

June, 18, 2013

Champaign County Local Emergency Planning Committee (LEPC)  
Annual Report 2012

The Champaign County Local Emergency Planning Committee (LEPC) was organized to fulfill the requirements of the federal regulations regarding Title III of the Superfund Amendment and Reauthorization Act (SARA) of 1986 and to address the public safety concerns of industry and the community regarding hazardous materials. The LEPC is the local body that handles emergency planning and community right-to-know reporting on hazardous and toxic chemicals.

The Champaign County LEPC is comprised of 26 members from County and City Departments, industry representatives, and community members. Within Champaign County there are 147 Tier II facilities, including 61 extreme hazard facilities. Champaign County LEPC documents to include reports, facility information, and hazard information are under the supervision of the Champaign County Emergency Management Agency.

The enclosed Annual Report has been developed to provide LEPC members, County Commissioners, and the citizens of Champaign County with a status update on the progress of the LEPC during the year 2012. The LEPC members look forward to an even more productive year in 2013, one in which community, business, industry, government and the citizenry can all benefit from an evolving partnership in hazardous materials safety.

Respectfully submitted

John Dwyer,  
LEPC Chairman

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## **MISSION STATEMENT**

The LEPC shall exist to serve as a community forum for issues relating to preparedness for emergencies involving hazardous substances within Champaign County.

## **PURPOSE AND FUNCTION**

The functions and duties of the LEPC are those outlined by the Illinois Emergency Management Agency, in accordance with, but not necessarily limited to the provisions of Title III of the Superfund Amendments and Reauthorization Act of 1986. More specifically the LEPC shall engage in at least the following activities:

1. Conduct regular meetings to address all pertinent issues
2. Maintain a county-wide master inventory of hazardous materials regulated by State and Federal governments as regulated by SARA Title III.
3. Develop and update a Hazardous Material Emergency Response Plan as defined by SARA Title III, Section 303[42 U.S.C. 11003] Comprehensive Emergency Response Plans.
4. Identify private/public sector resources available to assist with hazardous material emergencies.
5. Review, process and respond to public requests of information.
6. Review, maintain and process all appropriate reports and records, as required by law.
7. Provide information on training programs related to hazardous material safety and emergency response procedures.
8. Coordinate emergency response exercises.
9. Provide expertise and assistance to industries and business upon request.
10. Provide community “out-reach” services on all hazards safety.
11. Research and disseminate emerging legislation relating to hazardous.

It is not and never has been the intent of the LEPC to be a local regulatory, enforcement, permitting, or policy making body or agency. Further, the LEPC shall not be placed in a position to interfere with the permitting process of the State of Illinois.

## **EXECUTIVE COMMITTEE**

**Executive Committee (Elected Officers)** - The executive committee will comprise of the Chairperson, Vice-Chairperson, and Secretary; nominated and elected by members of the LEPC.

Chairperson - John Dwyer, Champaign County Emergency Management Agency Coordinator

Vice Chairperson – Todd Hitt, Champaign Fire Department Lieutenant

Secretary – Jamie Davis, American Red Cross Disaster Services Coordinator

## **2012 ACCOMPLISHMENTS**

Throughout the 2012 year, the LEPC membership continued to grow and reestablish itself as a viable, functioning committee meeting quarterly. In January of 2012, IEMA awarded Champaign County Emergency Management Agency with the Hazardous Materials Emergency Preparedness Grant for the 2012 year. The grant would service to provide funding for the LEPC. During the first quarterly meeting of 2012, Kathy Allen, Manager of the Hazardous Materials Section for the Illinois Emergency management Agency gave a presentation to the new LEPC as to the functions and purpose of local emergency planning committees. At the May 7, 2012 meeting, the executive committee was elected with John Dwyer serving as Chairperson, Todd Hitt as Vice-Chairperson, and Jamie Davis completing the executive committee in the position of Secretary. At the June 26, 2012 meeting, the LEPC committee voted to approve the proposed by-laws.

