medicaid Revenue	604,853.01	518,120.00	86,733.01	1,699,415.20	1,554,360.00	145,055.20
Private Pay Revenue	207,872.68	479,620.00	(271,747.32)	779,003.93	1,438,860.00	(659,856.07)
Adult Day Care Revenue	21,506.16	17,335.00	4,171.16	70,399.70	52,005.00	18,394.70
Total Income	1,074,291.39	1,322,342.00	(248,050.61)	3,204,873.99	3,967,026.00	(762,152.01)
Operating Expenses						
Administration	289,516.34	294,035.00	4,518.66	809,524.00	882,105.00	72,581.00
Environmental Services	87,735.75	107,274.00	19,538.25	271,020.04	321,822.00	50,801.96
Laundry	16,606.23	21,422.00	4,815.77	46,119.22	64,266.00	18,146.78
Maintenance	17,089.27	28,144.00	11,054.73	51,154.53	84,432.00	33,277.47
Nursing Services	524,152.12	584,931.00	60,778.88	1,640,830.68	1,754,793.00	113,962.32
Activities	27,157.17	38,907.00	11,749.83	77,850.89	116,721.00	38,870.11
Social Services	21,095.48	26,524.00	5,428.52	63,393.81	79,572.00	16,178.19
Physical Therapy	29,385.20	43,134.00	13,748.80	89,503.58	129,402.00	39,898.42
Occupational Therapy	24,458.15	33,058.00	8,599.85	83,417.81	99,174.00	15,756.19
Speech Therapy	8,534.77	10,833.00	2,298.23	24,615.22	32,499.00	7,883.78
Respiratory Therapy	5,352.93	7,500.00	2,147.07	14,800.31	22,500.00	7,699.69
Total This Department	13,887.70	18,333.00	4,445.30	39,415.53	54,999.00	15,583.47
Food Services	112,725.62	120,922.00	8,196.38	335,872.36	362,766.00	26,893.64
Barber & Beauty	7,550.94	7,323.00	(227.94)	22,522.50	21,969.00	(553.50)
Adult Day Care	16,795.73	20,467.00	3,671.27	48,799.60	61,401.00	12,601.40
Alzheimers and Related Disorders	36,883.63	71,578.00	34,694.37	107,287.06	214,734.00	107,446.94
Total Expenses	1,225,039.33	1,416,052.00	191,012.67	3,686,711.61	4,248,156.00	561,444.39
Net Operating Income	(150,747.94)	(93,710.00)	(57,037.94)	(481,837.62)	(281,130.00)	(200,707.62)
NonOperating Income						
Local Taxes	97,826.54	97,827.00	(0.46)	293,479.62	293,481.00	(1.38)
Miscellaneous NI Revenue	255.96	651.00	(395.04)	1,105.96	1,953.00	(847.04)
Total NonOperating Income	98,082.50	98,478.00	(395.50)	294,585.58	295,434.00	(848.42)
Net Income (Loss)	(52,665.44)	4,768.00	(57,433.44)	(187,252.04)	14,304.00	(201,556.04)

Champaign County Nursing Home
Actual vs Budget Statement of Operations

03/31/16

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue						
Lunch Reimbursement	96.00	167.00	(71.00)	636.00	501.00	135.00
Late Charge, NSF Check Charge		1,417.00	(1,417.00)	(95.11)	4,251.00	(4,346.11)
Worker's Compensation Reimbursement	501.35		501.35	501.35		501.35
Other Miscellaneous Revenue	167.03	542.00	(374.97)	246.64	1,626.00	(1,379.36)
Total Miscellaneous Revenue	764.38	2,126.00	(1,361.62)	1,288.86	6,378.00	(5,089.12)
Medicare A Revenue						
Medicare A	85,062.16	212,527.00	(127,464.84)	290,295.69	637,561.00	(347,265.11)
ARD - Medicare A		8,737.00	(8,737.00)		26,211.00	(26,211.00)
NH Pt_Care - Medicare Advantage/ Hmo	136,458.49	65,366.00	73,072.49	326,499.95	196,156.00	132,341.95
ARD_Pt Care - Medicare Advantage/ HMO		1,824.00	(1,824.00)		5,472.00	(5,472.00)
Total Medicare A Revenue	223,520.65	288,474.00	(64,953.35)	616,795.64	865,422.00	(248,626.16)
Medicare B Revenue						
Medicare B	15,774.51	16,667.00	(892.49)	35,970.44	50,001.00	(14,030.56)
Total Medicare B Revenue	15,774.51	16,667.00	(892.49)	35,970.44	50,001.00	(14,030.56)
Medicaid Revenue						
Medicaid Title XIX (IDHFS)	506,295.41	362,787.00	143,498.41	1,386,310.76	1,088,301.00	298,009.76
ARD - Medicaid Title XIX (IDHFS)	69,721.85	101,793.00	(32,071.15)	212,591.45	305,379.00	(92,787.55)
Patient Care-Hospice	28,865.75	32,888.00	(3,822.25)	100,097.13	98,064.00	2,033.13
ARD Patient Care - Hospice		20,872.00	(20,872.00)	415.86	62,616.00	(62,200.14)
Total Medicaid Revenue	604,853.01	518,120.00	86,733.01	1,699,415.20	1,554,360.00	145,055.20
Private Pay Revenue						
VA-Veterans Nursing Home Care	45,699.00	15,465.00	30,234.00	134,911.81	46,395.00	88,516.81
ARD - VA - Veterans Care		166.00	(166.00)		496.00	(496.00)
Nursing Home Patient Care - Private Pay	146,767.35	293,209.00	(146,441.65)	564,232.79	879,627.00	(315,394.21)
Nursing Home Beauty Shop Revenue	3,082.50	3,250.00	(167.50)	7,409.00	9,750.00	(2,341.00)
Medical Supplies Revenue	3,625.36	5,000.00	(1,174.62)	11,952.78	15,000.00	(3,047.22)
Patient Transportation Charges	2,368.45	1,584.00	784.45	6,410.39	4,752.00	1,658.39
ARD Patient Care- Private Pay	6,130.00	160,946.00	(154,816.00)	54,087.16	482,836.00	(428,750.84)
Total Private Pay Revenue	207,672.66	479,620.00	(271,747.32)	779,003.93	1,438,860.00	(659,856.07)
Adult Day Care Revenue						
VA-Veterans Adult Daycare	12,527.00	5,084.00	7,443.00	28,399.45	15,252.00	13,147.45
IL Department Of Aging-Day Care Grant (Title XX)	5,861.96	9,417.00	(3,555.04)	33,483.05	28,251.00	5,232.05
Adult Day Care Charges-Private Pay	3,117.20	2,834.00	283.20	8,517.20	8,502.00	15.20
Total Adult Day Care Revenue	21,506.16	17,335.00	4,171.16	70,399.70	52,005.00	18,394.70
Total Income	1,074,291.39	1,322,342.00	(248,050.61)	3,204,673.99	3,967,026.00	(762,152.01)

Operating Expenses

Administration

Reg. Full-Time Employees	33,956.67	30,354.00	(3,604.67)	95,876.26	91,062.00	(4,816.26)
Temp. Salaries & Wages	1,005.67	1,250.00	244.03	3,005.60	3,750.00	744.40
Per Diem		250.00	250.00	363.91	750.00	366.09
Overtime	320.44	473.00	152.56	1,418.28	1,419.00	0.72
TOPS - Balances	(25.43)	616.00	641.43	(474.22)	1,848.00	2,322.22
Part-Time Employees		1,416.00	1,416.00		4,248.00	4,248.00
TOPS - FICA	(1.95)	67.00	68.95	242.61	201.00	(41.61)
Social Security - Employer	2,043.69	2,562.00	518.31	5,993.29	7,666.00	1,692.71
IMRF - Employer Cost	2,405.31	2,887.00	481.69	8,062.13	8,661.00	598.87

