



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

Champaign County Developmental Disabilities Board (CCDDDB) AGENDA

Tuesday, July 18, 2012

Brookens Administrative Building

Meeting Room 1

1776 E. Washington St., Urbana, IL 61802

8:00 AM

1. Call to Order – Mr. Michael Smith, Secretary
2. Roll Call – Stephanie Howard-Gallo
3. Additions to Agenda
4. Citizen Input
5. CCMHB Input
6. Approval of CCDDDB Minutes
 - A. 6/20/12 Board Meeting*

Minutes are included in the packet. Board action is requested.
7. Secretary's Comments – Mr. Michael Smith
8. Executive Director's Report – Peter Tracy
9. Staff Report – Lynn Canfield

Included in the Board packet.
10. Agency Information
11. Financial Report
 - A. Approval of Claims*

Included in the Board packet. Action is requested.
12. New Business
 - A. Election of Officers*
 - B. Open Meetings Act Certification
13. Old Business
 - A. Disability Resource Expo

A report from Barbara Bressner is included in the packet.
 - B. CCDDDB 2012-2013 Meeting Schedule

A draft meeting schedule is included in the Board packet for information only. An off-cycle meeting, in October, is added to accommodate focus on Agency program presentations.
14. Board Announcements
15. Adjournment

**Board action requested*

L.A.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes – June 20, 2012

*Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Meeting Room 1 (Lyle Shields Room)*

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Elaine Palencia, Mike Smith

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,
Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Vicki Tolf, Danielle Matthews, Ron Bribriesco,
Developmental Services Center (DSC); Dennis Carpenter,
Charleston Transitional Facility (CTF); Sally Mustered, C-U
Autism Network; Jennifer Knapp, Community Choices; Lynn
Watson, Head Start; Glenna Tharp, Pam Klassert, Persons
Assuming Control of their Environment (PACE);

CALL TO ORDER:

Mr. Michael Smith called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

Jennifer Knapp provided an update on the Jacksonville Developmental Disabilities Center.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

The CCMHB will meet later in the day.

APPROVAL OF MINUTES:

Minutes from the May 23, 2012 Board meeting were included in the packet.

MOTION: Ms. Dill moved to approve the minutes from the May 23, 2012 Board meeting. Ms. Palencia seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

Mr. Smith asked Mr. Morrissey for an update on the impact of a letter from Mr. Kevin Casey, Director of the Division of Developmental Disabilities, Illinois Department of Human Services date June 18, 2012. The letter stated the State of Illinois did not have sufficient funding to support critical services for persons with Developmental Disabilities and that payment of these services would be deferred to the 2013 budget.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy distributed a draft copy of a letter written by Ron Manderscheid, Executive Director of the National Association of County Behavioral Health and Developmental Disability Directors (NACBHDD) in response to Mr. Kevin Casey's letter.

STAFF REPORT:

Ms. Canfield's report was included in the Board packet.

AGENCY INFORMATION:

Mr. Morrissey announced a fundraising event for DSC on August 4th at Jupiters.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Dill moved to accept the claims report as presented. Ms. Palencia seconded and the motion passed unanimously.

NEW BUSINESS:

CCDDB FY13 Budget:

A Decision Memorandum on the CCDDB 2013 Budget was included in the packet.

MOTION: Ms. Dill moved to approve the budget document for County Fiscal year 2013 for the Champaign county Developmental Disabilities Board that was included in the Board packet. Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.

Proposed FY13 Budgets managed by the CCMHB:

Copies of proposed budgets managed by the CCMHB were included in the packet for information only.

Anti-Stigma Alliance:

A Decision Memorandum on a 2013 Ebertfest event was included in the packet.

MOTION: Ms. Palencia moved to approved up to \$15,000 as the CCDDB share, contingent on approval of \$15,000 by the CCMHB to fund an equal share for the 2013 Ebertfest Anti-Stigma Film. FY12 excess revenue options should be utilized first if available. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.

OLD BUSINESS:

Recommendation for FY13 Contracts:

A Decision Memorandum was included in the Board packet. The purpose of the memorandum was to recommend a redirection of \$15,000 from Developmental Services Center's (DSC) Individual Family Support Expansion to the regular Individual and Family Support Program. DSC indicated none of their proposed program components could be implemented for the amount allocated by the CCDDB and therefore requested the redirection.

MOTION: Ms. Palencia moved to approve redirection of \$15,000 to the FY13 Individual and Family Support contract. The new FY13 contract maximum will be 360,090. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

Revised Intergovernmental Agreement with the CCMHB:

A Decision Memorandum on the revised Intergovernmental Agreement was included in the packet for review and action.

MOTION: Ms. Dill moved to approve the proposed Intergovernmental Agreement with the Champaign County Mental Health Board contingent on the approval of the CCMHB. Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.

Disability Resource Expo:

A report from Ms. Barb Bressner was included in the packet.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 8:35 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDDB approval.*

Lynn Canfield, Associate Director for Developmental Disabilities Staff Report –July 18, 2012

FY12 Program Monitoring Visits and Agency Reports: My June 15 visit with Mary Kay Betz, Director of the Autism Society of Illinois, and Sally Mustered, Coordinator of CU Autism Network, included verification of reported data and a lively conversation about the CUAN program’s past year and plans for the future. On June 27, I met with the outgoing President of the Down Syndrome Network, Ellen Lindsey, and examined data, directories (in draft form), and income/expense reports for total agency and for CCDDDB-contract; Ellen led the group for three years, so there was much to discuss. On July 11, I met with the team at Charleston Transitional Facility’s Devonshire CILA for annual review of the Nursing and Residential programs, both of which will be fee-for-service contracts in FY13. The two remaining FY12 monitoring visits, with PACE and Head Start, will be completed by mid-August.

