

# NURSING HOME BOARD OF DIRECTORS AGENDA

County of Champaign, Urbana, Illinois

Monday, September 12, 2016 – 6:00pm

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In Service Classroom, Champaign County Nursing Home  
500 S. Art Bartell Road, Urbana

**CHAIR:** Catherine Emanuel  
**DIRECTORS:** Jack Anderson, Sam Banks, Deb Busey, Lorraine Cowart, Mary Hodson,  
Edmund Sutton

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I. <u>Call to Order</u>	
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**Board of Directors  
Champaign County Nursing Home (CCNH) –Minutes  
Urbana, Illinois  
August 4, 2016**

Directors Present: Emanuel, Busey, Cowart, Hodson, Sutton

Directors Absent/Excused: Anderson, Banks

Also Present: Snider, Petrie, Gima, Noffke, Nolan

**1. Call to Order**

The meeting was called to order at 5:32 p.m. by Chair Emanuel.

**2. Roll Call**

Nolan called the roll of Directors. A quorum was established.

**3. Approval of Agenda**

The agenda was approved as distributed (motion by Hodson, second by Busey, unanimous).

**4. Public Participation**

David Laker asked for clarification in regards to the amount of outstanding payments for staffing that was included in Mr. Sutton's analysis of the nursing home's accounts payable. Additionally, Mr. Laker commented that the delivery of meals is still not timely, but the quality of food is improving.

Mary Schultz asked the board to discuss any progress being made to serve residents hot food and keep the dining room tables clean. Ms. Schultz additionally asked the board if former employees of the nursing home are surveyed and asked why they left. Ms. Schultz commented that meeting dates and times are not clearly advertised, and many family members do not realize the Board of Directors hold meetings at the nursing home. Ms. Schultz expressed concern that the Board of Directors does share information with the County Board in a timely manner. She asked the Board of Directors to consider sharing information in a way that allows both the County Board and the Board of Directors a proper amount of time to process and deliberate the information. Ms. Schultz additionally expressed concern about a letter sent to family members from MPA in regards to the County's Facility Planning and noted that it was misleading.

Pattsi Petrie noted that the Special Facilities Committee Meeting held on August 3<sup>rd</sup>, 2016 did not have a quorum and the meeting was cancelled. The consensus of Facilities Committee members who were in attendance is to move forward at the Committee of the Whole Meeting and discuss a referendum for a quarter-cent sales tax.

Richard noted that his meals are still cold and asked the board to find a solution. Additionally, Richard expressed concerns about staffing levels at the nursing home. He noted that CNA's are understaffed which in turn causes a decrease in the quality of care provided to residents. Richard asked that these two issues be corrected as soon as possible.

**5. Communications**

Ms. Emanuel reported that the meeting will consist of a FY2017 budget review and a final recommendation to the County Board. Financial information will be reviewed and a final recommendation will be determined.

Mr. Snider reported that Champaign County has a backlog of deferred maintenance along with a list of facilities related projects. The nursing home is included on that list with approximately \$2 million in deferred maintenance projects scheduled for the next ten years. Mr. Snider is hopeful that a County-wide plan, including the nursing home's needs, will be established funded through a quarter cent facilities sales tax. The tax would be put in place through a ballot question and would include a sunset date in 2028. The sales tax should generate enough revenue to cover the projects over the next 12 years. If the tax is put in place, the nursing home would be relieved of their annual payments to the county. Mr. Snider believes a sales tax is more likely to pass than a property tax levy.

Ms. Busey noted that agendas for Board of Directors meeting are posted in the nursing home according to Illinois State Law. Ms. Noffke noted that agendas are posted on the bulletin board near the front entrance of the nursing home. Ms. Busey noted that agendas are posted when the agenda is finalized, typically 4 or 5 days in advance.

Ms. Hodson noted she was HR Director at the nursing home from 1986 until 2003 and staffing problems have always existed at the nursing home. Ms. Hodson noted that staffing problems will continue to get worse because staffing levels for long term care facilities were established in the 1960's and 1970's and the amount and type of residents currently at the nursing home demand a higher level of care and attention.

## **6. FY2017 Budget Projections and Capital Budget**

### **a. FY2017 Budget Review**

Summarizing FY2017 revenues, Mr. Gima reported that the census is the main driver of the budget. For the FY2017 budget, Mr. Gima used a projected census of 180 residents because it mirrors current conditions at the nursing home. Additionally, private pay rates will increase by five percent, Medicare rates will remain at \$495 per day, Medicaid rates will decrease by five percent to \$149.68 per day, and VA and Adult Day Care rates will remain the same.

Summarizing FY2017 expenditures, Mr. Gima reported that all wages will increase by two percent and the collection bargaining agreement is up for negotiation at the end of the year. Health insurance expenses will increase by 19% and IMRF employer rates have decreased by .2%. The largest non-labor expense is agency usage for staffing.

Ms. Busey asked if salary line items were budgeted for personnel based upon current staffing levels. Mr. Gima confirmed and noted that there may not be enough money budgeted for personnel if additional staff positions are filled. Ms. Busey asked if there is a number of CNA's and nurses that should be included in the budget regardless of current staffing levels and future agency usage. Mr. Gima explained that additional money will be needed for personnel if employees continue to stay at the nursing home and agency staffing is not utilized. Ms. Busey expressed concerns that the budget does not reflect true staffing expenses and asked if the amount budgeted for agency usage should be increased. Mr. Gima noted that the budgeted amount will adequately support staffing levels that will provide care for the 180 budgeted residents.

### **b. Review of Capital Plan – Strategic and Routine**

Mr. Gima noted that the largest item on the capital plan includes replacing the boilers at the nursing home. Ms. Emanuel reminded the board of the 10-year Capital Plan that was compiled by Dana Brenner, Facilities Director, and noted that expenses will fluctuate between \$300,000 and \$500,000 annually in order to stay on track with the plan. Mr. Gima explained that in order to generate the additional revenue to cover capital costs, the census would have to increase. Mr.

Gima detailed three scenarios to the board in which the census would increase to generate additional revenue.

Mr. Gima summarized a list of strategic capital items and noted that costs estimates are not based on actual information and only represent his best efforts to approximate costs. A preliminary estimate for strategic capital items is approximately \$4.1 million and the list includes a separate entrance to the rehabilitation to home unit, remodeling the rehabilitation department, remodeling the kitchenettes, expanding the dining rooms, interior decorations, replacing the kitchen floor and dishwashing area, replacing kitchen freezers, and establishing a dialysis unit.

Ms. Emanuel noted that steam tables are not included the strategic capital items and asked for an explanation. Mr. Gima noted that the current solution for implementing steam tables will cost less than \$5,000 and does not need to be included on the list.

Ms. Busey asked why Mr. Gima included costs estimates that are not based on actual information and asked if a list without dollar amounts could instead be included. Ms. Emanuel explained that she instructed Mr. Gima to include his estimates in order to provide the County Board with an approximately amount of money the nursing home will need in the future in order to attract more residents. Ms. Busey commented that the county has already conducted a study that concluded the nursing home needs an additional \$500,000 to \$700,000 in order to maintain operations at the current facility. Ms. Busey noted it is dangerous to included estimated dollar amounts without justification. Ms. Emanuel noted that obtaining better estimates will cost too much and take too much time.

Mr. Banks asked if it would be helpful to only include an estimated range of amounts for all project items instead of estimated costs for individual projects. Ms. Emanuel confirmed. The board discussed this option and agreed to include an estimated range of amounts for all project items.

Ms. Hodson expressed concerns about sending an estimated amount to the full County Board when the items listed are not justified with full explanations or accurate project costs. Ms. Hodson additionally express concerns that the full County Board and members of public may not understand the need for certain listed items. Mr. Banks noted that adding context to the listed items may help the full County Board and members of the public understand the need for certain strategic capital items. Ms. Emanuel clarified that a range of amounts must be included in the strategic capital plan according to County Board direction.

Mr. Sutton commented that the nursing home is already paying for capital expenses such as the lint collection system due to unforeseen project arising during the year that were not included in the budget. Mr. Gima and Ms. Busey confirmed Mr. Sutton's comments.

Ms. Emanuel summarized that the operating budget for FY2017 will not cover any capital expenses, and the nursing home will need to obtain some form of additional funding in order to complete any capital projects. According to Mr. Brenner's 10-Year Capital Plan, the nursing home has \$2 million in capital projects and \$500,000 is needed for FY2017. Additionally, a strategic capital project list has been compiled but estimates are needed for each project on the list. Ms. Emanuel noted that a property tax levy, a sales tax increase or relief from the nursing home's debt obligation to Champaign County could help the nursing home fund capital projects in FY2017 and into the future.

c. Budget Scenario if Downsized

Mr. Gima noted summarized a downsizing scenario at the nursing home. The primary assumption was close a unit and remove the associated beds. An occupancy rate of 90% was used in the analysis of the remaining beds in the facility. Expenses reflect reductions in personnel and non-labor expenses. The 12-month accrual method, excluding depreciation, shows an increase in cash from operations of approximately \$132,000. That figure does not include the principal payment for the \$4 million bond which is \$240,000 in FY2017. An additional \$107,000 is needed to cover the principal payment. Mr. Gima noted that the key take away from this scenario is that there is no opportunity to generate a significant amount of additional revenue if the nursing home were to downsize.

**7. Final Recommendation to County Board**

- a. Proposed Question to Increase the Maximum Tax Rate of the Nursing Home Operating Levy for placement on the November 8, 2016 ballot.

**MOTION** by Busey to recommend to the County Board that additional funding in the amount of \$750,000 annually be identified to pay for current and future, both routine and strategic, capital needs; seconded by Sutton. Upon vote, the **MOTION CARRIED** unanimously.

The Nursing Home Board of Directors recognizes that additional funding can be met by an increase to the maximum tax rate of the nursing home operating levy, relief from the nursing home's bond obligations for Champaign County, or an increase to the county's sales tax.

**8. Other Business**

Ms. Hodson noted that the 40<sup>th</sup> Anniversary of the Adult Day Care Program is on September 9<sup>th</sup> at 12:00 p.m. Volunteers are needed. Ms. Hodson additionally noted that the Nursing Home Auxiliary Board is working to improve and refurbish the family dining room at the nursing home.

Ms. Noffke noted that the nursing home was featured on the WCIA program CI Living. The Adult Day Care Anniversary was discussed as well as additional services the nursing home provides.

**9. Next Meeting Date & Time**

The next meeting date and time for the monthly Nursing Home Board of Directors is Monday, August 8<sup>th</sup>, 2016 at 6:00 p.m.

**10. Closed Session**

- a. Closed session pursuant to 5 ILCS 120/2 (c) 1 to consider the employment, compensation, discipline, performance, or dismissal of an employee.

**MOTION** by Busey to enter Closed Session pursuant to 5 ILCS 120/2 (c) 1 to consider the employment, compensation, discipline, performance, or dismissal of specific employees of Champaign County, and for the following individuals to remain present: Scott Gima and recording secretary.

Roll call vote:

Aye: 6 – Emanuel, Banks, Busey, Cowart, Hodson, Sutton

Nay: 0

**Motion** carried.

The Champaign County Nursing Home Board of Directors entered Closed Session at 8:01 p.m.

The Champaign County Nursing Home Board of Directors resumed Open Session at 9:11 p.m.

**11. Adjournment**

Chair Emanuel declared the meeting adjourned at 9:11 p.m.

Respectfully submitted:

Brian Nolan

Recording Secretary

**Board of Directors  
Champaign County Nursing Home (CCNH) –Minutes  
Urbana, Illinois  
August 8, 2016**

Directors Present: Emanuel, Anderson, Busey, Cowart, Hodson, Sutton

Directors Absent/Excused:

Also Present: Snider, Gima, Noffke, Podvin, Petrie, Nolan

**1. Call to Order**

In the absence of Chair Emanuel, Ms. Busey called the meeting to order at 6:00 p.m.

**2. Roll Call**

Nolan called the roll of Directors. A quorum was established.

**3. Approval of Agenda**

The agenda was approved as distributed (motion by Anderson, second by Cowart, unanimous).

**4. Approval of Minutes**

The open session minutes of July 11<sup>th</sup>, 2016 were approved as distributed (motion by Anderson, second by Sutton, unanimous).

**5. Public Participation**

David Laker asked if current staffing levels are adequate for operations at the nursing home, and if the boilers need to be replaced all together during the boiler replacement project. Additionally, Mr. Laker asked for the life expectancy of the roof and its current condition.

Mary Schultz asked what progress is being made to serve hot meals to residents and to survey former employees of the nursing home to understand why they are leaving. Ms. Schultz asked the board better advertise board of director's meetings in order for family members, residents and staff members to come and voice their thoughts and opinions. Additionally, Ms. Schultz asked the board to clearly express their opinions to the management company about receiving information in a timely manner. Ms. Schultz asked the board to find solutions to problems that have been at hand for months, and asked how much longer the management company will be given to correct the problems with food services.

**Ms. Emanuel entered the meeting at 6:09 p.m.**

Patti Petrie encouraged board members and members of the public to attend the Champaign County Board Committee of the Whole meeting on August 9<sup>th</sup> in order to voice their comments on the quarter cent sales tax for Champaign County Facilities projects. Ms. Petrie asked the board for clarification in regards to the number of open CNA positions at the nursing home as well as the use of agency staffing. Additionally, Ms. Petrie asked for a downsizing budget scenario to be included in the nursing home's FY2017 budget and for an explanation to be included with the increase total cost of major maintenance projects from \$2 million to \$4.1 million.

## **6. Communications**

Ms. Noffke noted that many staff recognitions were received at the Family Council Meeting on July 19<sup>th</sup>. Discussion topics included food services, meal options, family care plan updates, and volunteer opportunities. Additionally, Ms. Noffke noted that compliments were received about the procession process for residents who have passed at the nursing home. Ms. Hodson noted that it is a very respectful process that many families appreciate. Ms. Noffke noted that the procession process was developed in-house at the nursing home in order to respectfully move the body of deceased.

Ms. Hodson noted that a bench has been donated to the nursing home by the son of two former residents of the nursing home. The bench is located to the southeast of the building.

Mr. Snider noted that he received the Board of Director's final recommendation to the County Board and he will include it in his presentation at the August 9<sup>th</sup> Champaign County Committee of the Whole meeting.

In response to Mr. Laker's public comment, Mr. Snider explained that the boilers must be replaced all at once due to the small area in which they are installed. It is not possible to access the back boiler that has already failed unless the front boilers are removed.

In response to Ms. Petrie public comment, Mr. Snider clarified that the amount of \$4.1 million represents the cost of strategic capital improvements while the amount of \$2 million represents the cost of deferred maintenance projects identified by Champaign County's Facilities Director.

Ms. Cowart asked if the boilers should be installed in an alternate location if the area they are currently installed in is too small to properly service them. Mr. Snider noted that it would be too expensive to relocate the boiler room, but smaller boilers are replacing the current units.

## **7. FY2017 Budget Approval**

### **a. 2017 Budget Approval**

In response to Ms. Petrie's public comment, Ms. Emanuel noted that a downsizing budget scenario was distributed and discussed at the previous Board of Director's meeting. The downsizing scenario revealed that expenses could not be reduced enough to increase revenues.

Ms. Busey noted the proposed budget reflects 92% of personnel costs and expressed concerns that agency expenses are not budgeted at the minimum cost of what was spent on agency usage in the past seven years. Ms. Busey commented that although the nursing home has recently been able to reduce agency usage, it is unrealistic to develop a budget that does not reflect what has historically been spent on agency staffing. Ms. Noffke noted management was initially concerned with the proposed budget for personnel; however, recent changes at the nursing home – including a new memorandum or understating with the nursing union, improved recruiting efforts, a newly established on-call list for staff members to exchange shifts, and a new scheduling assistant that has improved relationships between staff members and the union – have made the proposed budget feasible for the coming year.

Mr. Gima noted that the budget is aggressive, and he understands that \$110,000 is historically low for a proposed agency personnel budget. If the historical data was used in the budget, Mr. Gima would need to adjust his proposed budget in order to balance it. Ms. Busey expressed concerns that decreasing the total amount budgeted for agency usage along with decreasing the total staffing budget does not ensure an adequate budget for staffing levels. Ms. Busey commented that she does not support passing an unrealistic budget just because it is balanced.



Mr. Anderson supported Ms. Busey's comments and noted that not budgeting for adequate staffing levels will impact the quality of care that is provided to residents of the nursing home. Ms. Anderson suggested budgeting personnel at 100% and then adjusting throughout the year as changes are experienced. Mr. Snider supported Ms. Busey's and Mr. Anderson's comments, and noted that reduced agency is not guaranteed into the future.

Ms. Emanuel commented that budget needs to reflect the reality of operations at the nursing home. If new policies and practices that have allowed the nursing home to operate without any agency usage for the last 4 months are sustainable throughout the coming year, Ms. Emanuel is comfortable supporting the proposed budget. However, if the reduced agency budget is included only to present a balanced budget, then the numbers to be revised. Ms. Busey noted that is highly commendable to maintain operations without any agency usage, but noted that future operations are still unknown and it is unreliable to develop a budget based upon new accomplishments that do not reflect historical trends.

Ms. Emanuel asked if the proposed budget is realistic. Mr. Gima noted that he is confident that the proposed amount for agency usage is realistic and obtainable. Ms. Emanuel noted that this is the best year the nursing home has experienced with reduced agency usage and the total amount spent in the first 6 months is approximately \$165,000. Although the nursing home has experienced 4 months of no agency usage, there is still time for more agency use to occur. If the nursing home were to annualize the 12-month costs for agency usage in 2016, Ms. Emanuel noted that \$330,000 could potentially be spent on agency usage. Ms. Emanuel encouraged the management company to include \$330,000 in the FY2017 in order to cover unpredictable future personnel costs.

Mr. Sutton asked the board to also consider the impacts of seasonal changes in the workforce due to holidays and paid-time-off requests. Ms. Emanuel supported Mr. Sutton comments and asked the management company to reconsider the amount budget for personnel items. Ms. Podvin, Interim Director of Nursing, noted that staff problems are experienced around major holidays when employees use paid-time-off in conjunction with paid holidays.

Ms. Busey noted that adopting \$330,000 for agency usage would be the lowest adopted budget in the nursing home's historical trends. Mr. Gima noted that after rounding the 6 months of current agency usage, he is comfortable adopting an agency usage budget of \$332,000. Ms. Busey noted that if the trend of reducing agency usage continues, the extra money budget in the agency usage line item could be transferred to personnel line items.

Mr. Sutton expressed concern about the County Board seeing a deficit in operating expenses while already being asked to cover capital expenses. Ms. Emanuel supported Mr. Sutton's concerns. Additionally, Mr. Sutton noted that the nursing home has covered capital expenses from the operating budget in the current fiscal year as projects have been identified and completed. Ms. Emanuel noted that FY2017 does not include those capital costs and the nursing home, with the adopted \$332,000 for agency usage, will operate a \$215,000 deficit. Mr. Gima additionally noted that the nursing home's debt obligation to Champaign County also impacts the FY2017 budget. Ms. Busey noted that relief from the debt obligation for capital expenses was included in the final recommendation to the County Board, and noted that it may have to be used for operating expenses if the nursing home is relieved of their obligation.

Ms. Busey noted an error in the 2016 Project Budget on page 567 of the budget document. \$530,000 was budgeted for nursing home building and construction improvements, and the budget documents reflect that \$0 have been spent. Ms. Busey asked for clarification. Mr. Gima noted that an error was made in the documents and corrections will need to be made.

**MOTION** by Ms. Busey to approve the FY2017 budget with agency nursing expenses to be budgeted at \$332,000 instead of \$110,000 and corrections be made to the FY2016 projected expenses; seconded by Mr. Anderson.

Ms. Emanuel asked if the management company and nursing management are comfortable with the proposed change to the agency usage line item if they reflect realistic expectations. Mr. Gima and Ms. Podvin confirmed.

Upon vote: Aye (5) Anderson, Busey, Cowart, Hodson, Sutton  
Nay (1) Emanuel

**MOTION CARRIED.**

b. 5-Year Budget Projections Review

Mr. Gima noted that the 5-year budget projections will need to be revised with the new numbers included in Ms. Busey's motion to approve the FY2017 budget.

Ms. Emanuel asked if the assumptions used in the projections could be clarified. Mr. Gima noted that assumed census for each year is 180 residents with Medicare increase by 1 resident per year and private pay decreasing by 1 resident per year.

**8. Nursing Management Report – Caroline Podvin (Interim Director of Nursing)**

Ms. Podvin introduced herself to the board and provided a background of her experience in long term care facilities.

Ms. Podvin reported that her main focus as Interim Director of Nursing has been the accountability of all staff members. Ms. Podvin noted that accountability starts at the lowest level of management, which is the CNA team leaders. It is proposed that team leaders meet on a weekly basis in order to correct critical issues such as shower/bathing routines, proper documentation practices, and assignments for new hires according to their skill levels. Additionally, unit manager meetings have been initiated in order to ensure all falls/events are recorded, all laundry is promptly cleaned and returned, and all meals are timely and served at the proper temperature. As team leaders and unit managers continue to develop management skills, Ms. Podvin is hopeful that lower level nursing staff will improve their performance.

Ms. Podvin reported that she has conducted a facility wide in-service on infection control and in-services for units are utilized on a routine basis.

Ms. Podvin reported that her goal as Interim Director of Nursing is to become fully staffed. Each week, 2-3 candidates are interviewed, but the interview process is selective and not everyone is hired. Ms. Podvin noted that many qualified candidates remain in the facility, but work is being completed to determine why some new hires do not stay at the nursing home. Ms. Podvin recommends checking in with new hires to ensure assignments are fair and they are comfortable in the facility, and to ask if they have specific likes or dislikes about their unit and why. Additionally, audits are being conducted about showers and falls.

Ms. Podvin noted that her long term goal for the nursing home is to hire quality staff members that will remain at the home and emotionally care about their residents. Additionally, Ms. Podvin noted that Champaign County Nursing Home is one of the best nursing facilities she has seen.

Ms. Hodson asked how the implementation of electronic records has impacted the nursing staff. Ms. Podvin noted that the process takes a bit longer than paper records due to the amount of paperwork that needs to be scanned into the computer system, but completing the records takes less time.

**9. Survey Preparedness – Karen Noffke & Caroline Podvin**

Ms. Noffke reported that quality assurance and communication practices are at the focus of being prepared for the public health survey. Work groups have been established to correct how staff members interact with the surveyors. Additionally, work groups have been established to practice how staff members respond to falls, to ensure ADL documentation improves, and to obtain the quality assurance performance improvement certification. Staff members have also been trained to complete root cause analysis and identification in order to circumvent future problems.

Ms. Hodson commented that the board of directors should not rely on the contracted food service management company to conduct quality assurance checks for survey preparedness. Ms. Hodson asked if the food service department is audited in preparation for the annual survey. Ms. Noffke confirmed and noted that she gets a report from the food services department. Ms. Emanuel asked when the next survey occurs. Ms. Noffke noted that the survey will occur in November.

**10. Management Report**

a. Management Report

No questions were asked by board members.

b. Cash Update

Mr. Sutton expressed concern about the increasing accounts payable and decreasing account receivable information on page 48 of the board packet. Mr. Sutton asked for clarification. Mr. Gima noted that accounts payable has started to flatten and will continue to improve as pending Medicaid applications are approved.

c. Medicaid Grouping Legislation – HB 6060

No questions were asked by board members.

d. Food Temperature and Service Update

Mr. Snider reported that discussed the option of steam tables with the County Facilities Director, noted that there has been a change in scope of the installation work and asked for clarification. Ms. Noffke explained that additional electrical work needs to be completed in order to power the pellet warmers, the refrigerator, freezer and hot box. Ms. Noffke and Mr. Gima noted that they are confident the project will be completed by mid-October. Update pricing and equipment specifications are still being determined.

e. Staffing Level Update

Ms. Emanuel deferred discussion of this item until the next meeting.

**11. Other Business**

a. Notice of Meetings Update

Ms. Emanuel deferred discussion of this item until the next meeting.

**12. Next Meeting Date & Time**

The next meeting date and time for the monthly Nursing Home Board of Directors is Monday, September 12<sup>th</sup>, 2016 at 6:00 p.m.

**13. Adjournment**

Chair Emanuel declared the meeting adjourned at 8:39 p.m.

Respectfully submitted:

Brian Nolan

Recording Secretary

## Action Plan Update

### Issue 1

#### Current Open Positions

The table below summarizes the current open positions. The format has changed to include the actual number of open positions by full time equivalents (FTEs).

Number of Open Positions		
	8/1/2016	9/1/2016
Accounts Receivable Clerk	0.0	1.0
Business Office Manager	1.0	0.0
Director of Nursing	1.0	1.0
Assistant Director of Nursing	1.0	1.0
Unit Manager for Dementia	0.0	0.0
Unit Manager for Rehabilitation (RN)	0.0	0.0
Unit 2 Manager	1.0	0.0
RN Shift Supervisor	2.0	2.0
Care Plan Coordinator (RN preferred)	1.0	1.0
CNA Team Leader - Long Term Care	5.0	5.0
CNA Team Leader - Rehabilitative	0.0	0.0
CNA Team Leader - Dementia	0.0	0.0
Restorative CNA	1.0	1.0
Restorative Nurse	1.0	1.0
CNA (1 FT, 1 PT)	10.8	13.8
Activities Assistant	1.0	1.0
Cook/Assist Cook	0.0	2.0
Kitchen Steward	2.0	0.0
Food Service Worker PRN	1.0	1.0
Transporation Assistant	0.0	0.5
Laundry Worker	0.0	0.0
Housekeeper	0.0	2.0
Maintenance Worker	1.0	0.0
<b>Total</b>	<b>29.8</b>	<b>33.3</b>

The interim Director of Nursing, Caroline Podvin has been in place since March 14<sup>th</sup> and she has committed to remain at CCNH until a DON is hired. The new business office manager will be starting September 12<sup>th</sup>.

# Issue 1

## HR Dashboard 2016

Retention Rate	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Benchmark
All	55.5%	56.1%	58.3%	56.1%	57.9%	55.8%	56.9%						73.1%
All Nursing	50.0%	52.4%	51.9%	51.9%	51.1%	50.8%	52.4%						67.8%
CNAs	46.7%	48.9%	46.4%	45.5%	46.9%	46.4%	50.6%						67.5%
Turnover Rate (12 month rolling average)	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Benchmark
All	68.2%	67.4%	64.0%	60.2%	59.9%	63.1%	74.1%						45.2%
All Nursing	74.2%	75.4%	70.7%	67.4%	68.1%	73.5%	83.3%						51.4%
CNAs	71.1%	76.1%	64.9%	62.1%	56.6%	75.3%	90.4%						52.4%
Benchmark - American Healthcare Association Quality Report 2013													
Separation Statistics (12 month rolling average)	Total	< 6 mos	6-11 mos	12 or less	1 year	2 years	3 years	4+ years					
<b>January 15 to January 16</b>	All	161	74	28	102	22	11	5	21				
	CNAs	64	34	14	48	7	5	1	3				
	Dietary	33	21	5	26	5	1	0	1				
<b>February 15 to February 16</b>	All	159	74	32	106	19	11	5	18				
	CNAs	67	35	17	52	6	5	1	3				
	Dietary	28	20	5	25	3	0	0	0				
<b>March 15 to March 16</b>	All	155	75	29	104	18	10	6	17				
	CNAs	63	32	16	48	7	5	1	2				
	Dietary	27	20	4	24	3	0	0	0				
<b>April 15 to April 16</b>	All	148	75	27	102	16	10	4	16				
	CNAs	64	36	15	51	5	5	1	2				
	Dietary	31	19	4	23	3	0	0	0				
<b>May 15 to May 16</b>	All	148	77	27	104	16	9	4	15				
	CNAs	63	37	14	51	4	2	2	2				
	Dietary	26	19	4	23	3	0	0	0				
<b>Jun 15 to Jun 16</b>	All	157	82	28	110	17	11	3	16				
	CNAs	67	40	15	55	4	5	1	2				
	Dietary	25	17	5	22	2	1	0	0				
<b>Jul 15 to Jul 16</b>	All	174	89	27	116	17	16	5	20				
	CNAs	75	46	14	60	4	7	2	2				
	Dietary	25	17	4	21	1	2	1	0				
<b>Aug 15 to Aug 16</b>	All												
	CNAs												
	Dietary												
<b>Sep 15 to Sep 16</b>	All												
	CNAs												
	Dietary												
<b>Oct 15 to Oct 16</b>	All												
	CNAs												
	Dietary												
<b>Nov 15 to Nov 16</b>	All												
	CNAs												
	Dietary												
<b>Dec 15 to Dec 16</b>	All												
	CNAs												
	Dietary												

**Issue 1**  
**HR Dashboard 2016 (Continued)**

<b>Open Positions by Month</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Target FTEs</b>
CNAs Hired (FTEs)	71.7	74.3	84.1	88.7	88.8	73.1							84.2
CNAs Open Positions (FTEs)	12.5	9.9	0.1	-4.5	-4.6	11.1							
Dietary Hired (FTES)	20.5	21.0	21.0	21.8	20.8	22.4							19.65
Dietary Open Positions (FTES)	0	-1.4	-1.4	-2.2	-1.15	-1.15							
<b>Applications/Hires/Separations</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	
<b>CNAs</b>													
Applications	29	28	21	14	20	13							
Hires	10	7	13	8	2	5							
Separations	2	7	3	6	5	8							
<b>Dietary</b>													
Applications	25	16	21	22	21	18							
Hires	4	0	1	4	1	3							
Separations	1	1	2	1	3	0							

**Issue 1**

*CNA Staffing*

CNA staffing increased slightly from 73.1 in June to 74.1 in July. There were 11 CNA separations in July. Two resignations were due to school and taking a position at another facility. Nine were let go for disciplinary reasons. Caroline has been holding the staff accountable. As a result, disciplinary action, including termination when appropriate is being taken. All disciplinary action is done with AFSCME's knowledge, consent and in some cases, assistance. No grievances have been filed for nursing disciplinary action under Caroline's leadership. The terminations were offset by 9 CNA hires in July.

