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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –April 17, 2012*

*Brookens Administrative Center  
1776 E. Washington St.  
Urbana, IL  
Meeting Room 1 (Lyle Shields Room)*

*8:00 a.m.*

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**MEMBERS PRESENT:** Joyce Dill, Elaine Palencia, Mike Smith

**STAFF PRESENT:** Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,  
Stephanie Howard-Gallo

**OTHERS PRESENT:** Dale Morrissey, Vicki Tolf, Jennifer Carlson, Annette Becherer,  
Felicia Gooler, Laura Bennett, Danielle Matthews, Ron Bribiesco,  
Developmental Services Center (DSC); Melissa McDaniel, Mike  
Brown, Charleston Transitional Facility (CTF); Sally Mustered, C-  
U Autism Network; Jennifer Knapp, Linda Tortorelli, Community  
Choices; Lynn Watson, Head Start; Tracy Parsons, ACCESS  
Initiative of Champaign County; Barb Bressner, Consultant; Sue  
Wittman, Community Elements (CE); Kim Woolridge, Down  
Syndrome Network (DSN); Sheila Krein, The Autism Project  
(TAP)

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**CALL TO ORDER:**

Mr. Michael Smith called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:**

The CCMHB will meet later in the day.

**APPROVAL OF MINUTES:**

Minutes from the February 22, 2012 Board meeting were included in the packet.

**MOTION: Ms. Dill moved to approve the minutes from the February 22, 2012 Board meeting. Ms. Palencia seconded and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

None.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Tracy met with Ms. Holly Jordan regarding the current Memorandum of Understanding between the CCMHB and the CCDDDB. Possible revisions are being discussed. The revisions will be presented to the CCDDDB at a later date.

Mr. Tracy reported the Anti-Stigma Alliance has three new partners: The University of Illinois School of Social Work and Larkin's Place/YMCA and the Cunningham Children's Home.

**STAFF REPORT:**

None. Refer to Program summaries.

**AGENCY INFORMATION:**

None.

**FINANCIAL INFORMATION:**

**Approval of Claims:**

A copy of the claims report was included in the Board packet.

**MOTION: Ms. Dill moved to accept the claims report as presented. Ms. Palencia seconded and the motion passed unanimously.**

**NEW BUSINESS:**

**FY13 Program Summaries:**

Draft CCDDDB program summaries, a Briefing Memorandum and a list of CCDDDB applications were included in the Board packet. Mr. Tracy briefly reviewed each agency's application requests. Agencies were given an opportunity to respond to their program summaries in writing or in person at the meeting. Board members were given an opportunity to ask agency representatives questions or clarification regarding their applications. Mr. Tracy announced that funding decisions will be made at the May 23rd Board meeting.

**Cultural and Linguistic Competence Plans Review:**

Ms. Canfield reviewed a draft of Ms. Shandra Summerville's Cultural and Linguistic Plan review with the Board.

**OLD BUSINESS:**

**Disability Resource Expo:**

A report from Ms. Barb Bressner was included in the packet.

**Anti-Stigma Alliance Event Update:**

A report from Ms. Barb Bressner was included in the packet.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 8:50 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the May 23, 2012 Board meeting.*