Wednesday, June 01, 2016

5:13 PM

**Champaign County Nursing Home
Actual vs Budget Statement of Operations**

03/31/16

2

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Workers' Compensation Insurance	1,032.94	923.00	(109.94)	2,813.94	2,769.00	(44.94)
Unemployment Insurance	1,739.66	1,548.00	(191.66)	5,034.76	4,644.00	(390.76)
Employee Health/Life Insurance	5,243.78	4,930.00	(313.78)	14,769.54	14,790.00	20.46
Employee Development/Recognition	35.98	333.00	297.02	253.46	999.00	745.54
Employee Physicals/Lab	4,282.00	2,500.00	(1,782.00)	12,192.00	7,500.00	(4,692.00)
Stationary & Printing		250.00	250.00		750.00	750.00
Books, Periodicals & Manuals		16.00	16.00	69.00	48.00	(21.00)
Copier Supplies	195.30	500.00	304.70	1,757.70	1,500.00	(257.70)
Postage, UPS, Federal Express		333.00	333.00	498.27	999.00	500.73
Equipment < \$2,500	(1,525.62)	25.00	1,550.62	(1,525.62)	75.00	1,600.62
Operational Supplies	343.36	750.00	406.64	1,291.36	2,250.00	958.62
Audit & Accounting Fees	4,054.83	5,666.00	1,611.17	12,164.49	16,998.00	4,833.51
Attorney Fees	5,189.16	5,000.00	(189.16)	26,064.90	15,000.00	(11,064.90)
Engineering Fees	4,622.80		(4,622.80)	10,652.83		(10,652.83)
Professional Services	65,982.66	40,000.00	(25,982.66)	147,873.19	120,000.00	(27,873.19)
Job Required Travel Expense	82.68	216.00	133.32	417.69	648.00	230.31
Insurance	22,457.59	24,325.00	1,867.41	67,372.77	72,975.00	5,602.23
Property Loss & Liability Claims		191.00	191.00		573.00	573.00
Computer Services	9,434.83	7,880.00	(1,554.83)	25,662.27	23,640.00	(2,022.27)
Telephone Services	1,728.24	1,500.00	(228.24)	4,679.27	4,500.00	(179.27)
Equipment Maintenance				306.00		(306.00)
Legal Notices, Advertising	3,675.83	3,747.00	71.17	7,985.95	11,241.00	3,255.05
Photocopy Services	899.57	1,311.00	411.43	2,547.14	3,933.00	1,385.86
Public Relations		50.00	50.00	52.10	150.00	97.90
Dues & Licenses	1,625.08	1,691.00	65.92	5,273.24	5,073.00	(200.24)
Conferences & Training	750.96	666.00	(84.96)	2,105.84	1,998.00	(107.84)
Finance Charges, Bank Fees	326.37	208.00	(118.37)	729.22	624.00	(105.22)
Cable/Satellite TV Expense	2,092.16	2,500.00	407.84	6,276.98	7,500.00	1,223.02
IPA Licensing Fee	41,090.46	45,565.00	4,474.54	123,180.63	136,695.00	13,514.37
Fines & Penalties		2,500.00	2,500.00		7,500.00	7,500.00
General Liability Claims		2,500.00	2,500.00		7,500.00	7,500.00
Furnishings, Office Equipment	1,701.00		(1,701.00)	1,701.00		(1,701.00)
Depreciation Expense	63,374.05	62,473.00	(901.05)	164,691.89	187,419.00	2,727.11
Bad Debt Expense		25,000.00	25,000.00		75,000.00	75,000.00
Interest-Tax Anticipation Notes Payable		583.00	583.00		1,749.00	1,749.00
Interest- Bonds Payable	9,374.17	8,480.00	(894.17)	28,122.51	25,440.00	(2,682.51)
Total Administration	289,516.34	294,035.00	4,518.66	809,524.00	882,105.00	72,581.00
Environmental Services						
Reg. Full-Time Employees	22,325.30	34,915.00	12,589.70	72,313.78	104,745.00	32,431.22
Reg. Part-Time Employees	728.62	1,004.00	275.38	2,323.71	3,012.00	688.29
Overtime	29.08	857.00	827.92	1,417.14	2,571.00	1,153.86
TOPS - Balances	1,921.19	500.00	(1,421.19)	1,262.14	1,500.00	237.86
TOPS- FICA	148.97	83.00	(83.97)	262.35	249.00	(13.35)
Social Security - Employer	1,495.06	2,813.00	1,317.94	4,854.75	6,439.00	3,584.25
IMRF - Employer Cost	1,805.92	3,170.00	1,364.08	6,658.32	9,510.00	2,851.68
Workers' Compensation Insurance	686.97	1,099.00	412.03	2,216.85	3,297.00	1,080.15
Unemployment Insurance	1,556.06	2,021.00	464.94	4,325.22	6,063.00	1,737.78
Employee Health/Life Insurance	5,231.57	10,577.00	5,345.43	16,380.41	31,731.00	15,350.59
Operational Supplies	3,832.81	4,583.00	750.19	12,349.89	13,749.00	1,399.11
Gas Service	13,231.17	16,250.00	3,018.83	40,757.15	48,750.00	7,992.85
Electric Service	24,965.00	20,833.00	(4,132.00)	78,531.01	82,499.00	(16,032.01)
Water Service	2,964.10	2,750.00	(214.10)	8,719.63	8,250.00	(469.63)
Pest Control Service	511.35	520.00	8.65	2,509.05	1,560.00	(949.05)
Waste Disposal & Recycling	2,942.98	3,500.00	557.02	9,676.86	10,500.00	823.14
Equipment Rentals	258.00	291.00	33.00	774.00	873.00	99.00

**Champaign County Nursing Home
Actual vs Budget Statement of Operations**

03/31/16

3

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Conferences & Training		8.00	8.00		24.00	24.00
Sewer Service & Tax	3,103.60	1,500.00	(1,603.60)	5,687.78	4,500.00	(1,187.78)
Total Environmental Services	87,735.75	107,274.00	19,538.25	271,020.04	321,822.00	50,801.96
Laundry						
Reg. Full-Time Employees	6,845.02	12,807.00	5,861.98	20,731.20	38,421.00	17,689.80
Reg. Part-Time Employees	708.23		(708.23)	1,805.14		(1,805.14)
Overtime	25.76	445.00	419.24	433.94	1,335.00	901.06
TOPS Balances	5.43	83.00	77.57	(1,176.91)	249.00	1,425.91
TOPS - FICA	0.41	35.00	34.59	(16.99)	105.00	121.99
Social Security - Employer	459.11	1,013.00	553.89	1,430.79	3,039.00	1,608.21
IMRF - Employer Cost	565.09	881.00	315.91	2,017.21	2,643.00	625.79
Workers' Compensation Insurance	229.78	300.00	70.22	622.00	900.00	278.00
Unemployment Insurance	517.35	731.00	213.65	1,328.38	2,193.00	864.62
Employee Health/Life Insurance	3,327.80	2,378.00	(949.80)	8,652.28	7,134.00	(1,518.28)
Laundry Supplies	1,252.00	1,333.00	81.00	1,328.43	3,999.00	2,672.57
Linen & Bedding	1,683.82	1,250.00	(613.82)	7,576.88	3,750.00	(3,826.88)
Operational Supplies				25.04		(25.04)
Laundry & Cleaning Service	708.63	166.00	(542.63)	1,363.83	498.00	(865.83)
Total Laundry	16,606.23	21,422.00	4,815.77	46,119.22	64,266.00	18,146.78
Maintenance						
Reg. Full-Time Employees	4,440.31	6,886.00	2,245.69	12,164.73	20,058.00	7,893.27
Overtime	25.90	133.00	107.10	191.49	399.00	207.51
TOPS - Balances	(1,756.25)	250.00	2,006.25	(2,004.56)	750.00	2,754.56
TOPS - FICA	(134.35)	19.00	153.35	(142.45)	57.00	199.45
Social Security - Employer	280.26	521.00	240.74	775.14	1,563.00	787.86
IMRF - Employer Cost	329.31	587.00	257.69	1,069.52	1,761.00	691.48
Workers' Compensation Insurance	137.73	203.00	65.27	345.46	609.00	263.54
Unemployment Insurance	362.09	386.00	23.91	769.35	1,158.00	388.65
Employee Health/Life Insurance	1,018.20	1,981.00	942.80	3,054.60	5,883.00	2,828.40
Gasoline & Oil		278.00	278.00	11.81	834.00	822.39
Tools		41.00	41.00		123.00	123.00
Ground Supplies		60.00	60.00		180.00	180.00
Maintenance Supplies	414.70	2,500.00	2,085.30	5,925.09	7,500.00	1,574.91
Equipment < \$2,500	421.85	166.00	(255.85)	545.87	498.00	(47.67)
Operational Supplies		8.00	8.00	81.50	24.00	(57.50)
Professional Services		70.00	70.00		210.00	210.00
Automobile Maintenance	663.99	935.00	271.01	1,416.09	2,805.00	1,388.91
Equipment Maintenance	2,964.02	3,333.00	368.98	6,827.17	9,999.00	3,171.83
Equipment Rentals		8.00	8.00		24.00	24.00
Nursing Home Building Repair/Maintenance	5,402.51	8,333.00	2,930.49	16,439.12	24,999.00	8,559.88
Parking Lot/Sidewalk Maintenance	2,519.00	1,666.00	(853.00)	3,665.00	4,998.00	1,313.00
Total Maintenance	17,089.27	28,144.00	11,054.73	51,154.53	84,432.00	33,277.47
Nursing Services						
Reg. Full-Time Employees	144,810.27	161,185.00	16,384.73	435,532.84	483,585.00	48,052.16
Reg. Part-Time Employees	3,118.16	6,572.00	3,453.84	12,754.78	19,716.00	6,961.22
Temp Salaries & Wages	1,983.84	11,666.00	9,682.36	7,354.98	34,998.00	27,643.02
Overtime	23,948.78	39,165.00	15,216.22	86,994.14	117,495.00	30,500.86
TOPS - Balances	(317.18)	833.00	1,150.18	(4,580.83)	2,499.00	7,079.83
No Benefit Full-Time Employees	112,600.42	83,176.00	(49,422.42)	302,342.30	189,534.00	(112,808.30)
No Benefit Part-Time Employees	19,848.75	53,453.00	33,806.25	88,868.55	180,359.00	71,490.45
TOPS - FICA	(24.26)	63.00	87.26	289.11	189.00	(100.11)
Social Security - Employer	19,234.60	25,645.00	6,410.40	59,710.97	76,935.00	17,224.03
IMRF - Employer Cost	23,097.86	28,897.00	5,799.14	82,028.54	86,691.00	4,662.46