The retention rate for July is higher due to a decrease in the total number of employed CNAs.

**Monthly CNA Retention**

	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>
Employed <1 Year	45	52	58	51	45	41
Employed for 1 Year or More	43	45	45	45	44	42
Total # of CNAs	88	97	103	96	89	83
Retention Rate	48.9%	46.4%	43.7%	46.9%	49.4%	50.6%

It is no surprise that the turnover rate in July is up. The high number of separations coupled with a smaller number of CNAs drive the rate to over 90%.

**Monthly CNA Turnover**

	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>
Rolling 12 month separations	67	63	64	63	67	75
Total # of CNAs	88	97	103	96	89	83
Turnover Rate	76.1%	64.9%	62.1%	65.6%	75.3%	90.4%

*Dietary Staffing*

Dietary staffing is currently at 17.3 FTEs. There were four separations in July. A cook resigned for another job. There were three food service worker separations, two for performance issues and one for attendance.

This week's orientation class includes two cooks and five food service workers. Four CNAs and one nurse are also in the orientation class.



**Champaign County Nursing Home  
 Strategic Objective Metrics – Issue 1  
 Updated August 2016**

<i>Annual Turnover Rate</i>	
Annual turnover rate – Data from American Healthcare Association Quality Report 2013 <ul style="list-style-type: none"> <li>• 45.0%            2011</li> <li>• 37.0%            2010</li> <li>• 42.0%            2009</li> <li>• 45.1%            2008</li> </ul>	FY2016 – 74.1% (July 2016) FY2015 – 68.2% FY2014 – 52.0% FY2013 – 63% FY2012 – 52% FY2011 – 68% FY2010 – 53%

## Issue 2 Supervision Improvement

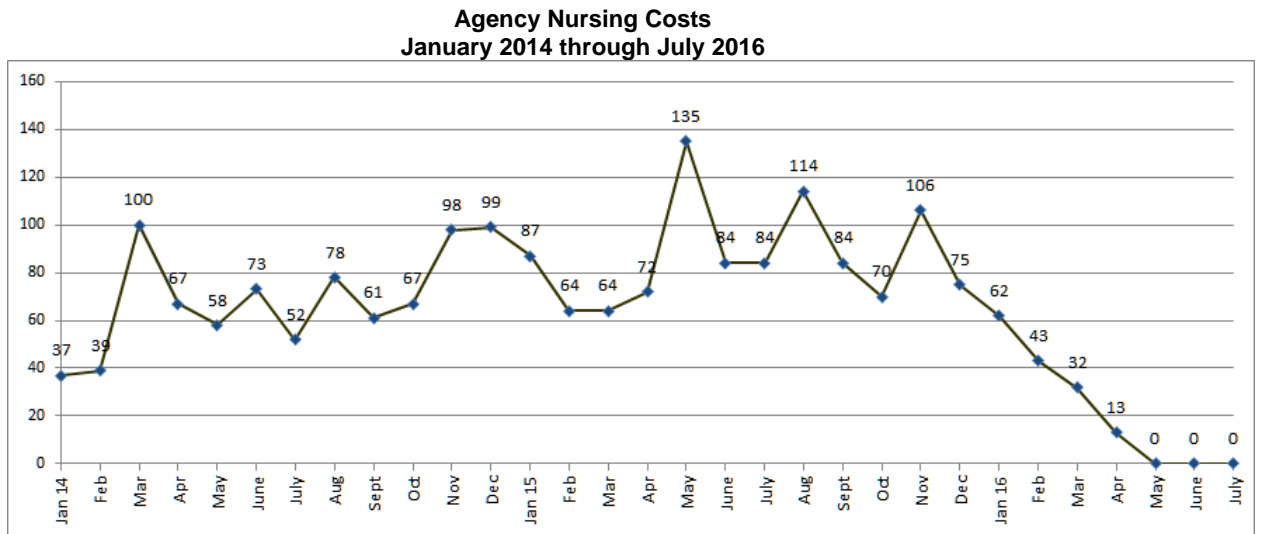
### *CMS Direct Care Staffing Levels (CMS data file update – August 24, 2016)*

Facility data for Illini was updated with the August data file. All facilities have updated figures under Expected Hours Per Resident Day and Adjusted Hours Per Resident Day. The average expected all hours per day for all facilities in the area increased from 4.02 hours/day to 4.17 hours/day. Heartland was the only facility to show a decrease in expected hours per day. Helia and Country Health showed no change in the update. The average adjusted total hours per day for the area facilities decreased from 3.53 hours/day to 3.47 hours/day. Heartland of Champaign was the only facility to show an increase. No change was seen with Helia, Illini and Country Health. With the changes, Heartland of Champaign has the highest adjusted hours per day – 3.87. CCNH is second with 3.76 hours per day.

		This first group of values include values derived from those reported by the nursing home on the CMS 671 and 672 reporting forms.					This second group of values presents CMS's calculation of expected staffing time based on the RUGS 53 staff time values for residents in the nursing home at the time of the survey.					This third group of values represents the adjusted time, which is calculated by this formula: Hours Adjusted = (Hours Reported/Hours Expected)* Hours National Average				
		Reported Hours Per Resident Per Day					Expected Hours Per Resident Per Day					Adjusted Hours Per Resident Per Day				
Provider Name	CITY	Aides	LPNs	RNs	Total Licensed	Total Nursing	exp_aide	exp_LPN	exp_RN	exp_nurse	exp_all	adj_aide	adj_LPN	adj_RN	adj_nurse	adj_total
CHAMPAIGN COUNTY NURSING HOME	URBANA	2.40	0.64	0.75	1.39	3.80	2.53	0.62	0.91	1.53	4.07	2.33	0.86	0.61	1.47	3.76
CHAMPAIGN URBANA NRSG & REHAB	SAVOY	1.60	1.03	0.66	1.68	3.29	2.40	0.38	1.19	1.57	4.27	1.64	1.25	0.41	1.66	3.10
HELIA HEALTHCARE OF CHAMPAIGN	CHAMPAIGN	1.61	0.52	0.77	1.29	2.90	2.25	0.58	0.88	1.46	3.72	1.76	0.75	0.65	1.40	3.15
HEARTLAND OF PAXTON	PAXTON	1.98	0.93	1.12	2.05	4.03	2.67	0.74	1.16	1.90	4.57	1.82	1.05	0.72	1.77	3.55
HEARTLAND OF CHAMPAIGN	CHAMPAIGN	2.53	0.79	0.82	1.60	4.13	2.38	0.69	1.23	1.92	4.30	2.61	0.94	0.50	1.44	3.87
ILLINI HERITAGE REHAB & HC	CHAMPAIGN	2.21	0.61	0.62	1.23	3.44	2.50	0.67	1.08	1.75	4.25	2.17	0.75	0.43	1.18	3.26
COUNTRY HEALTH	GIFFORD	2.06	0.78	0.72	1.49	3.55	2.35	0.62	1.03	1.65	3.99	2.15	1.04	0.52	1.56	3.58
Area Average		2.06	0.76	0.78	1.53	3.59	2.44	0.61	1.07	1.68	4.17	2.07	0.95	0.55	1.50	3.47
Illinois State Average		2.21	0.61	0.95	1.56	3.83	2.43	0.64	1.05	1.69	4.12	2.28	0.80	0.65	1.45	3.72
Previous Data																
CHAMPAIGN COUNTY NURSING HOME	URBANA	2.40	0.64	0.75	1.39	3.80	2.40	0.57	0.87	1.44	3.85	2.45	0.93	0.65	1.58	3.98
CHAMPAIGN URBANA NRSG & REHAB	SAVOY	1.61	1.02	0.66	1.68	3.29	2.46	0.64	1.02	1.66	4.12	1.60	1.35	0.48	1.83	3.22
HELIA HEALTHCARE OF CHAMPAIGN	CHAMPAIGN	1.61	0.52	0.77	1.29	2.90	2.56	0.57	0.89	1.46	3.71	1.76	0.76	0.65	1.41	3.15
HEARTLAND OF PAXTON	PAXTON	1.98	0.93	1.12	2.05	4.03	2.54	0.64	0.95	1.59	4.13	1.91	1.21	0.88	2.09	3.93
HEARTLAND OF CHAMPAIGN	CHAMPAIGN	2.53	0.79	0.81	1.61	4.13	2.52	0.78	1.32	2.10	4.61	2.46	0.84	0.46	1.30	3.61
ILLINI HERITAGE REHAB & HC	CHAMPAIGN	1.87	0.70	0.46	1.15	3.02	2.31	0.59	0.84	1.43	3.73	2.00	0.98	0.41	1.28	3.27
COUNTRY HEALTH	GIFFORD	2.06	0.78	0.72	1.49	3.55	2.45	0.59	0.96	1.55	4.00	2.06	1.10	0.55	1.65	3.57
Area Average		2.01	0.77	0.76	1.52	3.53	2.46	0.63	0.98	1.60	4.02	2.03	1.02	0.58	1.59	3.53
Illinois State Average		2.27	0.61	0.94	1.55	3.80	2.44	0.64	1.06	1.70	4.15	2.27	0.80	0.64	1.44	3.69

*Agency Usage Trends - Expenses*

Agency costs remain zero.



**Champaign County Nursing Home  
Strategic Objective Metrics – Issue 2  
Updated August 2016**

Nursing Management	Status
<i>Fill Director of Nursing Position in 2015</i>	Opened 3/11/2016.
<i>Nurse Education</i>	
Carle Clinic Emergency Department Collaborative Training for nurses and CNAs. The goal is to train 90% of nurses and CNAs.	Added to orientation going forward *Plan to use this in orientation but replace with Skills proficiency days by Summer 15
IV training through pharmacy. The goal is 90% of nurses trained by end of 2015.	Current IV training: 67.5% Last training occurred on 6/13/2016.
Trach education. 90% of all nurses will be trained by the end of 2015.	54% The last class was held on 6/23/2016. Next training 9/26/16
Skills training opportunities – collaborative effort with Carle Clinic or teaching programs. 90% of all nurses will be trained by the end of 2014.	See above Carle Clinic ER collaborative training.  Other related ongoing training: <ul style="list-style-type: none"> <li>• Documentation training by IPMG conducted in June. Informal training by interim DON on an ongoing basis</li> <li>• IV training completed on June 13- Additional training to be scheduled.</li> <li>• CPR training – completed in June and July</li> <li>• Infection control - completed in April and July</li> <li>• Dental in-services - March and May in-services done. Scheduled again for August.</li> <li>• Body mechanics,– completed in July</li> <li>• Customer service – completed in June</li> <li>• Dementia – completed in June and July</li> <li>• Caroline Podvin DON working on education schedule based on needs: survey prep, documentation, safe transfers with return demonstration</li> <li>• Kicking off QA project with Telligen, the State Quality Improvement Organization to begin QAPI process for improving 5 star ratings which will be led by a line staff member who was trained on 7/26/16. This group will also become certified in QAPI process in collaboration with Telligen.</li> </ul>

Nursing Management	Status
	<ul style="list-style-type: none"> <li>• IPMG: Training on Survey Success 6/24 and more to be scheduled in August</li> <li>• Leading Age Work Force Summit on 8/3 attended by HR Director</li> <li>• Fire safety and fire extinguishers Sept.</li> <li>• Wound care 9/20/16</li> <li>• Completed nurse training on hand offs to Carle 8/23/16 (specific paperwork and processes to improve communication and transitions in care)</li> </ul>
<p>Staff education from Carle Clinic Nurse Practitioners. Quarterly training is ongoing will see about whether monthly is feasible. Education topics and schedule still to be determined.</p>	<p>Plans to have training provided by Dr. McNeal and Christie Clinic Nurse Practitioner could not be established due to time constraints. Carle Clinic has agreed to partner with CCHH on training and the use of the Carle Clinic speaker's bureau.</p> <p>Dr. Shiek (pulmonologist) provided training to nurses on CHF/respiratory protocols on 6/17 and 8/5.</p>

**Issue 3**  
**Quality of Care**

*Champaign County Area Homes – CMS Nursing Home Compare Summary*

The Nursing Home Compare data was reflects the August 24, 2016 data update. The quality measure rating fell in xix of the eight facilities. This change reflects the new quality measures that were introduced by CMS. The changes are summarized as follows:

Champaign County Nursing Home

- Quality measures fell from 4 stars to 3 stars.
- No change in overall rating – remains at 2 stars

Champaign Urbana Nursing and Rehab

- Quality measures fell from 4 stars to 3 stars.
- No change in overall rating – remains at 2 stars

Heartland of Paxton

- Staffing rating fell from 4 stars to 3 stars
- Quality measures fell from 2 stars to 1 stars
- Overall rating fell from 2 stars to 1 star

Heartland of Champaign

- Quality measures fell from 4 stars to 3 stars.
- No change in overall rating – remains at 2 stars

Country Health

- Health inspection rating decreased from 4 starts to 2 stars
- Quality measures fell from 2 stars to 1 stars
- Overall rating fell from 4 stars to 2 stars

Clark-Lindsey Village

- Quality measures fell from 4 stars to 2 stars

Issue 3 - Champaign County Area Homes – CMS Nursing Home Compare Summary – CMS Data Updated July 24, 2016

NURSING HOME GENERAL INFORMATION	CHAMPAIGN COUNTY NURSING HOME	CHAMPAIGN URBANA NRSG & REHAB	HELIA HEALTHCARE OF CHAMPAIGN	HEARTLAND OF PAXTON	HEARTLAND OF CHAMPAIGN	COUNTRY HEALTH	ILLINI HERITAGE REHAB & HC	CLARK-LINSEY VILLAGE
	500 SOUTH ART BARTELL DRIVE URBANA, IL 61802  (217) 384-3784  Distance  : 1.0 miles	302 WEST BURWASH SAVOY, IL 61874  (217) 402-9700  Distance  : 4.9 miles  10/22/15 Update	1915 SOUTH MATTIS STREET CHAMPAIGN, IL 61821  (217) 352-0516  Distance  : 3.9 miles	1001 EAST PELLIS STREET PAXTON, IL 60957  (217) 379-4361  Distance  : 31.9 miles	309 EAST SPRINGFIELD CHAMPAIGN, IL 61820  (217) 352-5135  Distance  : 1.0 miles  10/22/15 Update	RURAL ROUTE 1 BOX 14 GIFFORD, IL 61847  (217) 568-7362  Distance  : 21.8 miles  10/22/15 Update	1315B CURT DRIVE CHAMPAIGN, IL 61820  (217) 352-5707  Distance  : 4.2 miles  10/22/15 Update	101 WEST WINDSOR ROAD URBANA, IL 61801  (217) 344-2144  Distance  : 2.1 miles  10/22/15 Update
Overall Rating	Rating: 2 out of 5 Below Average	Rating: 1 out of 5 Much Below Average	Rating: 2 out of 5 Below Average	Rating: 1 out of 5 Much Below Average	Rating: 1 out of 5 Much Below Average	Rating: 2 out of 5 Below Average	Rating: 3 out of 5 Average	Rating: 5 out of 5 Much Above Average
Health Inspection	Rating: 1 out of 5 Much Below Average	Rating: 1 out of 5 Much Below Average	Rating: 1 out of 5 Much Below Average	Rating: 1 out of 5 Much Below Average	Rating: 1 out of 5 Much Below Average	Rating: 3 out of 5 Average	Rating: 3 out of 5 Average	Rating: 5 out of 5 Much Above Average
Staffing	Rating: 4 out of 5 Above Average	Rating: 2 out of 5 Below Average	Rating: 2 out of 5 Below Average	Rating: 3 out of 5 Average	Rating: 3 out of 5 Average	Rating: 3 out of 5 Average	Rating: 2 out of 5 Below Average	Rating: 5 out of 5 Much Above Average
Quality Measures	Rating: 3 out of 5 Average	Rating: 3 out of 5 Average	Rating: 5 out of 5 Much Above Average	Rating: 1 out of 5 Much Below Average	Rating: 3 out of 5 Average	Rating: 1 out of 5 Much Below Average	Rating: 2 out of 5 Below Average	Rating: 2 out of 5 Below Average
Number of Certified Beds	243	213	118	106	102	89	60	25
Participation: (Medicare/Medicaid)	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare and Medicaid	Medicare
Automatic Sprinkler Systems: in All Required Areas	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Retirement Community (CCRC)	No	No	No	No	No	No	No	Yes
Within a Hospital	No	No	No	No	No	No	No	No
With a Resident and Family Council	BOTH	RESIDENT	RESIDENT	NONE	RESIDENT	RESIDENT	RESIDENT	RESIDENT
Ownership	Government - County	For profit - Partnership	For profit - Corporation	For profit - Individual	For profit - Corporation	Non profit - Other	For profit - Corporation	Non profit - Corporation

### Issue 3 Quality of Care (Continued)

Six out of the sixteen pinnacle scores fell from June to July. These include nursing care, laundry service, communication dignity and respect, recommend to others and activities. Double digit percentage decreases were seen with laundry, communication and activities. Double digit percentage increases were seen in dining service and cleanliness.

Seven out of sixteen measures were above the national average. These include dining service, cleanliness, individual needs response to problems, professional therapy, admission process, and safety and security. The scores that fall the lowest from their respective national average scores include laundry service, communication and recommend to others.

#### Monthly Pinnacle Scores June and July 2016

	June	July	Change	% Change	National Avg	Diff From National Avg.	% Diff From National Avg.
Overall Satisfaction	3.92	4.04	0.12	3.1%	4.13	(0.09)	(2.2%)
Nursing Care	4.21	4.08	(0.13)	(3.1%)	4.30	(0.22)	(5.1%)
Dining Service	3.27	4.10	0.83	25.4%	3.99	0.11	2.8%
Quality of Food	3.30	3.45	0.15	4.5%	3.64	(0.19)	(5.2%)
Cleanliness	4.27	4.71	0.44	10.3%	4.40	0.31	7.0%
Individual Needs	4.25	4.41	0.16	3.8%	4.29	0.12	2.8%
Laundry Service	4.33	3.75	(0.58)	(13.4%)	4.16	(0.41)	(9.9%)
Communication	4.33	3.88	(0.45)	(10.4%)	4.23	(0.35)	(8.3%)
Response to Problems	4.33	4.42	0.09	2.1%	4.29	0.13	3.0%
Dignity and Respect	4.82	4.50	(0.32)	(6.6%)	4.59	(0.09)	(2.0%)
Recommend to Others	4.08	3.96	(0.12)	(2.9%)	4.31	(0.35)	(8.1%)
Activities	4.72	4.13	(0.59)	(12.5%)	4.35	(0.22)	(5.1%)
Professional Therapy	4.75	4.75	0.00	0.0%	4.52	0.23	5.1%
Admission Process	4.60	4.88	0.28	6.1%	4.52	0.36	8.0%
Safety and Security	4.50	4.82	0.32	7.1%	4.50	0.32	7.1%
Combined Average	4.23	4.25	0.02	0.5%	4.29	(0.04)	(0.9%)



### Issue 3 Quality of Care (Continued)

#### *Quarterly Pinnacle Scores*

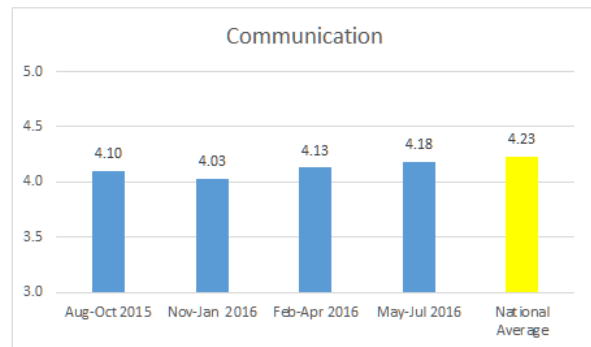
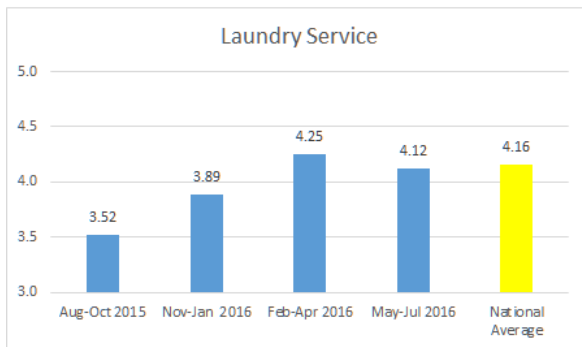
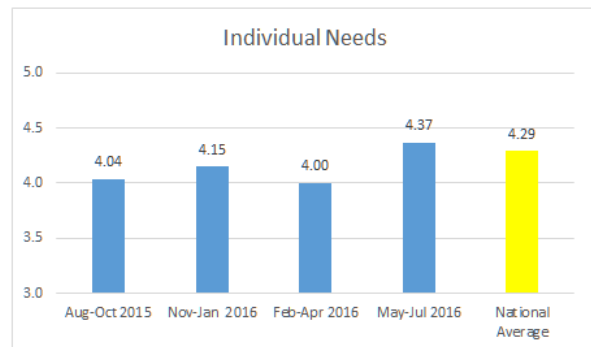
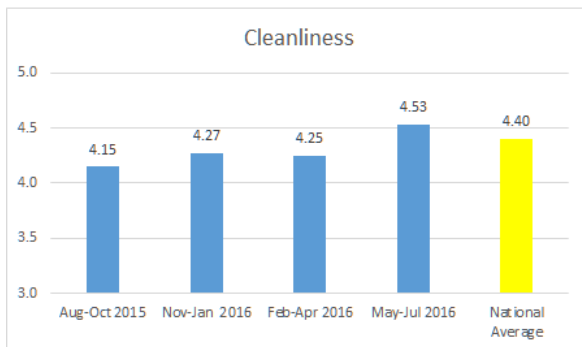
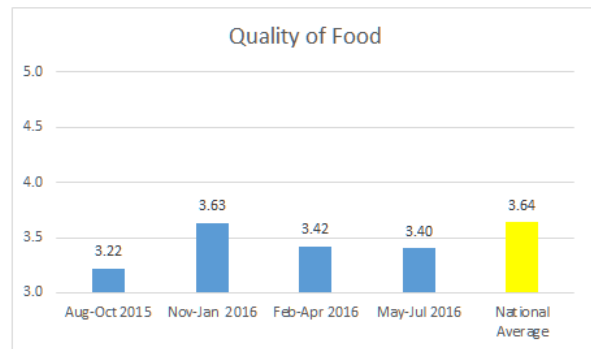
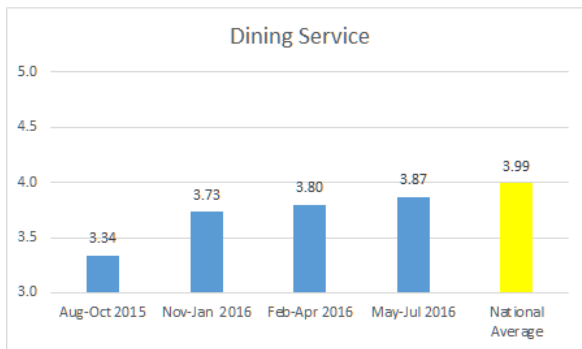
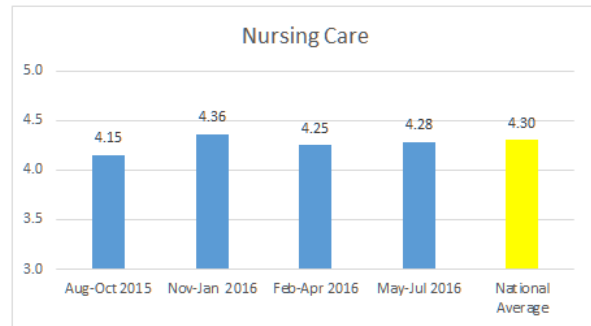
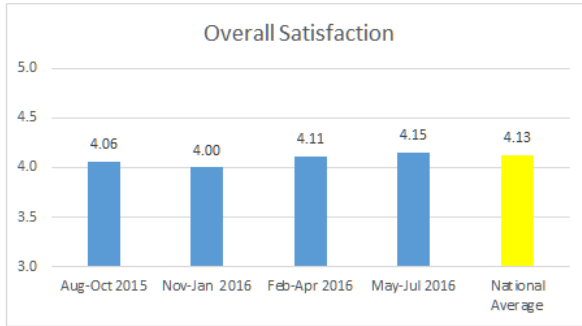
The accompanying charts summarize the Pinnacle scores using a rolling four-quarter history for the period August 2015 through July 2016.

Only once measure, recommend to others shows a decline over the four quarters. All other scores are trending up. Double digit increases are seen with dining service and laundry service.

