



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Champaign County Rural Transit Advisory Group (RTAG)

Date: Wednesday, August 20, 2025
Time: 3:00 p.m.
Place: Brookens Administrative Center
Members: Wendy Hundley, Rick Williams, Martha Newton, Alicia Beck, Aaron Esry
Others: Sarah Love, Rita Morocoima-Black, Emma Woods, Debbie Peterik

AGENDA

- I. Call to Order
- II. Audience Participation
- III. Approval of Agenda
- IV. Approval of Draft Minutes from the RTAG meeting of May 21, 2025
- V. New Business
 - A. Presentation and Approval of C-CARTS FY25 4th Quarter (April-June) Service Report
 - B. Presentation and Approval of C-CARTS FY25 Annual Service Report
 - C. Presentation of C-CARTS Service Operations Updates
 - D. Discussion and Approval of Updated Rider Cancellation Policy proposal
- VI. Announcement
 - A. Available RTAG roles to represent Healthcare and Disabled populations
- VII. Adjournment

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Champaign County Urbanized Area Transportation Study
A program of the Champaign County RPC

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Champaign County Rural Transit Advisory Group (RTAG)

Date: Wednesday, May 21, 2025
Time: 3:00 p.m.
Place: MTD Administration Building, 1101 E. University, Urbana, IL
Members Present: Alicia Beck, Rick Williams, Martha Newton, Aaron Esry
Others Present: Sarah Love (MTD)
Staff Present: Rita Morocoima-Black, Emma Woods, Debbie Peterik

MEETING MINUTES

Subject to Review and Approval

- I. Call to Order
Mr. Williams called the meeting to order at 3:25 p.m.
- II. Roll Call
The roll was taken by sign in sheet. A quorum was declared present.
- III. Audience Participation
- IV. Approval of Agenda
Mr. Esry moved to approve the agenda. Ms. Beck seconded. Upon vote, the motion unanimously carried.
- V. Approval of draft minutes from the February 26, 2025, RTAG meeting.
Ms. Beck made a motion to approve the draft minutes from the February 26, 2025, RTAG meeting. Mr. Esry seconded. Upon vote, the motion unanimously carried.
- VI. New Business
 - A. Introduction of new C-CARTS Manager
Ms. Woods introduced Sarah Love, the new C-CARTS Manager at MTD. Ms. Love provided background information to the members.
 - B. Presentation and approval of C-CARTS FY25 3rd Quarter (Jan-Mar) Service Report – Emma Woods
Ms. Woods presented the Service Report with highlights:
 - Decrease in shopping trips.
 - Increase in lift use.

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- Increase in Senior Trips.
- Demand Response trips only increased by 23 percent.
- Trip denials decreased.

Ms. Newton made a motion to approve the C-CARTS FY25 3rd Quarter (Jan-Mar) Service Report, seconded by Ms. Beck. Upon vote, the motion unanimously carried.

C. 5339B Vehicles update

- The grant for the vehicles was awarded back in 2019. C-CARTS was awarded three replacement buses and one expansion bus. The expansion bus was requested in order to try and accommodate some needs of Mahomet. The buses will be delivered next week.
- The last three buses C-CARTS received were picked up in March and were operating at the beginning of May.

D. Bus Inventory Update

a) New Vehicles

- The first vehicles received were from the FY 22 grant.
- The 5339B grant for four vehicles will be arriving.
- The next vehicle procurement notice of funding is coming out this summer. C-CARTS is hoping to get three replacements with that notice of funding.
- There will be a total of 11 vehicles received.

b) Vehicles to be dispose

Ms. Woods explained the federal process of disposing of vehicles once new vehicles are received.

E. Hiring updates (Sarah Love)

- There are two new full-time dispatchers who are in the fourth week of driving solo.
- One part-time dispatcher was hired and started Monday.
- There are currently ten drivers, and two are in training. Ms. Love is planning to hire one more driver. The total number of drivers will then be at 13.

F. Missing Rantoul bus stop signs

- Ms. Love researched and found that there was a minimum of 10-15 installed signs that are no longer in place. There is construction going on in Rantoul and it is possible they were removed due to construction and have not been reinstalled.
- There are a couple of other signs that may be relocated for better pickup locations.
- A meeting will be set up with the Village of Rantoul to discuss the missing signs.



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Ms. Love discussed a program that is available on a tablet that tracks the vans. The cost would be \$27.00 per van per month. The software program includes a basic maintenance checkup. Ms. Morocoima-Black commented that at this time, it is not in the budget for this year but suggested there may be some grant funding available.

VII. Announcements

None.

