



**CHAMPAIGN COUNTY BOARD
COMMITTEE AGENDA**

STRATEGIC PLANNING COMMITTEE

**Brookens Administrative Center, Jennifer K. Putman Meeting Room
1776 E. Washington, Urbana
January 11, 2012 – 4:30 p.m.**

CHAIR: Brendan McGinty

MEMBERS: Carol Ammons, Tom Betz, Alan Nudo, Jonathan Schroeder

<u>ITEM</u>	<u>PAGE NO.</u>
I. <u>Call to Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u> – November 9, 2011	1-3
V. <u>Public Participation</u>	
VI. <u>Proposed Goals Statement with Alignment of Initiatives</u>	4-5
VII. <u>Discussion Re: Strategic Plan Update 2012</u>	6-7
VIII. <u>Next Meeting Date</u>	
IX. <u>Other Business</u>	
X. <u>Adjourn</u>	

1 CHAMPAIGN COUNTY BOARD
2 COMMITTEE MINUTES
3

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5 **STRATEGIC PLANNING COMMITTEE**

6 **Wednesday, November 9, 2011**

7 **Brookens Administrative Center, Jennifer K. Putman Meeting Room**

8 **1776 E. Washington St., Urbana**
9

10
11 **MEMBERS PRESENT:** Tom Betz, Brendan McGinty (Chair), Alan Nudo

12
13 **MEMBERS ABSENT:** Carol Ammons, Jonathan Schroeder

14
15 **OTHERS PRESENT:** Deb Busey (County Administrator), Kay Rhodes (Administrative
16 Assistant)
17

18 **CALL TO ORDER**

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20 McGinty called the meeting to order at 4:37 p.m.
21

22 **ROLL CALL**

23
24 Betz, McGinty, and Nudo were present at the time of roll call, establishing the presence of a
25 quorum.
26

27 **APPROVAL OF AGENDA/ADDENDUM**

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29 **MOTION** by Nudo to approve the agenda; seconded by Betz. **Motion carried with**
30 **unanimous support.**
31

32 **APPROVAL OF MINUTES**

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34 **MOTION** by Betz to approve the Strategic Planning Committee August 3, 2011 minutes;
35 seconded by Nudo. **Motion carried with unanimous support.**
36

37 **PUBLIC PARTICIPATION**

38
39 There was no public participation.
40

41 **REVIEW FEEDBACK FROM COUNTY BOARD MEMBERS & ESTABLISHMENT OF GOALS**
42

43 Busey said goals should be established based on the new feedback received from County Board
44 members. McGinty asked Busey what items she felt should be prioritized in the establishment of goals
45 for the County. Busey stated facilities infrastructure and a long-term plan to fund infrastructure,
46 technology, specifically the 30-year-old accounting system and real estate tax cycle system. Busey said
47 recently at the Technology Oversight Committee meeting, department heads wondered if the Board was
48 aware of just how underfunded technology really is for County offices. Busey added, in a staff

49 comparison with other counties, Champaign County had less staff in almost every office, and in some
50 offices by a significant number. Champaign County was also the largest of the comparable counties.
51 Busey said the operating budget has been cut as much as possible and department heads want to know
52 why the County does not have the same level of revenue to operate as counties like Peoria and McLean.
53 Busey said she would perform a study on this. A department head recently asked Busey that if the
54 County Board would not increase the marriage license fee, do they really understand the lack of
55 revenue for the operations of this government. Busey said the County began tax caps following decades
56 of very conservative property taxes and probably has the lowest rate of comparable counties.

57
58 McGinty asked if Busey agreed that the Nursing Home should be on the list of the priorities.
59 Busey agreed, stating that although MPA still provides an optimistic outlook. If the State revenue starts
60 coming in, the Nursing Home should be able to come out of it but it is going to be a struggle. Busey
61 said they had to negotiate with the primary agency provider of staff because they have not received
62 payment in so long.

63
64 Nudo said items that received an average ranking of four seem to all be financial. Nudo said
65 numbers: 14-Financial Solvency of the Nursing Home, 16-On-going commitment to improving health
66 insurance, 18-Adequate time to review County Board contracts, 19-Succession planning for County
67 Administration, 20-Comprehensive plan for facilities and campuses, and 21- Long-term solutions for
68 County jail facilities seem to stand out as priorities based on the feedback from Board members. Busey
69 said more than half the Board agreed with numbers: 19-Succession Planning, 20-Plan for facilities, and
70 21-Solutions for the County Jail.

71
72 McGinty said from an IT standpoint, not only is there not enough staff, but the hardware and
73 infrastructure need to be replaced. McGinty said technology could provide some efficiency because it
74 would allow employees to do more in less time. McGinty said the cost to update the infrastructure
75 would be immense. Nudo asked if this could be considered a bond issue. Busey said typically items
76 need to have a life span of at least 20 years in order to issue debt and most technology would not
77 qualify under the policy. Busey stated in order to generate additional revenue IT would begin billing
78 departments, which are outside the General Corporate Fund for IT services. Busey said General
79 Corporate is supporting RPC, the Nursing Home, Mental Health, and Highway. Busey said they will
80 also charge on the hardware side for utilization and the total cost for the year then departments outside
81 General Corporate would pay their share.

