

**Board of Directors
Champaign County Nursing Home (CCNH) –Minutes
Urbana, Illinois
June 11, 2018**

Directors Present: Anderson, Emanuel, Hodson, Sutton

Directors Absent/Excused: Banks

Also Present: Asplund, Busey, Ciyou, Koenig, Miller, Petrie, Reznik, Weibel

I. Call to Order

Chair Anderson called the meeting to order at 6:31 p.m.

II. Roll Call

Asplund called the roll of Directors. A quorum was established.

III. Approval of Agenda

The board approved the agenda as distributed (motion by Emanuel, second by Hodson, unanimous).

IV. Approval of Minutes

The board approved the minutes from May 14, 2018, as distributed (motion by Hodson, second by Sutton, unanimous).

V. Public Participation

County Board Chair Pius Weibel thanked members of the board for their service.

VI. Communications

None

VII. CCNH Sale Progress Report and Next Steps

County Administrator Deb Busey stated the County is in the due diligence process. Ms. Busey stated the list of information requested aligns well with the operations transfer agreement and the asset purchase agreement. According to Ms. Busey, County staff members from the Auditor's office, Physical Plant, Treasurer's office, and Administrative Services are all working to collect the information for due diligence. Ms. Busey stated the anticipated closing date is September 30, 2018. Ms. Busey reviewed the terms of the RFP.

In response to a question from Catherine Emanuel, Ms. Busey stated the agreement with SAK Management will be taken to the County board, to renew it through the closing on the sale of the Nursing Home.

In response to a question from Mary Hodson, Ms. Busey stated she and Van Anderson will meet with Nursing Home employees next week to clarify the RFP requirements of the new owner.

VIII. Management Update

A. April Financials

Suzanne Koenig reviewed the financial reports. Joyce Ciyou added a new HR person started today, and a new marketing person will start next Monday. She also noted the Dementia Coordinator position is open.

IX. Chair's Report

A. 1st Quarter Report

Jack Anderson reviewed the report.

Ms. Emanuel asked about the star rating listed in the report. She believes there was an error in the staffing rating for 2017, which affected the overall rating. Mr. Anderson agreed to review the information and make any correction necessary in the next report. Ms. Emanuel requested this correction be noted in the minutes for this meeting.

X. Other Business

None

XI. Next Meeting Date & Time

Monday, July 9, 2018 at 6:30 p.m.

XII. Adjournment

Mr. Anderson declared the meeting adjourned at 7:00 p.m.

Respectfully submitted:

Tammy Asplund

Recording Secretary