



**CHAMPAIGN COUNTY BOARD
STRATEGIC PLANNING SUB-COMMITTEE AGENDA
County of Champaign, Urbana, Illinois
Monday, April 13, 2015 – 5:00 pm**

Putman Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana

County Board Committee Members:

James Quisenberry - Chair
Stan Harper
Jeff Kibler
Pattsi Petrie
Giraldo Rosales

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
February 17, 2015
- V. Public Participation**
- VI. Review and Discuss Study Session Outcomes**
- VII. Next Meeting Date**
- VIII. Other Business**
- IX. Adjournment**



Champaign County Board Strategic Planning Committee
County of Champaign, Urbana, Illinois

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MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Tuesday, February 17, 2015
TIME: 5:30 p.m.
PLACE: Brookens Meeting Room 3
Brookens Administrative Center
1776 E Washington, Urbana, IL 61802

Committee Members

Present	Absent
James Quisenberry (Chair)	
Stan Harper	
	Jeff Kibler
Pattsi Petrie	
	Giraldo Rosales

County Staff: Deb Busey (County Administrator), Van Anderson (Deputy County Administrator of Finance), Tami Ogden (Recording Secretary)

I. Call to Order

Mr. Quisenberry called the meeting to order at 5:32 p.m.

II. Roll Call

Recording secretary read the roll and Mr. Quisenberry declared a quorum present.

III. Approval of Minutes – September 2, 2014

MOTION by Mr. Harper to approve the September 2, 2014 Strategic Planning Committee meeting minutes as presented; second by Ms. Petrie. Upon vote, the **MOTION CARRIED unanimously**.

IV. Approval of Agenda

MOTION by Mr. Harper to approve the agenda as presented; second by Ms. Petrie. Upon vote, the **MOTION CARRIED unanimously**.

V. Public Participation

None

VI. Discussion on Strategic Plan Update FY2015

A. Review Text Changes for Mission and Vision

Mr. Quisenberry indicated that Facilitator Jan Ison will be present at the March 24, 2015 Study Session in order to assist the County Board with Strategic Planning. It was suggested that a copy of the last Strategic Plan be available to the board members.

Ms. Petrie suggested that the County might be breaking new ground by focusing on Strategic Planning during the current term. Mr. Quisenberry talked about the life cycle of Strategic Planning for the County Board and

45 indicated that the time to do a fresh Strategic Planning model is after redistricting. It was further suggested
46 that the County Board revisit the plan every two years.

47
48 Ms. Busey indicated that the last plan was done in 2011, and that it makes sense to review the plan in odd-
49 numbered years.

50
51 Mr. Quisenberry informed the committee that it had previously agreed upon the County's Values and Vision;
52 however, it was still working on the Mission language.

53
54 The committee reviewed three potential Mission options and Mr. Harper indicated that he preferred
55 Option 2 worded as follows: The Champaign County Board is committed to the citizens of Champaign County
56 by providing services in a cost-effective and responsible manner; which services are required by state and
57 federal mandates, and additional services as prioritized by the County Board in response to local and
58 community priorities. Ms. Petri indicated that Option 2 was fine with her, and Mr. Quisenberry added that he
59 liked the simplicity of the statement. The committee concurred that Option 2 was preferable.

60
61 Defining the County's Values was discussed and Ms. Petri indicated that she had concerns about how
62 Diversity is defined. She stated that she would like to convey more action in the definition.

63
64 There was further discussion regarding Diversity and it was determined that the first and second bullet points
65 under Diversity should read as follows:

- 66 • Appreciation of the diverse culture within our community
- 67 • Strive for a workforce reflective of the community

68
69 Ms. Petrie would like to add a reference to the County's willingness to work effectively with legislators.
70 Legislative advocacy was proposed.

71
72 Mr. Quisenberry suggested that Responsiveness, under Responsibility to the Public, was either unclear or
73 redundant. Following discussion, it was recommended that Responsiveness be eliminated.

74
75 The committee discussed Critical thinking and Ethical acts, both listed under Responsibility to the Public.
76 Critical thinking was altered to Adaptive thinking, and Ethical acts was altered to Ethical behavior.

77
78 Ms. Busey asked the committee to consider placing Legislative advocacy under Teamwork in the middle of
79 the bullet points, and the committee agreed.

80
81 Mr. Anderson explained the difference between a Code of Ethics (values) and a Code of Conduct
82 (compliance).

83
84 Ms. Busey restated the changes made thus far and asked for further clarification from the committee. There
85 was a brief discussion about the difference between fiscal solvency and fiduciary responsibility.

86 87 **B. Goals and Initiatives**

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89 Ms. Petri expressed concern about the wording of Goal 1; and following discussion, the Goal was revised
90 to read Champaign County is committed to being a High Performing, Open, and Transparent Local
91 Government Organization.

92
93 Mr. Harper indicated that he believed the County's goals were accurately identified in the plan, and that
94 Goal 2 may take precedence over Goal 1.