Training and learning opportunities were made available to all committee members throughout the year. All committee members were required to complete the Open Meetings Act training as required by State law. Classes on the Computer-Aided Management Emergency Operations (CAMEO) were offered and completed by four LEPC members. At the June 5, 2012 quarterly meeting, representatives from Illini FS presented an overview of the Illini FS exercise. Multiple committee members attended the IEMA conference in September of 2012. During the September 2012 meeting, LEPC members were given a tour of the Champaign County Hazardous Materials Response facility and equipment. In December 2012, Chris Miller of the National Weather Service spoke to the committee regarding plume modeling, and Lieutenant John Barker of the Champaign Fire Department lead a discussion on the County's Highway Closure Plan.

## **2013 GOALS**

The LEPC looks forward to continuing on its path of growth, community safety and community outreach in the 2013 year. The Champaign County Emergency Management Agency will be submitting the HEMP Grant reapplication in July of 2013 to obtain funding to support the mission of the LEPC. It is the goal of the committee that during the 2013 year, it will continue to hold regular quarterly meetings and create subcommittees, as deemed appropriate by the committee. The LEPC will continue to offer training and learning opportunities for the LEPC members, including attending the IEMA conference in September.

It is the goal of the LEPC that it will be able to begin creation of site specific plans, integrate CAMEO into emergency management planning, and to begin the process of conducting a commodity flow study within the county, and to identify further training opportunities that would be beneficial to members of the LEPC. Further, the LEPC will continue to strive to fulfill its mission to serve as a community forum for issues relating to preparedness for emergencies involving hazardous substances within Champaign County.

# **2012 QUARTERLY MEETING MINUTES**

CHAMPAIGN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES  
ILEAS Auditorium, 1701 East Main Street, Urbana, Illinois  
**Friday, March 23, 2012 – 10:00 a.m.**

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**Welcome and Introductions**

John Carlson, EMA Director, called the meeting to order at 10:03 a.m.

**LEPC Presentation**

Kathy Allen, Manager of the Hazardous Materials Section, Illinois Emergency Management Agency provided a power point presentation on the history, application and membership, general duties, training, and expectations of a Local Emergency Planning Committee.

**Discussion on Hazardous Materials Emergency Preparedness Grant**

Dwyer explained EMA had applied to the Illinois Emergency Management Agency for a Hazardous Material Emergency Planning Grant (HEMP). The grant amount was \$6,800. The grant would go towards emergency personnel training activities and conferences. It would also be used towards the re-establishment of the Local Emergency Planning Committee.

**Discussion on Plans for LEPC**

The LEPC would meet quarterly. The election of officers would take place at the next meeting. Everyone should review the bylaws for changes.

The meeting adjourned at 11:20 a.m.  
Respectfully submitted,  
Kay Rhodes, Administrative Assistant

Those in attendance were Jamie Davis, Red Cross Agency; Todd Hitt, City of Champaign Fire Department; Eric Bornemann, DHS; Mike McCormick, Conair; Shane Cook, Champaign County Sheriff's Office; Iris Ducey, Illinois Emergency Management Agency; Dan Smith, Illinois Emergency Management Agency; Tom Puracchio, Integrys/People's Gas; Charles Sikora, Integrys/People's Gas; Rick Atterberry, Champaign County Emergency Management Agency; Alan Kurtz, Champaign County Board; Jeni Hagen, Ameren Illinois; Bruce Ricketts, Provena; Ralph Caldwell, METCAD; Carol Vorel, WDWS-WHMS-WUIL; Mark Elbon, Kraft; Rich Surles, Urbana Police Department; Duane Northrup, Champaign County Coroner; Russell Chism, Urbana Fire-Rescue; Dale Grimm, Carle Arrow Ambulance; Dennis Miller, APL Engineered Materials, Inc.; Jim Dhom, Champaign-Urbana Mass Transit District; Pat Titus, Illini FS; Keith Erickson, University of Illinois Utilities; Deb Busey, Champaign County Administrator; Mike Weber, Supervalu.; Dean Morgan, Supervalu; Bill Hough, Supervalu/W. Newell; Sherry Wooten, University of Illinois Police Department; Peter Ashbrook, University of Illinois, Division of Research & Safety; Greg Abbott, METCAD; Jeff Wooten, Rantoul Police Department; Jackie Christensen, Urbana & Champaign Sanitary District; Anita Guffey, Director of Disaster Preparedness for Carle Hospital; Jane Li, Champaign-Urbana Public Health Department; Kathy Allen, Illinois Emergency Management Agency; and John Dwyer, Champaign County Emergency Management Agency.