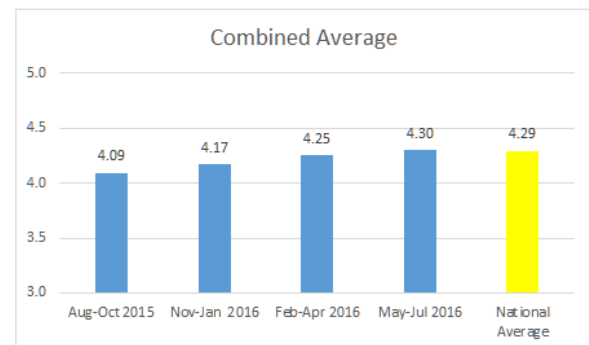
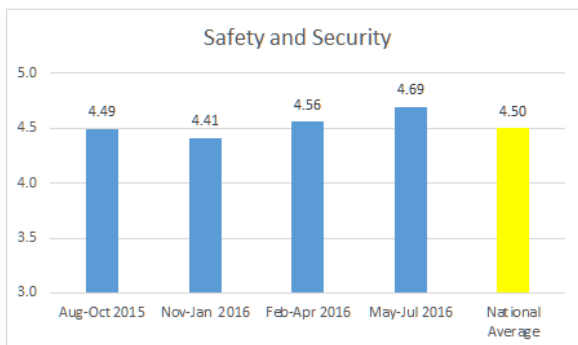
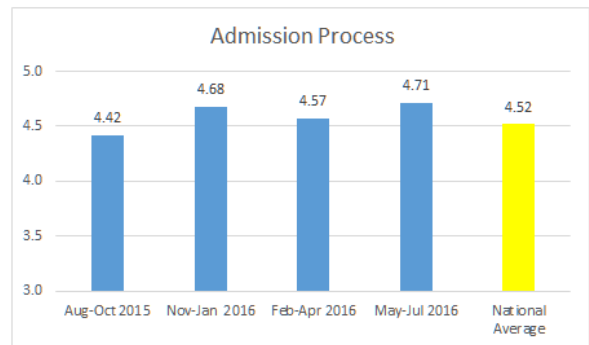
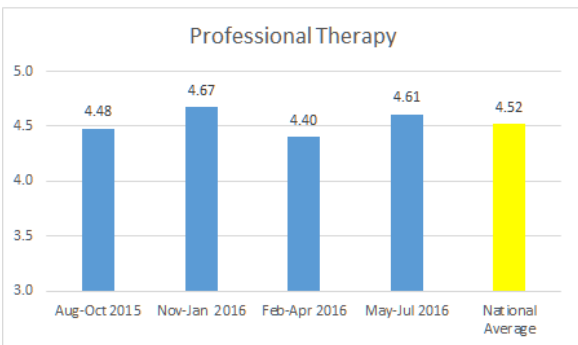
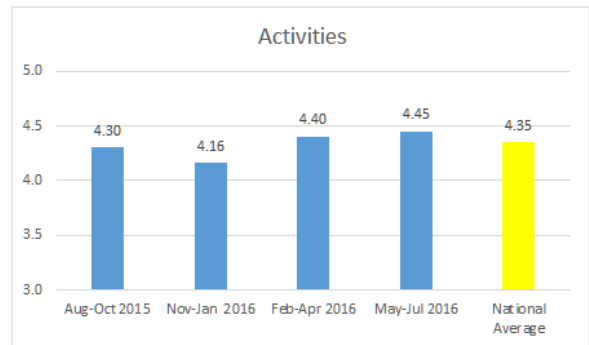
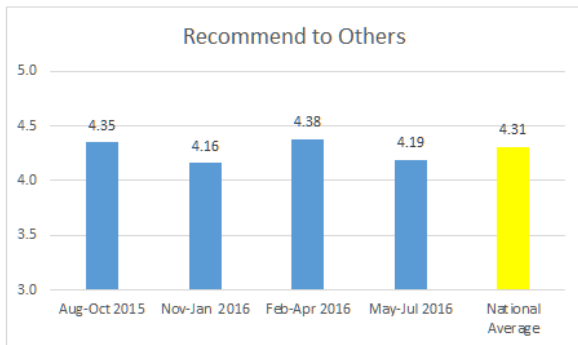
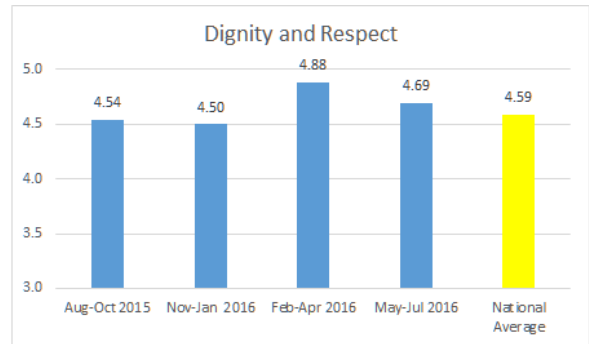
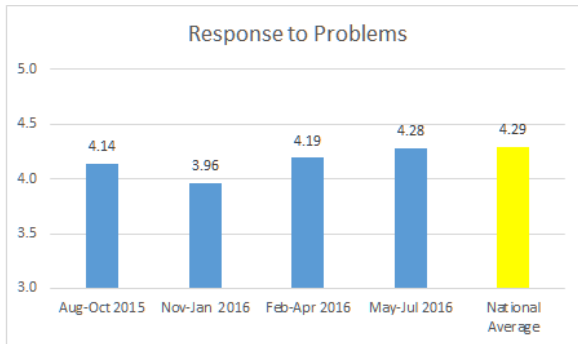
Nine of the sixteen scores for the most recent quarter (May- Jul) have scores above the national average.

	Aug-Oct 2015	Nov-Jan 2016	Feb-Apr 2016	May-Jul 2016	Change	% Change	National Average	Diff From National Avg.	% Diff From National Avg.
Overall Satisfaction	4.06	4.00	4.11	4.15	0.09	2.2%	4.13	0.02	0.5%
Nursing Care	4.15	4.36	4.25	4.28	0.13	3.1%	4.30	(0.02)	(0.5%)
Dining Service	3.34	3.73	3.80	3.87	0.53	15.9%	3.99	(0.12)	(3.0%)
Quality of Food	3.22	3.63	3.42	3.40	0.18	5.6%	3.64	(0.24)	(6.6%)
Cleanliness	4.15	4.27	4.25	4.53	0.38	9.2%	4.40	0.13	3.0%
Individual Needs	4.04	4.15	4.00	4.37	0.33	8.2%	4.29	0.08	1.9%
Laundry Service	3.52	3.89	4.25	4.12	0.60	17.0%	4.16	(0.04)	(1.0%)
Communication	4.10	4.03	4.13	4.18	0.08	2.0%	4.23	(0.05)	(1.2%)
Response to Problems	4.14	3.96	4.19	4.28	0.14	3.4%	4.29	(0.01)	(0.2%)
Dignity and Respect	4.54	4.50	4.88	4.69	0.15	3.3%	4.59	0.10	2.2%
Recommend to Others	4.35	4.16	4.38	4.19	(0.16)	(3.7%)	4.31	(0.12)	(2.8%)
Activities	4.30	4.16	4.40	4.45	0.15	3.5%	4.35	0.10	2.3%
Professional Therapy	4.48	4.67	4.40	4.61	0.13	2.9%	4.52	0.09	2.0%
Admission Process	4.42	4.68	4.57	4.71	0.29	6.6%	4.52	0.19	4.2%
Safety and Security	4.49	4.41	4.56	4.69	0.20	4.5%	4.50	0.19	4.2%
Combined Average	4.09	4.17	4.25	4.30	0.21	5.1%	4.29	0.01	0.2%

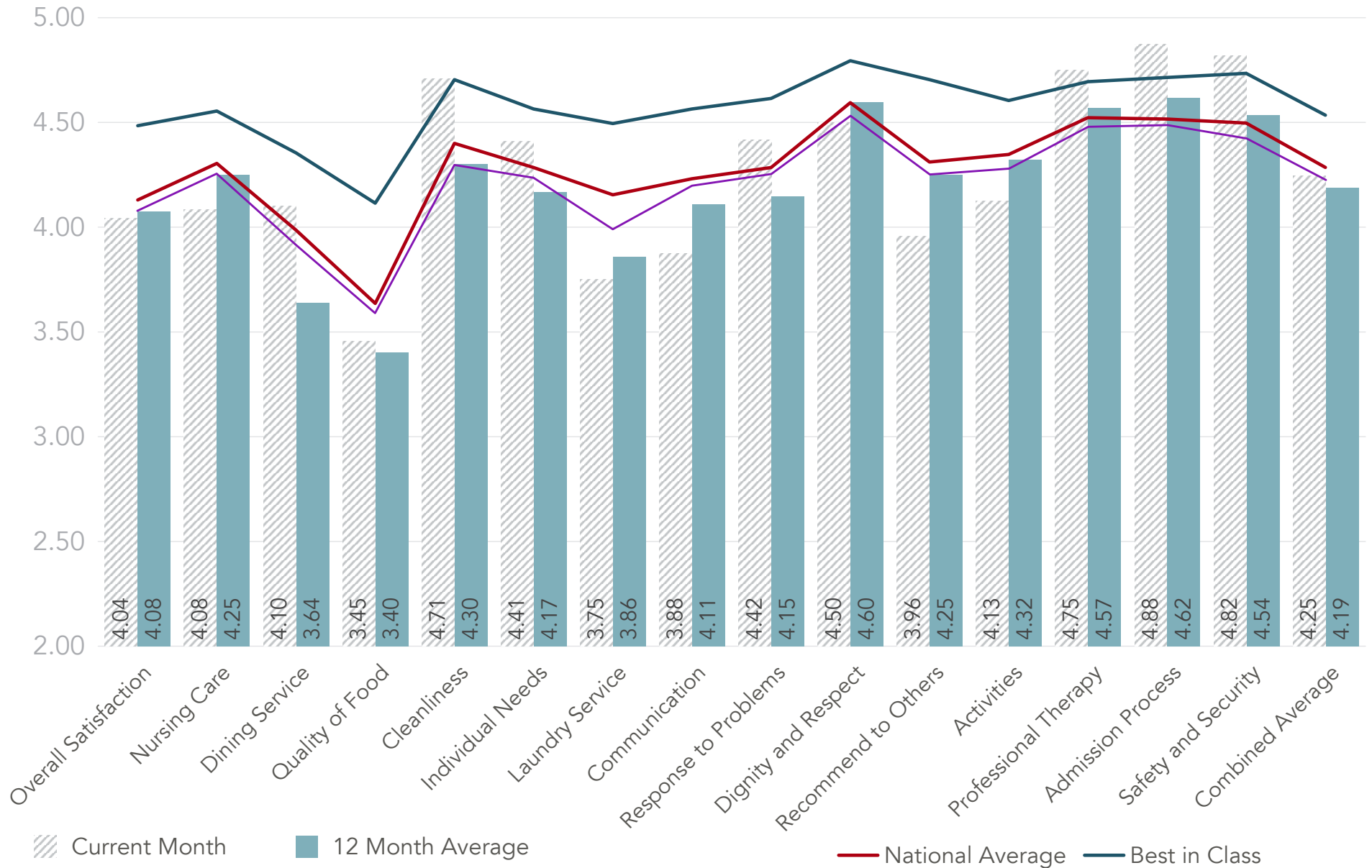
## Pinnacle Survey – Quarterly Scores August 2015 through July 2016



## Pinnacle Survey – Quarterly Scores August 2015 through July 2016



— Illinois State Comparison





## DASHBOARD - CHAMPAIGN COUNTY NURSING HOME

The following report displays the average score for the last month, last 3 months, and last 12 months. The variance shows the difference from the National Average. The National Average, Best in Class Level and Company Average (if applicable) are listed for comparative purposes. Quarterly averages are rolling quarters. The arrows indicate if the recent quarter is above or below the average of the previous three quarters. The report also shows the percentages of positive responses (4s and 5s) and negative responses (1s and 2s).

	AVERAGES				BENCHMARKS			QUARTERLY AVERAGES				RESPONSE PERCENTAGES					
	Jul 16	Last 3 Months	Last 12 Months AVG	Variance	National AVG	Best in Class	Corp. AVG	May-Jul	Feb-Apr	Nov-Jan	Aug-Oct	Top 2 Satisfied			Bottom 2 Dissatisfied		
												Month	QTR	Year	Month	QTR	Year
Overall Satisfaction	4.04	4.15	4.08	-0.05	4.13	4.49	-	↑ 4.15	4.11	4.00	4.06	75%	83%	82%	8%	6%	4%
Nursing Care	4.08	4.28	4.25	-0.05	4.30	4.56	-	↑ 4.28	4.25	4.36	4.15	67%	83%	85%	0%	3%	2%
Dining Service	4.10	3.87	3.64	-0.35	3.99	4.36	-	↑ 3.87	3.80	3.73	3.34	70%	58%	52%	10%	10%	14%
Quality of Food	3.45	3.40	3.40	-0.23	3.64	4.12	-	↓ 3.40	3.42	3.63	3.22	45%	43%	41%	27%	30%	22%
Cleanliness	4.71	4.53	4.30	-0.10	4.40	4.71	-	↑ 4.53	4.25	4.27	4.15	100%	91%	81%	0%	0%	1%
Individual Needs	4.41	4.37	4.17	-0.12	4.29	4.57	-	↑ 4.37	4.00	4.15	4.04	82%	86%	78%	0%	0%	2%
Laundry Service	3.75	4.12	3.86	-0.30	4.16	4.50	-	↑ 4.12	4.25	3.89	3.52	63%	81%	75%	13%	8%	12%
Communication	3.88	4.18	4.11	-0.12	4.23	4.57	-	↑ 4.18	4.13	4.03	4.10	67%	78%	73%	17%	8%	5%
Response to Problems	4.42	4.28	4.15	-0.14	4.29	4.62	-	↑ 4.28	4.19	3.96	4.14	92%	83%	77%	0%	3%	6%
Dignity and Respect	4.50	4.69	4.60	0.00	4.59	4.80	-	↑ 4.69	4.88	4.50	4.54	82%	94%	95%	0%	0%	2%
Recommend to Others	3.96	4.19	4.25	-0.06	4.31	4.71	-	↓ 4.19	4.38	4.16	4.35	75%	83%	82%	17%	11%	5%
Activities	4.13	4.45	4.32	-0.02	4.35	4.61	-	↑ 4.45	4.40	4.16	4.30	88%	89%	89%	0%	0%	3%
Professional Therapy	4.75	4.61	4.57	0.05	4.52	4.70	-	↑ 4.61	4.40	4.67	4.48	100%	96%	95%	0%	4%	1%
Admission Process	4.88	4.71	4.62	0.10	4.52	4.72	-	↑ 4.71	4.57	4.68	4.42	100%	96%	96%	0%	0%	0%
Safety and Security	4.82	4.69	4.54	0.04	4.50	4.74	-	↑ 4.69	4.56	4.41	4.49	100%	94%	94%	0%	0%	2%
Combined Average	4.25	4.30	4.19	-0.10	4.29	4.54	-	↑ 4.30	4.25	4.17	4.09	80%	83%	80%	6%	5%	5%

Total Respondents: July: 12 Last 3 Months: 37 last 12 months: 120

## KEY DRIVERS & IMPROVEMENT BENCHMARKS

The following Key Drivers are the areas that directly impact your Recommend to Others score. The drivers are listed in order of importance, 'Dignity and Respect' is the strongest driver.

Reaching or surpassing the Improvement Benchmarks in each of the five areas will give you the best chance of achieving the targeted recommendation rate. **All numbers showing are percentages of respondents who gave a 4 or 5.**

For a full explanation, please visit: [pinnacleqi.com/reports/keydrivers](http://pinnacleqi.com/reports/keydrivers)

### 90% RECOMMENDATION RATE

This target is based off a nationwide goal to reach a 90% recommendation rating

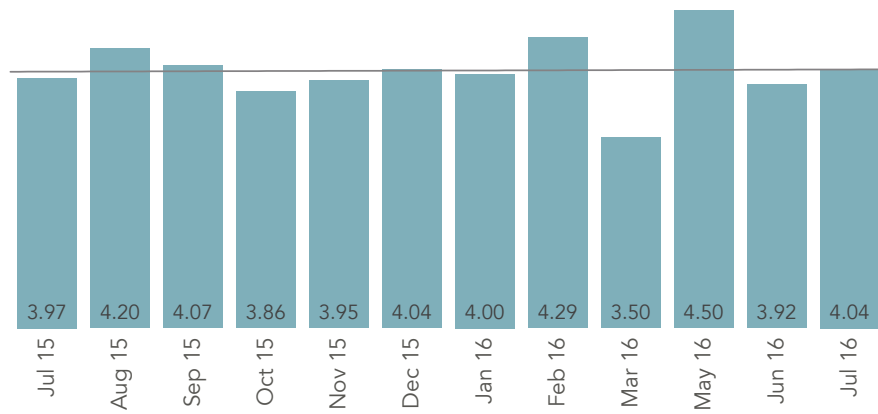
Key Driver	Actual	Benchmark
Dignity and Respect	94.6%	96.2%
Nursing Care	85.1%	90.1%
Individual Needs	78.1%	90.1%
Response to Problems	77.3%	89.9%
Communication	73.5%	87.9%
Recommend to Others	82.5%	90.0%

### 85% RECOMMENDATION RATE

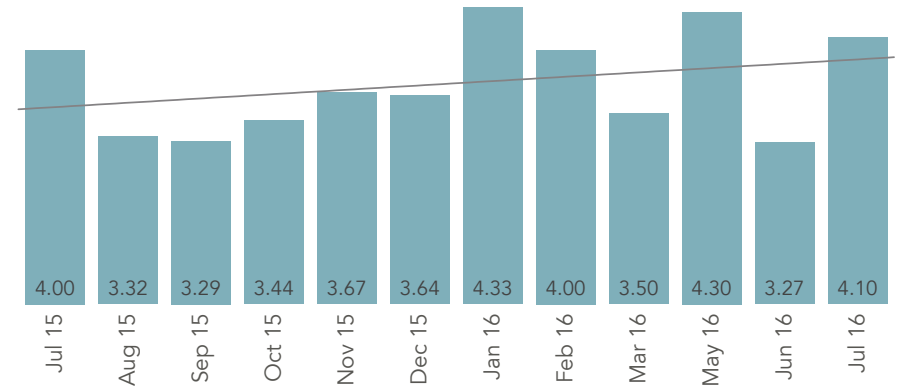
This additional target is based off your current 'Recommend to Others' score

Key Driver	Actual	Benchmark
Dignity and Respect	94.6%	94.3%
Nursing Care	85.1%	87.1%
Individual Needs	78.1%	86.0%
Response to Problems	77.3%	85.4%
Communication	73.5%	84.2%
Recommend to Others	82.5%	85.0%