**Champaign County Nursing Home
Actual vs Budget Statement of Operations**

03/31/16

4

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Workers' Compensation Insurance	8,464.78	10,023.00	1,558.22	24,679.87	30,069.00	5,389.13
Unemployment Insurance	16,726.19	16,251.00	(475.19)	49,776.13	48,753.00	(1,023.13)
Employee Health/Life Insurance	28,632.83	31,121.00	2,488.17	76,555.53	93,363.00	16,807.47
Books, Periodicals & Manuals		166.00	166.00	463.95	498.00	34.05
Stocked Drugs	3,301.34	2,083.00	(1,218.34)	12,001.51	6,249.00	(5,752.51)
Pharmacy Charges-Public Aid	1,624.00	2,083.00	459.00	6,244.35	6,249.00	4.65
Oxygen	1,155.69	3,500.00	2,344.31	4,432.04	10,500.00	6,067.96
Incontinence Supplies	11,133.57	9,166.00	(1,967.57)	27,603.40	27,498.00	(105.40)
Pharmacy Charges - Insurance	6,300.00	10,416.00	4,116.00	26,626.13	31,248.00	4,621.87
Equipment < \$2,500	881.07	1,750.00	868.93	2,943.46	5,250.00	2,306.54
Operational Supplies	17,830.45	15,416.00	(2,414.45)	55,290.31	46,248.00	(9,042.31)
Pharmacy Charges-Medicare	6,750.00	10,000.00	3,250.00	26,322.41	30,000.00	3,677.59
Medical/Dental/Mental Health	5,800.00	3,750.00	(2,050.00)	15,400.00	11,250.00	(4,150.00)
Professional Services	24,985.22	18,666.00	(8,319.22)	59,113.61	49,998.00	(9,115.61)
Job Require Travel		39.00	39.00		117.00	117.00
Laboratory Fees	1,251.18	2,500.00	1,248.82	4,303.48	7,500.00	3,196.52
Equipment Rentals	8,566.90	2,500.00	(6,066.90)	20,482.37	7,500.00	(12,982.37)
Dues & Licenses	150.00	30.00	(120.00)	200.00	90.00	(110.00)
Conferences & Training		257.00	257.00	2,715.00	771.00	(1,844.00)
Contract Nursing Services	32,099.86	53,333.00	21,233.14	152,717.16	159,999.00	7,281.84
Medicare Medical Services	400.00	3,214.00	2,814.00	1,864.59	9,642.00	7,777.41
Total Nursing Services	524,152.12	584,931.00	60,778.88	1,640,830.68	1,754,793.00	113,962.32
Activities						
Reg. Full-Time Employees	16,403.37	25,026.00	8,622.63	49,809.20	75,078.00	25,268.80
Reg. Part-Time Employees	1,630.60		(1,630.60)	4,560.16		(4,560.16)
Overtime	0.52	628.00	627.48	22.34	1,884.00	1,861.66
TOPS - Balances	249.08	83.00	(166.08)	193.01	249.00	55.99
Part Time Non Benefit		929.00	929.00		2,787.00	2,787.00
TOPS - FICA	19.05	6.00	(13.05)	42.28	18.00	(24.28)
Social Security - Employer	999.40	2,033.00	1,033.60	3,251.96	6,099.00	2,847.04
IMRF - Employer Cost	1,190.30	2,291.00	1,100.70	4,540.80	6,873.00	2,332.20
Workers' Compensation Insurance	504.47	794.00	289.53	1,472.96	2,382.00	909.04
Unemployment Insurance	1,337.00	1,467.00	130.00	3,200.83	4,401.00	1,200.17
Employee Health/Life Insurance	3,909.24	4,916.00	1,006.76	7,818.48	14,748.00	6,929.52
Equipment < \$2,500				120.00		(120.00)
Operational Supplies	784.44	541.00	(243.44)	1,919.75	1,623.00	(296.75)
Professional Services	129.70	150.00	20.30	389.10	450.00	60.90
Conferences & Training		43.00	43.00	510.00	129.00	(381.00)
Total Activities	27,157.17	38,907.00	11,749.83	77,850.89	116,721.00	38,870.11
Social Services						
Reg. Full-Time Employees	14,524.14	18,442.00	3,917.86	44,244.26	55,326.00	11,081.74
Overtime	122.94	265.00	142.06	616.25	795.00	178.75
TOPS - Balances	305.33	166.00	(139.33)	(440.79)	498.00	938.79
TOPS - FICA	23.36	12.00	(11.36)	123.81	36.00	(87.81)
Social Security - Employer	808.24	1,431.00	622.76	2,697.43	4,293.00	1,595.57
IMRF - Employer Cost	978.66	1,812.00	633.34	3,803.94	4,836.00	1,032.06
Workers' Compensation Insurance	434.00	559.00	125.00	1,263.78	1,677.00	413.22
Unemployment Insurance	974.84	916.00	(58.84)	2,541.33	2,748.00	206.67
Employee Health/Life Insurance	2,616.67	2,871.00	254.33	7,203.11	8,613.00	1,409.89
Operational Supplies				513.99		(513.99)
Professional Services	129.70	250.00	120.30	389.10	750.00	360.90
Conferences & Training	177.60		(177.60)	437.60		(437.60)
Total Social Services	21,095.48	28,524.00	5,428.52	63,383.61	78,572.00	16,178.19