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96 Under Goal 3, the bullet point regarding improving health insurance was removed due to recent
97 advancements in this area. There was further discussion about revising the delinquency prevention bullet
98 point and adding the Re-entry Program and Adult Assessment Center.

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Mr. Quisenberry expressed concern over Goal 4, which references growth and economic development.
Mr. Anderson suggested that the Cities of Champaign and Urbana be referenced under this Goal, and there was discussion about ongoing partnerships with the communities regarding economic development.

C. Preparation for March 24, 2015 Study Session

There was no further discussion.

VII. Other Business

None

VIII. Adjournment

There being no further business, **MOTION** by Harper, second by Petrie, to adjourn the meeting at 6:55 p.m. **MOTION CARRIED unanimously.**

RULES OF ENGAGEMENT

- One speaker at a time
- All ideas are valid
- Everyone participates
- Listen actively to others
- Turn cell phone off or on vibrate
- No texting please
- Refrain from side conversations
- Be respectful
- No interrupting others
- Have fun and enjoy each other
- No sleeping

MINI PROCESS GUIDE

Time	
5	Introduction
5	Roles
5	Purpose
40	List Initiatives for all Goals
20	Break and to add comments to Mission, Vision, Goals, Values
10	Add additional Initiatives
10	Clarify
10	Narrow the list (dots)
10	Summary/Next Steps

PURPOSE

The purpose of this Study Session is to update and seek input regarding the Champaign County Strategic Plan.

OUTCOMES

- Update on current revision of Strategic Plan
- List of items for County Board Initiatives
- List of items identified as a priority
- Options for additions, revisions, deletions from Goals
- Suggestions for revisions or additions to Mission, Vision, and Values

GOALS

GOAL 1 – Champaign County is a High Performing Local Government Organization Committed to Open, Transparent Governance

County Board Initiatives:

- County Board day of service (2)
- Replace the County accounting system (9)
- Review and redesign the County website (2)
- More commodity IT systems to the cloud to allow IT staff to focus on County systems and buy services when appropriate (8)
- Encourage professional development opportunities for staff (1)
- Encourage de-siloing of funding/proposals (1)
- Increase use of local expertise/UIUC (3)
- Revise County budget adoption process
 1. Budgets of independent boards to be voted separately (2)
 - a. Mental Health Board
 - b. DDB
 - c. Ag Extension
 2. Require outside boards to certify that board adhere to the County Personnel Policy at the time budgets are submitted (1)
- Develop strategies for declining state support (8)
- Develop strategies for retention of County Administrator (2)
- Discussion about moving to Home Rule County (4)

GOAL 2 – Champaign County Maintains High Quality Public Facilities and Highways

County Board Initiatives:

- Renovation of Downton Jail and Reuse JDC for adults (1)
- Discuss and talk about the divestiture of the Nursing Home (6)
- Reuse part of the County campus to produce local crops (2)
- Take action on the studies for the County Jail (5)
- Review all facilities current needs as well as ADA (8)
- Complete a long range Facilities Plan (10)
- Jail and Adult Assessment Center need to be together (1) *Locations of the goals*

GOAL 3 – Champaign County Promotes a Safe and Healthy Community

County Board Initiatives:

- Review of Disaster Plans (5)
- Knowledge of Disaster Funding and what is in place for the County (0)
- Top to bottom review of Policies in Champaign County Health Department (9)

- More intergovernmental cooperation for program planning and development (7)
- Review of effectiveness and efficiency of Animal Control Department (3)
- Review all County Ordinances (4)
- Develop sustainable strategy for ensuring continuing availability of services by Champaign County Nursing Home (8)

GOAL 4 – Champaign County is a County that Supports Balanced Growth

County Board Initiatives:

- No new startup programs that cannot be sustained (3)
- Explore alternative sources of revenue for Facilities maintenance and new (4)
- More intergovernmental cooperation in planning of undeveloped land (2)
- More intergovernmental cooperation for areas outside of municipal boundaries for maintenance (2)

OTHER GOALS - SUGGESTIONS

Champaign County has valued natural resources and has a commitment to balancing economic development and protecting the environment – doesn't appear in the plan

Safe rural transportation system

Justice

OTHER INITIATIVES

- Adult Assessment Center (4)
- Renovation of Downtown Jail for youth (2)
- Use current JDC for adults (1)
- Think more regionally (2)
- Update Land Resource Management Plan (2)
- Develop statement of core mandated services (7)
- Made Adult Assessment Center 1st (2) *Action item from Jail studies*
- Consider alternative-based bail system (3)
- Explore consolidation of county offices to generate savings (3) Goal 1
- More collaboration with Non-profits in general (3)
- Develop energy reduction plans for both conservation and savings (5)
- Equitable provisions across the board for all board members (2) *Benefits and per diems- depends on ordinance-ordinance review*
- Review MPA contract more closely (9)