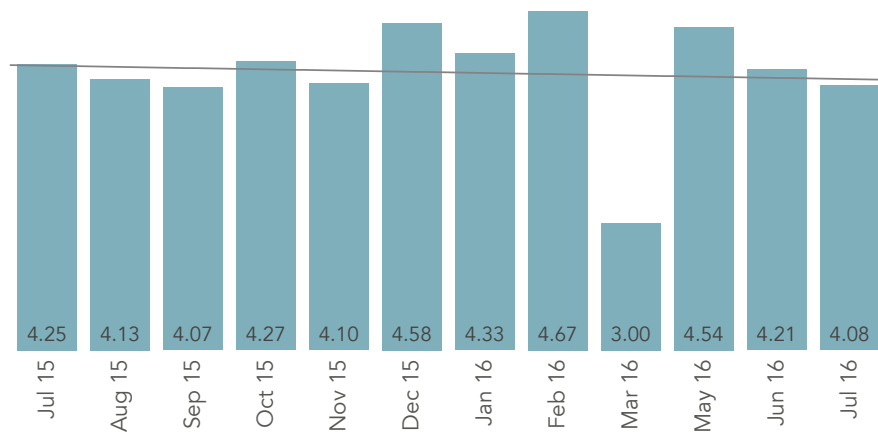
### Overall Satisfaction



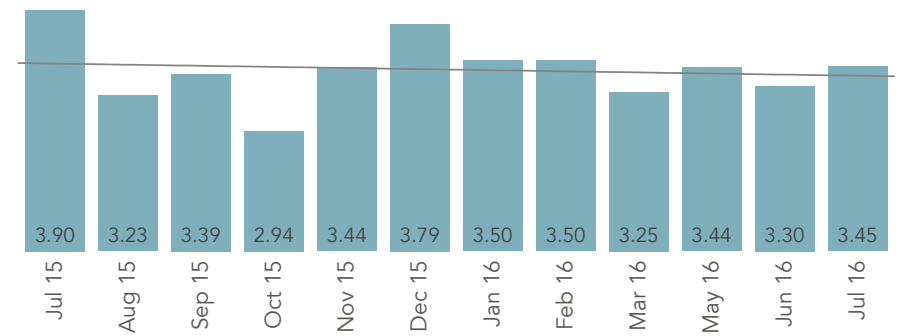
### Dining Service



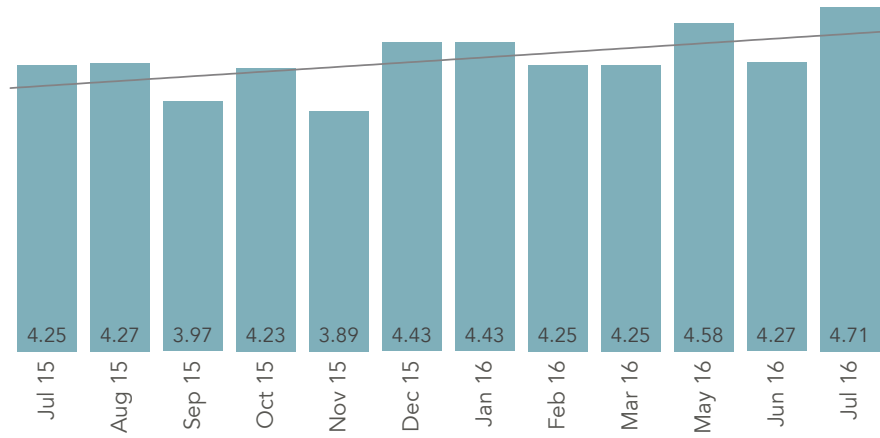
### Nursing Care



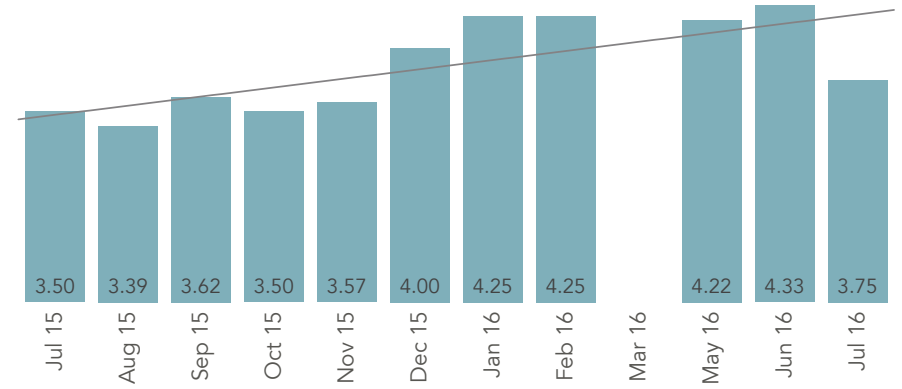
### Quality of Food



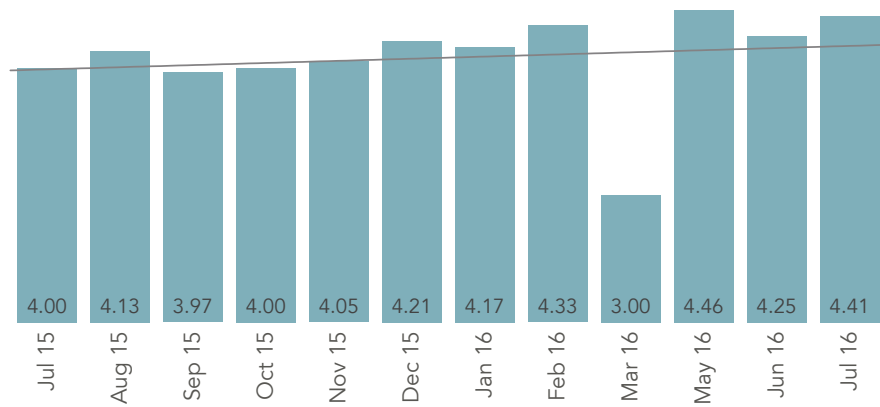
Cleanliness



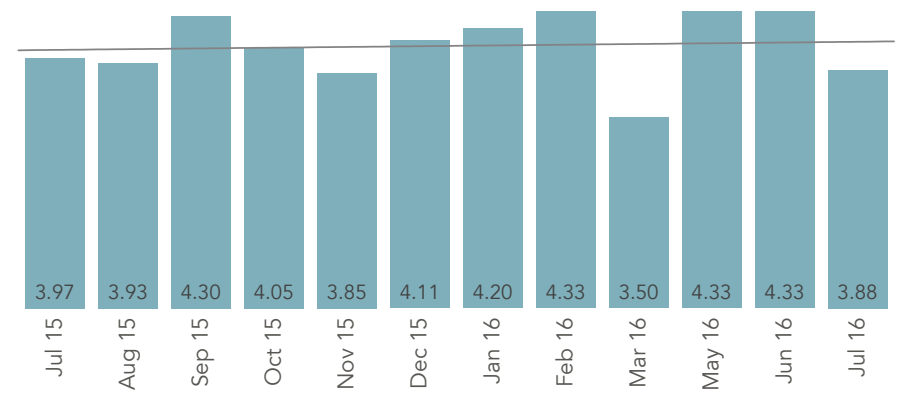
Laundry Service



Individual Needs

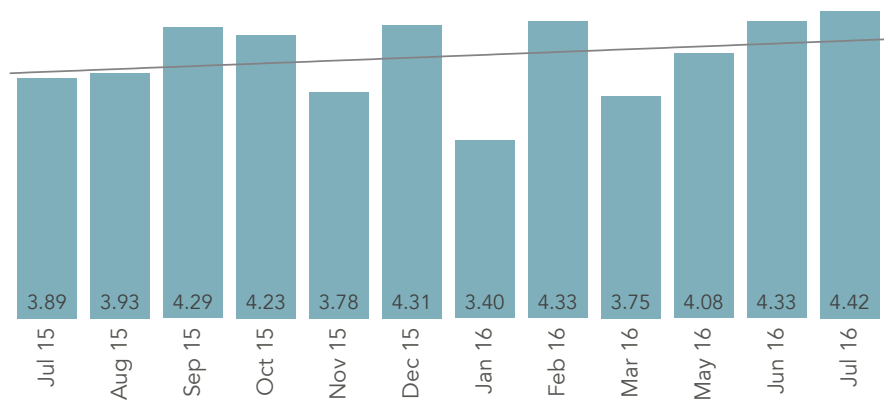


Communication

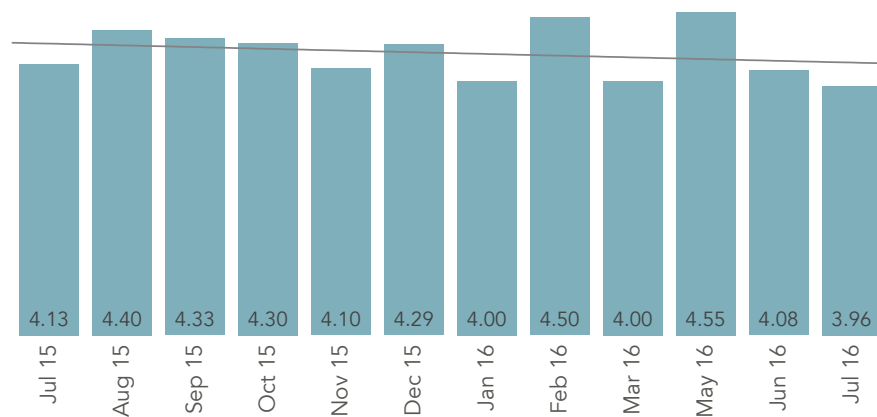




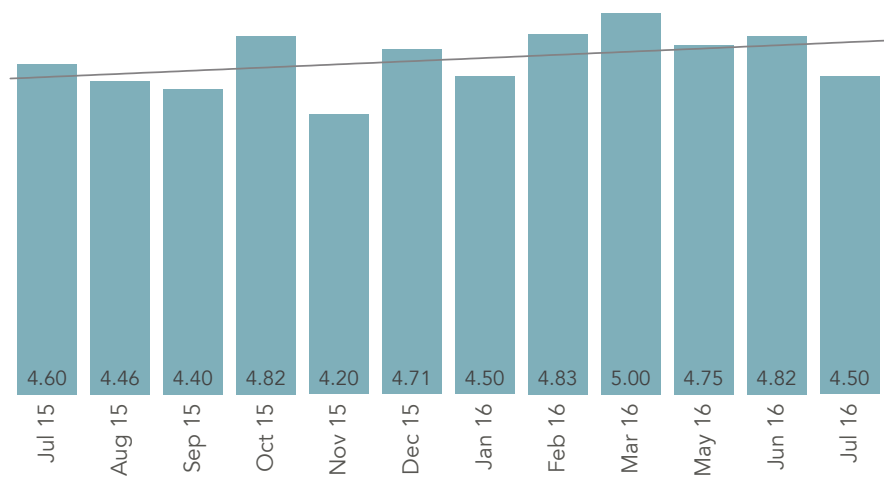
### Response to Problems



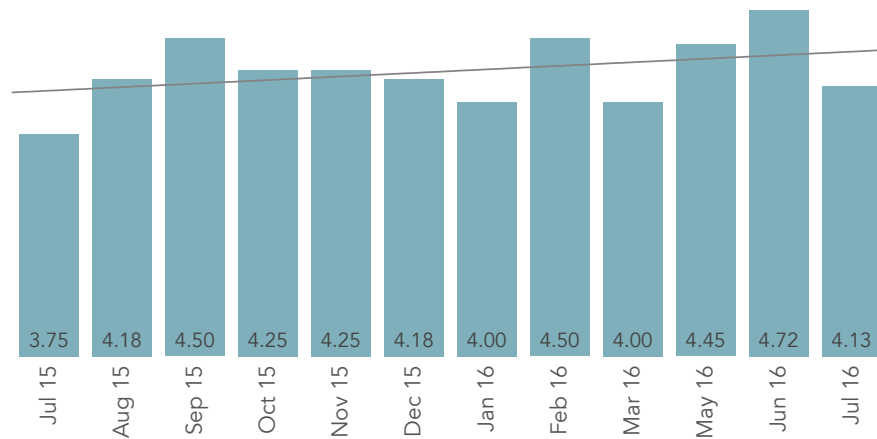
### Recommend to Others



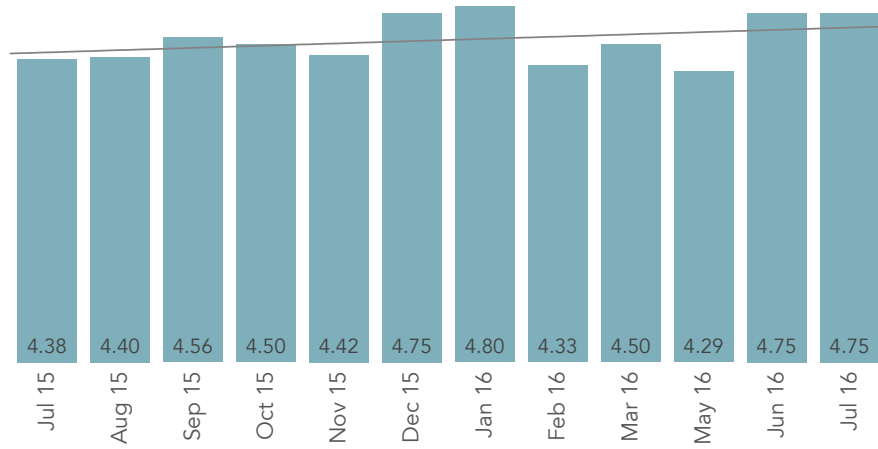
### Dignity and Respect



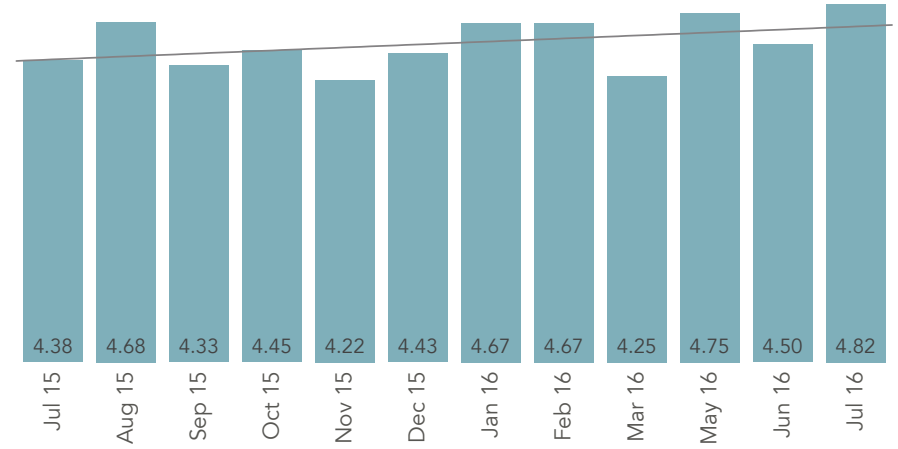
### Activities



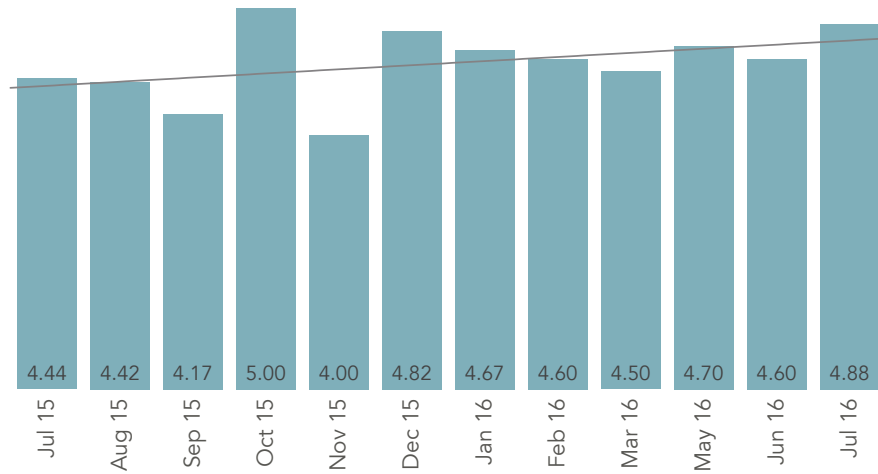
### Professional Therapy



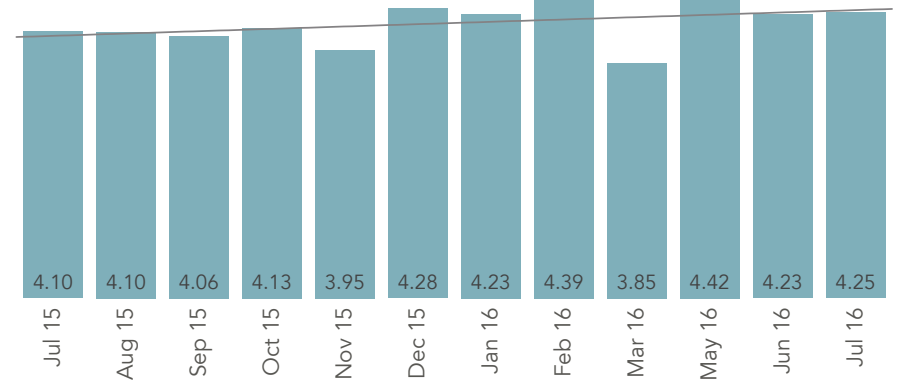
### Safety and Security



### Admission Process

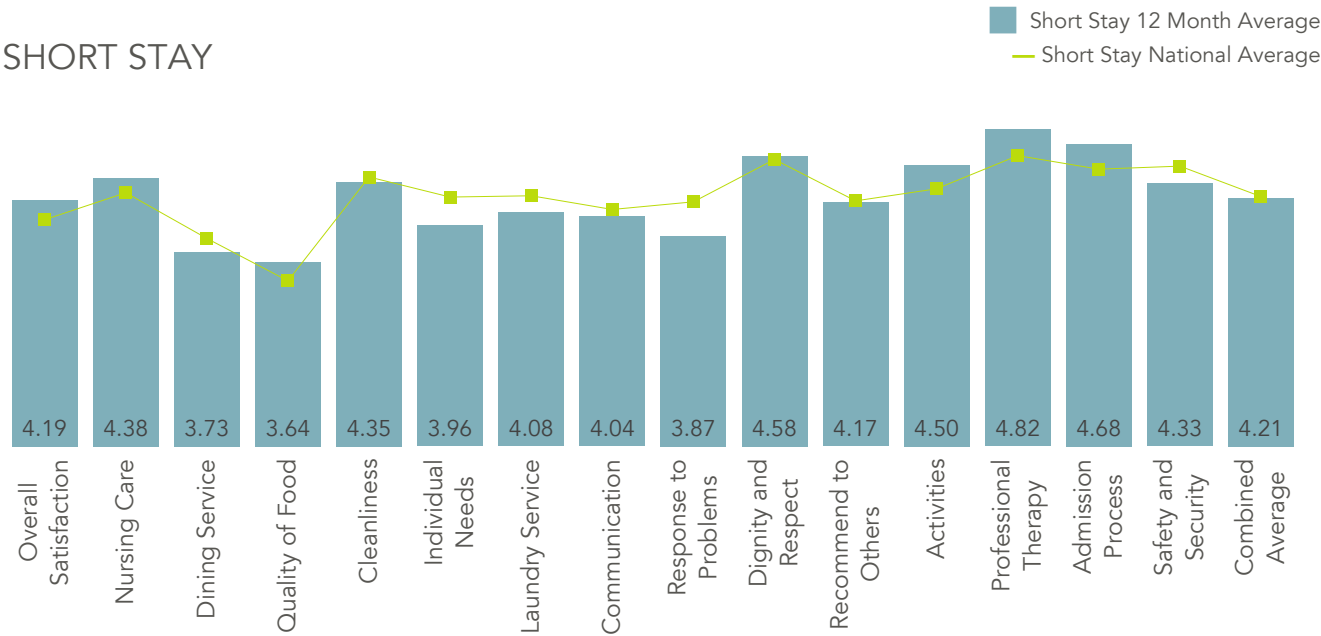


### Combined Average



<http://pinnacleqi.com/reports/shortstay>

### SHORT STAY



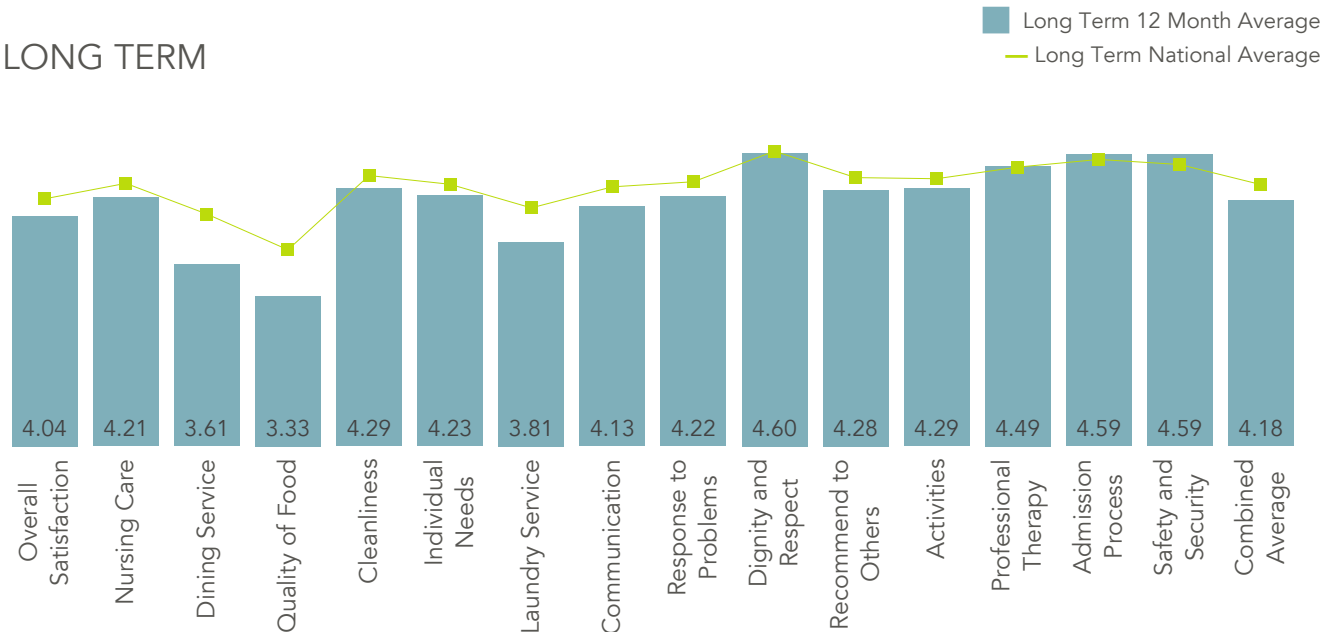
### SHORT STAY SATISFACTION RATE

percentage that rated  
Recommend to Others as a 4 or 5.

**74.1%**

84.0% National Average

### LONG TERM



### LONG TERM SATISFACTION RATE

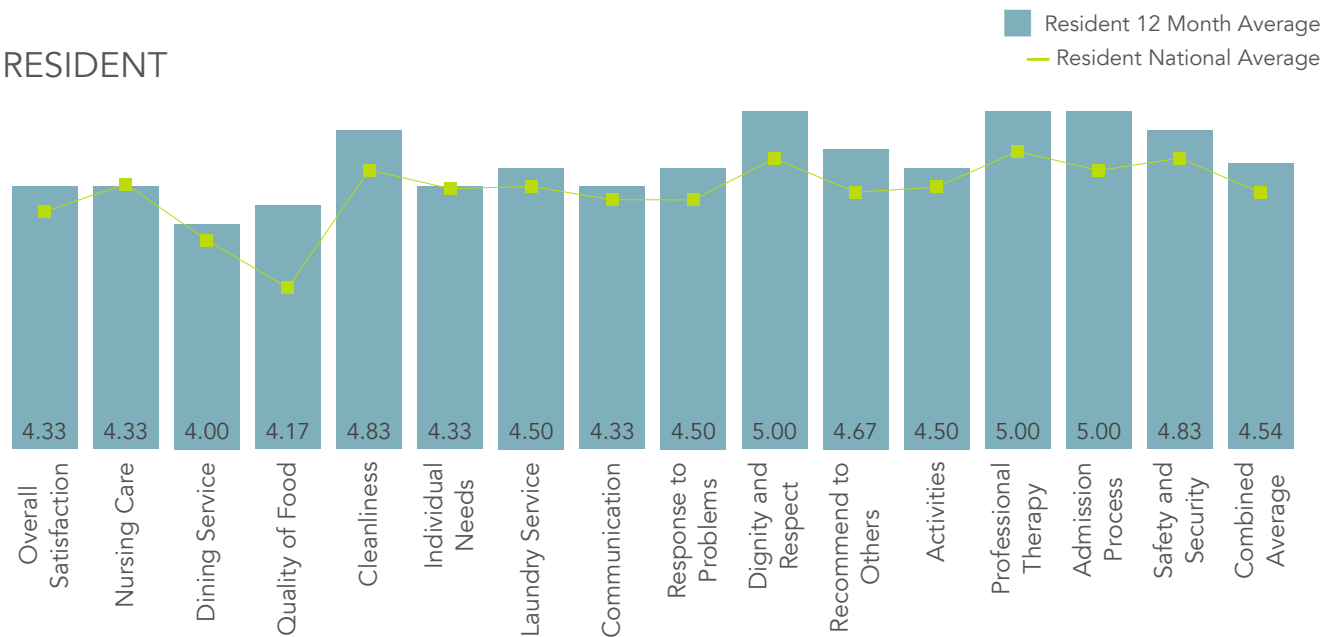
percentage that rated  
Recommend to Others as a 4 or 5.

**85.1%**

79.7% National Average

<http://pinnacleqi.com/reports/resident>

### RESIDENT



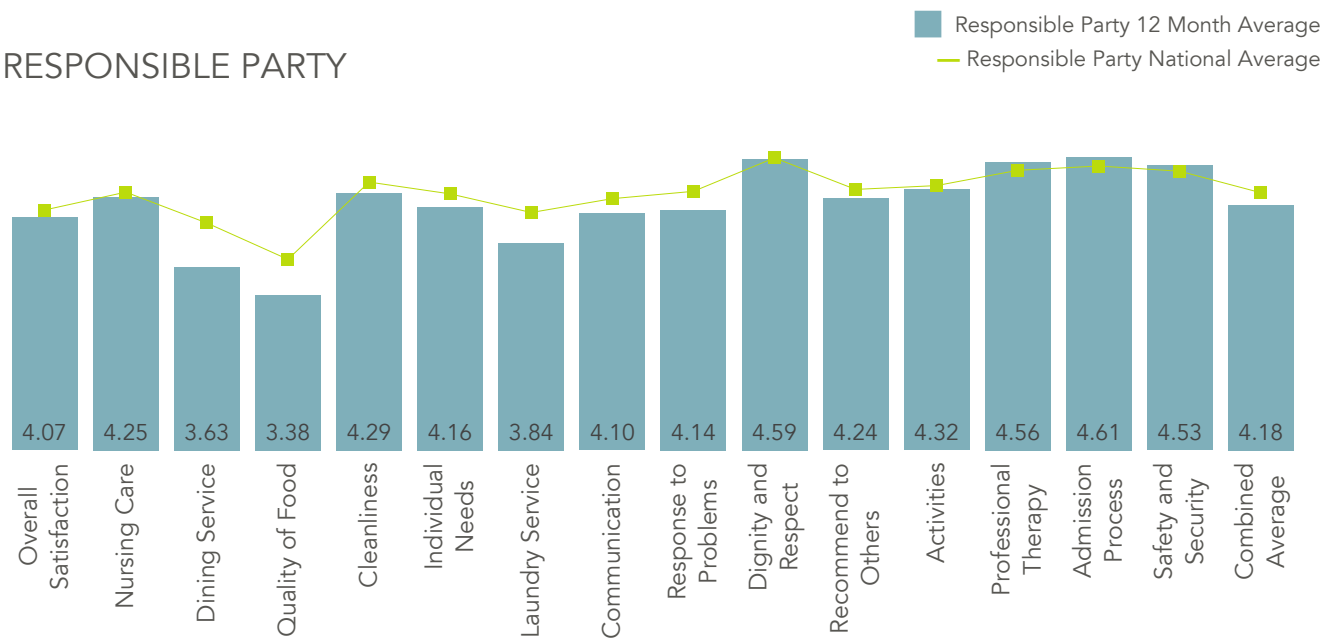
### RESIDENT SATISFACTION RATE

percentage that rated  
Recommend to Others as a 4 or 5.

100.0%

73.9% National Average

### RESPONSIBLE PARTY



### RESPONSIBLE PARTY SATISFACTION RATE

percentage that rated  
Recommend to Others as a 4 or 5.

82.0%

82.3% National Average

**Champaign County Nursing Home  
Strategic Objective Metrics – Issue 3  
Updated August 2016**

<b>Medical Management Metric</b>	<b>Status</b>
<i>Carle Clinic and Christie Clinic</i>	
Carle Clinic – maintain 3 physicians and 2 full-time nurse practitioners	Carle has recruited a FT NP, who started in mid-February. Carle had added an additional part-time NP to the existing 2 full-time NP's.
Christie Clinic – maintain current level of care (one physician and one nurse practitioner)	Maintained
Implement QA with NPs monthly	Meetings have been discontinued. Ongoing issues are now being addressed without the need for a monthly meeting.
<i>Expanded Specialized Services</i>	
Establish pulmonary clinic by July 1, 2015	Dr. Sheik started on 3/11/2016. Current caseload is 8-12 residents with bi-weekly visits to CCNH.
Current wound/pain caseload is 13 residents.	<p>10 currently on caseload. , 10 wound/0 pain. 73 residents have healed and have been taken of the caseload.</p> <p>Tracy Rhone LPN was wound care certified in June and will be managing caseload and rounds with Dr. Li</p>
Establish outpatient rehab program by July 1, 2015.	Case load of 3. Amber Reed (ADC Director) is actively marketing the outpatient rehab program to all Rehab to Home discharges. Marketing to area agencies and other senior providers is also ongoing.

**Champaign County Nursing Home  
Strategic Objective Metrics – Issue 3  
Updated August 2016**

Non-Financial Metrics	Status																																						
<i>Medicare 30-Day Readmission Rate</i>																																							
<p>The national average rate is 19.8 percent. The 25th percentile is 14.8 percent The 75th percentile is 23.4 percent.</p> <p>Source: MedPac Report to Congress: Medicare Payment Policy, March 2013. (Data is from 2011).</p> <p>CCNH will have a current baseline readmission rate by January 1, 2014.</p>	<p>Interact Data</p> <table border="0"> <tr><td>Jan 2016 (2/6)</td><td>33%</td></tr> <tr><td>Feb (3/6)</td><td>50%</td></tr> <tr><td>Mar (1/6)</td><td>16.6%</td></tr> <tr><td>April (1/4)</td><td>25%</td></tr> <tr><td>May (3/5)</td><td>60%</td></tr> <tr><td>June (0/3)</td><td>0%</td></tr> <tr><td>July (3/6)</td><td>50%</td></tr> <tr><td>August (0/3)</td><td>0%</td></tr> </table>	Jan 2016 (2/6)	33%	Feb (3/6)	50%	Mar (1/6)	16.6%	April (1/4)	25%	May (3/5)	60%	June (0/3)	0%	July (3/6)	50%	August (0/3)	0%																						
Jan 2016 (2/6)	33%																																						
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August (0/3)	0%																																						
<i>Pinnacle Survey Scores</i>																																							
<p>Meet or exceed national average scores, which are shown below. There are 16 separate survey scores. The summation of all surveys conducted in 2012 resulted in two out of 16 scores exceeded the national average. The metric goal is to have four score exceeding the national average for 2013 and six scores for 2014.</p>	<p># of measures that met or exceeded the national average.</p> <table border="0"> <tr><td>Jan 2015</td><td>7 out of 16</td></tr> <tr><td>Feb</td><td>5 out of 16</td></tr> <tr><td>March</td><td>2 out of 16</td></tr> <tr><td>April</td><td>2 out of 16</td></tr> <tr><td>May</td><td>6 out of 16</td></tr> <tr><td>June</td><td>8 out of 16</td></tr> <tr><td>July</td><td>2 out of 16</td></tr> <tr><td>Aug</td><td>3 out of 16</td></tr> <tr><td>Sept</td><td>3 out of 16</td></tr> <tr><td>Oct</td><td>2 out of 16</td></tr> <tr><td>Nov</td><td>0 out of 16</td></tr> <tr><td>Dec</td><td>6 out of 16</td></tr> <tr><td>Jan</td><td>7 out of 16</td></tr> <tr><td>Feb</td><td>13 out of 16</td></tr> <tr><td>Mar</td><td>1 out of 16</td></tr> <tr><td>April</td><td>no data</td></tr> <tr><td>May</td><td>14 out of 16</td></tr> <tr><td>June</td><td>8 out of 16</td></tr> <tr><td>July</td><td>11 out of 16</td></tr> </table>	Jan 2015	7 out of 16	Feb	5 out of 16	March	2 out of 16	April	2 out of 16	May	6 out of 16	June	8 out of 16	July	2 out of 16	Aug	3 out of 16	Sept	3 out of 16	Oct	2 out of 16	Nov	0 out of 16	Dec	6 out of 16	Jan	7 out of 16	Feb	13 out of 16	Mar	1 out of 16	April	no data	May	14 out of 16	June	8 out of 16	July	11 out of 16
Jan 2015	7 out of 16																																						
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May	14 out of 16																																						
June	8 out of 16																																						
July	11 out of 16																																						
<i>CMS 5 Star Rating</i>																																							
<p>Increase overall rating from one star to two star by the end of 2014</p> <p>New nursing home compares V3.0 started with the Jan 31 2015 report</p>	<p>Two stars as of July 2016 update.</p>																																						

## **Champaign County Nursing Home CMS Quality Measures - Issue 3**

Quality measures updated as of March 31, 2016. The quality measures rating remains at 4 stars. Please note that there are six new measures that currently are included in the calculation of the quality measure star rating. The six measures are:

1. Percentage of short-stay residents who were successfully discharged to the community (claims based)
2. Percentage of short-stay residents who have had an outpatient emergency department visit (claims based)
3. Percentage of short-stay residents who are re-hospitalized after a nursing home admissions (claims based)
4. Percentage of short-stay residents who made improvements in function (MDS-based)
5. Percentage of long-stay residents whose ability to move independently worsened (MDS-based)
6. Percentage of long-stay residents who received an antianxiety or hypnotic medication (MDS-based)

In July of 2016, the first five measures will be used in the calculation of the five-star quality measure ratings. The antianxiety or hypnotic medication measure will not be used due to concerns about its specificity and appropriate thresholds for star ratings.

These measures are being added for the following reasons from CMS:

- To increase the number of short-stay measures
- Cover areas not covered by other measures - outcomes
- Claims-based measures may be more accurate than MDS-based measures

The measures for CCNH are as follows:

1. Percentage of short-stay residents who were successfully discharged to the community – 50.8% is below the national average of 54.2% (a higher percentage is better)
2. Percentage of short-stay residents who have had an outpatient emergency department visit - 20.2% is above the national average of 11.5% (a lower percentage is better)
3. Percentage of short-stay residents who are re-hospitalized after a nursing home admissions – 29.5% is above the national average of 21.1% (a lower percentage is better)
4. Percentage of short-stay residents who made improvements in function – 66.6% is above the national average of 63.5% (a higher percentage is better)
5. Percentage of long-stay residents whose ability to move independently worsened – 25.9% is above the national average of 18.2% (a higher percentage is better)
6. Percentage of long-stay residents who received an antianxiety or hypnotic medication – 21.4% is below the national average of 23.6%. (a lower percentage are better)

**Quality Measures that are Included in the QM Rating**

	Provider 145364						State	National
	2015Q2	2015Q3	2015Q4	2016Q1	4Q avg	Rating Points <sup>1</sup>	4Q avg	4Q avg
<b>MDS 3.0 Long-Stay Measures</b>								
<i>Lower percentages are better.</i>								
Percentage of residents experiencing one or more falls with major injury	5.6%	7.0%	7.3%	7.5%	6.8%	20.00	3.3%	3.3%
Percentage of residents who self-report moderate to severe pain <sup>2</sup>	5.2%	2.5%	3.5%	2.7%	3.5%	80.00	6.7%	8.2%
Percentage of high-risk residents with pressure ulcers	2.3%	2.2%	1.6%	3.4%	2.4%	100.00	6.3%	5.8%
Percentage of residents with a urinary tract infection	2.8%	2.7%	3.1%	3.8%	3.1%	80.00	4.8%	4.8%
Percentage of residents with a catheter inserted and left in their bladder <sup>2</sup>	5.3%	2.8%	0.0%	1.8%	2.6%	60.00	3.8%	3.0%
Percentage of residents who were physically restrained	0.0%	0.0%	0.0%	0.0%	0.0%	100.00	0.8%	0.8%
Percentage of residents whose need for help with daily activities has increased	19.5%	27.7%	42.7%	34.1%	30.4%	20.00	15.7%	15.4%
Percentage of residents who received an antipsychotic medication	14.4%	12.1%	13.0%	12.7%	13.0%	60.00	20.3%	17.3%
<b>Percentage of residents whose ability to move independently worsened<sup>2,3</sup></b>	<b>16.1%</b>	<b>26.2%</b>	<b>34.9%</b>	<b>29.2%</b>	<b>25.9%</b>	<b>10.00</b>	<b>17.9%</b>	<b>18.2%</b>
<b>MDS 3.0 Short-Stay Measures</b>								
<i>Higher percentages are better.</i>								
<b>Percentage of residents who made improvements in function<sup>2,3</sup></b>	<b>57.2%</b>	<b>47.7%</b>	<b>68.7%</b>	<b>92.2%</b>	<b>66.6%</b>	<b>30.00</b>	<b>60.1%</b>	<b>63.0%</b>
<i>Lower percentages are better.</i>								
Percentage of residents who self-report moderate to severe pain	7.7%	7.3%	10.9%	20.8%	12.1%	80.00	15.3%	16.7%
Percentage of residents with pressure ulcers that are new or worsened <sup>2</sup>	1.4%	0.0%	0.0%	0.0%	0.3%	75.00	1.5%	1.2%
Percentage of residents who newly received an antipsychotic medication	2.0%	2.2%	0.0%	2.1%	1.6%	60.00	2.4%	2.2%

Time period for data used in reporting is 7/1/2014 through 6/30/2015	Provider 145364				State	National
	Observed Rate <sup>4</sup>	Expected Rate <sup>5</sup>	Risk-Adjusted Rate <sup>6</sup>	Rating Points <sup>1</sup>	Risk-Adjusted Rate	Risk-Adjusted Rate
<b>Claims-Based Measures</b>						
<i>A higher percentage is better.</i>						
<b>Percentage of residents who were successfully discharged to the community<sup>2,3</sup></b>	<b>43.2%</b>	<b>49.0%</b>	<b>50.8%</b>	<b>20.00</b>	<b>51.5%</b>	<b>54.2%</b>
<i>Lower percentages are better.</i>						
<b>Percentage of residents who were re-hospitalized after a nursing home admission<sup>2,3</sup></b>	<b>30.9%</b>	<b>22.6%</b>	<b>29.5%</b>	<b>10.00</b>	<b>22.9%</b>	<b>21.1%</b>
<b>Percentage of residents who had an outpatient emergency department visit<sup>2,3</sup></b>	<b>21.0%</b>	<b>11.5%</b>	<b>20.2%</b>	<b>10.00</b>	<b>12.1%</b>	<b>11.5%</b>

**Total Quality Measure Points**

Total QM points with new quality measures weighted 50% for Provider 145364	815.00
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**Issue 4**  
**Food Service Improvement**

CUPHD conducted a re-inspection survey on 9/8/2016. The survey was completed with a total adjusted score of 88.

The new dietary manager that was expected to start on August 15<sup>th</sup> decided to not take the position with HCSG. HCSG does have another manager scheduled to start on September 12<sup>th</sup>. During this time, HCSG has lost two of the three supervisors that were in place, leaving one supervisor. HCSG has provided some interim corporate support over the past two weeks. Amanda has been investing a large amount of her time with dietary matters. Karen have also been focusing more time in supporting the supervisory and direct line staff.