Champaign County Nursing Home
Actual vs Budget Statement of Operations

03/31/16

5

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Physical Therapy						
Reg. Full-Time Employees	4,297.91	4,565.00	267.09	11,202.24	13,695.00	2,492.76
Overtime		3.00	3.00	32.91	9.00	(23.91)
TOPS - Balances	328.82	83.00	(243.82)	1,046.45	249.00	(797.45)
TOPS - FICA	25.00	6.00	(19.00)	123.97	18.00	(105.97)
Social Security - Employer	238.11	349.00	110.89	787.98	1,047.00	259.02
IMRF - Employer Cost	291.58	393.00	101.42	1,102.34	1,179.00	76.66
Workers' Compensation Ins	128.89	136.00	7.11	388.17	408.00	21.83
Unemployment Insurance	321.77	256.00	(85.77)	780.33	788.00	(12.33)
Employee Health/Life Insurance	1,331.12	1,510.00	178.88	3,993.38	4,530.00	536.64
Professional Services	22,424.00	35,833.00	13,409.00	70,047.83	107,499.00	37,451.17
Total Physical Therapy	29,385.20	43,134.00	13,748.80	89,503.58	129,402.00	39,898.42
Occupational Therapy						
Reg. Full-Time Employees	2,148.28	4,541.00	2,392.72	8,729.31	13,623.00	4,893.69
TOPS - Balances	(465.10)	41.00	506.10	342.52	123.00	(219.52)
TOPS - FICA	(35.58)	3.00	38.58	39.80	9.00	(30.80)
Social Security - Employer	122.78	347.00	224.22	404.73	1,041.00	636.27
IMRF - Employer Cost	149.28	391.00	241.74	585.80	1,173.00	607.20
Workers' Compensation Ins.	31.24	135.00	103.76	159.97	405.00	245.03
Unemployment Insurance	184.33	259.00	94.67	395.92	777.00	381.08
Employee Health/Life Insurance	665.56	1,508.00	842.44	1,996.68	4,524.00	2,527.32
Professional Services	21,677.38	25,833.00	4,155.62	70,783.08	77,499.00	8,715.92
Total Occupational Therapy	24,458.15	33,058.00	8,599.85	83,417.81	99,174.00	15,756.19
Speech Therapy						
Professional Services	8,534.77	10,833.00	2,298.23	24,815.22	32,499.00	7,883.78
Total Speech Therapy	8,534.77	10,833.00	2,298.23	24,815.22	32,499.00	7,883.78
Respiratory Therapy						
Professional Services	5,352.93		(5,352.93)	14,800.31		(14,800.31)
Professional Services		7,500.00	7,500.00		22,500.00	22,500.00
Total Respiratory Therapy	5,352.93	7,500.00	2,147.07	14,800.31	22,500.00	7,699.69
Total This Department	13,887.70	18,333.00	4,445.30	39,415.53	54,999.00	15,583.47
Food Services						
Reg. Full-Time Employees	29,263.34	29,461.00	197.66	89,379.71	88,383.00	(996.71)
Reg. Part-Time Employees	1,884.84	3,247.00	1,362.16	6,212.54	9,741.00	3,528.46
Overtime	2,981.48	4,281.00	1,299.54	10,554.01	12,843.00	2,288.99
TOPS - Balances	304.31		(304.31)	(1,799.46)		1,799.46
TOPS - FICA	23.28		(23.28)	8.24		(8.24)
Social Security - Employer	2,370.49	2,829.00	458.51	7,112.56	8,487.00	1,374.44
IMRF - Employer Cost	2,842.27	3,188.00	345.73	9,850.86	9,564.00	(286.86)
Workers' Compensation Insurance	565.99	1,106.00	540.01	2,470.21	3,318.00	847.79
Unemployment Insurance	2,244.54	1,993.00	(251.54)	6,168.06	5,979.00	(189.06)
Employee Health/Life Insurance	6,666.00	8,333.00	1,667.00	18,661.68	24,999.00	6,337.32
Non-Food Supply		83.00	83.00		249.00	249.00
Nutritional Supplements	4,227.58	5,000.00	772.42	15,018.26	15,000.00	(18.26)
Equipment < \$2,500				(0.49)		0.49
Operational Supplies	95.85		(95.85)	(307.67)		307.67
Professional Services				756.08		(756.08)
Equipment Rentals	404.95	405.00	0.05	1,214.85	1,215.00	0.15
Dues & Licenses	85.00		(85.00)	85.00		(85.00)
Conferences & Training		41.00	41.00	45.00	123.00	78.00
Food Service	58,785.72	60,955.00	2,169.28	169,195.92	182,865.00	13,669.08

03/31/16

Champaign County Nursing Home
Actual vs Budget Statement of Operations

6

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Furnishings, Office Equipment				1,247.00		(1,247.00)
Total Food Services	112,725.62	120,922.00	8,196.38	335,872.38	362,766.00	28,893.62
Barber & Beauty						
Reg. Full-Time Employees	4,209.25	4,562.00	352.75	13,240.01	13,686.00	445.99
TOPS - Balances	368.13		(368.13)	1,401.27		(1,401.27)
TOPS - FICA	28.16		(28.16)	121.23		(121.23)
Social Security - Employer	206.62	349.00	142.18	692.75	1,047.00	354.25
IMRF - Employer Cost	259.18	393.00	133.82	971.66	1,179.00	207.34
Workers' Compensation Insurance	682.62	136.00	(546.62)	939.86	408.00	(531.86)
Unemployment Insurance	311.77	256.00	(55.77)	771.35	788.00	(3.35)
Employee Health/Life Insurance	1,331.12	1,502.00	170.88	3,993.38	4,506.00	512.62
Operational Supplies	153.89	125.00	(28.89)	391.01	375.00	(16.01)
Total Barber & Beauty	7,550.94	7,323.00	(227.94)	22,522.50	21,969.00	(553.50)
Adult Day Care						
Reg. Full-Time Employees	10,008.69	12,550.00	2,541.31	30,783.35	37,650.00	6,866.65
Reg. Part-Time Employees	99.00		(99.00)	111.57		(111.57)
Overtime	18.76	248.00	229.24	350.18	744.00	393.82
TOPS - Balances	520.62		(520.62)	69.34		(69.34)
TOPS - FICA	39.84		(39.84)	71.23		(71.23)
Social Security - Employer	570.92	979.00	408.08	1,877.70	2,937.00	1,059.30
IMRF - Employer Cost	700.94	1,103.00	402.06	2,622.48	3,309.00	686.51
Workers' Compensation Insurance	146.77	382.00	235.23	729.19	1,146.00	416.81
Unemployment Insurance	702.34	719.00	16.66	1,798.10	2,157.00	358.90
Employee Health/Life Insurance	2,687.58	3,147.00	459.42	8,062.74	9,441.00	1,378.26
Books, Periodicals & Manuals		15.00	15.00		45.00	45.00
Gasoline & Oil	556.69	1,041.00	484.31	1,148.53	3,123.00	1,974.47
Equipment < \$2,500		41.00	41.00	37.61	123.00	85.39
Operational Supplies	100.01	172.00	71.99	398.20	516.00	117.80
Field Trips/Activities		30.00	30.00	24.00	90.00	66.00
Dues & Licenses		20.00	20.00	72.00	60.00	(12.00)
Conferences & Training	643.37	20.00	(623.37)	643.37	60.00	(583.37)
Total Adult Day Care	16,795.73	20,467.00	3,671.27	48,799.60	61,401.00	12,601.40
Alzheimers and Related Disord						
Reg. Full-Time Employees	13,900.90	21,486.00	7,585.10	36,782.86	64,458.00	27,675.14
Reg. Part-Time Employees		436.00	436.00		1,308.00	1,308.00
Temp. Salaries & Wages		416.00	416.00		1,248.00	1,248.00
Overtime	919.28	6,478.00	5,558.72	6,127.95	19,434.00	13,306.05
TOPS - Balances	301.11	333.00	31.89	983.51	999.00	15.49
No Benefit Full-Time Employees	10,181.16	12,606.00	2,424.84	26,699.14	37,818.00	11,118.86
No Benefit Part-Time Employees	3,279.52	13,243.00	9,963.48	11,348.62	39,729.00	28,380.38
TOPS - FICA	23.03	25.00	1.97	101.44	75.00	(26.44)
Social Security - Employer	1,649.96	4,182.00	2,532.04	4,887.97	12,546.00	7,658.03
IMRF - Employer Cost	1,819.70	4,712.00	2,892.30	6,729.16	14,136.00	7,406.84
Workers' Compensation Insurance	825.28	1,634.00	808.72	2,023.19	4,902.00	2,878.81
Unemployment Insurance	1,881.91	2,364.00	482.09	4,598.50	7,092.00	2,493.50
Employee Health/Life Insurance	1,999.28	2,788.00	788.72	5,997.84	8,364.00	2,366.16
Operational Supplies		22.00	22.00		66.00	66.00
Professional Services	102.50		(102.50)	354.88		(354.88)
Conferences & Training		20.00	20.00	654.00	60.00	(594.00)
ARD - Contract Nursing		833.00	833.00		2,499.00	2,499.00
Total Alzheimers and Related Disorders	36,883.63	71,578.00	34,694.37	107,287.06	214,734.00	107,446.94
Total Expenses	1,225,039.33	1,416,052.00	191,012.67	3,686,711.61	4,248,156.00	561,444.39
Net Operating Income	(150,747.94)	(93,710.00)	(57,037.94)	(481,937.92)	(261,130.00)	(200,707.82)