82
83 The committee consensus was to focus on items that had a score of four. Betz asked Busey if
84 any new sources of revenue could be identified. Busey could not identify any new funding source and
85 suggested that perhaps it was time for the Board to scale back and focus funding on core services. The
86 challenge for the Board is to balance the demands for funding with the available revenue. Busey said if
87 a service is not mandated then perhaps the County should not provide it. Busey said they could also
88 reevaluate what is being paid for out of Public Safety such as Justice Technology and public safety
89 facilities and utilities.

90
91 McGinty suggested he and Busey prepare a consolidation of financial needs in the targeted
92 areas of the jail, facilities, IT, and the nursing home for the next meeting. Nudo agreed. Busey said the
93 actual goals should be stated in more broad terms and then the areas of the jail, IT, facilities, and the

94 nursing home would fall under this umbrella. It was agreed to bring this information to the next
95 meeting along with the statement of Vision, Mission, and Values to create a goal statement.

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97 **NEXT MEETING DATE**

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99 The committee did not schedule its next meeting.

100
101 **OTHER BUSINESS**

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103 There was no other business.

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105 **ADJOURNMENT**

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107 McGinty adjourned the meeting at 5:10 p.m.

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109
110 Respectfully submitted,

111
112 Kay Rhodes
113 Administrative Assistant

114
115 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

TOP IDEAS/INITIATIVES (ranked as 4)

1. Upgrade County's financial management and accounting system
2. Make intergovernmental cooperation a goal in projects (e.g. – Mahomet Aquifer)
3. Financial solvency of the Nursing Home
4. Ongoing commitment to improving health insurance – through education, evaluation of benefits, and management of cost
5. County Board Contracts – allow for timely review by Board Members; ensure that contracts are enforceable and written to protect and benefit the County
6. Succession planning for County Administration
7. Development of comprehensive plan for county's facilities and campuses, establishing goals and objectives; documenting maintenance repair and replacement with an emphasis on sustainable solutions and "orgreenic" concepts; developing annual appropriation for implementation of plan
8. Study and plan to document long-term solutions for county jail facilities and operations through:
 - a. Assistance and planning from the criminal justice system officials
 - b. Potential establishment of Citizens Advisory Committee

County Administrator Recommendation for Goals Statement for County Board Strategic Plan, and alignment of top ideas/initiatives under those goals:

GOAL 1 – Champaign County is a High Performing Local Government Organization

County Board Initiatives:

1. Upgrade County's financial management and accounting system
2. Make intergovernmental cooperation a goal in projects (e.g. – Mahomet Aquifer)
3. County Board contracts – allow for timely review by Board Members; ensure that contracts are enforceable and written to protect and benefit the County
4. Succession planning for County Administration

GOAL 2 – Champaign County Maintains High Quality Public Facilities

County Board Initiatives:

1. Development of comprehensive plan for county's facilities and campuses, establishing goals and objectives; documenting maintenance repair and replacement with an emphasis on sustainable solutions and "orgreenic" concepts; developing annual appropriation for implementation of plan
2. Study and plan to document long-term solutions for county jail facilities and operations through:
 - a. Assistance and planning from the criminal justice system officials
 - b. Potential establishment of Citizens Advisory Committee

GOAL 3 – Champaign County Promotes a Safe and Healthy Community

County Board Initiatives:

1. Financial solvency of the Nursing Home

2. Ongoing commitment to improving health insurance - through education, evaluation of benefits, and management of cost

GOAL 4 – Champaign County is a County that Grows and Develops

County Board Initiatives:

Although not listed in the Ideas & Initiatives, it would seem that concepts relating to zoning issues, and economic development are appropriate ideas/initiatives for the County Board to identify and would fit under this general/broad goal.

CHAMPAIGN COUNTY BOARD STRATEGIC PLAN

VALUES

*Diversity
Quality of Life
Justice
Teamwork
Responsibility to the Public*

VISION

Our vision is to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables us to provide the best customer services to the citizens of Champaign County.

MISSION

Champaign County is committed to its citizens by offering a wide range of services in a cost-effective and responsible manner.

DEFINING OUR VALUES

DIVERSITY

- Hiring practices to promote a workforce reflective of the community
- Recognition and appreciation of diversity of the community
- Equal and inclusive access to services and programs

QUALITY OF LIFE

- Value broad range of quality education
- Manage and encourage delivery of quality and effective health care services
- Effectively manage real estate tax system
- Support of local business community
- Promote effective economic development

JUSTICE

- Equal access to civil and criminal justice services
- Place value on public safety and individuals' rights
- Encourage effective communication among public safety/criminal justice system providers
- Prevention of recidivism
- Manage safe and secure detention facilities

CHAMPAIGN COUNTY BOARD STRATEGIC PLAN

TEAMWORK

- Intra-governmental cooperation
- Inter-governmental cooperation
- Collaboration to achieve goals
- Civility and cooperation among the County Board

RESPONSIBILITY TO THE PUBLIC

- Fiscal solvency
- Transparency
- Responsiveness
- Efficient and friendly delivery of services
- Ethical acts
- Critical thinking

GOALS

1. *Remain a financially solvent County government.*
2. *Provide ease of access and availability of services and information to citizens.*
3. *Partner with employees to ensure quality services delivered in a professional manner.*
4. *Develop and maintain a long-term plan for County's facilities.*
5. *Make improvements to County-wide health and safety.*
6. *Maintain and enhance sustainable growth in Champaign County.*