VIII. Adjournment

Ms. Beck made a motion to adjourn the meeting. Seconded by Mr. Esry. The meeting adjourned at 3:58 p.m.

DRAFT

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Champaign County Area Rural Transit System (C-CARTS) FY2025 Quarter 4 Service Report

Grantee: Champaign County

Subcommittee & Oversight: Rural Transit Advisory Group (RTAG) and Champaign County Regional Planning Commission (CCRPC)

Operator: Champaign Urbana Mass Transit District (MTD)

Trip type indicates the purpose of each trip. Note: A trip is classified by the purpose of the activity that preceded it. For example, if a rider takes the bus to a doctor's appointment and then walks to a grocery store before boarding the bus again to return home, the first trip is classified as *medical*, and the return trip is classified as *shopping*.

Trips are one-way rides, counted each time an individual rider enters a vehicle. A round-trip counts as two trips.

Days are the number of business days (normally M-F, except on Federal holidays and closures due to inclement weather) operated during the quarter.

Average trips refer to the total number of trips in the quarter divided by the total number of operating days.

Lift refers to trips requiring ADA Lift equipment.

60+ refers to trips provided to older adults aged 60 years or older.

Denials are counted when a rider requests a trip that could not be accommodated.

Service miles are miles driven while riders are on the vehicle (excludes miles driven to and from the MTD garage).

Service hours are hours driven while riders are on the vehicle (excludes time spent driving to and from the MTD garage).

Fare structure: 5311 trips that begin or end in the rural public service area cost \$5 each way. Riders aged 60 years and older are eligible for a \$2 one-way fare. Personal care assistants ride for free, and children aged 12 and under ride for \$1 each way. Trips that begin and end in Rantoul are \$2 each way, regardless of the rider's age.

The report below is reflective of the completed 4th quarter in FY25 from April 1st, 2025 through June 30th, 2025.



Demand Response Service Characteristics

	Trip Type										
	Medical	Personal	Shopping	Social	Employment	Education	Days	Daily Average	Lift	60+	Denials
April	173	72	109	120	253	121	21	43	242	452	25
May	210	94	82	99	241	48	22	35	229	420	31
June	186	82	98	115	257	14	21	38	252	433	30
Total	569	248	289	334	751	183	64	38	723	1,305	86

Systemwide Service Characteristics

	DR Trips	FR Trips	Total Trips	Service Miles	Service Hours
April	902	1,033	1,935	27,452	1,220
May	779	1,040	1,819	18,107	1,175
June	790	1,058	1,848	18,998	1,226
Total	2,471	3,131	5,602	64,557	3,621

Note: DR = Demand Response | FR = Fixed Route

Grant Funding

	Project Income	Service Contract	Total Revenue	Expended Federal	Remaining Federal	Expended State	Remaining State	Total Expended	Total Remaining
Q1	\$11,504	\$34,702	\$46,206	\$141,524	\$36,197	\$138,725	\$848,300	\$280,249	\$884,497
Q2	\$11,924	\$35,118	\$47,042	\$30,962	\$5,235	\$226,433	\$621,867	\$257,395	\$627,102
Q3	\$12,862	\$30,797	\$43,659	\$4,997	\$238	\$187,216	\$434,651	\$192,213	\$434,889
Q4	\$10,407	\$30,797	\$41,204	\$238	-	\$220,460	\$214,191	\$220,698	\$214,191

Note: Figures in this table are rounded to the nearest dollar amount.



C-CARTS Registered Riders

	Population (2020 Census)	Community	April New Riders	May New Riders	June New Riders	Total Served	% Population Served
DRZ1	17,017	Dewey					16%
		Fisher					
		Foosland					
		Gifford					
		Ludlow					
		Penfield		1		1	
		Rantoul	12	8	14	34	
		Thomasboro					
DRZ2	9,195	Allerton					1.6%
		Broadlands					
		Homer					
		Longview					
		Ogden					
		Philo					
		Royal					
		Saint Joseph					
		Sidney	1			1	
DRZ3	4,821	Ivesdale					1.7%
		Pesotum	1			1	
		Sadorus					
		Tolono	1	1	2	4	
DRZ4	12,542	Mahomet	1	3	1	5	1.3%
		Seymour					
		Bondville					
MTD District	135,495	Champaign		1	1	2	0.58%
		Savoy			1	1	
		Urbana	1	2	1	4	
Monthly Total			17	16	20		
FY25 Q4 New Riders:				53			



Champaign County Area Rural Transit System (C-CARTS) FY2025 Annual Service Report

Grantee: Champaign County

Subcommittee & Oversight: Rural Transit Advisory Group (RTAG) and Champaign County Regional Planning Commission (CCRPC)

Operator: Champaign Urbana Mass Transit District (MTD)

Trip type indicates the purpose of each trip. Note: A trip is classified by the purpose of the activity that preceded it. For example, if a rider takes the bus to a doctor's appointment and then walks to a grocery store before boarding the bus again to return home, the first trip is classified as *medical*, and the return trip is classified as *shopping*.