Wednesday, June 01, 2016

5:13 PM

03/31/16

Champaign County Nursing Home
Actual vs Budget Statement of Operations

7

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
NonOperating Income						
Local Taxes						
Current-Nursing Home Operating	97,826.54	97,827.00	(0.46)	293,479.62	293,481.00	(1.38)
Total Local Taxes	97,826.54	97,827.00	(0.46)	293,479.62	293,481.00	(1.38)
Miscellaneous NI Revenue						
Investment Interest		25.00	(25.00)		75.00	(75.00)
Restricted Donations	255.96	292.00	(36.04)	1,105.96	876.00	229.96
Vending Machine Revenue		334.00	(334.00)		1,002.00	(1,002.00)
Total Miscellaneous NI Revenue	255.96	651.00	(395.04)	1,105.96	1,953.00	(847.04)
Total NonOperating Income	98,082.50	98,478.00	(395.50)	294,585.58	295,434.00	(848.42)
Net Income (Loss)	(52,665.44)	4,768.00	(57,433.44)	(187,252.04)	14,304.00	(201,556.04)

**Champaign County Nursing Home
Historical Statement of Operations**

03/31/16

1

Description	04/15	05/15	06/15	07/15	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	Total
Operating Income													
Miscellaneous Revenue										296	229	764	1,289
Medicare A Revenue										181,953	213,322	223,521	618,796
Medicare B Revenue										15,525	4,671	15,775	35,970
Medicaid Revenue										596,134	498,429	604,853	1,699,415
Private Pay Revenue										291,847	279,285	207,873	779,004
Adult Day Care Revenue										17,953	30,940	21,506	70,400
Total Income										1,103,708	1,026,875	1,074,291	3,204,874
Operating Expenses													
Administration										253,974	266,034	289,516	809,524
Environmental Services										96,426	88,859	87,738	271,020
Laundry										18,033	13,480	10,606	46,119
Maintenance										22,319	11,746	17,089	51,155
Nursing Services										600,882	515,796	524,152	1,640,831
Activities										22,874	27,820	27,157	77,851
Social Services										22,367	19,931	21,095	63,394
Physical Therapy										28,437	31,681	29,385	89,504
Occupational Therapy										29,851	29,109	24,458	83,418
Speech Therapy										7,611	8,469	8,535	24,615
Respiratory Therapy													
Respiratory Therapy										4,044	5,404	5,353	14,800
Total This Department										11,655	13,673	13,888	39,416
Food Services										116,322	106,825	112,726	335,872
Barber & Beauty										8,040	8,931	7,551	22,523
Adult Day Care										16,982	15,022	16,796	48,800
Alzheimers and Related Disorders										31,904	38,499	36,884	107,287
Total Expenses										1,278,067	1,183,605	1,225,039	3,686,712
Net Operating Income										(174,359)	(156,730)	(150,748)	(481,838)
NonOperating Income													
Local Taxes										97,827	97,827	97,827	293,480
Miscellaneous NI Revenue											850	256	1,106
Total NonOperating Income										97,827	98,677	98,083	294,586
Net Income (Loss)										(76,533)	(58,054)	(52,665)	(187,252)

03/31/16

Champaign County Nursing Home
Historical Statement of Operations

1

Description	04/15	05/15	06/15	07/15	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	Total
Operating Income													
Miscellaneous Revenue													
Lunch Reimbursement										264	276	96	636
Late Charge, NSF Check Charge											(95)		(95)
Worker's Compensation Reimbursen												501	501
Other Miscellaneous Revenue										32	48	167	247
Total Miscellaneous Revenue										296	229	764	1,289
Medicare A Revenue													
Medicare A										104,760	100,473	85,062	290,296
NH Pt_Care - Medicare Advantage/ H										77,193	112,849	138,458	328,500
Total Medicare A Revenue										181,953	213,322	223,521	618,796
Medicare B Revenue													
Medicare B										15,525	4,671	15,775	35,970
Total Medicare B Revenue										15,525	4,671	15,775	35,970
Medicaid Revenue													
Medicaid Title XIX (IDHFS)										490,211	389,835	506,265	1,386,311
ARD - Medicaid Title XIX (IDHFS)										79,488	63,382	69,722	212,591
Patient Care-Hospice										26,435	44,797	28,866	100,097
ARD Patient Care - Hospice											416		416
Total Medicaid Revenue										596,134	498,429	604,853	1,699,415
Private Pay Revenue													
VA-Veterans Nursing Home Care										36,767	52,446	45,689	134,912
Nursing Home Patient Care - Private										231,972	185,493	146,767	564,233
Nursing Home Beauty Shop Revenue										2,260	2,067	3,083	7,409
Medical Supplies Revenue										3,945	4,182	3,825	11,953
Patient Transportation Charges										2,185	1,857	2,368	6,410
ARD Patient Care- Private Pay										14,717	33,240	6,130	54,087
Total Private Pay Revenue										291,847	279,285	207,873	779,004
Adult Day Care Revenue													
VA-Veterans Adult Daycare										8,557	7,318	12,527	28,399
IL Department Of Aging-Day Care Gra										6,943	20,678	5,862	33,483
Adult Day Care Charges-Private Pay										2,454	2,946	3,117	8,517
Total Adult Day Care Revenue										17,953	30,940	21,506	70,400

Wednesday, June 01, 2016

5:13 PM

03/31/16

**Champaign County Nursing Home
Historical Statement of Operations**

2

Description	04/15	05/15	06/15	07/15	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	Total
Total Income										1,103,708	1,026,875	1,074,291	3,204,874
Operating Expenses													
Administration													
Reg. Full-Time Employees										30,283	31,637	33,959	95,878
Temp. Salaries & Wages										1,037	963	1,006	3,006
Per Diem										179	205		384
Overtime										892	206	320	1,418
TOPS - Balances										(1,977)	1,529	(25)	(474)
TOPS - FICA										(141)	385	(2)	243
Social Security - Employer										1,977	1,973	2,044	5,993
IMRF - Employer Cost										2,408	3,249	2,405	8,062
Workers' Compensation Insurance										805	976	1,033	2,814
Unemployment Insurance										1,836	1,659	1,740	5,035
Employee Health/Life Insurance										4,763	4,763	5,244	14,770
Employee Development/Recognition										152	66	36	253
Employee Physicals/Lab										4,712	3,198	4,282	12,192
Books, Periodicals & Manuals										69			69
Copier Supplies										566	977	195	1,758
Postage, UPS, Federal Express										333	165		498
Equipment < \$2,500												(1,526)	(1,526)
Operational Supplies										567	381	343	1,291
Audit & Accounting Fees										4,055	4,055	4,055	12,164
Attorney Fees										12,464	8,411	5,189	26,065
Engineering Fees										2,400	3,630	4,623	10,653
Professional Services										38,488	43,403	65,983	147,873
Job Required Travel Expense										213	122	83	418
Insurance										22,458	22,458	22,458	67,373
Computer Services										7,376	8,851	9,435	25,662
Telephone Services										1,244	1,708	1,728	4,679
Equipment Maintenance										306			306
Legal Notices, Advertising										1,632	2,678	3,676	7,986
Photocopy Services										748	900	900	2,547
Public Relations											52		52
Dues & Licenses										1,725	1,923	1,625	5,273
Conferences & Training											1,355	751	2,106
Finance Charges, Bank Fees										134	289	326	729
Cable/Satellite TV Expense										1,929	2,256	2,092	6,277
IPA Licensing Fee										42,359	39,731	41,090	123,181
Fines & Penalties													
General Liability Claims													

