



**CHAMPAIGN COUNTY BOARD
STRATEGIC PLANNING SUB-COMMITTEE AGENDA
County of Champaign, Urbana, Illinois
Tuesday, May 19, 2015 – 5:30 pm**

Brookens Meeting Room 3
Brookens Administrative Center
1776 E. Washington St., Urbana

County Board Committee Members:

James Quisenberry - Chair
Stan Harper
Jeff Kibler
Pattsi Petrie
Giraldo Rosales

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
April 13, 2015
- V. Public Participation**
- VI. Plan and Develop Recommendations for Strategic Plan**
- VII. Next Meeting Date**
- VIII. Other Business**
- IX. Adjournment**



Champaign County Board Strategic Planning Committee
County of Champaign, Urbana, Illinois

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MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Monday, April 13, 2015
TIME: 5:00 p.m.
PLACE: Putman Meeting Room
Brookens Administrative Center
1776 E Washington, Urbana, IL 61802

Committee Members

Present	Absent
James Quisenberry (Chair)	
Stan Harper	
Jeff Kibler	
	Pattsi Petrie
Giraldo Rosales	

County Staff: Deb Busey (County Administrator), Gary Maxwell (County Board Member),
Tami Ogden (Recording Secretary)

I. Call to Order

Mr. Quisenberry called the meeting to order at 5:05 p.m.

II. Roll Call

Recording secretary read the roll and Mr. Quisenberry declared a quorum present.

III. Approval of Agenda

MOTION by Mr. Kibler to approve the agenda as presented; second by Mr. Harper. Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – February 17, 2015

MOTION by Mr. Harper to approve the February 17, 2015, Strategic Planning Committee meeting minutes as presented; second by Mr. Kibler. Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Review and Discuss Study Session Outcomes

Mr. Quisenberry asked for committee member's observations regarding the March 24, 2015, Study Session.

Mr. Harper indicated that he thought the meeting was well run and generated some good ideas.

Although not present at the Study Session, Mr. Kibler indicated that he felt the resulting list seemed pretty exhaustive. He also observed that there was no time dimension associated with the initiatives.

45 Mr. Quisenberry spoke about planning on different levels, and relayed to the committee that he called
46 out Initiatives which received five or more votes. Furthermore, he suggested that some Initiatives
47 were closely aligned and relevant to each other.
48

49 Zero-based budgeting was suggested to be included under the Goal 1, Revise County Board Adoption
50 Process Initiative, by Mr. Kibler. There was brief discussion regarding this suggestion.
51

52 Mr. Harper suggested that under Goal 2, Review all facilities current needs as well as ADA, and
53 Complete a long range Facilities Plan were interrelated.
54

55 Mr. Rosales joined the meeting at 5:17 p.m.
56

57 Cloud-based services were discussed, and Ms. Busey indicated that moving commodity information
58 technology systems to the cloud would be a good place to start. System failure and discussion of
59 service costs were further discussed.
60

61 Mr. Rosales indicated that he was pleased with the Study Session, and he felt that the County should
62 concentrate on the themes and goals suggested in addition to fine-tuning the plan and adding
63 timeframes.
64

65 A side-by-side comparison of the current Initiatives and new Initiatives was recommended by
66 Mr. Quisenberry.
67

68 Mr. Maxwell suggested that Divestiture of the Nursing Home, under Goal 2, and Develop sustainable
69 strategy for ensuring continuing availability of services by Champaign County Nursing Home, under
70 Goal 3, should be combined.
71

72 There was discussion regarding comparing the two plans and Mr. Quisenberry indicated that he would
73 like for there to be a meeting which resulted in prioritization and potentially merging some items. He
74 felt that it may require two meetings to accomplish this goal.
75

76 Mr. Rosales asked about the alignment of the board's goals and objectives with the administration's
77 goals and objectives. Ms. Busey's reply was that there were no negative responses regarding the
78 departments' abilities to align their operations and strategic plans to the County Board's goals and
79 initiatives.
80

81 Mr. Harper asked if replacement of the Accounting and IT systems would be beneficial to the entire
82 county, to which Ms. Busey responded that it would be beneficial and that it is a critical issue. She
83 further suggested that the county hire a consultant to help the departments assess their technology
84 needs, and that funding would need to be identified in order to proceed.
85

86 Mr. Rosales inquired about the rotation of outdated equipment. Ms. Busey stated that the county has
87 a Technology Capital Asset Plan.
88

89 Mr. Maxwell ask about revenue sources for technology infrastructure, and Mr. Quisenberry indicated
90 that revenue enhancements are the not the same as they are for facilities. However, it is possible to
91 make the facilities revenue enhancements sufficient in order to take pressure off of the general
92 corporate fund and make room for IT improvements. Mr. Rosales asked for clarification about the
93 emergency backup disaster recovery system, and Ms. Busey explained that this is a service the county
94 has purchased.
95

96 Declining state revenues were discussed, and Mr. Harper asked if the departments are aware of the
97 issue. Ms. Busey stated that they were.
98

99 Mr. Quisenberry asked for the current Initiatives to be presented side-by-side with the proposed
100 Initiatives and presented to the board. Ms. Busey stated that the document would be prepared for the
101 meeting tomorrow night.
102
103 Mr. Rosales asked how the County Board could better support staff. Mr. Quisenberry suggested that
104 the staff and management are focused more on tactical strategies. Ms. Busey further suggested that
105 the development of a Capital Plan and identification of funding are important steps to achieve the
106 Goals and Initiatives.
107
108 It was suggested by Mr. Quisenberry that the standing committees review the Goals and Initiatives
109 within the context of their meetings and provide input.
110
111 There was further discussion about combining some of the relevant Initiatives, and Mr. Quisenberry
112 stated that this would be a topic of discussion for the board.
113
114 Mr. Kibler inquired about the impact of state government funding on the General Corporate Fund.
115 Ms. Busey referred him to the five-year forecast which is in the finance packet and will be presented
116 tomorrow night. She further stated that a 25-50% Income tax cut would result in a 2 ½ to 4 ½ percent
117 cut to General Fund revenues, which translates to a loss of \$800,000 to \$1.6 million. Brief discussion
118 followed.
119
120 **VII. Next Meeting Date**
121 None
122
123 **VIII. Other Business**
124 None
125
126 **IX. Adjournment**
127 There being no further business, **MOTION** by Mr. Kibler, second by Mr. Rosales, to adjourn the
128 meeting at 5:50 p.m. **MOTION CARRIED unanimously.**