The work electrical and stainless steel work has been completed. The steam tables are on order and are scheduled to arrive within the next three weeks.

The HCSG Dietician conducts an informal dining room satisfaction survey of 10 residents. This survey includes the following 10 questions:

- Are you served foods you like to eat?
- Is there adequate variety?
- Are hot foods served hot?
- Are cold foods served cold?
- Does your food taste good?
- Are you provided alternate choices?
- Are you provided between meal snacks?
- Are you provided between meal beverages?
- Are you offered bedtime meal snacks?
- Are your meals served timely?

The monthly scoring from this survey is summarized below.

January 2015	69.8%
February	80%
March	80%
April	74%
May	86%
June	90.6%
July	not available
Aug	98.0%
September	98.0%
October	93%
November	91%
December	72%
January	87%
February	87%
March	93%
April	92%
May	94%
June	88%
July	92%

April survey comments:

**Champaign County Nursing Home  
Strategic Objective Metrics – Issue 4  
Updated August 2016**

<b>Dietary</b>	<b>Status</b>																												
Meals will be delivered within 15 minutes of scheduled meal times.	Plating times summary table on the following page – no update provided by HCSG since the April.																												
The Pinnacle food quality score will meet or exceed Pinnacle national average of 3.67.	2014 annual average was 3.43. The rolling 12 month average is 3.41 (June) <table data-bbox="834 646 1372 1115"> <tr><td>July</td><td>3.90</td></tr> <tr><td>Aug</td><td>3.23</td></tr> <tr><td>Sept</td><td>3.39</td></tr> <tr><td>Oct</td><td>2.94</td></tr> <tr><td>Nov</td><td>3.44</td></tr> <tr><td>Dec</td><td>3.64</td></tr> <tr><td>Jan 16</td><td>3.50</td></tr> <tr><td>Feb</td><td>3.50</td></tr> <tr><td>Mar</td><td>3.25 (based on 2 surveys)</td></tr> <tr><td>Apr</td><td>no data</td></tr> <tr><td>May</td><td>3.44</td></tr> <tr><td>June</td><td>3.30</td></tr> <tr><td>July</td><td>3.45</td></tr> <tr><td>Aug</td><td>3.20</td></tr> </table>	July	3.90	Aug	3.23	Sept	3.39	Oct	2.94	Nov	3.44	Dec	3.64	Jan 16	3.50	Feb	3.50	Mar	3.25 (based on 2 surveys)	Apr	no data	May	3.44	June	3.30	July	3.45	Aug	3.20
July	3.90																												
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June	3.30																												
July	3.45																												
Aug	3.20																												
The Pinnacle dining service score will meet or exceed national average of 4.19	The 2014 annual average was 3.41. The rolling 12 month average is 3.70 (May) <table data-bbox="834 1239 1372 1707"> <tr><td>July</td><td>4.00</td></tr> <tr><td>Aug</td><td>3.32</td></tr> <tr><td>Sept</td><td>3.29</td></tr> <tr><td>Oct</td><td>3.44</td></tr> <tr><td>Nov</td><td>3.67</td></tr> <tr><td>Dec</td><td>3.64</td></tr> <tr><td>Jan 2016</td><td>4.33</td></tr> <tr><td>Feb</td><td>4.00</td></tr> <tr><td>Mar</td><td>3.50 (based on 2 surveys)</td></tr> <tr><td>Apr</td><td>no data</td></tr> <tr><td>May</td><td>4.30</td></tr> <tr><td>June</td><td>3.27</td></tr> <tr><td>July</td><td>4.10</td></tr> <tr><td>August</td><td>3.36</td></tr> </table>	July	4.00	Aug	3.32	Sept	3.29	Oct	3.44	Nov	3.67	Dec	3.64	Jan 2016	4.33	Feb	4.00	Mar	3.50 (based on 2 surveys)	Apr	no data	May	4.30	June	3.27	July	4.10	August	3.36
July	4.00																												
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June	3.27																												
July	4.10																												
August	3.36																												

## Kitchen Plating Times

	Breakfast Start				Breakfast End			
	Avg	Min	Max	Range	Avg	Min	Max	Range
Jul	7:21	7:15	8:05	0:50	8:41	8:20	9:05	0:45
Aug	7:16	7:15	7:30	00:15	8:35	8:21	8:52	00:31
Sept	7:24	7:14	8:30	1:16	8:40	8:14	9:35	1:21
Oct	7:16	7:12	7:26	0:14	8:37	8:10	9:02	0:52
Nov	7:19	7:15	7:35	0:20	8:40	8:19	9:00	0:41
Dec	7:22	7:15	7:30	0:15	8:44	8:10	9:47	1:37
Jan 16	7:23	7:15	7:45	00:30	8:05	7:55	8:40	0:45
Feb	7:38	7:20	7:45	0:25	8:33	8:06	9:05	0:59
Mar	7:40	7:20	7:50	0:30	8:30	8:15	8:45	0:30
Apr	7:46	7:30	8:00	0:30	8:38	8:20	9:00	0:50
May	7:44	7:30	7:50	0:20	8:43	8:30	9:50	1:20
Jun	7:46	7:40	7:50	0:10	8:40	8:30	8:50	0:20
Jul	7:51	7:30	8:00	0:30	8:49	8:30	9:00	0:30

	Lunch Start				Lunch End			
	Avg	Min	Max	Range	Avg	Min	Max	Range
Jul	11:30	11:15	11:43	0:28	12:26	11:45	12:47	1:02
Aug	11:30	11:30	11:35	0:05	12:22	12:00	12:44	00:44
Sept	11:29	11:15	11:30	00:15	12:23	12:07	12:40	00:33
Oct	11:31	11:30	11:45	0:15	12:28	12:09	12:52	0:43
Nov	11:29	11:15	11:30	00:15	12:24	12:10	12:30	0:20
Dec	11:32	11:20	12:20	1:00	12:23	11:36	12:40	1:04
Jan 16	11:30	11:30	11:30	0:00	12:21	12:05	12:35	0:30
Feb	11:28	11:15	11:30	0:15	12:28	12:15	12:40	0:25
Mar	11:27	11:15	11:30	0:15	12:30	11:40	12:45	1:05
Apr	11:26	11:00	11:45	0:45	12:30	12:01	12:45	0:44
May	11:25	11:13	11:40	0:27	12:29	11:45	12:45	1:00
Jun	11:23	11:15	11:35	0:20	12:36	12:20	12:45	0:25
Jul	11:26	11:15	11:35	0:20	12:34	12:30	1:00	0:30

	Dinner Start				Dinner End			
	Avg	Min	Max	Range	Avg	Min	Max	Range
Jul	4:30	4:30	4:32	0:02	5:27	5:10	5:40	0:30
Aug	4:30	4:25	4:35	00:10	5:26	4:57	5:45	0:48
Sept	4:30	4:40	4:30	00:00	5:27	4:58	6:00	1:02
Oct	4:30	4:30	4:30	0:00	5:31	5:15	5:53	0:48
Nov	4:30	4:30	4:30	0:00	5:30	5:14	5:50	0:48
Dec	4:30	4:30	4:35	0:05	5:28	5:15	5:35	0:48
Jan 16	4:31	4:30	4:50	0:20	5:21	4:47	5:40	0:53
Feb	4:30	4:30	4:30	0:00	5:28	5:15	5:50	0:35
Mar	4:30	4:30	4:30	0:00	5:28	5:00	5:52	0:52
Apr	4:31	4:30	4:35	0:15	5:31	5:15	5:48	0:33
May	4:43	4:30	4:55	0:25	5:41	5:25	6:00	0:35
Jun	4:43	4:30	4:50	0:20	5:42	5:30	6:00	0:30
Jul	4:43	4:30	4:45	0:15	5:41	5:00	6:00	1:00

**Issue 5**  
**Resident Services Programming**

No updates

**Issue 6**  
**Contract Management**

No updates

To: Nursing Home Board of Directors  
Champaign County Nursing Home

From: Scott Gima  
Manager

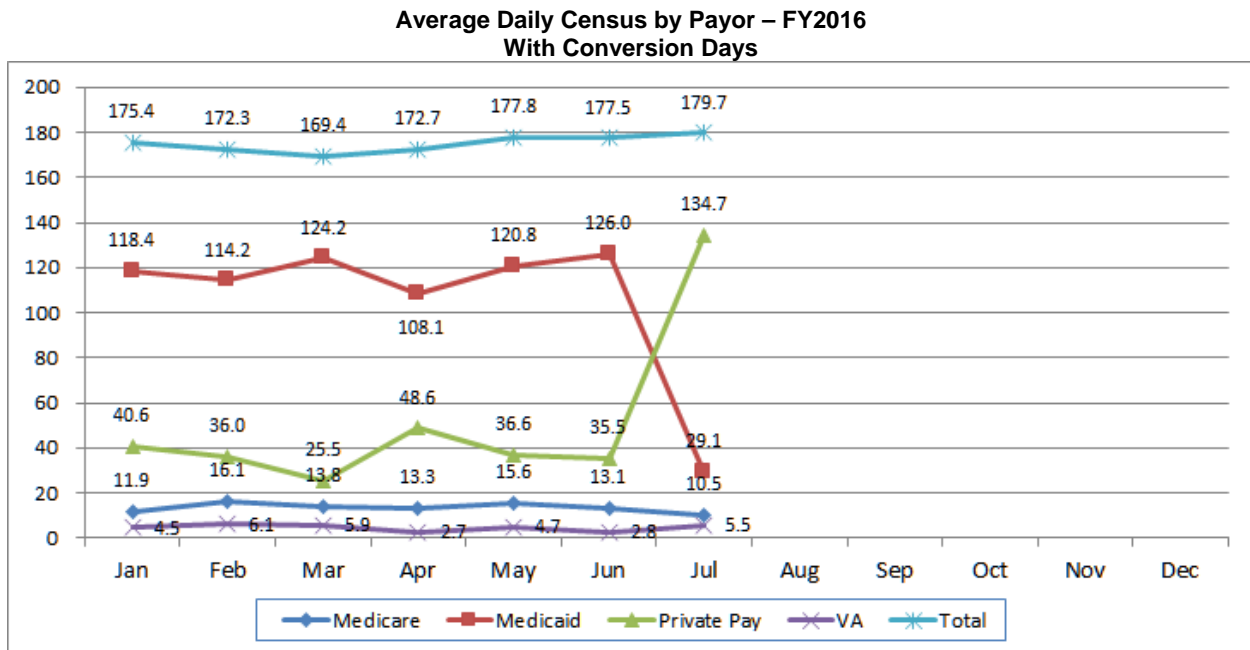
Date: September 7, 2016

Re: July 2016 Financial Management Report

The June financials are summarized below.

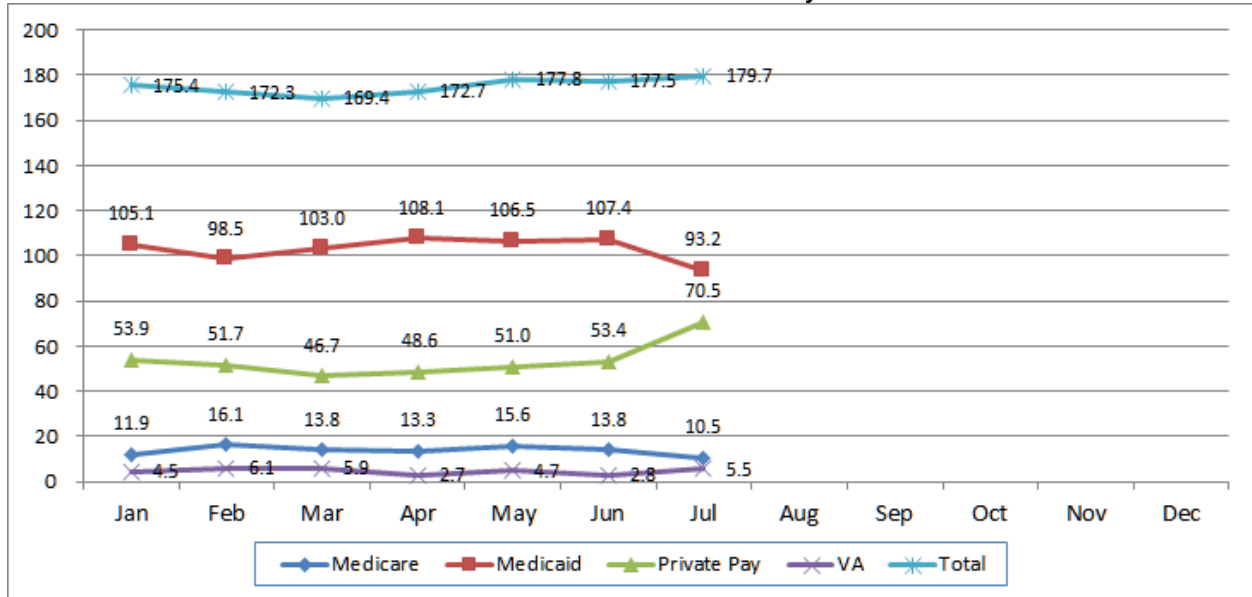
### Statistics

The adjusted census for July shows a large adjustment of 1,999 Medicaid days to private pay days. The adjustment was needed to correctly classify admissions that had Medicaid coverage in the community. These admissions did not have previous nursing home coverage which requires an income and asset review when admitted to the nursing home. Historically, these reviews were completed within 3 months but are now taking much longer to be processed so the number of days has been building up and is resulting in a high number of corrected days.



The table below summarizes the census without Medicaid conversion days and provides a clearer picture of the mix of residents actually in the facility each month.

**Average Daily Census by Payor – FY2016  
Without Medicaid Conversion Days**



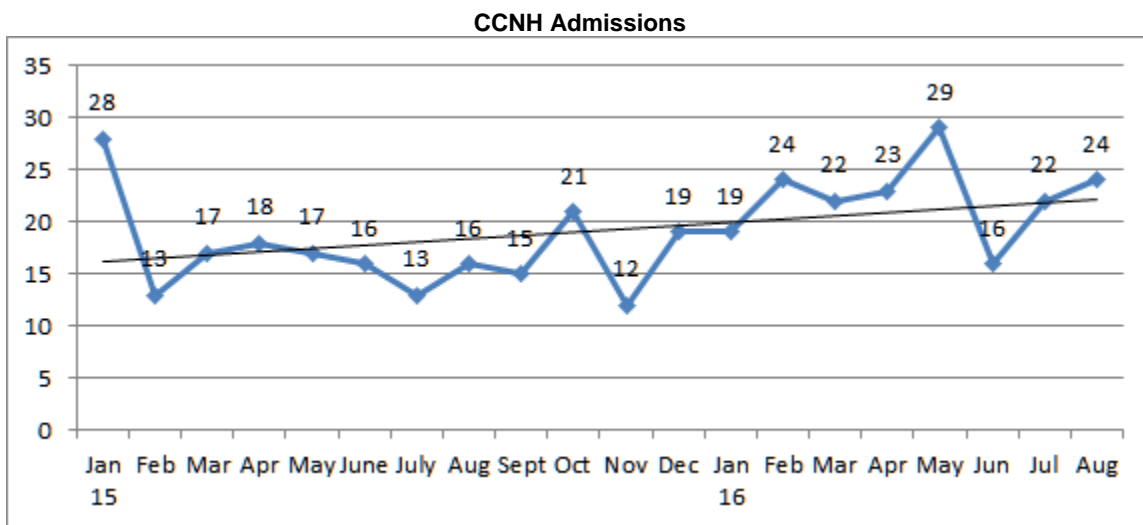
The preliminary census for August is 183.8 with 10.2 Medicare.

Admissions in August totaled 24, up slightly from 22 in July. Medicare admissions improved from 7 in July to 13 in August. Separations totaled 17, which is down from 23 in July and the lowest monthly figure since December.

**Admissions and Discharges  
January 2015 to August 2016**

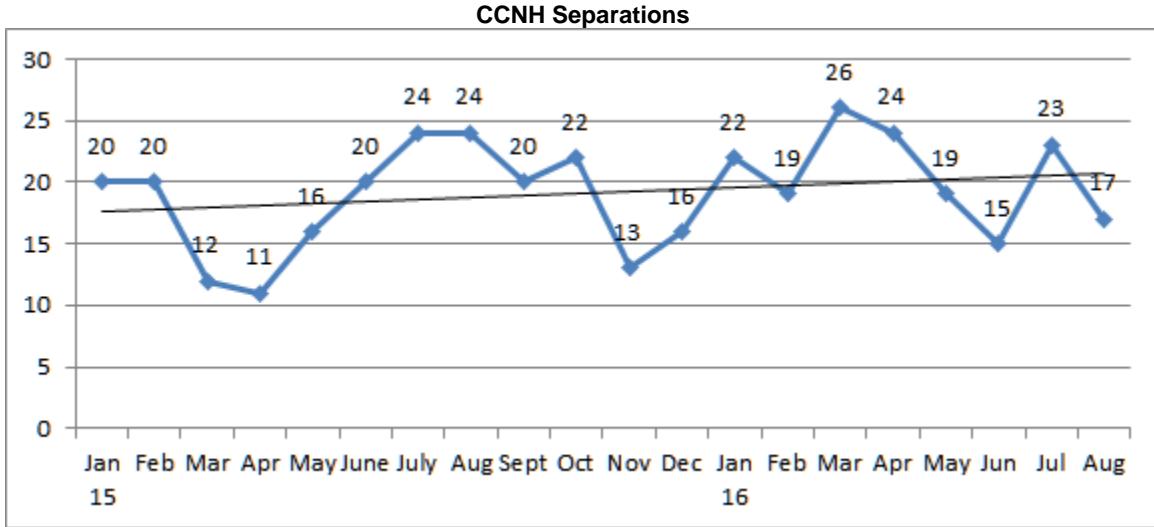
	Medicare Admits	Non-Medicare Admits	Total Admits	Discharges	Expirations	Total Discharges/Expirations
Jan	11	17	28	11	9	20
Feb	7	6	13	14	6	20
Mar	10	7	17	8	4	12
Apr	8	10	18	9	2	11
May	8	9	17	10	6	16
June	7	9	16	13	7	20
July	9	4	13	14	10	24
Aug	7	9	16	17	7	24
Sept	8	7	15	11	9	20
Oct	13	8	21	12	10	22
Nov	6	6	12	10	3	13
Dec	11	8	19	10	6	16
Jan 16	12	7	19	15	7	22
Feb	18	6	24	13	6	19
Mar	10	12	22	18	8	26
Apr	12	11	23	20	4	24
May	19	10	29	11	8	19
June	8	8	16	15	5	20
July	7	15	22	17	6	23
Aug	13	11	24	10	7	17

The chart below summarizes the monthly admissions. Admissions so far in 2016 show improvement from 2015 monthly admissions. In FY2012, monthly admissions averaged 22.2 per month. FY2013 admissions averaged 25.5. The monthly average for 2014 was 22.9. The 2015 average is 16.4. Through August, the 2016 average is 22.4, which continues to be ahead of the 2015 average.



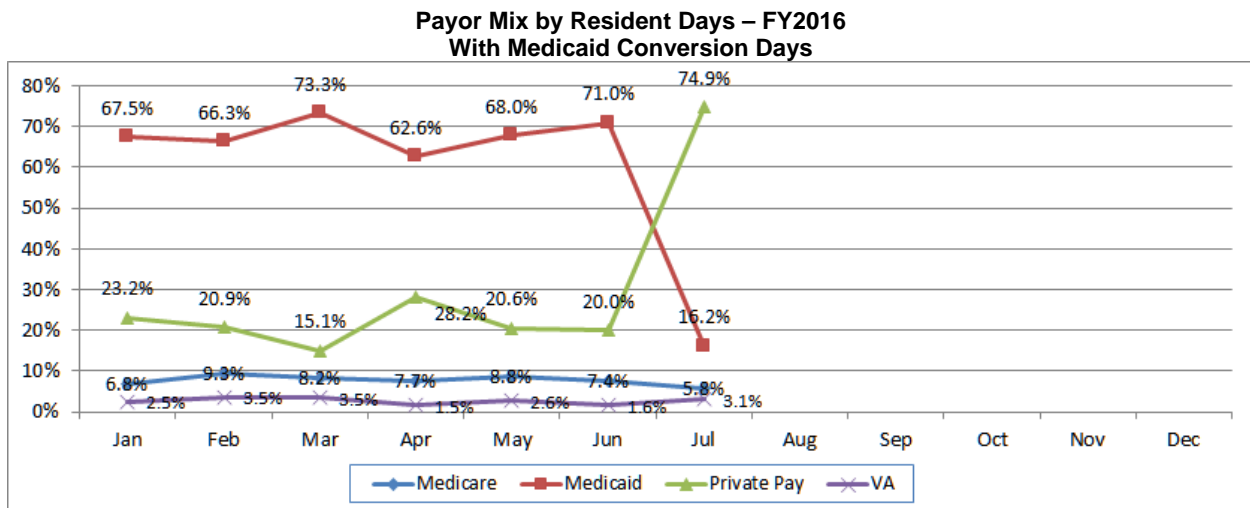


The next chart summarizes separations. In FY2012, the average separations per month was 23.5. The monthly average for FY2013 was 28.1. For 2014, the monthly average was 23.4. The 2015 average is 17.6. For 2016, the YTD average is 20.6, which shows an average monthly figure that is higher than what was seen in 2015 by an average of 3 per month.



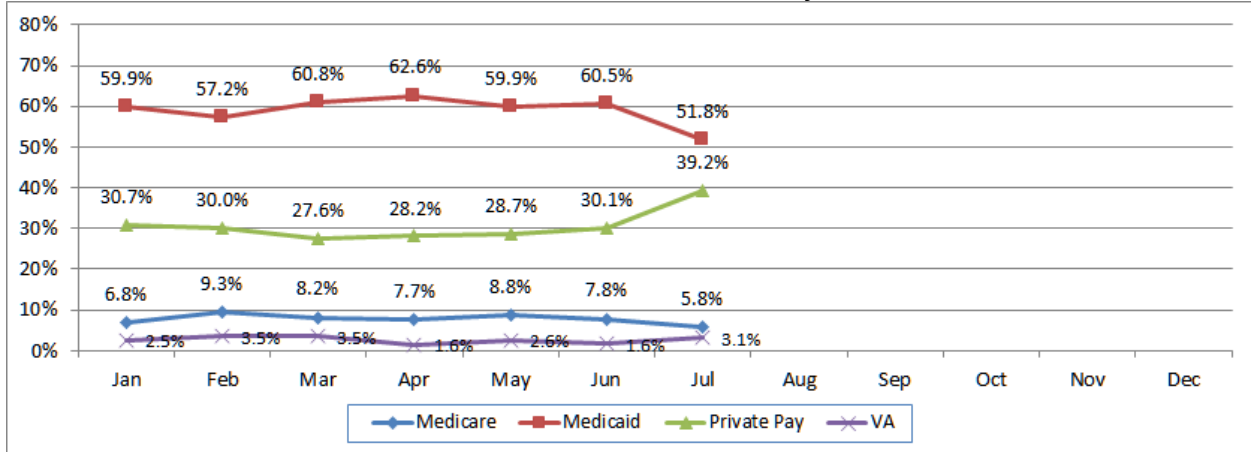
The FY2013 payor mix was Medicare – 8.7%, Medicaid – 56.3% and Private pay 35.0%. The 2014 payor mix for the year was Medicare – 7.5%, Medicaid – 58.3%, Private pay – 32.8%, and VA – 1.3%. For 2015, the 12 month payor mix is Medicare – 6.1%, Medicaid – 70.1%, Private pay – 22.8%, and VA – 1.0%.

Due to the Medicaid to private pay conversions, the payor mix is significantly skewed in July.



The 2015 payor mix without conversion days is Medicare – 6.1%, Medicaid – 57.2%, Private pay – 35.8% and VA – 1.0%. In July, the payor mix is Medicare – 5.8%, Medicaid – 51.8%, Private pay – 39.2% and VA – 3.1%.

**Payor Mix by Resident Days – FY2016  
Without Medicaid Conversion Days**



## **Net Income/(Loss) & Cash from Operations**

July's income statement reports a net profit of \$117,402 and an \$180,230 cash gain from operations. The 1,988 Medicaid days that were converted back to private pay accounts for a \$99,000 increase in adjusted revenue. Adjusting for the \$61,000, June's actual net loss is -\$51,530 with a positive cash from operations of \$11,358. The YTD net loss is -\$303,606. Adding back depreciation totaling \$374,030 shows a positive cash from operations of \$70,424.

### *Revenues*

- Operating revenues totaled \$1.297 million in July. Medicare revenue fell from \$216,853 in June to \$186,949 in July. Due to the adjustment in days, private pay revenue was jumped from \$226,851 in June to \$867,530 in July. Medicaid revenue fell from \$595,076 in June to \$156,966 in July. As stated above, the correction of Medicaid days to private pay days resulted in a net increase of \$99,000 in revenue.

This adjustment does distort the revenue and income picture. From an accounting perspective, the days need to be accurately reflected. Private pay days cannot be reflected as Medicaid until an application has been approved and payment is occurring.

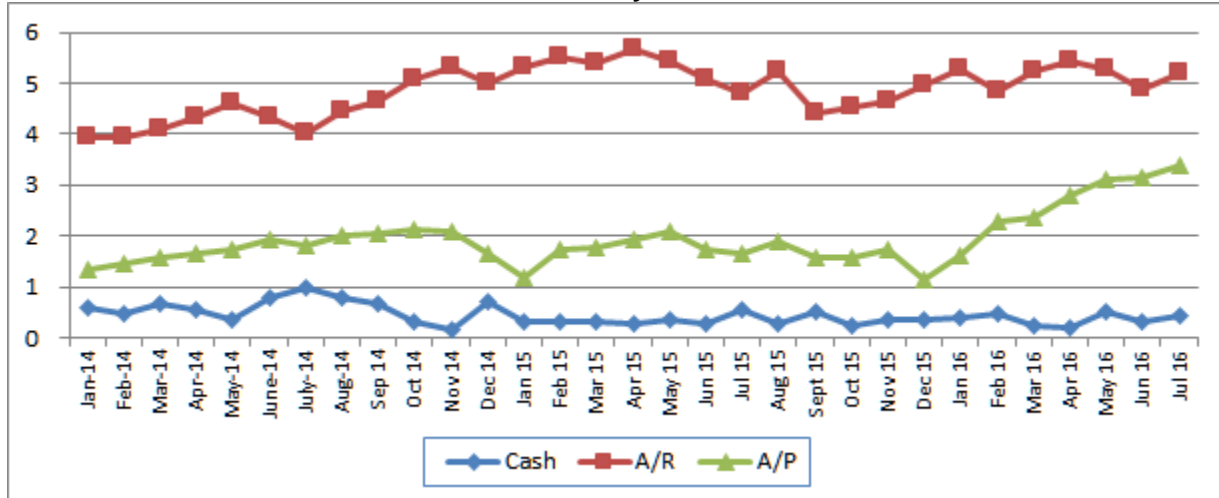
### *Expenses*

- Administrative penalties and fines total \$18,939. These are fines levied by IPDH for failure to submit bed tax statistical reports that IDPH uses to calculate the bed tax. CCNH was also fined for missing a bed tax payment. CCNH has appealed the fines and it will take a couple of months to determine if the fines will be reduced or completely rescinded.
- Administrative professional services totaled \$60,757 in July. The increase reflects interim business office manager coverage.

## Cash Position

July's ending cash balance was \$437,494. Accounts receivable increased from \$4,892,440 to \$5,179,041. Accounts payable increased from \$3,155,601 to \$3,374,584

**Cash, Accounts Receivable & Accounts Payable  
As of July 2016**



The following is a cash summary June and July plus a projected cash summary for the month of August.

The following are approximate or average figures: payroll - \$260,000 per payroll; benefits/taxes - \$87,000 per month; payables - \$555,000 per month. As more cash comes in, the more can be used to pay vendors. However, the monthly cash used for vendor payments changes based on payroll and other needs.

In July, payments to vendors decreased from \$548,422 in June to \$461,236 to build up enough cash for the three payrolls in August.