Wednesday, June 01, 2016

5:13 PM

03/31/16

Champaign County Nursing Home
Historical Statement of Operations

3

Description	04/15	05/15	06/15	07/15	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	Total
Furnishings, Office Equipment												1,701	1,701
Depreciation Expense										58,789	62,529	63,374	184,692
Interest- Bonds Payable										9,374	9,374	9,374	28,123
Total Administration										253,974	266,034	289,518	809,524
Environmental Services													
Reg. Full-Time Employees										26,230	23,758	22,325	72,314
Reg. Part-Time Employees										844	751	729	2,324
Overtime										1,380	8	29	1,417
TOPS - Balances										972	(1,831)	1,921	1,262
TOPS- FICA										69	48	147	262
Social Security - Employer										1,889	1,471	1,495	4,855
IMRF - Employer Cost										2,325	2,527	1,808	6,658
Workers' Compensation Insurance										790	739	687	2,217
Unemployment Insurance										1,507	1,262	1,556	4,325
Employee Health/Life Insurance										5,920	5,229	5,232	16,380
Operational Supplies										4,639	3,879	3,833	12,350
Gas Service										12,311	15,215	13,231	40,757
Electric Service										28,206	25,360	24,965	78,531
Water Service										3,023	2,733	2,964	8,720
Pest Control Service										511	1,486	511	2,509
Waste Disposal & Recycling										4,422	2,312	2,943	9,677
Equipment Rentals										258	258	258	774
Sewer Service & Tax										1,129	1,455	3,104	5,688
Total Environmental Services										96,428	86,859	87,736	271,020
Laundry													
Reg. Full-Time Employees										6,597	7,189	6,945	20,731
Reg. Part-Time Employees										443	658	708	1,805
Overtime										390	18	26	434
TOPS Balances										(33)	(1,150)	5	(1,177)
TOPS - FICA										(2)	(15)		(17)
Social Security - Employer										506	466	459	1,431
IMRF - Employer Cost										652	800	585	2,017
Workers' Compensation Insurance										162	231	230	622
Unemployment Insurance										403	408	517	1,328
Employee Health/Life Insurance										2,662	2,662	3,328	8,652
Laundry Supplies										74		1,252	1,326
Linen & Bedding										4,178	1,535	1,864	7,577
Operational Supplies											25		25
Laundry & Cleaning Service											655	709	1,364
Total Laundry										16,033	13,480	16,608	46,119

Wednesday, June 01, 2016

5:13 PM

03/31/16

Champaign County Nursing Home
Historical Statement of Operations

4

Description	04/15	05/15	06/15	07/15	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	Total
Maintenance													
Reg. Full-Time Employees										3,808	3,918	4,440	12,185
Overtime										149	16	26	191
TOPS - Balances										23	(271)	(1,756)	(2,005)
TOPS - FICA										2	(10)	(134)	(142)
Social Security - Employer										247	248	280	775
IMRF - Employer Cost										316	424	329	1,070
Workers' Compensation Insurance										92	116	138	345
Unemployment Insurance										201	207	362	789
Employee Health/Life Insurance										1,018	1,018	1,018	3,055
Gasoline & Oil											12		12
Maintenance Supplies										4,137	1,374	415	5,925
Equipment < \$2,500											124	422	546
Operational Supplies										88	(6)		82
Automobile Maintenance										662	90	664	1,416
Equipment Maintenance										2,259	1,604	2,964	6,827
Nursing Home Building Repair/Mainte										8,153	2,883	5,403	16,439
Parking Lot/Sidewalk Maintenance										1,166		2,519	3,685
Total Maintenance										22,319	11,746	17,089	51,155
Nursing Services													
Reg. Full-Time Employees										144,322	146,400	144,810	435,533
Reg. Part-Time Employees										5,778	3,858	3,118	12,755
Temp. Salaries & Wages										3,394	1,978	1,984	7,355
Overtime										41,452	21,593	23,949	86,994
TOPS - Balances										17,938	(22,202)	(317)	(4,581)
No Benefit Full-Time Employees										82,610	107,132	112,600	302,342
No Benefit Part-Time Employees										43,892	25,330	19,647	88,869
TOPS - FICA										1,275	(961)	(24)	289
Social Security - Employer										22,178	18,298	19,235	59,711
IMRF - Employer Cost										27,209	31,722	23,098	82,029
Workers' Compensation Insurance										7,932	8,283	8,465	24,680
Unemployment Insurance										17,529	15,521	16,726	49,776
Employee Health/Life Insurance										23,629	24,294	28,633	76,556
Books, Periodicals & Manuals										464			464
Stocked Drugs										894	7,807	3,301	12,002
Pharmacy Charges-Public Aid										1,787	2,833	1,624	6,244
Oxygen										1,601	1,676	1,156	4,432
Incontinence Supplies										8,439	8,030	11,134	27,603
Pharmacy Charges - Insurance										10,560	9,766	6,300	26,626
Equipment < \$2,500										1,964	98	881	2,943

Wednesday, June 01, 2016

5:13 PM

03/31/16

Champaign County Nursing Home
Historical Statement of Operations

5

Description	04/15	05/15	06/15	07/15	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	Total
Operational Supplies										19,895	17,584	17,830	55,299
Pharmacy Charges-Medicare										10,368	9,204	6,750	26,322
Medical/Dental/Mental Health										5,800	3,800	5,800	15,400
Professional Services										10,921	23,208	24,885	59,114
Laboratory Fees										1,562	1,490	1,251	4,303
Equipment Rentals										6,643	5,272	8,567	20,482
Dues & Licenses										50		150	200
Conferences & Training										2,125	590		2,715
Contract Nursing Services										77,839	42,778	32,100	152,717
Medicare Medical Services										832	432	400	1,665
Total Nursing Services										600,882	515,796	524,152	1,640,831
Activities													
Reg. Full-Time Employees										16,480	16,946	16,403	49,809
Reg. Part-Time Employees										1,439	1,490	1,631	4,560
Overtime										6	16	1	22
TOPS - Balances										85	(141)	249	193
TOPS - FICA										6	17	19	42
Social Security - Employer										1,107	1,145	999	3,252
IMRF - Employer Cost										1,409	1,941	1,190	4,541
Workers' Compensation Insurance										438	530	504	1,473
Unemployment Insurance										900	963	1,337	3,201
Employee Health/Life Insurance											3,909	3,909	7,818
Equipment < \$2,500											120		120
Operational Supplies										398	737	784	1,920
Professional Services										130	130	130	389
Conferences & Training										495	15		510
Total Activities										22,874	27,820	27,157	77,851
Social Services													
Reg. Full-Time Employees										14,608	15,114	14,524	44,244
Overtime										372	121	123	616
TOPS - Balances										1,194	(1,940)	305	(441)
TOPS - FICA										85	16	23	124
Social Security - Employer										933	958	808	2,697
IMRF - Employer Cost										1,185	1,640	979	3,804
Workers' Compensation Insurance										374	458	434	1,264
Unemployment Insurance										767	800	975	2,541
Employee Health/Life Insurance										1,998	2,588	2,817	7,203
Operational Supplies										463	51		514
Professional Services										130	130	130	389
Conferences & Training										260		178	438

Wednesday, June 01, 2016

5:13 PM

03/31/16

Champaign County Nursing Home
Historical Statement of Operations

6

Description	04/15	05/15	06/15	07/15	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	Total
Total Social Services										22,367	19,931	21,095	63,394
Physical Therapy													
Reg. Full-Time Employees										2,539	4,365	4,298	11,202
Overtime										29	4		33
TOPS - Balances										491	229	327	1,048
TOPS - FICA										35	64	25	124
Social Security - Employer										280	270	238	788
IMRF - Employer Cost										352	459	292	1,102
Workers' Compensation Ins.										124	133	129	386
Unemployment Insurance										233	226	322	780
Employee Health/Life Insurance										1,331	1,331	1,331	3,993
Professional Services										23,024	24,599	22,424	70,048
Total Physical Therapy										28,437	31,681	29,385	89,504
Occupational Therapy													
Reg. Full-Time Employees										4,394	2,187	2,148	8,729
TOPS - Balances										558	250	(465)	343
TOPS - FICA										40	36	(36)	40
Social Security - Employer										143	139	123	405
IMRF - Employer Cost										180	237	149	566
Workers' Compensation Ins.										62	67	31	160
Unemployment Insurance										117	114	164	396
Employee Health/Life Insurance										600	666	666	1,997
Professional Services										23,692	25,414	21,677	70,783
Total Occupational Therapy										29,851	29,109	24,458	83,418
Speech Therapy													
Professional Services										7,611	8,469	8,535	24,615
Total Speech Therapy										7,611	8,469	8,535	24,615
Respiratory Therapy													
Professional Services										4,044	5,404	5,353	14,800
Total Respiratory Therapy										4,044	5,404	5,353	14,800
Total This Department										11,655	13,873	13,888	39,416
Food Services													
Reg. Full-Time Employees										28,687	31,430	29,263	89,380
Reg. Part-Time Employees										2,583	1,765	1,865	6,213
Overtime										5,144	2,429	2,981	10,554
TOPS - Balances										(781)	(1,323)	304	(1,799)

