



**CHAMPAIGN COUNTY BOARD
COMMITTEE AGENDA**

STRATEGIC PLANNING COMMITTEE

**Brookens Administrative Center, Jennifer K. Putman Meeting Room
1776 E. Washington, Urbana
Wednesday, June 21, 2017 – 4:00 p.m.**

CHAIR: C. Pius Weibel

MEMBERS: Jim Goss, Robert A. King, Patti Petrie, Jon Rector

ITEM

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes – May 31, 2017**
- V. Public Participation**
- VI. County Administrator Report on Key County Issues**
- VII. Strategic Plan Review and Next Steps**
- VIII. Other Business**
- IX. Next Meeting Date**
- X. Adjourn**

1 CHAMPAIGN COUNTY BOARD
2 COMMITTEE MINUTES
3

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5 **STRATEGIC PLANNING COMMITTEE**

6 **Wednesday, May 31, 2017**

7 **Brookens Administrative Center, Jennifer K. Putman Meeting Room**

8 **1776 E. Washington St., Urbana**
9

10
11 **MEMBERS PRESENT:** Jim Goss, Robert A. King, Patti Petrie, Jon Rector, C. Pius Weibel (Chair)

12
13 **MEMBERS ABSENT:** None

14
15 **OTHERS PRESENT:** Rick Snider (County Administrator), Tami Ogden (Deputy County
16 Administrator/Finance), Tammy Asplund (Recording Secretary)
17

18 **CALL TO ORDER**

19
20 Weibel called the meeting to order at 4:04 p.m.
21

22 **ROLL CALL**

23
24 Goss, Petrie, Rector, and Weibel were present at the time of roll call, establishing the presence of
25 a quorum.
26

27 **APPROVAL OF AGENDA/ADDENDUM**

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29 **MOTION** by Rector to approve the agenda; seconded by Goss. **Motion carried with**
30 **unanimous support.**
31

32 **APPROVAL OF MINUTES**

33
34 **MOTION** by Rector to approve the Strategic Planning Committee minutes of May 15, 2017;
35 seconded by Goss. **Motion carried with unanimous support.**
36

37 **PUBLIC PARTICIPATION**

38
39 There was no public participation.
40

41 **DEPARTMENT RESPONSE SUMMARY**

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43 Chair Weibel reviewed a handout with a summary of the ten department responses. Mr. Snider
44 noted the list does not include Administrative Services. He stated an ERP system is needed; and noted
45 staffing as a critical issue. According to Mr. Snider, the County needs to build a professional core at the
46 leadership level and needs to plan for the County Executive position next year. He stressed the need for
47 succession planning. Mr. Snider and Ms. Ogden will lead a budget strategy discussion with all
48 department heads tomorrow.
49

50 King entered the meeting at 4:10 p.m.

51

52 The committee talked about shared services and potential Intergovernmental Agreements for
53 these services, particularly IT.

54

55 Mr. Snider provided a handout containing information discussed on a conference call with
56 Moody's Investment Services. The call focused on issues influencing the County finances, including the
57 Nursing Home, fund balance goals, tax liability with Carle, EAV growth, potential property tax freeze,
58 and unemployment.

59

60 Chair Weibel handed out a document with comments related to the Champaign County Board list
61 of Goals. Mr. Snider commented that Ms. Ogden created and distributed a survey to all Department Heads
62 to document which services provided are state mandated and which are discretionary.

63

64 The committee talked about the volume of resolutions and ordinances and potential to codify
65 them. They also discussed short versus long-term goals and prioritizing. Mr. King stressed the
66 importance of establishing measurable goals.

67

68 **DISCUSSION OF NEXT STEPS**

69

70 The committee agreed to brainstorm ideas prior to the next meeting and submit them to Rick
71 Snider.

72

73 **NEXT MEETING DATE**

74

75 Kay Rhodes will contact members to determine the best date two weeks from now at 4:00 p.m.

76

77 **OTHER BUSINESS**

78

79 Mr. King asked for clarification regarding CAMA. Mr. Snider responded it is Computer Assisted
80 Mass Appraisal. This software automates collection of information for assessments.

81

82 **ADJOURNMENT**

83

84 Weibel adjourned the meeting at 5:00 p.m.

85

86 Respectfully submitted,

87

88 Tammy Asplund, Executive Assistant to the County Administrator