### June

Beginning Cash				\$505,168
June	Cash In		\$919,313	
	Cash Out			
	Payroll	\$546,772		
	Accounts payable	\$548,422		
			(\$1,095,194)	(\$175,881)
Ending Cash				\$329,287

### July

Beginning Cash				\$329,287
July	Cash In		\$1,130,280	
	Cash Out			
	Payroll	\$561,137		
	Accounts payable	\$461,236		
			(\$1,022,373)	\$107,907
Ending Cash			c	\$437,194

In August, \$776,020 was used to cover the three payrolls with the third payroll actually paid out on September 2<sup>nd</sup> but the cash was transferred to the county at the end of August. Cash in for August includes a \$117,000 IGT payment.

**August (Projected)**

Beginning Cash				\$437,194
July	Cash In		\$1,173,593	
	Cash Out			
	Payroll	\$776,020		
	Accounts payable	\$651,660		
			(\$1,427,680)	(\$254,087)
Ending Cash				\$183,107

Projected cash receipts do not include any assumptions for any increases due to approval of Medicaid application. In other words, the Medicaid receipts estimate is based on current payments only. I discuss the current status of Medicaid applications in the following management update.

**September (Projected)**

Beginning Cash				\$183,107
August	Cash In		\$1,446,522	
	Cash Out			
	Payroll	\$520,000		
	Accounts payable	\$545,544		
			(\$1,065,544)	\$380,978
Ending Cash				\$564,085

Champaign County Nursing Home  
Actual vs Budget Statement of Operations

07/31/16

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
<b>Operating Income</b>						
Miscellaneous Revenue	680.94	2,126.00	(1,445.06)	2,368.61	14,882.00	(12,513.39)
Medicare A Revenue	186,949.44	288,474.00	(101,524.56)	1,458,209.19	2,019,318.00	(561,108.81)
Medicare B Revenue	11,859.93	16,667.00	(4,807.07)	119,573.80	116,669.00	2,904.80
Medicaid Revenue	156,965.52	518,120.00	(361,154.48)	3,503,469.31	3,626,840.00	(123,370.69)
Private Pay Revenue	910,529.79	479,620.00	430,909.79	2,521,935.57	3,357,340.00	(835,404.43)
Adult Day Care Revenue	30,484.49	17,335.00	13,149.49	151,182.47	121,345.00	29,837.47
Total Income	1,297,470.11	1,322,342.00	(24,871.89)	7,756,738.95	9,256,394.00	(1,499,655.05)
<b>Operating Expenses</b>						
Administration	287,192.98	294,035.00	6,842.02	1,854,562.90	2,058,245.00	203,682.10
Environmental Services	104,682.18	107,274.00	2,591.82	668,184.46	750,918.00	82,733.54
Laundry	11,057.11	21,422.00	10,364.89	105,939.43	149,954.00	44,014.57
Maintenance	41,016.78	28,144.00	(12,872.78)	136,156.66	197,008.00	60,851.34
Nursing Services	536,963.58	584,931.00	47,967.42	3,800,723.11	4,094,517.00	293,793.89
Activities	23,338.31	38,907.00	15,568.69	186,328.30	272,349.00	86,020.70
Social Services	16,319.76	26,524.00	10,204.24	148,685.07	185,668.00	36,982.93
Physical Therapy	32,509.34	43,134.00	10,624.66	204,918.60	301,938.00	97,019.40
Occupational Therapy	23,725.88	33,058.00	9,332.12	188,503.14	231,406.00	42,902.86
Speech Therapy	7,504.43	10,833.00	3,328.57	58,625.70	75,831.00	17,205.30
Respiratory Therapy	3,279.38	7,500.00	4,220.62	28,153.65	52,500.00	24,346.35
Total This Department	10,783.81	18,333.00	7,549.19	86,779.35	128,331.00	41,551.65
Food Services	120,083.10	120,922.00	838.90	800,978.99	846,454.00	45,475.01
Barber & Beauty	5,708.18	7,323.00	1,614.82	50,921.34	51,261.00	339.66
Adult Day Care	19,299.51	20,467.00	1,167.49	122,051.92	143,269.00	21,217.08
Alzheimers and Related Disorders	46,289.41	71,578.00	25,288.59	276,348.08	501,046.00	224,697.92
Total Expenses	1,278,969.93	1,416,052.00	137,082.07	8,631,081.34	9,912,364.00	1,281,282.66
Net Operating Income	18,500.18	(93,710.00)	112,210.18	(874,342.39)	(655,970.00)	(218,372.39)
<b>NonOperating Income</b>						
Local Taxes	97,826.54	97,827.00	(0.46)	684,785.78	684,789.00	(3.22)
Miscellaneous NI Revenue	1,075.53	651.00	424.53	3,353.13	4,557.00	(1,203.87)
Total NonOperating Income	98,902.07	98,478.00	424.07	688,138.91	689,346.00	(1,207.09)
Net Income (Loss)	117,402.25	4,768.00	112,634.25	(186,203.48)	33,376.00	(219,579.48)

Champaign County Nursing Home  
Actual vs Budget Statement of Operations

07/31/16

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
<b>Operating Income</b>						
<b>Miscellaneous Revenue</b>						
Lunch Reimbursement	169.00	167.00	2.00	1,061.00	1,169.00	(108.00)
Late Charge, NSF Check Charge	(0.41)	1,417.00	(1,417.41)	(95.52)	9,919.00	(10,014.52)
Worker's Compensation Reimbursement	501.35		501.35	1,002.70		1,002.70
Other Miscellaneous Revenue	11.00	542.00	(531.00)	400.43	3,794.00	(3,393.57)
<b>Total Miscellaneous Revenue</b>	<b>680.94</b>	<b>2,126.00</b>	<b>(1,445.06)</b>	<b>2,368.61</b>	<b>14,882.00</b>	<b>(12,513.39)</b>
<b>Medicare A Revenue</b>						
Medicare A	94,650.78	212,527.00	(117,876.22)	658,346.94	1,487,689.00	(829,342.06)
ARD - Medicare A		8,737.00	(8,737.00)		61,159.00	(61,159.00)
NH Pt_Care - Medicare Advantage/ Hmo	92,298.66	65,386.00	26,912.66	798,829.77	457,702.00	341,127.77
ARD_Pt Care - Medicare Advantage/ HMO		1,824.00	(1,824.00)	1,032.48	12,768.00	(11,735.52)
<b>Total Medicare A Revenue</b>	<b>186,949.44</b>	<b>288,474.00</b>	<b>(101,524.56)</b>	<b>1,458,209.19</b>	<b>2,019,318.00</b>	<b>(561,108.81)</b>
<b>Medicare B Revenue</b>						
Medicare B	11,859.93	16,667.00	(4,807.07)	119,573.80	116,669.00	2,904.80
<b>Total Medicare B Revenue</b>	<b>11,859.93</b>	<b>16,667.00</b>	<b>(4,807.07)</b>	<b>119,573.80</b>	<b>116,669.00</b>	<b>2,904.80</b>
<b>Medicaid Revenue</b>						
Medicaid Title XIX (IDHFS)	207,313.89	362,767.00	(155,453.11)	2,929,533.16	2,539,369.00	390,164.16
ARD - Medicaid Title XIX (IDHFS)	(85,286.14)	101,793.00	(187,079.14)	330,068.55	712,551.00	(382,482.45)
Patient Care-Hospice	34,937.77	32,688.00	2,249.77	243,451.74	228,816.00	14,635.74
ARD Patient Care - Hospice		20,872.00	(20,872.00)	415.86	146,104.00	(145,688.14)
<b>Total Medicaid Revenue</b>	<b>156,965.52</b>	<b>518,120.00</b>	<b>(361,154.48)</b>	<b>3,503,469.31</b>	<b>3,626,840.00</b>	<b>(123,370.69)</b>
<b>Private Pay Revenue</b>						
VA-Veterans Nursing Home Care	36,068.81	15,465.00	20,603.81	232,696.62	108,255.00	124,441.62
ARD - VA - Veterans Care	6,931.00	166.00	6,765.00	14,101.00	1,162.00	12,939.00
Nursing Home Patient Care - Private Pay	559,596.60	293,209.00	266,387.60	1,781,997.78	2,052,463.00	(270,465.22)
Nursing Home Beauty Shop Revenue	2,752.50	3,250.00	(497.50)	17,968.10	22,750.00	(4,781.90)
Medical Supplies Revenue	4,326.21	5,000.00	(673.79)	30,807.74	35,000.00	(4,192.26)
Patient Transportation Charges	(425.82)	1,584.00	(2,009.82)	11,522.84	11,088.00	434.84
ARD Patient Care- Private Pay	301,280.49	160,946.00	140,334.49	432,841.49	1,126,622.00	(693,780.51)
<b>Total Private Pay Revenue</b>	<b>910,529.79</b>	<b>479,620.00</b>	<b>430,909.79</b>	<b>2,521,935.57</b>	<b>3,357,340.00</b>	<b>(835,404.43)</b>
<b>Adult Day Care Revenue</b>						
VA-Veterans Adult Daycare	8,275.62	5,084.00	3,191.62	60,151.05	35,588.00	24,563.05
IL Department Of Aging-Day Care Grant (Title XX)	17,651.17	9,417.00	8,234.17	69,695.12	65,919.00	3,776.12
Adult Day Care Charges-Private Pay	4,557.70	2,834.00	1,723.70	21,336.30	19,838.00	1,498.30
<b>Total Adult Day Care Revenue</b>	<b>30,484.49</b>	<b>17,335.00</b>	<b>13,149.49</b>	<b>151,182.47</b>	<b>121,345.00</b>	<b>29,837.47</b>
<b>Total Income</b>	<b>1,297,470.11</b>	<b>1,322,342.00</b>	<b>(24,871.89)</b>	<b>7,756,738.95</b>	<b>9,256,394.00</b>	<b>(1,499,655.05)</b>

**Operating Expenses**

**Administration**

Reg. Full-Time Employees	58,585.78	30,354.00	(28,231.78)	262,078.61	212,478.00	(49,600.61)
Temp. Salaries & Wages	1,340.24	1,250.00	(90.24)	7,652.34	8,750.00	1,097.66
Per Diem	135.00	250.00	115.00	1,328.91	1,750.00	421.09
Overtime	733.06	473.00	(260.06)	2,913.49	3,311.00	397.51
TOPS - Balances	(33,541.56)	616.00	34,157.56	(37,119.01)	4,312.00	41,431.01
Part-Time Employees		1,416.00	1,416.00		9,912.00	9,912.00
TOPS - FICA	(2,565.93)	67.00	2,632.93	(2,560.72)	469.00	3,029.72
Social Security - Employer	4,596.44	2,562.00	(2,034.44)	18,154.56	17,934.00	(220.56)
IMRF - Employer Cost	4,878.20	2,887.00	(1,991.20)	21,340.36	20,209.00	(1,131.36)

Champaign County Nursing Home  
Actual vs Budget Statement of Operations

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Workers' Compensation Insurance	1,482.13	923.00	(559.13)	7,499.04	6,461.00	(1,038.04)
Unemployment Insurance	(2,413.39)	1,548.00	3,961.39	4,777.93	10,836.00	6,058.07
Employee Health/Life Insurance	4,752.58	4,930.00	177.42	36,169.16	34,510.00	(1,659.16)
Employee Development/Recognition		333.00	333.00	447.12	2,331.00	1,883.88
Employee Physicals/Lab	4,043.40	2,500.00	(1,543.40)	24,423.80	17,500.00	(6,923.80)
Stationary & Printing		250.00	250.00		1,750.00	1,750.00
Books, Periodicals & Manuals	6.00	16.00	10.00	75.00	112.00	37.00
Copier Supplies	197.94	500.00	302.06	2,346.24	3,500.00	1,153.76
Postage, UPS, Federal Express	1,599.39	333.00	(1,266.39)	3,396.42	2,331.00	(1,065.42)
Equipment < \$2,500	(90.00)	25.00	115.00	(677.37)	175.00	852.37
Operational Supplies	897.06	750.00	(147.06)	4,017.72	5,250.00	1,232.28
Audit & Accounting Fees	4,054.83	5,666.00	1,611.17	28,383.81	39,662.00	11,278.19
Attorney Fees	3,936.15	5,000.00	1,063.85	50,354.92	35,000.00	(15,354.92)
Professional Services	60,574.88	40,000.00	(20,574.88)	334,144.59	280,000.00	(54,144.59)
Job Required Travel Expense	45.64	216.00	170.36	830.98	1,512.00	681.02
Insurance	22,457.51	24,325.00	1,867.49	164,102.30	170,275.00	6,172.70
Property Loss & Liability Claims		191.00	191.00	9.53	1,337.00	1,327.47
Computer Services	7,782.85	7,880.00	97.15	61,205.62	55,160.00	(6,045.62)
Telephone Services	1,839.52	1,500.00	(339.52)	11,794.69	10,500.00	(1,294.69)
Equipment Maintenance				306.00		(306.00)
Legal Notices, Advertising	979.57	3,747.00	2,767.43	16,221.37	26,229.00	10,007.63
Photocopy Services	2,198.71	1,311.00	(887.71)	6,145.42	9,177.00	3,031.58
Public Relations		50.00	50.00	707.73	350.00	(357.73)
Dues & Licenses	1,800.08	1,691.00	(109.08)	11,948.56	11,837.00	(111.56)
Conferences & Training	983.80	666.00	(317.80)	5,756.46	4,662.00	(1,094.46)
Finance Charges, Bank Fees	3,547.73	208.00	(3,339.73)	6,641.75	1,456.00	(5,185.75)
Cable/Satellite TV Expense	2,456.68	2,500.00	43.32	15,739.18	17,500.00	1,760.82
IPA Licensing Fee	43,877.50	45,565.00	1,687.50	292,568.96	318,955.00	26,386.04
Fines & Penalties	18,939.00	2,500.00	(16,439.00)	18,939.00	17,500.00	(1,439.00)
General Liability Claims		2,500.00	2,500.00		17,500.00	17,500.00
Furnishings, Office Equipment				1,701.00		(1,701.00)
Depreciation Expense	62,827.51	62,473.00	(354.51)	436,857.36	437,311.00	453.64
Bad Debt Expense		25,000.00	25,000.00		175,000.00	175,000.00
Interest-Tax Anticipation Notes Payable	435.76	583.00	147.24	6,408.96	4,081.00	(2,327.96)
Interest- Bonds Payable	3,818.92	8,480.00	4,661.08	27,531.11	59,360.00	31,828.89
<b>Total Administration</b>	<b>287,192.98</b>	<b>294,035.00</b>	<b>6,842.02</b>	<b>1,854,562.90</b>	<b>2,058,245.00</b>	<b>203,682.10</b>
<b>Environmental Services</b>						
Reg. Full-Time Employees	29,975.14	34,915.00	4,939.86	192,009.86	244,405.00	52,395.14
Reg. Part-Time Employees	402.40	1,004.00	601.60	5,436.92	7,028.00	1,591.08
Overtime	1,475.95	857.00	(618.95)	4,258.08	5,999.00	1,740.92
TOPS - Balances	(2,223.63)	500.00	2,723.63	(4,134.50)	3,500.00	7,634.50
TOPS- FICA	(170.11)	83.00	253.11	(150.50)	581.00	731.50
Social Security - Employer	2,402.56	2,813.00	410.44	13,692.13	19,691.00	5,998.87
IMRF - Employer Cost	2,528.23	3,170.00	641.77	16,671.23	22,190.00	5,518.77
Workers' Compensation Insurance	469.02	1,099.00	629.98	5,313.96	7,693.00	2,379.04
Unemployment Insurance	(2,180.33)	2,021.00	4,201.33	6,589.55	14,147.00	7,557.45
Employee Health/Life Insurance	5,358.97	10,577.00	5,218.03	38,933.81	74,039.00	35,105.19
Equipment < \$2,500				189.00		(189.00)
Operational Supplies	2,440.81	4,583.00	2,142.19	27,098.83	32,081.00	4,982.17
Professional Services				1,585.00		(1,585.00)
Gas Service	6,625.57	16,250.00	9,624.43	83,316.30	113,750.00	30,433.70
Electric Service	48,141.45	20,833.00	(27,308.45)	217,570.90	145,831.00	(71,739.90)
Water Service	3,112.99	2,750.00	(362.99)	20,674.00	19,250.00	(1,424.00)
Pest Control Service	636.70	520.00	(116.70)	4,804.45	3,640.00	(1,164.45)
Waste Disposal & Recycling	3,928.46	3,500.00	(428.46)	20,290.27	24,500.00	4,209.73



Champaign County Nursing Home  
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Equipment Rentals	258.00	291.00	33.00	1,806.00	2,037.00	231.00
Conferences & Training		8.00	8.00		56.00	56.00
Sewer Service & Tax	1,500.00	1,500.00		12,229.17	10,500.00	(1,729.17)
<b>Total Environmental Services</b>	<b>104,682.18</b>	<b>107,274.00</b>	<b>2,591.82</b>	<b>668,184.46</b>	<b>750,918.00</b>	<b>82,733.54</b>
<b>Laundry</b>						
Reg. Full-Time Employees	7,150.83	12,807.00	5,656.17	48,753.42	89,649.00	40,895.58
Reg. Part-Time Employees				4,395.85		(4,395.85)
Overtime	779.27	445.00	(334.27)	1,621.56	3,115.00	1,493.44
TOPS Balances	629.43	83.00	(546.43)	(154.52)	581.00	735.52
TOPS - FICA	48.15	35.00	(13.15)	61.23	245.00	183.77
Social Security - Employer	591.55	1,013.00	421.45	3,697.59	7,091.00	3,393.41
IMRF - Employer Cost	623.61	881.00	257.39	4,604.09	6,167.00	1,562.91
Workers' Compensation Insurance	111.74	300.00	188.26	1,398.01	2,100.00	701.99
Unemployment Insurance	(635.33)	731.00	1,366.33	1,782.96	5,117.00	3,334.04
Employee Health/Life Insurance	724.66	2,378.00	1,653.34	19,428.94	16,646.00	(2,782.94)
Laundry Supplies	493.05	1,333.00	839.95	5,667.48	9,331.00	3,663.52
Linen & Bedding		1,250.00	1,250.00	10,715.73	8,750.00	(1,965.73)
Operational Supplies				88.92		(88.92)
Laundry & Cleaning Service	540.15	166.00	(374.15)	3,878.16	1,162.00	(2,716.16)
<b>Total Laundry</b>	<b>11,057.11</b>	<b>21,422.00</b>	<b>10,364.89</b>	<b>105,939.42</b>	<b>149,954.00</b>	<b>44,014.58</b>
<b>Maintenance</b>						
Reg. Full-Time Employees	2,044.08	6,686.00	4,641.92	22,756.58	46,802.00	24,045.42
Overtime	73.44	133.00	59.56	461.27	931.00	469.73
TOPS - Balances	(359.24)	250.00	609.24	(1,195.25)	1,750.00	2,945.25
TOPS - FICA	(27.48)	19.00	46.48	(80.54)	133.00	213.54
Social Security - Employer	161.98	521.00	359.02	1,561.48	3,647.00	2,085.52
IMRF - Employer Cost	169.80	587.00	417.20	1,977.02	4,109.00	2,131.98
Workers' Compensation Insurance	31.83	203.00	171.17	643.05	1,421.00	777.95
Unemployment Insurance	(431.66)	386.00	817.66	698.08	2,702.00	2,003.92
Employee Health/Life Insurance	352.64	1,961.00	1,608.36	4,484.76	13,727.00	9,242.24
Gasoline & Oil		278.00	278.00	47.04	1,946.00	1,898.96
Tools		41.00	41.00		287.00	287.00
Ground Supplies	225.00	60.00	(165.00)	932.62	420.00	(512.62)
Maintenance Supplies	604.49	2,500.00	1,895.51	8,073.45	17,500.00	9,426.55
Equipment < \$2,500	479.65	166.00	(313.65)	1,476.97	1,162.00	(314.97)
Operational Supplies	116.57	8.00	(108.57)	220.57	56.00	(164.57)
Professional Services		70.00	70.00		490.00	490.00
Automobile Maintenance	167.72	935.00	767.28	4,952.19	6,545.00	1,592.81
Equipment Maintenance	4,986.29	3,333.00	(1,653.29)	14,327.38	23,331.00	9,003.62
Equipment Rentals		8.00	8.00		56.00	56.00
Nursing Home Building Repair/Maintenance	32,421.67	8,333.00	(24,088.67)	70,047.99	58,331.00	(11,716.99)
Parking Lot/Sidewalk Maintenance		1,666.00	1,666.00	4,772.00	11,662.00	6,890.00
<b>Total Maintenance</b>	<b>41,016.78</b>	<b>28,144.00</b>	<b>(12,872.78)</b>	<b>136,156.66</b>	<b>197,008.00</b>	<b>60,851.34</b>
<b>Nursing Services</b>						
Reg. Full-Time Employees	129,695.60	161,195.00	31,499.40	968,872.46	1,128,365.00	159,492.54
Reg. Part-Time Employees	476.12	6,572.00	6,095.88	21,634.37	46,004.00	24,369.63
Temp. Salaries & Wages	18,211.48	11,666.00	(6,545.48)	63,161.11	81,662.00	18,500.89
Overtime	68,139.10	39,165.00	(28,974.10)	282,145.19	274,155.00	(7,990.19)
TOPS - Balances	(2,779.78)	833.00	3,612.78	3,400.97	5,831.00	2,430.03
No Benefit Full-Time Employees	122,657.66	63,178.00	(59,479.66)	834,067.93	442,246.00	(391,821.93)
No Benefit Part-Time Employees	20,938.32	53,453.00	32,514.68	169,825.68	374,171.00	204,345.32
TOPS - FICA	(212.65)	63.00	275.65	899.72	441.00	(458.72)
Social Security - Employer	27,224.61	25,645.00	(1,579.61)	160,025.46	179,515.00	19,489.54

Champaign County Nursing Home  
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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
IMRF - Employer Cost	27,183.70	28,897.00	1,713.30	192,604.36	202,279.00	9,674.64
Workers' Compensation Insurance	4,670.94	10,023.00	5,352.06	56,263.17	70,161.00	13,897.83
Unemployment Insurance	(21,939.27)	16,251.00	38,190.27	53,345.63	113,757.00	60,411.37
Employee Health/Life Insurance	23,459.11	31,121.00	7,661.89	169,473.61	217,847.00	48,373.39
Stationary And Printing	158.24		(158.24)	158.24		(158.24)
Books, Periodicals & Manuals		166.00	166.00	726.50	1,162.00	435.50
Stocked Drugs	1,368.86	2,083.00	714.14	18,011.73	14,581.00	(3,430.73)
Pharmacy Charges-Public Aid	3,493.78	2,083.00	(1,410.78)	16,207.23	14,581.00	(1,626.23)
Oxygen	1,293.76	3,500.00	2,206.24	8,929.73	24,500.00	15,570.27
Incontinence Supplies	16,330.21	9,166.00	(7,164.21)	67,234.65	64,162.00	(3,072.65)
Pharmacy Charges - Insurance	10,758.73	10,416.00	(342.73)	66,907.33	72,912.00	6,004.67
Equipment < \$2,500	1,371.96	1,750.00	378.04	3,658.31	12,250.00	8,591.69
Operational Supplies	22,001.38	15,416.00	(6,585.38)	112,506.10	107,912.00	(4,594.10)
Pharmacy Charges-Medicare	7,920.11	10,000.00	2,079.89	52,968.85	70,000.00	17,031.15
Medical/Dental/Mental Health	10,400.00	3,750.00	(6,650.00)	39,000.00	26,250.00	(12,750.00)
Professional Services	36,281.44	16,666.00	(19,615.44)	206,839.56	116,662.00	(90,177.56)
Job Require Travel		39.00	39.00		273.00	273.00
Laboratory Fees	2,000.00	2,500.00	500.00	8,731.76	17,500.00	8,768.24
Equipment Rentals	5,362.17	2,500.00	(2,862.17)	42,398.18	17,500.00	(24,898.18)
Dues & Licenses		30.00	30.00	200.00	210.00	10.00
Conferences & Training	98.00	257.00	159.00	7,876.68	1,799.00	(6,077.68)
Contract Nursing Services		53,333.00	53,333.00	165,774.80	373,331.00	207,556.20
Medicare Medical Services	400.00	3,214.00	2,814.00	6,873.80	22,498.00	15,624.20
<b>Total Nursing Services</b>	<b>536,963.58</b>	<b>584,931.00</b>	<b>47,967.42</b>	<b>3,800,723.11</b>	<b>4,094,517.00</b>	<b>293,793.89</b>

**Activities**

Reg. Full-Time Employees	17,003.25	25,026.00	8,022.75	121,778.61	175,182.00	53,403.39
Reg. Part-Time Employees	1,243.38		(1,243.38)	10,122.97		(10,122.97)
Overtime	14.94	628.00	613.06	315.12	4,396.00	4,080.88
TOPS - Balances	(669.27)	83.00	752.27	288.10	581.00	292.90
Part Time Non Benefit		929.00	929.00		6,503.00	6,503.00
TOPS - FICA	(51.20)	6.00	57.20	49.55	42.00	(7.55)
Social Security - Employer	1,381.35	2,033.00	651.65	8,769.64	14,231.00	5,461.36
IMRF - Employer Cost	1,456.68	2,291.00	834.32	10,560.24	16,037.00	5,476.76
Workers' Compensation Insurance	277.67	794.00	516.33	3,413.22	5,558.00	2,144.78
Unemployment Insurance	(1,528.99)	1,467.00	2,995.99	3,911.72	10,269.00	6,357.28
Employee Health/Life Insurance	3,334.48	4,916.00	1,581.52	21,667.16	34,412.00	12,744.84
Books, Periodicals & Manuals	143.40		(143.40)	143.40		(143.40)
Equipment < \$2,500				120.00		(120.00)
Operational Supplies	298.52	541.00	242.48	3,580.97	3,787.00	206.03
Professional Services	389.10	150.00	(239.10)	1,037.60	1,050.00	12.40
Conferences & Training	45.00	43.00	(2.00)	570.00	301.00	(269.00)
<b>Total Activities</b>	<b>23,338.31</b>	<b>38,907.00</b>	<b>15,568.69</b>	<b>186,328.30</b>	<b>272,349.00</b>	<b>86,020.70</b>

**Social Services**

Reg. Full-Time Employees	13,514.75	18,442.00	4,927.25	106,276.85	129,094.00	22,817.15
Overtime	40.16	265.00	224.84	1,136.64	1,855.00	718.36
TOPS - Balances	(856.17)	166.00	1,022.17	285.13	1,162.00	876.87
TOPS - FICA	(65.49)	12.00	77.49	179.34	84.00	(95.34)
Social Security - Employer	1,019.56	1,431.00	411.44	7,107.25	10,017.00	2,909.75
IMRF - Employer Cost	1,055.06	1,612.00	556.94	8,789.85	11,284.00	2,494.15
Workers' Compensation Insurance	210.13	559.00	348.87	2,877.42	3,913.00	1,035.58
Unemployment Insurance	(1,406.01)	916.00	2,322.01	2,465.31	6,412.00	3,946.69
Employee Health/Life Insurance	2,678.07	2,871.00	192.93	17,812.49	20,097.00	2,284.51
Operational Supplies				513.99		(513.99)
Professional Services	129.70	250.00	120.30	778.20	1,750.00	971.80