Wednesday, June 01, 2016

5:13 PM

**Champaign County Nursing Home
Historical Statement of Operations**

03/31/16

7

Description	04/15	05/15	06/15	07/15	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	Total
TOPS - FICA										(56)	40	23	8
Social Security - Employer										2,605	2,137	2,370	7,113
IMRF - Employer Cost										3,275	3,733	2,842	9,851
Workers' Compensation Insurance										891	1,013	566	2,470
Unemployment Insurance										2,064	1,859	2,245	6,168
Employee Health/Life Insurance										5,998	5,998	6,666	18,662
Food										148	(148)		
Nutritional Supplements										7,164	3,627	4,228	15,018
Equipment < \$2,500											(403)	96	(308)
Operational Supplies													
Professional Services										756			756
Equipment Rentals										405	405	405	1,215
Dues & Licenses												85	85
Conferences & Training										15	30		45
Food Service										57,425	52,966	58,786	169,198
Furnishings, Office Equipment											1,247		1,247
Total Food Services										116,322	108,825	112,726	335,872
Barber & Beauty													
Reg. Full-Time Employees										4,661	4,370	4,209	13,240
TOPS - Balances										834	199	368	1,401
TOPS - FICA										59	34	28	121
Social Security - Employer										248	238	207	693
IMRF - Employer Cost										312	400	259	972
Workers' Compensation Insurance										125	132	683	940
Unemployment Insurance										234	226	312	771
Employee Health/Life Insurance										1,331	1,331	1,331	3,993
Operational Supplies										237		154	391
Total Barber & Beauty										8,040	6,931	7,551	22,523
Adult Day Care													
Reg. Full-Time Employees										10,583	10,192	10,009	30,783
Reg. Part-Time Employees											13	89	112
Overtime										305	26	19	350
TOPS - Balances										186	(638)	521	69
TOPS - FICA										13	18	40	71
Social Security - Employer										671	635	571	1,878
IMRF - Employer Cost										845	1,077	701	2,622
Workers' Compensation Insurance										281	302	147	729
Unemployment Insurance										562	534	702	1,798
Employee Health/Life Insurance										2,688	2,688	2,689	8,063
Gasoline & Oil										592		557	1,149

Wednesday, June 01, 2016

5:13 PM

03/31/16

**Champaign County Nursing Home
Historical Statement of Operations**

8

Description	04/15	05/15	06/15	07/15	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	Total
Equipment < \$2,500										38			38
Operational Supplies										123	175	100	398
Job Required Travel													
Field Trips/Activities										24			24
Dues & Licenses										72			72
Conferences & Training												643	643
Total Adult Day Care										16,982	15,022	16,796	48,800
Alzheimers and Related Disord													
Reg. Full-Time Employees										10,344	12,538	13,901	36,783
Overtime										3,276	1,933	919	6,128
TOPS - Balances										828	(145)	301	984
No Benefit Full-Time Employees										5,643	10,875	10,181	26,699
No Benefit Part-Time Employees										4,479	3,589	3,280	11,347
TOPS - FICA										59	20	23	101
Social Security - Employer										1,520	1,718	1,650	4,888
IMRF - Employer Cost										1,922	2,987	1,820	6,729
Workers' Compensation Insurance										514	684	825	2,023
Unemployment Insurance										1,194	1,522	1,882	4,598
Employee Health/Life Insurance										1,999	1,999	1,999	5,998
Professional Services										126	126	103	355
Conferences & Training											654		654
Total Alzheimers and Related Disorde										31,904	38,499	36,884	107,287
Total Expenses										1,278,067	1,183,605	1,225,039	3,686,712
Net Operating Income										(174,359)	(156,730)	(150,748)	(481,836)
NonOperating Income													
Local Taxes													
Current-Nursing Home Operating										97,827	97,827	97,827	293,480
Total Local Taxes										97,827	97,827	97,827	293,480
Miscellaneous NI Revenue													
Restricted Donations											850	256	1,106
Total Miscellaneous NI Revenue											850	256	1,106
Total NonOperating income										97,827	98,677	98,083	294,586
Net Income (Loss)										(76,533)	(58,054)	(52,665)	(187,252)

Wednesday, June 01, 2016

5:13 PM

Champaign County Nursing Home
Statement of Cash Flows (Indirect Method)
3 Month
December 31, 2015 through March 31, 2016

CASH FLOW FROM OPERATING ACTIVITIES:

Net Income (Loss) - YTD	\$ (187,252)
Depreciation Expense	184,692
(Incr.)/Decr. in Accounts Receivable	(297,377)
(Incr.)/Decr. in Prepaid Expenses	(102,177)
(Incr.)/Decr. in Inventory	(15,347)
(Incr.)/Decr. in Patient Trust	4,389
Incr./(Decr.) in Accounts Payable	1,227,841
Incr./(Decr.) in Salaries and Wages Payable	(166,528)
Incr./(Decr.) in Interest Payable	28,123
Incr./(Decr.) in Accrued Com. Absences	(14,591)
Incr./(Decr.) in Other Liabilities	<u>(15,793)</u>
Net Cash Provided by Operating Activities	645,980

CASH FLOW FROM INVESTING ACTIVITIES:

Purchase of Equipment	(53,745)
Improvements / (CIP)	<u>(18,539)</u>
Net Cash Provided by Investing Activities	(72,284)

CASH FLOW FROM FINANCING ACTIVITIES:

Increase in Tax Anticipation Note	-
Notes Payable - Medicaid	(65,488)
(Decrease) Due to General Corp. Fund	-
(Decrease) in Bonds Payable	-
Increase in Equity Adjustment	<u>(618,029)</u>
Net Cash Provided by Financing Activities	(683,517)

Total Cash Flow	(109,821)
Beginning Cash Flow - 12/31/2015	<u>367,650</u>

ENDING CASH - 3/31/2016	<u><u>\$ 257,829</u></u>
--------------------------------	---------------------------------

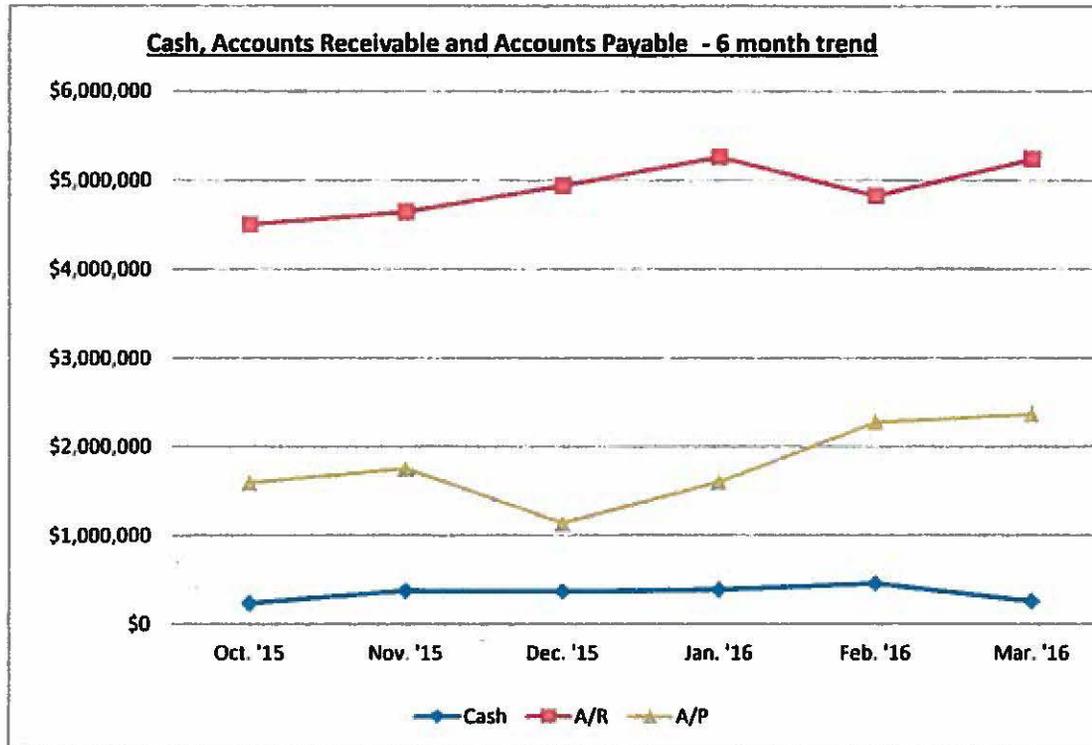
Champaign County Nursing Home
Monthly Statements of Cash Flow (Indirect Method)
October 31, 2015 through March 2016