Trips are one-way rides, counted each time an individual rider enters a vehicle. A round-trip counts as two trips.

Days are the number of business days (normally M-F, except on Federal holidays and closures due to inclement weather) operated during the quarter.

Average trips refer to the total number of trips in the quarter divided by the total number of operating days.

Lift refers to trips requiring ADA Lift equipment.

60+ refers to trips provided to older adults aged 60 years or older.

Denials are counted when a rider requests a trip that could not be accommodated.

Service miles are miles driven while riders are on the vehicle (excludes miles driven to and from the MTD garage).

Service hours are hours driven while riders are on the vehicle (excludes time spent driving to and from the MTD garage).

Fare structure: 5311 trips that begin or end in the rural public service area cost \$5 each way. Riders aged 60 years and older are eligible for a \$2 one-way fare. Personal care assistants ride for free, and children aged 12 and under ride for \$1 each way. Trips that begin and end in Rantoul are \$2 each way, regardless of the rider's age.

The annual report below covers the last completed IDOT fiscal year, FY2025, from July 1st, 2024, to June 30th, 2025.



Demand Response Service Characteristics

	Trip Type						Days	Daily Average	Lift	60+	Denials
	Medical	Personal	Shopping	Social	Employment	Education					
Q1	539	224	263	269	894	117	66	35	555	1,219	251
Q2	463	174	257	326	824	225	67	34	560	1,184	352
Q3	509	194	188	337	713	234	63	36	623	1,275	175
Q4	569	248	289	334	751	183	64	38	723	1,305	86
Total	2,080	840	997	1,266	3,182	759	260	36	2,461	4,983	864

Systemwide Service Characteristics

	DR Trips	FR Trips	Total Trips	Service Miles	Service Hours
Q1	2,306	3,885	6,191	80,551	4,149
Q2	2,269	4,296	6,565	76,247	4,363
Q3	2,275	3,517	5,778	72,742	3,995
Q4	2,471	3,131	5,602	64,557	3,621
Total	9,321	14,829	24,136	294,097	16,128

Note: DR = Demand Response | FR = Fixed Route



	Project Income	Service Contract	Total Revenue	Expended Federal	Remaining Federal	Expended State	Remaining State	Total Expended	Total Remaining
Q1	\$11,504	\$34,702	\$46,206	\$141,524	\$36,197	\$138,725	\$848,300	\$280,249	\$884,497
Q2	\$11,924	\$35,118	\$47,042	\$30,962	\$5,235	\$226,433	\$621,867	\$257,395	\$627,102
Q3	\$12,862	\$30,797	\$43,659	\$4,997	\$238	\$187,216	\$434,651	\$192,213	\$434,889
Q4	\$10,407	\$30,797	\$41,204	\$238	-	\$220,460	\$214,191	\$220,698	\$214,191

Note: The total FY25 federal award was \$177,721. The total FY25 state award was \$1,125,600. However, the FY25 requested state annual allocation was \$987,025. The combined FY25 federal award and state annual allocation was \$1,164,746.



C-CARTS Registered Riders

	Population (2020 Census)	Community	Q1 New Riders	Q2 New Riders	Q3 New Riders	Q4 New Riders	Total Served	% Population Served
DRZ1	17,017	Dewey					18	16%
		Fisher					33	
		Foosland					3	
		Gifford			1		27	
		Ludlow					38	
		Penfield				1	14	
		Rantoul	30	19	20	34	2,572	
		Thomasboro		1			45	
DRZ2	9,195	Allerton					2	1.6%
		Broadlands					1	
		Homer					35	
		Longview					6	
		Ogden			1		10	
		Philo					12	
		Royal					0	
		Saint Joseph			2		69	
		Sidney		1		1	18	
DRZ3	4,821	Ivesdale					1	1.7%
		Pesotum				1	8	
		Sadorus					10	
		Tolono	3			4	67	
DRZ4	12,542	Mahomet	6	2	1	5	159	1.3%
		Seymour					8	
		Bondville					1	
MTD District	135,495	Champaign	1		1	2	344	.5%
		Savoy			1		9	
		Urbana	2	3	1	4	415	
Quarterly New Riders			42	26	30	53		
FY25 New Riders: 151					Total New Riders: 3,925			