CHAMPAIGN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES  
ILEAS CONFERENCE ROOM  
1701 East Main Street, Urbana, Illinois  
**Monday May 7, 2012 - 10:00am**

Welcome and Introductions

(See attached list of attendees)

Acting Chair John Dwyer called the meeting to order at 10:00 am and had everyone introduce themselves.

Approval of minutes from March 23, 2012 meeting

Minutes were approved by the group.

Elect Chairperson, Vice- Chair and Secretary

After discussion of responsibilities the following individuals were nominated, a vote was taken and they were elected; Chair, John Dwyer, Vice Chair, Todd Hitt, Secretary, Jamie Davis.

Discussion of LEPC plan and procedures

The group reviewed the draft LEPC procedures and by-laws provided by IEMA. After discussion it was decided that county legal will review the By-Laws in general and the changes that were be recommended. Article VI was voted to be removed for the next draft. An updated draft will be reviewed at the next meeting.

The group decided to form several committees;

Executive committee – Chair, Vice-Chair and Secretary

Public Education Committee – Rick Atterberry, Carol Vorel, Alan Kurtz and Jane Li

Chemical Facilities Committee – Mike McCormick, Tom Puracchio, Bruce Stickkers, Mike Weber

Emergency Response Committee – John Barker, Greg Abbott, Shane Cook, Bruce Ricketts

Additional Committees can be formed as the need comes up at future meetings.

It was discussed with the group that all members must have taken the Illinois Open Meeting Act training. For those who did not have the training yet the web site link will be sent out to complete the training.

Set Meeting Schedule

The group agreed on meeting at different locations for the each meeting. If appropriate the host will provide a tour of the facility after the meeting.

June 26<sup>th</sup> 10:30 am ILEAS Executive Conference room

Sept 25<sup>th</sup> 10:30 am Champaign Fire Dept Station # 6 (West Windsor Road)

Dec 18<sup>th</sup> 10:30 am Location not determined yet

Discussion of Training Opportunities

The group discussed the idea of having a table top exercise in the future. Also discussed was the possibility of CAMEO training being offered to members of the group and their organization. John Dwyer was to check with IEMA on whether this could be set up.

The issue of Hazardous Material Travel ordinances was discussed. The traffic routes and pre-plans in event of a major highway road closed should be reviewed. For our next meeting John Baker was to bring the City of Champaign Traffic emergency plans.

#### Open Discussion

The suggestion was made, and the group agreed to invite the RPC to join the LEPC.

The question was raised on whether we can use grant funds for community outreach literature.

#### Adjournment

The meeting was adjourned at 11:05am

LEPC May 7, 2012

#### Attendance list

John Barker, CFD

Todd Hitt, CFD

Danny Russell, Rantoul PD

Mike McCormick, Conair Corp.

Al Kurtz, County Board

Bruce Stickers, Champaign County Soil & Water District

Charles Sikora, Peoples Gas

Tom Puracchio, Peoples Gas

John Dwyer, CC EMA

Shane Cook, CCSO

Bruce Ricketts, Provena EMS

Greg Abbott, Metcad

Mike Weber, Supervalu

Dean Morgan, Supervalu

Jane Li, CUPHD

Pat Titus, Illinois FS

Jamie Davies, Red Cross

John Carlson, CC EMA

CHAMPAIGN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES  
ILEAS CONFERENCE ROOM  
1701 East Main Street, Urbana, Illinois  
**Tuesday, June 26, 2012 - 10:30am**

Welcome and Introductions

(See attached list of attendees)

Chairperson John Dwyer called the meeting to order at 10:30am.

Approval of minutes from May 7, 2012 meeting

Minutes were approved by the group.

Approval of LEPC By-laws

After discussion by-laws were approved pending county legal review.

Presentation by Illini FS exercise

Pat Titus from Illini FS did a presentation about an exercise at a facility in Douglas County. She discussed the scenario, the outcome, and lessons-learned from the exercise.