	<u>Oct. '15</u>	<u>Nov. '15</u>	<u>Dec. '15</u>	<u>Jan. '16</u>	<u>Feb. '16</u>	<u>Mar. '16</u>
<u>CASH FLOW FROM OPERATING ACTIVITIES:</u>						
Net Income (Loss) - Monthly	\$ (6,959)	\$ (68,590)	\$ 17,125	\$ (76,533)	\$ (58,054)	\$ (52,665)
Depreciation Expense	58,903	58,814	71,996	58,789	62,529	63,374
(Incr.)/Decr. in Accounts Receivable	(99,484)	(138,988)	(292,441)	(322,898)	436,038	(410,517)
(Incr.)/Decr. in Prepaid Expenses	15,572	15,574	15,574	(66,394)	(51,357)	15,574
(Incr.)/Decr. in Inventory	-	-	-	-	(15,347)	-
(Incr.)/Decr. in Patient Trust	-	-	-	4,676	421	(707)
Incr./(Decr.) in Accounts Payable	3,020	161,397	(611,370)	459,911	675,559	92,371
Incr./(Decr.) in Salaries and Wages Payable	(234,986)	168,460	57,402	122,373	(288,207)	(694)
Incr./(Decr.) in Interest Payable	9,374	9,374	(46,871)	9,374	9,374	9,375
Incr./(Decr.) in Accrued Com. Absences	13,925	(26,270)	(20,529)	21,760	(38,222)	1,871
Incr./(Decr.) in Other Liabilities	11,305	-	99	(4,673)	(11,826)	705
Net Cash Provided (Used) by Operating Activities	<u>(229,330)</u>	<u>179,771</u>	<u>(809,015)</u>	<u>206,385</u>	<u>720,908</u>	<u>(281,313)</u>
<u>CASH FLOW FROM INVESTING ACTIVITIES:</u>						
Purchase of Equipment	-	-	(74,548)	(34,685)	(19,060)	-
Improvements / (CIP)	(62,871)	(38,322)	74,548	(15,513)	(3,026)	-
Net Cash Provided (Used) by Investing Activities	<u>(62,871)</u>	<u>(38,322)</u>	<u>-</u>	<u>(50,198)</u>	<u>(22,086)</u>	<u>-</u>
<u>CASH FLOW FROM FINANCING ACTIVITIES:</u>						
Incr./(Decr.) in Tax Anticipation Note	-	-	997,829	-	-	-
Incr./(Decr.) Notes Payable - Medicaid	-	-	-	(73,009)	(73,009)	80,530
Incr./(Decr.) in Due to General Corp. Fund	-	-	-	-	-	-
Incr./(Decr.) in Bonds Payable	-	-	(195,000)	-	-	-
Incr./(Decr.) in Equity Adjustment	-	-	-	(63,984)	(554,045)	-
Net Cash Provided (Used) by Financing Activities	<u>-</u>	<u>-</u>	<u>802,829</u>	<u>(136,993)</u>	<u>(627,054)</u>	<u>80,530</u>
Total Cash Flow	<u>(292,201)</u>	<u>141,449</u>	<u>(6,186)</u>	<u>19,194</u>	<u>71,768</u>	<u>(200,783)</u>
Beginning Cash Balance (Prior Month's)	<u>524,588</u>	<u>232,387</u>	<u>373,836</u>	<u>367,650</u>	<u>386,844</u>	<u>458,612</u>
MONTH ENDING CASH BALANCE	<u>\$ 232,387</u>	<u>\$ 373,836</u>	<u>\$ 367,650</u>	<u>\$ 386,844</u>	<u>\$ 458,612</u>	<u>\$ 257,829</u>

Champaign County Nursing Home October 31, 2015 through March 2016

Key Balance Sheet Items Charted Below:

	<u>Oct. '15</u>	<u>Nov. '15</u>	<u>Dec. '15</u>	<u>Jan. '16</u>	<u>Feb. '16</u>	<u>Mar. '16</u>
Cash	232,387	373,836	367,650	386,844	458,612	257,829
A/R	4,510,443	4,649,431	4,941,872	5,264,769	4,828,732	5,239,249
A/P	1,588,846	1,750,243	1,138,873	1,598,784	2,274,343	2,366,714



Champaign County Nursing Home
Balance Sheet

ASSETS

Current Assets

Cash

Cash	\$257,528.54
Petty Cash	\$300.00
Total Cash	<u>\$257,828.54</u>

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Private Pay	\$1,324,508.60
Accts Rec-Nursing Home Med Adv/ HMO/ Ins	\$1,017,719.53
Total Rec., Net of Uncollectible Amounts	<u>\$2,342,228.13</u>

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Hospice	\$204,673.17
Allowance for Uncollectible Accts-Private Pay	(\$268,561.97)
Allowance for Uncollectible Accts-Patient Care P	(\$285,818.86)
Total Rec., Net of Uncollectible Amounts	<u>(\$349,707.66)</u>

Accrued Interest

Property Tax Revenue Receivable	\$294,308.22
Total Accrued Interest	<u>\$294,308.22</u>

Intergvt. Rec., Net of Uncollectibl

Due From Collector Funds	\$586.42
Due from Other Governmental Units	\$1,199,775.99
Due from IL Public Aid	\$1,055,927.38
Due from IL Department of Aging-Title XX	\$98,741.99
Due from US Treasury-Medicare	\$420,938.17
Due From VA-Adult Daycare	\$37,305.31
Due From VA-Nursing Home Care	\$164,107.77
Allowance for Uncollectible Accts-IPA	\$0.00
Allowance for Uncollectible Accts-Medicare	(\$24,961.61)
Total Intergvt. Rec., Net of Uncollectibl	<u>\$2,952,421.42</u>

Prepaid Expenses

Prepaid Expenses	\$104,965.56
Stores Inventory	\$21,111.96
Total Prepaid Expenses	<u>\$126,077.52</u>

Long-Term Investments

Patient Trust Cash, Invested	\$21,784.86
Total Long-Term Investments	<u>\$21,784.86</u>
Total Current Assets	<u>\$5,644,941.03</u>

LIABILITIES & EQUITY**Current Liabilities**

A/R Refunds	\$0.00
A/R Refunds	\$0.00
Accounts Payable	\$2,366,714.35
Salaries & Wages Payable	\$279,946.50
Interest Payable - Bonds	\$28,122.51
Due To Accounts Payable Fund	(\$216.40)
Tax Anticipation Notes Payable	\$997,829.00
Notes Payable	\$372,564.66
Total Current Liabilities	\$4,044,960.62

Non-Current Liabilities

Nursing Home Patient Trust Fund	\$21,784.86
Bonds Payable	\$2,505,000.00
Accrued Compensated Absences	\$289,274.23
Total Non-Current Liabilities	\$2,816,059.09
Total Current Liabilities	\$6,861,019.71

Equity

Revenues	\$0.00
Retained Earnings-Unreserved	\$17,746,313.14
Year To Date Earnings	\$0.00
Contributed Capital	\$0.00
Year To Date Earnings	(\$187,252.04)
Total Equity	\$17,559,061.10
Total LIABILITIES & EQUITY	\$24,420,080.81