Champaign County Nursing Home  
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Conferences & Training				462.60		(462.60)
Total Social Services	16,319.76	26,524.00	10,204.24	148,685.07	185,668.00	36,982.93
<b>Physical Therapy</b>						
Reg. Full-Time Employees	4,532.65	4,565.00	32.35	30,635.98	31,955.00	1,319.02
Overtime		3.00	3.00	101.42	21.00	(80.42)
TOPS - Balances	472.97	83.00	(389.97)	1,076.83	581.00	(495.83)
TOPS - FICA	36.18	6.00	(30.18)	126.30	42.00	(84.30)
Social Security - Employer	333.94	349.00	15.06	2,118.19	2,443.00	324.81
IMRF - Employer Cost	349.15	393.00	43.85	2,640.89	2,751.00	110.11
Workers' Compensation Insurance	71.03	136.00	64.97	901.25	952.00	50.75
Unemployment Insurance	(529.04)	256.00	785.04	815.18	1,792.00	976.82
Employee Health/Life Insurance	1,360.52	1,510.00	149.48	9,386.44	10,570.00	1,183.56
Professional Services	25,881.94	35,833.00	9,951.06	157,116.13	250,831.00	93,714.87
Total Physical Therapy	32,509.34	43,134.00	10,624.66	204,918.61	301,938.00	97,019.39
<b>Occupational Therapy</b>						
Reg. Full-Time Employees		4,541.00	4,541.00	12,652.60	31,787.00	19,134.40
TOPS - Balances		41.00	41.00	(2,502.10)	287.00	2,789.10
TOPS - FICA		3.00	3.00	(177.81)	21.00	198.81
Social Security - Employer		347.00	347.00	656.89	2,429.00	1,772.11
IMRF - Employer Cost		391.00	391.00	858.35	2,737.00	1,878.65
Workers' Compensation Ins.		135.00	135.00	251.00	945.00	694.00
Unemployment Insurance	(236.44)	259.00	495.44	365.45	1,813.00	1,447.55
Employee Health/Life Insurance	680.26	1,508.00	827.74	4,693.22	10,556.00	5,862.78
Professional Services	23,282.06	25,833.00	2,550.94	171,705.54	180,831.00	9,125.46
Total Occupational Therapy	23,725.88	33,058.00	9,332.12	188,503.14	231,406.00	42,902.86
<b>Speech Therapy</b>						
Professional Services	7,504.43	10,833.00	3,328.57	58,625.70	75,831.00	17,205.30
Total Speech Therapy	7,504.43	10,833.00	3,328.57	58,625.70	75,831.00	17,205.30
<b>Respiratory Therapy</b>						
Professional Services	3,279.38		(3,279.38)	28,153.65		(28,153.65)
Professional Services		7,500.00	7,500.00		52,500.00	52,500.00
Total Respiratory Therapy	3,279.38	7,500.00	4,220.62	28,153.65	52,500.00	24,346.35
Total This Department	10,783.81	18,333.00	7,549.19	86,779.35	128,331.00	41,551.65
<b>Food Services</b>						
Reg. Full-Time Employees	30,197.22	29,461.00	(736.22)	214,184.33	206,227.00	(7,957.33)
Reg. Part-Time Employees	818.15	3,247.00	2,428.85	10,104.45	22,729.00	12,624.55
Temp. Salaries & Wages	8,645.02		(8,645.02)	15,879.28		(15,879.28)
Overtime	5,427.24	4,281.00	(1,146.24)	26,002.40	29,967.00	3,964.60
TOPS - Balances	(936.30)		936.30	(4,619.38)		4,619.38
TOPS - FICA	(71.63)		71.63	(207.49)		207.49
Social Security - Employer	3,409.50	2,829.00	(580.50)	18,823.90	19,803.00	979.10
IMRF - Employer Cost	2,705.91	3,188.00	482.09	21,989.48	22,316.00	326.52
Workers' Compensation Insurance	655.98	1,106.00	450.02	5,962.13	7,742.00	1,779.87
Unemployment Insurance	(2,553.94)	1,993.00	4,546.94	9,018.08	13,951.00	4,932.92
Employee Health/Life Insurance	6,815.60	8,333.00	1,517.40	45,673.88	58,331.00	12,657.12
Non-Food Supply	1,247.00	83.00	(1,164.00)	1,247.00	581.00	(666.00)
Nutritional Supplements	3,779.54	5,000.00	1,220.46	30,657.45	35,000.00	4,342.55
Equipment < \$2,500	140.28		(140.28)	199.29		(199.29)
Operational Supplies	427.13		(427.13)	216.72		(216.72)
Professional Services				756.08		(756.08)
Equipment Rentals	404.95	405.00	0.05	2,834.65	2,835.00	0.35

Champaign County Nursing Home  
Actual vs Budget Statement of Operations

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Dues & Licenses				85.00		(85.00)
Conferences & Training	60.00	41.00	(19.00)	195.00	287.00	92.00
Food Service	60,158.45	60,955.00	796.55	401,976.74	426,685.00	24,708.26
Furnishings, Office Equipment	(1,247.00)		1,247.00			
Total Food Services	120,083.10	120,922.00	838.90	800,978.99	846,454.00	45,475.01
<b>Barber &amp; Beauty</b>						
Reg. Full-Time Employees	4,425.14	4,562.00	136.86	32,252.27	31,934.00	(318.27)
TOPS - Balances	181.26		(181.26)	2,035.78		(2,035.78)
TOPS - FICA	13.87		(13.87)	169.77		(169.77)
Social Security - Employer	290.36	349.00	58.64	1,863.71	2,443.00	579.29
IMRF - Employer Cost	303.61	393.00	89.39	2,324.26	2,751.00	426.74
Workers' Compensation Insurance	69.32	136.00	66.68	1,524.57	952.00	(572.57)
Unemployment Insurance	(555.90)	256.00	811.90	773.61	1,792.00	1,018.39
Employee Health/Life Insurance	1,360.52	1,502.00	141.48	9,386.44	10,514.00	1,127.56
Operational Supplies	(380.00)	125.00	505.00	590.93	875.00	284.07
Total Barber & Beauty	5,708.18	7,323.00	1,614.82	50,921.34	51,261.00	339.66
<b>Adult Day Care</b>						
Reg. Full-Time Employees	14,773.00	12,550.00	(2,223.00)	79,553.06	87,850.00	8,296.94
Reg. Part-Time Employees	1,691.00		(1,691.00)	4,072.89		(4,072.89)
Overtime	15.97	248.00	232.03	394.12	1,736.00	1,341.88
TOPS - Balances	(3,288.19)		3,288.19	(4,028.72)		4,028.72
TOPS - FICA	(251.55)		251.55	(242.27)		242.27
Social Security - Employer	1,238.09	979.00	(259.09)	5,547.48	6,853.00	1,305.52
IMRF - Employer Cost	1,321.84	1,103.00	(218.84)	6,828.67	7,721.00	892.33
Workers' Compensation Insurance	320.57	382.00	61.43	1,950.48	2,674.00	723.52
Unemployment Insurance	(894.22)	719.00	1,613.22	1,862.05	5,033.00	3,170.95
Employee Health/Life Insurance	2,746.38	3,147.00	400.62	18,950.26	22,029.00	3,078.74
Books, Periodicals & Manuals		15.00	15.00		105.00	105.00
Gasoline & Oil	1,203.32	1,041.00	(162.32)	4,828.50	7,287.00	2,458.50
Equipment < \$2,500		41.00	41.00	37.61	287.00	249.39
Operational Supplies	143.98	172.00	28.02	911.04	1,204.00	292.96
Job Required Travel	4.32		(4.32)	98.71		(98.71)
Field Trips/Activities		30.00	30.00	24.00	210.00	186.00
Dues & Licenses	275.00	20.00	(255.00)	347.00	140.00	(207.00)
Conferences & Training		20.00	20.00	917.04	140.00	(777.04)
Total Adult Day Care	19,299.51	20,467.00	1,167.49	122,051.92	143,269.00	21,217.08
<b>Alzheimers and Related Disord</b>						
Reg. Full-Time Employees	11,826.33	21,486.00	9,659.67	92,459.21	150,402.00	57,942.79
Reg. Part-Time Employees		436.00	436.00		3,052.00	3,052.00
Temp. Salaries & Wages		416.00	416.00		2,912.00	2,912.00
Overtime	6,718.75	6,478.00	(240.75)	19,895.55	45,346.00	25,450.45
TOPS - Balances	908.80	333.00	(575.80)	2,442.76	2,331.00	(111.76)
No Benefit Full-Time Employees	15,150.28	12,606.00	(2,544.28)	69,418.69	88,242.00	18,823.31
No Benefit Part-Time Employees	4,625.29	13,243.00	8,617.71	31,989.93	92,701.00	60,711.07
TOPS - FICA	69.53	25.00	(44.53)	213.08	175.00	(38.08)
Social Security - Employer	2,918.57	4,182.00	1,263.43	14,381.93	29,274.00	14,892.07
IMRF - Employer Cost	3,108.59	4,712.00	1,603.41	17,364.28	32,984.00	15,619.72
Workers' Compensation Insurance	496.26	1,634.00	1,137.74	5,063.07	11,438.00	6,374.93
Unemployment Insurance	(2,243.41)	2,364.00	4,607.41	5,575.81	16,548.00	10,972.19
Employee Health/Life Insurance	2,013.42	2,788.00	774.58	14,604.38	19,516.00	4,911.62
Operational Supplies		22.00	22.00		154.00	154.00
Professional Services				662.38		(662.38)
Conferences & Training	697.00	20.00	(677.00)	2,277.00	140.00	(2,137.00)

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Champaign County Nursing Home  
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
ARD - Contract Nursing		833.00	833.00		5,831.00	5,831.00
Total Alzheimers and Related Disorders	46,289.41	71,578.00	25,288.59	276,348.07	501,046.00	224,697.93
Total Expenses	1,278,969.93	1,416,052.00	137,082.07	8,631,081.34	9,912,364.00	1,281,282.66
Net Operating Income	18,500.18	(93,710.00)	112,210.18	(874,342.39)	(655,970.00)	(218,372.39)

**NonOperating Income****Local Taxes**

Current-Nursing Home Operating	97,826.54	97,827.00	(0.46)	684,785.78	684,789.00	(3.22)
Total Local Taxes	97,826.54	97,827.00	(0.46)	684,785.78	684,789.00	(3.22)

**Miscellaneous NI Revenue**

Investment Interest	52.86	25.00	27.86	207.55	175.00	32.55
Restricted Donations	100.00	292.00	(192.00)	1,300.24	2,044.00	(743.76)
Vending Machine Revenue	922.67	334.00	588.67	1,845.34	2,338.00	(492.66)
Total Miscellaneous NI Revenue	1,075.53	651.00	424.53	3,353.13	4,557.00	(1,203.87)
Total NonOperating Income	98,902.07	98,478.00	424.07	688,138.91	689,346.00	(1,207.09)
Net Income (Loss)	117,402.25	4,768.00	112,634.25	(186,203.48)	33,376.00	(219,579.48)

**Champaign County Nursing Home  
Historical Statement of Operations**

07/31/16

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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
<b>Operating Income</b>													
Miscellaneous Revenue						296	229	764	217	108	74	681	2,369
Medicare A Revenue						181,953	213,322	223,521	228,318	207,294	216,853	186,949	1,458,209
Medicare B Revenue						15,525	4,671	15,775	19,863	35,674	16,207	11,860	119,574
Medicaid Revenue						596,134	498,429	604,853	473,791	578,221	595,076	156,966	3,503,469
Private Pay Revenue						291,847	279,285	207,873	318,792	266,858	246,751	910,530	2,521,936
Adult Day Care Revenue						17,953	30,940	21,506	13,700	15,642	20,956	30,484	151,182
Total Income						1,103,708	1,026,875	1,074,291	1,054,681	1,103,797	1,095,917	1,297,470	7,756,739
<b>Operating Expenses</b>													
Administration						253,974	266,034	289,516	262,478	266,140	229,228	287,193	1,854,563
Environmental Services						96,426	86,859	87,736	94,935	94,144	103,403	104,682	668,184
Laundry						16,033	13,480	16,606	16,475	12,390	19,898	11,057	105,939
Maintenance						22,319	11,746	17,089	28,924	5,537	9,524	41,017	136,157
Nursing Services						600,882	515,796	524,152	531,019	477,967	613,943	536,964	3,800,723
Activities						22,874	27,820	27,157	27,768	27,912	29,459	23,338	186,328
Social Services						22,367	19,931	21,095	20,937	21,870	26,164	16,320	148,685
Physical Therapy						28,437	31,681	29,385	27,483	20,942	34,480	32,509	204,919
Occupational Therapy						29,851	29,109	24,458	24,221	31,313	25,825	23,726	188,503
Speech Therapy						7,611	8,469	8,535	8,680	8,378	9,448	7,504	58,626
<b>Respiratory Therapy</b>													
Respiratory Therapy						4,044	5,404	5,353	3,148	3,317	3,609	3,279	28,154
Total This Department						11,655	13,873	13,888	11,829	11,695	13,056	10,784	86,779
Food Services						116,322	106,825	112,726	113,681	107,235	124,108	120,083	800,979
Barber & Beauty						8,040	6,931	7,551	7,487	6,534	8,670	5,708	50,921
Adult Day Care						16,982	15,022	16,796	18,006	14,932	21,015	19,300	122,052
Alzheimers and Related Disorders						31,904	38,499	36,884	38,949	36,168	47,654	46,289	276,348
Total Expenses						1,278,067	1,183,605	1,225,039	1,224,193	1,134,778	1,306,429	1,278,970	8,631,081
Net Operating Income						(174,359)	(156,730)	(150,748)	(169,512)	(30,981)	(210,512)	18,500	(874,342)
<b>NonOperating Income</b>													
Local Taxes						97,827	97,827	97,827	97,827	97,827	97,827	97,827	684,786
Miscellaneous NI Revenue							850	256	1,017		155	1,076	3,353
Total NonOperating Income						97,827	98,677	98,083	98,843	97,827	97,981	98,902	688,139
Net Income (Loss)						(76,533)	(58,054)	(52,665)	(70,669)	66,846	(112,530)	117,402	(186,203)

Champaign County Nursing Home  
Historical Statement of Operations

07/31/16

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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
<b>Operating Income</b>													
<b>Miscellaneous Revenue</b>													
Lunch Reimbursement						264	276	96	114	88	54	169	1,061
Late Charge, NSF Check Charge							(95)						(96)
Worker's Compensation Reimburse								501				501	1,003
Other Miscellaneous Revenue						32	48	167	103	20	20	11	400
Total Miscellaneous Revenue						296	229	764	217	108	74	681	2,369
<b>Medicare A Revenue</b>													
Medicare A						104,760	100,473	85,062	81,464	121,250	70,687	94,651	658,347
NH Pt_Care - Medicare Advantage/ H						77,193	112,849	138,458	146,854	86,044	145,133	92,299	798,830
ARD_Pt Care - Medicare Advantage/											1,032		1,032
Total Medicare A Revenue						181,953	213,322	223,521	228,318	207,294	216,853	186,949	1,458,209
<b>Medicare B Revenue</b>													
Medicare B						15,525	4,671	15,775	19,863	35,674	16,207	11,860	119,574
Total Medicare B Revenue						15,525	4,671	15,775	19,863	35,674	16,207	11,860	119,574
<b>Medicaid Revenue</b>													
Medicaid Title XIX (IDHFS)						490,211	389,835	506,265	364,067	474,864	496,978	207,314	2,929,533
ARD - Medicaid Title XIX (IDHFS)						79,488	63,382	69,722	73,006	63,313	66,444	(85,286)	330,069
Patient Care-Hospice						26,435	44,797	28,866	36,718	40,045	31,654	34,938	243,452
ARD Patient Care - Hospice							416						416
Total Medicaid Revenue						596,134	498,429	604,853	473,791	578,221	595,076	156,966	3,503,469
<b>Private Pay Revenue</b>													
VA-Veterans Nursing Home Care						36,767	52,446	45,699	18,817	30,169	12,730	36,069	232,697
ARD - VA - Veterans Care											7,170	6,931	14,101
Nursing Home Patient Care - Private						231,972	185,493	146,767	262,206	216,018	179,944	559,597	1,781,998
Nursing Home Beauty Shop Revenue						2,260	2,067	3,083	2,522	2,464	2,821	2,753	17,968
Medical Supplies Revenue						3,945	4,182	3,825	4,803	4,931	4,795	4,326	30,808
Patient Transportation Charges						2,185	1,857	2,368	1,765	1,288	2,485	(426)	11,523
ARD Patient Care- Private Pay						14,717	33,240	6,130	28,680	11,988	36,806	301,280	432,841
Total Private Pay Revenue						291,847	279,285	207,873	318,792	266,858	246,751	910,530	2,521,936
<b>Adult Day Care Revenue</b>													
VA-Veterans Adult Daycare						8,557	7,316	12,527	6,883	7,723	8,871	8,276	60,151
IL Department Of Aging-Day Care Gra						6,943	20,678	5,862	5,139	5,250	8,172	17,651	69,695
Adult Day Care Charges-Private Pay						2,454	2,946	3,117	1,679	2,669	3,914	4,558	21,336

Tuesday, September 06, 2016

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**Champaign County Nursing Home  
Historical Statement of Operations**

07/31/16

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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
Total Adult Day Care Revenue						17,953	30,940	21,506	13,700	15,642	20,956	30,484	151,182
Total Income						1,103,708	1,026,875	1,074,291	1,054,681	1,103,797	1,095,917	1,297,470	7,756,739

**Operating Expenses**

**Administration**

Reg. Full-Time Employees						30,283	31,637	33,959	36,467	33,491	37,657	58,586	262,079
Temp. Salaries & Wages						1,037	963	1,006	840	960	1,506	1,340	7,652
Per Diem						179	205		360	248	202	135	1,329
Overtime						892	206	320	(45)	447	361	733	2,913
TOPS - Balances						(1,977)	1,529	(25)	(94)	29	(3,039)	(33,542)	(37,119)
TOPS - FICA						(141)	385	(2)	(7)	2	(232)	(2,566)	(2,561)
Social Security - Employer						1,977	1,973	2,044	1,996	2,230	3,339	4,596	18,155
IMRF - Employer Cost						2,408	3,249	2,405	2,332	2,123	3,945	4,878	21,340
Workers' Compensation Insurance						805	976	1,033	997	813	1,393	1,482	7,499
Unemployment Insurance						1,636	1,659	1,740	1,074	597	486	(2,413)	4,778
Employee Health/Life Insurance						4,763	4,763	5,244	5,463	5,937	5,246	4,753	36,169
Employee Development/Recognition						152	66	36	43	59	92		447
Employee Physicals/Lab						4,712	3,198	4,282	4,810	2,278	1,100	4,043	24,424
Books, Periodicals & Manuals						69						6	75
Copier Supplies						586	977	195	195	195		198	2,346
Postage, UPS, Federal Express						333	165		92	638	569	1,599	3,396
Equipment < \$2,500								(1,526)			938	(90)	(677)
Operational Supplies						567	381	343	392	634	804	897	4,018
Audit & Accounting Fees						4,055	4,055	4,055	4,055	4,055	4,055	4,055	28,384
Attorney Fees						12,464	8,411	5,189	7,970	3,490	8,894	3,936	50,355
Engineering Fees						2,400	3,630	4,623				(10,653)	
Professional Services						38,488	43,403	65,983	36,956	39,447	49,293	60,575	334,145
Job Required Travel Expense						213	122	83	165	86	116	46	831
Insurance						22,458	22,458	22,458	22,458	29,359	22,456	22,458	164,102
Property Loss & Liability Claims											10		10
Computer Services						7,376	8,851	9,435	9,657	9,245	8,859	7,783	61,206
Telephone Services						1,244	1,708	1,728	1,648	1,607	2,020	1,840	11,795
Equipment Maintenance						306							306
Legal Notices, Advertising						1,632	2,678	3,676	1,745	2,572	2,939	980	16,221
Photocopy Services						748	900	900	900	250	250	2,199	6,145
Public Relations							52		656				708
Dues & Licenses						1,725	1,923	1,625	1,625	1,625	1,625	1,800	11,949
Conferences & Training							1,355	751	1,936	109	621	984	5,756
Finance Charges, Bank Fees						134	269	326	741	696	928	3,548	6,642
Cable/Satellite TV Expense						1,929	2,256	2,092	2,092	2,457	2,457	2,457	15,739
IPA Licensing Fee						42,359	39,731	41,090	42,213	42,480	40,818	43,878	292,569



**Champaign County Nursing Home  
Historical Statement of Operations**

07/31/16

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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
Fines & Penalties												18,939	18,939
General Liability Claims													
Furnishings, Office Equipment								1,701					1,701
Depreciation Expense						58,789	62,529	63,374	63,373	63,078	62,888	62,828	436,857
Bad Debt Expense													
Transfers to General Corporate Fund													
Interest-Tax Anticipation Notes Payabl										5,528	445	436	6,409
Interest- Bonds Payable						9,374	9,374	9,374	9,374	9,374	(23,159)	3,819	27,531
Total Administration						253,974	266,034	289,516	262,478	266,140	229,228	287,193	1,854,563
<b>Environmental Services</b>													
Reg. Full-Time Employees						26,230	23,758	22,325	27,194	28,327	34,201	29,975	192,010
Reg. Part-Time Employees						844	751	729	836	767	1,107	402	5,437
Overtime						1,380	8	29	9	10	1,346	1,476	4,258
TOPS - Balances						972	(1,631)	1,921	1,064	(3,078)	(1,159)	(2,224)	(4,134)
TOPS- FICA						69	46	147	81	(236)	(89)	(170)	(151)
Social Security - Employer						1,889	1,471	1,495	1,482	1,836	3,117	2,403	13,692
IMRF - Employer Cost						2,325	2,527	1,806	1,824	1,757	3,903	2,528	16,671
Workers' Compensation Insurance						790	739	687	693	669	1,267	469	5,314
Unemployment Insurance						1,507	1,262	1,556	1,512	1,360	1,574	(2,180)	6,590
Employee Health/Life Insurance						5,920	5,229	5,232	5,405	6,560	5,229	5,359	38,934
Equipment < \$2,500											189		189
Operational Supplies						4,639	3,879	3,833	5,804	1,763	4,741	2,441	27,099
Professional Services									1,585				1,585
Gas Service						12,311	15,215	13,231	12,456	12,120	11,357	6,626	83,316
Electric Service						28,206	25,360	24,965	27,154	35,206	28,538	48,141	217,571
Water Service						3,023	2,733	2,964	2,950	2,905	2,986	3,113	20,674
Pest Control Service						511	1,486	511	636	511	511	637	4,804
Waste Disposal & Recycling						4,422	2,312	2,943	2,329	1,906	2,450	3,928	20,290
Equipment Rentals						258	258	258	258	258	258	258	1,806
Sewer Service & Tax						1,129	1,455	3,104	1,662	1,502	1,878	1,500	12,229
Total Environmental Services						96,426	86,859	87,736	94,935	94,144	103,403	104,682	668,184
<b>Laundry</b>													
Reg. Full-Time Employees						6,597	7,189	6,945	7,164	5,775	7,933	7,151	48,753
Reg. Part-Time Employees						443	656	706	993	932	667		4,396
Overtime						390	18	26	58	62	289	779	1,622
TOPS Balances						(33)	(1,150)	5	130	66	197	629	(155)
TOPS - FICA						(2)	(15)		10	5	15	48	61
Social Security - Employer						506	466	459	493	427	756	592	3,698
IMRF - Employer Cost						652	800	565	613	412	938	624	4,604
Workers' Compensation Insurance						162	231	230	215	155	294	112	1,398

**Champaign County Nursing Home  
Historical Statement of Operations**

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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
Unemployment Insurance						403	408	517	416	325	348	(635)	1,783
Employee Health/Life Insurance						2,662	2,662	3,328	3,396	3,328	3,328	725	19,429
Laundry Supplies						74		1,252	2,020		1,828	493	5,667
Linen & Bedding						4,178	1,535	1,864	286	162	2,690		10,716
Operational Supplies							25			64			89
Laundry & Cleaning Service							655	709	680	678	616	540	3,878
<b>Total Laundry</b>						<b>16,033</b>	<b>13,480</b>	<b>16,606</b>	<b>16,475</b>	<b>12,390</b>	<b>19,898</b>	<b>11,057</b>	<b>105,939</b>
<b>Maintenance</b>													
Reg. Full-Time Employees						3,806	3,918	4,440	3,864	2,244	2,439	2,044	22,757
Overtime						149	16	26	19	14	163	73	461
TOPS - Balances						23	(271)	(1,756)	1,066	(35)	137	(359)	(1,195)
TOPS - FICA						2	(10)	(134)	82	(3)	10	(27)	(81)
Social Security - Employer						247	248	280	253	145	227	162	1,561
IMRF - Employer Cost						316	424	329	313	140	284	170	1,977
Workers' Compensation Insurance						92	116	138	126	51	89	32	643
Unemployment Insurance						201	207	362	143	109	108	(432)	698
Employee Health/Life Insurance						1,018	1,018	1,018	1,038	(313)	353	353	4,485
Gasoline & Oil							12		12		23		47
Ground Supplies									409		298	225	933
Maintenance Supplies						4,137	1,374	415	40	672	833	604	8,073
Equipment < \$2,500							124	422	452			480	1,477
Operational Supplies						88	(6)		23			117	221
Automobile Maintenance						662	90	664	1,624	656	1,088	168	4,952
Equipment Maintenance						2,259	1,604	2,964	1,011	584	919	4,986	14,327
Nursing Home Building Repair/Mainte						8,153	2,883	5,403	17,362	1,273	2,552	32,422	70,048
Parking Lot/Sidewalk Maintenance						1,166		2,519	1,087				4,772
Nursing Home Building Construction/I													
<b>Total Maintenance</b>						<b>22,319</b>	<b>11,746</b>	<b>17,089</b>	<b>28,924</b>	<b>5,537</b>	<b>9,524</b>	<b>41,017</b>	<b>136,157</b>
<b>Nursing Services</b>													
Reg. Full-Time Employees						144,322	146,400	144,810	137,574	115,088	150,982	129,696	968,872
Reg. Part-Time Employees						5,778	3,858	3,118	4,173	3,621	610	476	21,634
Temp. Salaries & Wages						3,394	1,978	1,984	3,005	8,687	25,903	18,211	63,161
Overtime						41,452	21,593	23,949	29,469	29,517	68,027	68,139	282,145
TOPS - Baiances						17,938	(22,202)	(317)	6,699	2,032	2,031	(2,780)	3,401
No Benefit Full-Time Employees						82,610	107,132	112,600	131,755	130,703	146,610	122,658	834,068
No Benefit Part-Time Employees						43,892	25,330	19,647	19,090	17,204	23,725	20,938	169,826
TOPS - FICA						1,275	(961)	(24)	512	155	155	(213)	900
Social Security - Employer						22,178	18,298	19,235	18,754	18,953	35,383	27,225	160,025
IMRF - Employer Cost						27,209	31,722	23,098	24,655	17,729	41,008	27,184	192,604
Workers' Compensation Insurance						7,932	8,283	8,465	8,327	6,207	12,378	4,671	56,263

**Champaign County Nursing Home  
Historical Statement of Operations**

07/31/16

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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
Unemployment Insurance						17,529	15,521	16,726	10,000	7,882	7,627	(21,939)	53,346
Employee Health/Life Insurance						23,629	24,294	28,633	24,333	22,230	22,896	23,459	169,474
Stationary And Printing												158	158
Books, Periodicals & Manuals						464				263			727
Stocked Drugs						894	7,807	3,301	984	1,927	1,730	1,369	18,012
Pharmacy Charges-Public Aid						1,787	2,833	1,624	2,939	53	3,477	3,494	16,207
Oxygen						1,601	1,676	1,156	989	1,373	842	1,294	8,930
Incontinence Supplies						8,439	8,030	11,134	8,398	8,701	6,202	16,330	67,235
Pharmacy Charges - Insurance						10,560	9,766	6,300	10,584	9,878	9,060	10,759	66,907
Equipment < \$2,500						1,964	98	881	(859)	177	25	1,372	3,658
Operational Supplies						19,895	17,564	17,830	14,524	12,518	8,172	22,001	112,506
Pharmacy Charges-Medicare						10,368	9,204	6,750	5,268	7,424	6,035	7,920	52,969
Medical/Dental/Mental Health						5,800	3,800	5,800	5,600	3,800	3,800	10,400	39,000
Professional Services						10,921	23,208	24,985	37,371	41,435	32,639	36,281	206,840
Laboratory Fees						1,562	1,490	1,251	1,635	793		2,000	8,732
Equipment Rentals						6,643	5,272	8,567	8,561	4,802	3,191	5,362	42,398
Dues & Licenses						50		150					200
Conferences & Training						2,125	590		600	3,027	1,437	98	7,877
Contract Nursing Services						77,839	42,778	32,100	13,058				165,775
Medicare Medical Services						832	432	400	3,019	1,790		400	6,874
<b>Total Nursing Services</b>						<b>600,882</b>	<b>515,796</b>	<b>524,152</b>	<b>531,019</b>	<b>477,967</b>	<b>613,943</b>	<b>536,964</b>	<b>3,800,723</b>
<b>Activities</b>													
Reg. Full-Time Employees						16,460	16,946	16,403	18,765	16,778	19,423	17,003	121,779
Reg. Part-Time Employees						1,439	1,490	1,631	1,765	1,127	1,428	1,243	10,123
Overtime						6	16	1	61	127	90	15	315
TOPS - Balances						85	(141)	249	(1,231)	2,233	(238)	(669)	288
TOPS - FICA						6	17	19	(94)	171	(18)	(51)	50
Social Security - Employer						1,107	1,145	999	1,113	1,245	1,779	1,381	8,770
IMRF - Employer Cost						1,409	1,941	1,190	1,115	1,233	2,215	1,457	10,560
Workers' Compensation Insurance						438	530	504	532	423	707	278	3,413
Unemployment Insurance						900	963	1,337	956	705	579	(1,529)	3,912
Employee Health/Life Insurance							3,909	3,909	4,027	3,244	3,244	3,334	21,667
Books, Periodicals & Manuals												143	143
Equipment < \$2,500							120						120
Operational Supplies						398	737	784	630	497	236	299	3,581
Professional Services						130	130	130	130	130		389	1,038
Conferences & Training						495	15				15	45	570
<b>Total Activities</b>						<b>22,874</b>	<b>27,820</b>	<b>27,157</b>	<b>27,768</b>	<b>27,912</b>	<b>29,459</b>	<b>23,338</b>	<b>186,328</b>
<b>Social Services</b>													
Reg. Full-Time Employees						14,606	15,114	14,524	15,358	14,495	18,664	13,515	106,277