Discussion of 2011-2012 Hazardous Materials Emergency Planning (HMEP) Grant

The Annual IEMA Conference is coming up in September if members are interest. A CAMEO (Computer-Aided Management of Emergency Operations) class will be set-up in September for those who are interested. It is three programs that work together; you can enter tier II data and run scenarios with the systems. The class will be 4-5 hours.

Discussion of 2012-2013 Hazardous Materials Emergency Planning (HMEP) Grant

Funding for the 2012-2013 (HMEP) grant will be similar to the previous year. The grant was submitted on July 6<sup>th</sup> to IEMA. It will fund conferences and training: IEMA conference, Midwest Hazardous Materials Conference, the IESMA conference, Midwest Emergency Preparedness and Response and Conference. We may look at a commodity flow study in 2013 or 2014.

Open Discussion

It was discussed that multiple gas lines have been hit with construction around the area. We have new representative for Super Valu. Tornado sirens were discussed, EMA is working with a firm to map the sirens for the county. EMA did not test the sirens in May due to the storms; however the sirens were activated for tornados on the ground. Also, there is no "all clear" for the sirens. When sirens sound it starts a 30 minute shelter in-place. EMA will continue to educate citizens about severe weather.

Adjournment

The meeting was adjourned at 11:30 am

Next Meeting: September 25, 10:30 at Champaign Fire Station 6.

LEPC June 26, 2012

Attendance list

Danny Russell, Rantoul PD  
Mike McCormick, Conair Corp.  
Al Kurtz, County Board  
Bruce Stickers, Champaign County Soil & Water District  
Iris Ducey, IEMA  
Keith Erickson, UIUC Utilities  
Tom Puracchio, Peoples Gas  
John Dwyer, CC EMA  
Shane Cook, CCSO  
Bruce Ricketts, Provena EMS  
Peter Ashbrook, UIUC-Div of Research Safety  
Rick Atterberry, CCEMA  
Carol Vorel, WDWS-WHMS  
Greg Abbott, Metcad  
C. Dean Morgan, Supervalu  
Jim Roberts, CUPHD  
Pat Titus, Illinois FS  
Mark Elbon, Kraft  
Jamie Davies, Red Cross  
John Carlson, CCEMA  
Todd Hitt, CFD

CHAMPAIGN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES  
Champaign Fire Station Six  
3911 Windsor Road, Champaign, Illinois  
**Tuesday, September 25th, 2012 - 10:30am**

Welcome and Introductions

(See attached list of attendees)

Chairperson John Dwyer called the meeting to order at 10:35 am.

Approval of minutes from June 26, 2012 meeting

Minutes were approved by the group.

Computer-Aided Management Emergency Operations (CAMEO) class update

A CAMEO (Computer-Aided Management of Emergency Operations) class was set-up in September. It is three programs that work together; you can enter tier II data and run scenarios with the systems. The class was 4-5 hours and 5 people attended the class. CAMEO and associated programs have been installed on multiple computers in the EOC and on laptops for emergency use. It doesn't interface with current fire department software. Oklahoma uses it to track tornado damage. We hope to have the full day class in the future.

Discussion of 2011-2012 Hazardous Materials Emergency Planning (HMEP) Grant & 2012-2013 Hazardous Materials Emergency Planning (HMEP) Grant

Funding for the 2012-2013 (HMEP) grant will be similar to the previous year. The grant was submitted on July 6<sup>th</sup> to IEMA. It will fund conferences and training: IEMA conference, Midwest Hazardous Materials Conference, the IESMA conference, Midwest Emergency Preparedness and Response and Conference. We may look at a commodity flow study in 2013 or 2014 of hazardous materials via highway and rail.

Discussion of Recent Changes to EPRC (Emergency Planning and Community Right-To-Know Act and LEPC Update from the Illinois Emergency Management Agency Conference

Slides from the IEMA conference were handed out. Things to note: IL is an IDOL state. There was discussion on who should report. There are new storage range codes. IL is an OSHA state by code. There is a reminder that the LEPC is a public body, please complete the Open Meetings Act. Also, the Global Harmonization System was discussed by Pat Titus from Ilini FS. It seems as if industry is moving quicker than the response agencies on the subject.