**Champaign County Nursing Home  
Historical Statement of Operations**

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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
Overtime						372	121	123	273	61	146	40	1,137
TOPS - Balances						1,194	(1,940)	305	(418)	1,861	139	(856)	285
TOPS - FICA						85	16	23	(32)	142	11	(65)	179
Social Security - Employer						933	956	808	875	918	1,597	1,020	7,107
IMRF - Employer Cost						1,185	1,640	979	1,054	882	1,995	1,055	8,790
Workers' Compensation Insurance						374	456	434	413	328	663	210	2,877
Unemployment Insurance						767	800	975	592	408	331	(1,406)	2,465
Employee Health/Life Insurance						1,998	2,588	2,617	2,693	2,619	2,619	2,678	17,812
Operational Supplies						463	51						514
Professional Services						130	130	130	130	130		130	778
Conferences & Training						260		178		25			463
<b>Total Social Services</b>						<b>22,367</b>	<b>19,931</b>	<b>21,095</b>	<b>20,937</b>	<b>21,870</b>	<b>26,164</b>	<b>16,320</b>	<b>148,685</b>
<b>Physical Therapy</b>													
Reg. Full-Time Employees						2,539	4,365	4,298	4,610	4,349	5,941	4,533	30,636
Overtime						29	4		59	9	1		101
TOPS - Balances						491	229	327	(439)	152	(156)	473	1,077
TOPS - FICA						35	64	25	(34)	12	(12)	36	126
Social Security - Employer						280	270	238	236	265	495	334	2,118
IMRF - Employer Cost						352	459	292	321	252	616	349	2,641
Workers' Compensation Insurance						124	133	129	137	96	211	71	901
Unemployment Insurance						233	226	322	243	194	127	(529)	815
Employee Health/Life Insurance						1,331	1,331	1,331	1,370	1,331	1,331	1,361	9,386
Professional Services						23,024	24,599	22,424	20,980	14,280	25,926	25,882	157,116
<b>Total Physical Therapy</b>						<b>28,437</b>	<b>31,681</b>	<b>29,385</b>	<b>27,483</b>	<b>20,942</b>	<b>34,480</b>	<b>32,509</b>	<b>204,919</b>
<b>Occupational Therapy</b>													
Reg. Full-Time Employees						4,394	2,187	2,148	2,325	1,599			12,653
TOPS - Balances						558	250	(465)	(1,821)	(1,024)			(2,502)
TOPS - FICA						40	36	(36)	(139)	(78)			(178)
Social Security - Employer						143	139	123	131	121			657
IMRF - Employer Cost						180	237	149	164	128			858
Workers' Compensation Ins.						62	67	31	43	48			251
Unemployment Insurance						117	114	164	122	84		(236)	365
Employee Health/Life Insurance						666	666	666	685	666	666	680	4,693
Professional Services						23,692	25,414	21,677	22,712	29,770	25,159	23,282	171,706
<b>Total Occupational Therapy</b>						<b>29,851</b>	<b>29,109</b>	<b>24,458</b>	<b>24,221</b>	<b>31,313</b>	<b>25,825</b>	<b>23,726</b>	<b>188,503</b>
<b>Speech Therapy</b>													
Professional Services						7,611	8,469	8,535	8,680	8,378	9,448	7,504	58,626
<b>Total Speech Therapy</b>						<b>7,611</b>	<b>8,469</b>	<b>8,535</b>	<b>8,680</b>	<b>8,378</b>	<b>9,448</b>	<b>7,504</b>	<b>58,626</b>

**Champaign County Nursing Home  
Historical Statement of Operations**

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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
<b>Respiratory Therapy</b>													
Professional Services						4,044	5,404	5,353	3,148	3,317	3,609	3,279	28,154
Total Respiratory Therapy						4,044	5,404	5,353	3,148	3,317	3,609	3,279	28,154
Total This Department						11,655	13,873	13,888	11,829	11,695	13,056	10,784	86,779
<b>Food Services</b>													
Reg. Full-Time Employees						28,687	31,430	29,263	30,817	28,357	35,433	30,197	214,184
Reg. Part-Time Employees						2,583	1,765	1,865	1,188	876	1,010	818	10,104
Temp. Salaries & Wages									748	919	5,567	8,645	15,879
Overtime						5,144	2,429	2,981	3,010	2,210	4,802	5,427	26,002
TOPS - Balances						(781)	(1,323)	304	281	144	(2,308)	(936)	(4,619)
TOPS - FICA						(56)	40	23	21	11	(177)	(72)	(207)
Social Security - Employer						2,605	2,137	2,370	2,254	2,088	3,960	3,410	18,824
IMRF - Employer Cost						3,275	3,733	2,842	3,114	1,986	4,332	2,706	21,989
Workers' Compensation Insurance						891	1,013	566	654	704	1,477	656	5,962
Unemployment Insurance						2,064	1,859	2,245	1,874	1,549	1,981	(2,554)	9,018
Employee Health/Life Insurance						5,998	5,998	6,666	6,862	6,666	6,669	6,816	45,674
Food						148	(148)						
Non-Food Supply												1,247	1,247
Nutritional Supplements						7,164	3,627	4,228	4,526	3,675	3,658	3,780	30,657
Equipment < \$2,500										60		140	199
Operational Supplies							(403)	96	(104)		201	427	217
Professional Services						756							756
Equipment Rentals						405	405	405	405	405	405	405	2,835
Dues & Licenses								85					85
Conferences & Training						15	30		15	45	30	60	195
Food Service						57,425	52,986	58,786	58,017	57,539	57,067	60,158	401,977
Furnishings, Office Equipment							1,247					(1,247)	
Total Food Services						116,322	106,825	112,726	113,681	107,235	124,108	120,083	800,979
<b>Barber &amp; Beauty</b>													
Reg. Full-Time Employees						4,661	4,370	4,209	4,515	4,407	5,665	4,425	32,252
TOPS - Balances						834	199	368	610	25	(182)	181	2,036
TOPS - FICA						59	34	28	47	2	(14)	14	170
Social Security - Employer						248	238	207	211	237	433	290	1,864
IMRF - Employer Cost						312	400	259	284	221	544	304	2,324
Workers' Compensation Insurance						125	132	683	214	95	207	69	1,525
Unemployment Insurance						234	226	312	235	207	116	(556)	774
Employee Health/Life Insurance						1,331	1,331	1,331	1,370	1,331	1,331	1,361	9,386
Operational Supplies						237		154		10	570	(380)	591
Total Barber & Beauty						8,040	6,931	7,551	7,487	6,534	8,670	5,708	50,921

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Champaign County Nursing Home  
Historical Statement of Operations

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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
<b>Adult Day Care</b>													
Reg. Full-Time Employees						10,583	10,192	10,009	10,744	10,176	13,077	14,773	79,553
Reg. Part-Time Employees							13	99	502	663	1,105	1,691	4,073
Overtime						305	26	19		13	15	16	394
TOPS - Balances						186	(638)	521	229	(688)	(351)	(3,288)	(4,029)
TOPS - FICA						13	18	40	18	(53)	(27)	(252)	(242)
Social Security - Employer						671	635	571	567	664	1,201	1,238	5,547
IMRF - Employer Cost						845	1,077	701	764	631	1,489	1,322	6,829
Workers' Compensation Insurance						281	302	147	153	238	510	321	1,950
Unemployment Insurance						562	534	702	433	324	201	(894)	1,862
Employee Health/Life Insurance						2,688	2,688	2,688	2,766	2,688	2,688	2,746	18,950
Gasoline & Oil						592		557	1,553		924	1,203	4,829
Equipment < \$2,500						38							38
Operational Supplies						123	175	100	129	56	184	144	911
Job Required Travel										94		4	99
Field Trips/Activities						24							24
Dues & Licenses						72						275	347
Conferences & Training								643	148	126			917
Total Adult Day Care						16,982	15,022	16,796	18,006	14,932	21,015	19,300	122,052
<b>Alzheimers and Related Disord</b>													
Reg. Full-Time Employees						10,344	12,538	13,901	15,037	13,683	15,130	11,826	92,459
Overtime						3,276	1,933	919	1,555	1,808	3,686	6,719	19,896
TOPS - Balances						828	(145)	301	583	(366)	334	909	2,443
No Benefit Full-Time Employees						5,643	10,875	10,181	9,037	7,807	10,726	15,150	69,419
No Benefit Part-Time Employees						4,479	3,589	3,280	4,401	4,524	7,094	4,625	31,990
TOPS - FICA						59	20	23	45	(28)	26	70	213
Social Security - Employer						1,520	1,718	1,650	1,672	1,792	3,112	2,919	14,382
IMRF - Employer Cost						1,922	2,987	1,820	1,895	1,753	3,878	3,109	17,364
Workers' Compensation Insurance						514	684	825	774	602	1,168	496	5,063
Unemployment Insurance						1,194	1,522	1,882	1,165	945	1,111	(2,243)	5,576
Employee Health/Life Insurance						1,999	1,999	1,999	2,684	2,620	1,289	2,013	14,604
Professional Services						126	126	103	103	103	103		662
Conferences & Training							654			926		697	2,277
Total Alzheimers and Related Disord						31,904	38,499	36,884	38,949	36,168	47,654	46,289	276,348
Total Expenses						1,278,067	1,183,605	1,225,039	1,224,193	1,134,778	1,306,429	1,278,970	8,631,081
Net Operating Income						(174,359)	(156,730)	(150,748)	(169,512)	(30,981)	(210,512)	18,500	(874,342)

**NonOperating Income****Local Taxes**

Tuesday, September 06, 2016

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Champaign County Nursing Home  
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Description	08/15	09/15	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	Total
Current-Nursing Home Operating						97,827	97,827	97,827	97,827	97,827	97,827	97,827	684,786
Total Local Taxes						97,827	97,827	97,827	97,827	97,827	97,827	97,827	684,786
<b>Miscellaneous NI Revenue</b>													
Investment Interest											155	53	208
Restricted Donations							850	256	94			100	1,300
Vending Machine Revenue									923			923	1,845
Total Miscellaneous NI Revenue							850	256	1,017		155	1,076	3,353
Total NonOperating Income						97,827	98,677	98,083	98,843	97,827	97,981	98,902	688,139
Net Income (Loss)						(76,533)	(58,054)	(52,665)	(70,669)	66,846	(112,530)	117,402	(186,203)

**ASSETS****Current Assets****Cash**

Cash	\$437,194.19
Petty Cash	\$300.00
Total Cash	\$437,494.19

**Rec., Net of Uncollectible Amounts**

Accts Rec-Nursing Home Private Pay	\$1,942,196.35
Accts Rec-Nursing Home Med Adv/ HMO/ Ins	\$1,069,848.09
Total Rec., Net of Uncollectible Amounts	\$3,012,044.44

**Rec., Net of Uncollectible Amounts**

Accts Rec-Nursing Home Hospice	\$155,448.77
Allowance for Uncollectible Accts-Private Pay	(\$226,018.45)
Allowance for Uncollectible Accts-Patient Care P	(\$285,818.86)
Allowance for Uncollectible Accts-Patient Care H	\$11,807.46
Total Rec., Net of Uncollectible Amounts	(\$344,581.08)

**Accrued Interest**

Property Tax Revenue Receivable	\$64,086.39
Total Accrued Interest	\$64,086.39

**Intergvt. Rec., Net of Uncollectibi**

Due From Collector Funds	\$586.42
Due from Other Governmental Units	\$1,275,125.77
Due from IL Public Aid	\$558,024.72
Due from IL Department of Aging-Title XX	\$95,935.80
Due from US Treasury-Medicare	\$362,455.17
Due From VA-Adult Daycare	\$35,499.12
Due From VA-Nursing Home Care	\$144,826.58
Allowance for Uncollectible Accts-IPA	\$0.00
Allowance for Uncollectible Accts-Medicare	(\$24,961.61)
Total Intergvt. Rec., Net of Uncollectibi	\$2,447,491.97

**Prepaid Expenses**

Prepaid Expenses	\$90,925.74
Stores Inventory	\$21,111.96
Total Prepaid Expenses	\$112,037.70

**Long-Term Investments**

Patient Trust Cash, Invested	\$25,509.28
Total Long-Term Investments	\$25,509.28
Total Current Assets	\$5,754,082.89



**Fixed Assets**

Nursing Home Buildings	\$23,473,119.72
Improvements not Buildings	\$613,504.01
Equipment, Furniture & Autos	\$1,626,795.76
Construction in Progress	\$110,667.79
Accumulated Depreciation-Land Improvements	(\$323,787.18)
Accumulated Depreciation-Equipment, Furniture, &	(\$1,191,810.59)
Accumulated Depreciation-Buildings	(\$5,566,142.37)
Total Fixed Assets	\$18,742,347.14
Total ASSETS	\$24,496,430.03

**LIABILITIES & EQUITY****Current Liabilities**

A/R Refunds	\$0.00
A/R Refunds	\$83,561.44
Accounts Payable	\$3,374,583.75
Salaries & Wages Payable	\$210,849.49
Interest Payable - Bonds	\$3,818.92
Due To Accounts Payable Fund	(\$216.40)
Due to Other Funds	\$0.00
Tax Anticipation Notes Payable	\$359,966.18
Notes Payable	\$127,948.43
Total Current Liabilities	\$4,160,511.81

**Non-Current Liabilities**

Nursing Home Patient Trust Fund	\$25,509.28
Bonds Payable	\$2,505,000.00
Accrued Compensated Absences	\$247,241.88
Total Non-Current Liabilities	\$2,777,751.16
Total Current Liabilities	\$6,938,262.97

**Equity**

Revenues	\$0.00
Retained Earnings-Unreserved	\$17,744,370.53
Year To Date Earnings	\$0.00
Contributed Capital	\$0.00
Year To Date Earnings	(\$186,203.47)
Total Equity	\$17,558,167.06
Total LIABILITIES & EQUITY	\$24,496,430.03

**Champaign County Nursing Home**  
**Statement of Cash Flows (Indirect Method)**  
**7 Months**  
**December 31, 2015 through July 31, 2016**

**CASH FLOW FROM OPERATING ACTIVITIES:**

Net Income (Loss) - YTD	\$ (186,203)
Depreciation Expense	436,857
(Incr.)/Decr. in Accounts Receivable	(237,169)
(Incr.)/Decr. in Prepaid Expenses	(88,137)
(Incr.)/Decr. in Inventory	(15,347)
(Incr.)/Decr. in Patient Trust	665
Incr./(Decr.) in Accounts Payable	2,235,711
Incr./(Decr.) in Salaries and Wages Payable	(235,625)
Incr./(Decr.) in Interest Payable	3,819
Incr./(Decr.) in Accrued Com. Absences	(56,623)
Incr./(Decr.) in Other Liabilities	<u>71,492</u>
<b>Net Cash Provided by Operating Activities</b>	<b>1,929,440</b>

**CASH FLOW FROM INVESTING ACTIVITIES:**

Purchase of Equipment	(53,745)
Improvements / (CIP)	<u>(237,912)</u>
<b>Net Cash Provided by Investing Activities</b>	<b>(291,657)</b>

**CASH FLOW FROM FINANCING ACTIVITIES:**

Increase in Tax Anticipation Note	(637,863)
Notes Payable - Medicaid	(310,104)
(Decrease) Due to General Corp. Fund	-
(Decrease) in Bonds Payable	-
Increase in Equity Adjustment	<u>(619,972)</u>
<b>Net Cash Provided by Financing Activities</b>	<b>(1,567,939)</b>

<b>Total Cash Flow</b>	<b>69,844</b>
<b>Beginning Cash Flow - 12/31/2015</b>	<b><u>367,650</u></b>
<b>ENDING CASH - 7/31/2016</b>	<b><u><u>\$ 437,494</u></u></b>

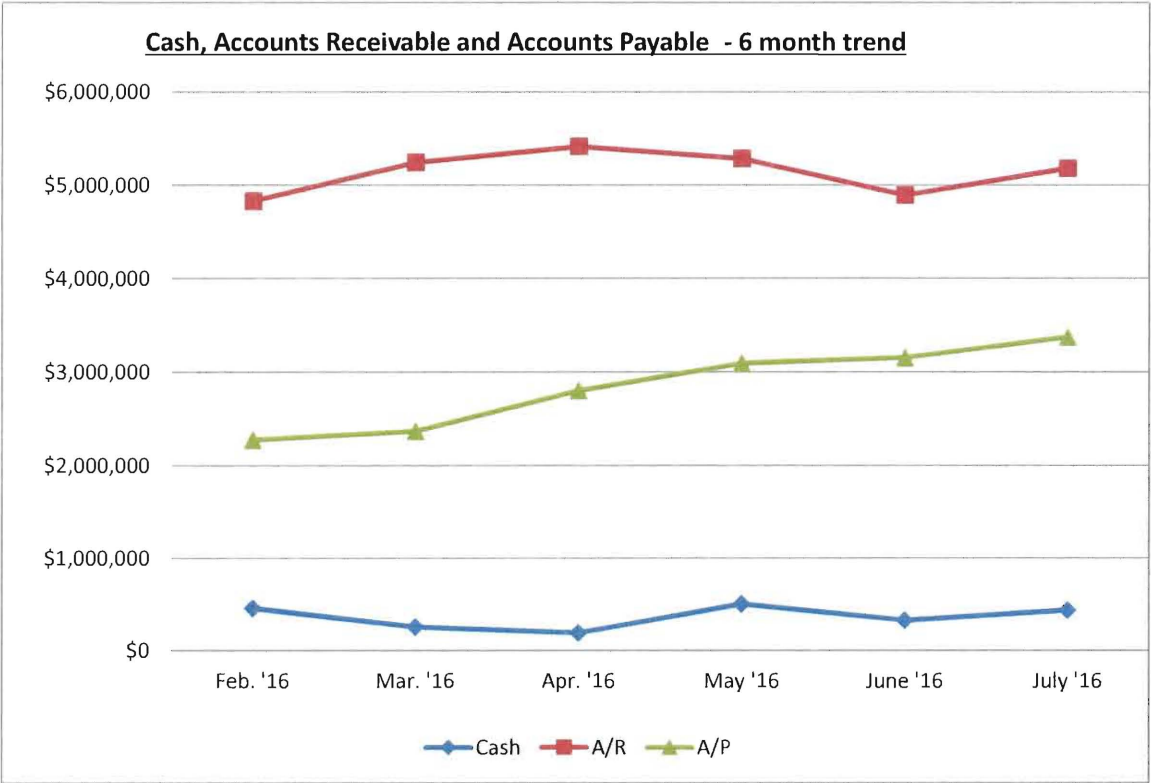
**Champaign County Nursing Home**  
**Monthly Statements of Cash Flow (Indirect Method)**  
**February 29, 2016 through July 31, 2016**

	<u>Feb. '16</u>	<u>Mar. '16</u>	<u>Apr. '16</u>	<u>May '16</u>	<u>June '16</u>	<u>July '16</u>
<b><u>CASH FLOW FROM OPERATING ACTIVITIES:</u></b>						
Net Income (Loss) - Monthly	\$ (58,054)	\$ (52,665)	\$ (70,669)	\$ 66,846	\$ (112,530)	\$ 117,402
Depreciation Expense	62,529	63,374	63,373	63,078	62,888	62,828
(Incr.)/Decr. in Accounts Receivable	436,038	(410,517)	(172,175)	129,576	389,408	(286,601)
(Incr.)/Decr. in Prepaid Expenses	(51,357)	15,574	15,574	15,574	(26,530)	9,422
(Incr.)/Decr. in Inventory	(15,347)	-	-	-	-	-
(Incr.)/Decr. in Patient Trust	421	(707)	(2,373)	(2,031)	746	(67)
Incr./(Decr.) in Accounts Payable	675,559	92,371	434,886	293,075	60,926	218,983
Incr./(Decr.) in Salaries and Wages Payable	(288,207)	(694)	(215,998)	(1,465)	106,003	42,363
Incr./(Decr.) in Interest Payable	9,374	9,375	9,374	9,374	(46,871)	3,819
Incr./(Decr.) in Accrued Com. Absences	(38,222)	1,871	7,169	1,454	(4,945)	(45,710)
Incr./(Decr.) in Other Liabilities	(11,826)	705	2,373	43,811	(747)	41,848
<b>Net Cash Provided (Used) by Operating Activities</b>	<b>720,908</b>	<b>(281,313)</b>	<b>71,534</b>	<b>619,292</b>	<b>428,348</b>	<b>164,287</b>
<b><u>CASH FLOW FROM INVESTING ACTIVITIES:</u></b>						
Purchase of Equipment	(19,060)	-	-	-	-	-
Improvements / (CIP)	(3,026)	-	(64,035)	(11,856)	(134,871)	(8,611)
<b>Net Cash Provided (Used) by Investing Activities</b>	<b>(22,086)</b>	<b>-</b>	<b>(64,035)</b>	<b>(11,856)</b>	<b>(134,871)</b>	<b>(8,611)</b>
<b><u>CASH FLOW FROM FINANCING ACTIVITIES:</u></b>						
Incr./(Decr.) in Tax Anticipation Note	-	-	-	(219,650)	(395,935)	(22,278)
Incr./(Decr.) Notes Payable - Medicaid	(73,009)	80,530	(73,009)	(73,009)	(73,009)	(25,590)
Incr./(Decr.) in Due to General Corp. Fund	-	-	-	-	-	-
Incr./(Decr.) in Bonds Payable	-	-	-	-	-	-
Incr./(Decr.) in Equity Adjustment	(554,045)	-	-	(1,928)	(15)	-
<b>Net Cash Provided (Used) by Financing Activities</b>	<b>(627,054)</b>	<b>80,530</b>	<b>(73,009)</b>	<b>(294,587)</b>	<b>(468,959)</b>	<b>(47,868)</b>
<b>Total Cash Flow</b>	<b>71,768</b>	<b>(200,783)</b>	<b>(65,510)</b>	<b>312,849</b>	<b>(175,482)</b>	<b>107,808</b>
Beginning Cash Balance (Prior Month's)	386,844	458,612	257,829	192,319	505,168	329,686
<b>MONTH ENDING CASH BALANCE</b>	<b>\$ 458,612</b>	<b>\$ 257,829</b>	<b>\$ 192,319</b>	<b>\$ 505,168</b>	<b>\$ 329,686</b>	<b>\$ 437,494</b>

## Champaign County Nursing Home February 29, 2016 through July 31, 2016

**Key Balance Sheet Items Charted Below:**

	<u>Feb. '16</u>	<u>Mar. '16</u>	<u>Apr. '16</u>	<u>May '16</u>	<u>June '16</u>	<u>July '16</u>
<b>Cash</b>	458,612	257,829	192,319	505,168	329,686	437,494
<b>A/R</b>	4,828,732	5,239,249	5,411,424	5,281,848	4,892,440	5,179,041
<b>A/P</b>	2,274,343	2,366,714	2,801,600	3,094,675	3,155,601	3,374,584



To: Board of Directors  
Champaign County Nursing Home

From: Scott T Gima  
Manager

Date: September 7, 2016

Re: Management Update

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### **Medicaid Applications**

CCNH currently has over 50 open Medicaid applications. The total includes current residents as well as residents that are no longer residing at CCNH. These applications represent a reduction of \$150,000 in monthly Medicaid payments. Going back to January, the reduction totals \$1,350,000 in payments that have not been received.

LeadingAge distributed the attached memo on August 17<sup>th</sup>. The meeting with Leading Age and DHS was in response to concerns voiced by myself and other downstate homes, whose Medicaid applications are handled by the Macon County hub. Over the past 2 months, the number of applications at CCNH has been increasing, clearly a worrisome trend. In comparison, DeKalb County's SNF is of comparable size and payor mix has been averaging less than 10 open applications and only recently has seen an increase to 12 applications. DeKalb's applications are processed by the Chicago hub. There is agreement by the nursing home associations that the backlog of applications has reached an unprecedented level not seen since 2014. The only difference is that the problem is concentrated with Macon County hub applications.

Despite the heightened concern, there has been no action taken by DHS to resolve the manpower issues with the Macon County hub. The opinion from all parties is that any "fix" will not occur within the next few months.

I have forwarded a list of 12 open applications to Dave Stricklin. These cases include four old applications, three approved applications whose payments have not yet started, three applications that were admissions from other nursing homes whose payments have not started and three cases that were referred to the OIG but have yet to be reviewed. Mr. Stricklin has forwarded the list to a contact in the Governor's office. Additionally, Mr. Stricklin will also be making inquiries to investigate alternative options that may be available to address CCNH's Medicaid applications.



LeadingAge Illinois met with the Department of Healthcare & Family Services and the Department of Human Services last Thursday to discuss efforts to get a more efficient & timely program of approving Medicaid long term care application process that continues to plague providers throughout the state.

LeadingAge Illinois continues to stress the problems that exist in getting applications approved in both the Chicago hub & most specifically the Macon County hub. There continues to be according to the Department of Human Services (DHS) a lack of staff (caseworkers) both in recruiting & retaining specifically in the Macon County hub. It was reported in our meeting that currently there are approximately 34 vacancies in the Macon hub with a total headcount of 70 on board. DHS representatives even admitted that even if they had 100 or so caseworkers it would not be enough to efficiently deal with the volume of applications that they receive daily in the hub.

The Department of Human Services reported that they currently have about 1,476 LTC pending applications over 90 days and 2,941 LTC pending admissions that are over 90 days.

LeadingAge Illinois expressed strong concerns that in the Macon County hub they have multiple caseworkers that deal with one application which creates getting the updated information on an

application delayed for lengthy periods of time. Members have expressed that calls into the Macon County hub to a caseworker results in a delay to get back to the facility as the application needs to be found and reviewed unlike in the Chicago hub where generally one caseworker handles an application from start to completion a much more efficient process.

We have recommended due to a high turnover rate in the Macon County hub, thought should be given to another location in the state where there is a larger pool of possible caseworkers to recruit and train which has certainly made the Chicago hub much more efficient in their turnaround times.

We will continue meeting with Department of Human Services & Healthcare and Family Services on a regular basis and continue to press areas of concern and recommend options to improve this very inefficient system of Medicaid application reviews.



**Julia R. Rietz**  
State's Attorney

**Barbara Mann**  
Chief of the Civil Division  
email: [bmenn@co.champaign.il.us](mailto:bmenn@co.champaign.il.us)



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**Office of  
State's Attorney  
Champaign County, Illinois**

September 6, 2016

Ms. Catherine Emanuel  
Champaign County Nursing Home Board of Directors Chair

Re: *Closed Session Minutes Review for Nursing Home Board of Directors*

Dear Ms. Emanuel:

Pursuant to the Open Meetings Act, a public body such as this committee must review its closed session minutes at least semi-annually. The Committee must then determine whether the need for confidentiality exists as to all or part of those minutes, or that the minutes or portions thereof no longer require confidential treatment, and are available for public inspection. Therefore, the question is whether there is no longer a need to keep minutes closed in order to protect either the public interest or the privacy of an individual. Whichever conclusion that the Committee draws must be then be reported in open session.

Please note that the Committee may enter into closed session for the purpose of review of closed session minutes pursuant to 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under the Act. Just as in open session, if the matter requires action by the Committee, the matter must have been noticed on the posted agenda.

The County Board passed Resolution No. 7969, "Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board" on November 17<sup>th</sup>, 2011. Under the parameters set forth in Resolution 7969, there are no minutes that are subject to review. The vast majority of the closed session minutes concern the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. The remainder concern litigation, collective bargaining and salary schedules.

Sincerely,

A handwritten signature in cursive script that reads "Barbara J. Mann".

Barbara J. Mann

CC: Brian Nolan, Administrative Services