Open Discussion

April 2013 there will be a full-scale exercise with the National Guard in Rantoul with a hazmat scenario. We will have a guest speaker from the National Weather Service next meeting to discuss their ability to assist with a hazmat spill. Also, Todd Hitt asked if there was any direction the committee wanted to take to make this a more functional LEPC. And finally, if interested in the conferences please let the committee know.

Adjournment

The meeting was adjourned at 11:15 am. Attendees were given a tour of the CFD Hazardous Materials Team Equipment.

Next Meeting: Scheduled for December 18<sup>th</sup>, location to be determined.

Attendance list

Danny Russell, Rantoul PD

Mike McCormick, Conair Corp.

Al Kurtz, County Board

Tom Puracchio, Peoples Gas

John Dwyer, CC EMA

Shane Cook, CCSO

Peter Ashbrook, UIUC-Div of Research Safety

Rick Atterberry, CCEMA

Carol Vorel, WDWS-WHMS

Pat Titus, Illinois FS

Jamie Davis, Red Cross

John Carlson, CCEMA

Todd Hitt, CFD

John Koller, CFD

John Barker, CFD

Eric Bornemann, DHS

Dan Hudson, Ploughman Analytics

Jackie Christensen, UCSD

C. Pius Weibel, Champaign County Board Chair

CHAMPAIGN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

Location: ILEAS Board Room

1701 E. Main St.

Urbana, IL 61802

**Tuesday, December 11th, 2012 - 1:30pm**

Welcome and Introductions

(See attached list of attendees)

Chairperson John Dwyer called the meeting to order at 10:35 am.

Approval of minutes from September 25, 2012 meeting

Minutes were approved by the group.

Presentation by Chris Miller from the National Weather Service (NWS), Lincoln, IL

Chris Miller from the NWS out of Lincoln briefed attendees about their HYSPLIT model. This model can forecast large scale, hazardous materials plumes and dispersion. This model can give emergency managers and incident commanders needed assistance in making critical public safety decisions, such as sheltering in place or evacuations. This system complements the Aloha software emergency management has. Aloha only does plumes for a 60 minute duration whereas HYSPLIT can go for hours. Emergency Management can call the NWS to run a HYSPLIT model for an incident.

Discussion of Highway Closure Plan by Captain John Barker of Champaign Fire Department

Captain John Barker discussed the area interstate highway closure plan for incidents that could be hazardous materials related or traffic incidents. Secondary accidents can be overwhelming. This plans let cities and jurisdiction know how traffic will be routed according the location of the incident on the highway. This plan is in line with the University of Illinois and Parkland College evacuation plans. The plan will be implemented by April 1, 2013.

Discussion of 2012-2013 Hazardous Materials Emergency Planning (HMEP) Grant

Opportunities for conference attendance was discussed to include the 2013 Midwest Hazardous Materials Response Conference, May 3, 4 2013 in Northbrook, IL and the Midwest Emergency Preparedness & Response Conference, Rockford, Illinois, May 1-3, 2013

Set-up Meeting Schedule for 2013

The 2012 meeting schedule is as follows: February 26, April 30, July 30 and October 29. Meeting will be at 10:30am. Locations for the meeting are to be determined.

Open Discussion

April 2013 there will be a full-scale exercise with the National Guard in Rantoul with a hazmat scenario more information to follow. Also, Champaign County has been designated at StormReady County by the National Weather Service.

Adjournment

The meeting was adjourned at 2:40 pm

Next Meeting: Scheduled for February 26<sup>th</sup>, location to be determined.

Attendance list

Mike McCormick, Conair Corp.

Al Kurtz, County Board Chair

Tom Puracchio, Peoples Gas

John Dwyer, CC EMA

Shane Cook, CCSO

Rick Atterberry, CCEMA

John Carlson, CCEMA

Todd Hitt, CFD

John Barker, CFD

Jamie Davis, Red Cross

Anita Guffey, Carle Foundation Hospital

Dan Smith, IEMA

Dean Morgan, Supervalu

Eric Bornemann, DHS

Jackie Christensen, UCSD

Bruce Stickers, Champaign County Soil and Water Conservation District