All agency FY12 fourth quarter and performance measure reports must be submitted online by 4:30PM on Friday, August 31.

FY13 Agency Contracts: All contract negotiations related to CCDDDB’s FY13 allocations have been completed, all contracts signed and received by our office, and all program and financial plan forms submitted on the online system and printed for contract and program files. I set up the associated performance data tables which allow us to compare data reported quarterly with utilization targets as well as with previous years’ results. Before creating FY13 zip code and demographics tables, Mark Driscoll and I will compare the results of new capabilities of the online system with ours; if the online summaries have comparable functionality, we should consider relying on those, which could save time and reduce error associated with entering data by hand.

The Mental Health Agencies Council met on June 26. I talked about some of our activities, including response to the Director of IDHS-DDD’s letter to providers (discussed at last month’s board meeting), the revised Intergovernmental Agreement between the CCDDDB and CCMHB, and our FY13 contract process. Tracy Parsons gave an ACCESS update, which also focused on contracts but led to a group discussion of stigma as a barrier to services. Announcements included: the Community Service Center of Northern Champaign County will hold its annual golf outing on July 13; Crisis Nursery is at capacity (12 or fewer, if any children require one-on-one) often enough that the agency now requires a call by 7:30AM regarding care that day; CSNCC received payments on its Community Youth Services contract from the state through March, got a call asking whether they will be using the full FY12 allocation, and were notified of 10% cut for FY13; CU Area Project is co-hosting with ACCESS a ‘healing’ community conversation on July 10 and has started this year’s CU Superstars.

Other Activity: Mark Driscoll and I attended a full meeting of the Local Funders Group at United Way on June 19 for updates on each organization’s allocation decisions and expectations of the next cycle. On July 12, I participated with other stakeholders in conversation about integrated care in Champaign

County, in advance of a Region 3 meeting, to be held in Peoria, pertaining to the Regional Integrated Behavioral Health Networks Act. I attended the Community Response Group's June 29 meeting and shared my concern about attitudinal effects of these many years of inadequate investment in community-based services by the state of Illinois, compounded by delayed payments and deeper cuts during the last five years. Regarding the Implementation of the Ligas Consent Decree and possible local impact, 400 individuals were drawn statewide last month, including ten residents of Champaign County. This is not reflected in the most recent PUNS report on the DHS DDD website, dated June 4, 2012 and duplicating numbers reported in May. The Champaign County portion of that report was included in last month's board packet and so will not be attached here, but the summary is repeated below.

Unmet DD Service Needs in Champaign County: From the DHS Division of Developmental Disabilities website, PUNS reports sorted for Champaign County, we have noted:

2/1/11:	194 residents with emergency need; of 269 in crisis, 116 recent or coming HS graduates.
4/5/11:	198 with emergency need; of 274 in crisis, 120 recent or coming grads.
5/12/11:	195 with emergency need; of 272 in crisis, 121 are recent or coming grads.
6/9/11:	194 with emergency need; of 268 in crisis, 120 are recent or coming grads.
10/4/11:	201 with emergency need; of 278 in crisis, 123 are recent or coming grads.
12/5/11:	196 with emergency need; of 274 in crisis, 122 are recent or coming grads.
1/9/12:	no change from 12/5/11 report.
5/7/12:	222 with emergency need; of 289 in crisis, 127 are recent or coming grads.
6/4/12:	no change from 5/7/11 report.

The majority of existing supports are in Education, with Speech and Occupational Therapy following. Desired supports include Personal Support, Transportation, Occupational Therapy, Support for in-center activities, Support to work in community, Behavioral Supports, Speech Therapy, 24 hour Residential, Other Transportation, Respite, Physical Therapy, Intermittent Residential, and Assistive Technology.

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

7/06/12

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VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND											
*** DEPT NO. 050 DEVL MNTL DISABILITY BOARD											
90	CHAMPAIGN COUNTY TREASURER							MENT HLTH BD FND 090			
		7/05/12	02 VR 108-	58		471702	7/06/12	108-050-533.07-00	PROFESSIONAL SERVICES	JUL ADMIN FEE	27,848.00
										VENDOR TOTAL	27,848.00 *
5352	AUTISM SOCIETY OF ILLINOIS							GRANTS			
		7/05/12	02 VR 108-	53		471719	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL AUTISM SOCIETY	1,000.00
										VENDOR TOTAL	1,000.00 *
16011	CHARLESTON TRANSITIONAL FACILITY										
		6/12/12	01 VR 108-	52		470837	6/14/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY RESIDENTIAL	3,167.00
										VENDOR TOTAL	3,167.00 *
18203	COMMUNITY CHOICE, INC										
		7/05/12	02 VR 108-	55		471747	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL CUSTOM EMPLOY	2,500.00
		7/05/12	02 VR 108-	55		471747	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL COMMUNITY LIVIN	1,667.00
										VENDOR TOTAL	4,167.00 *
22300	DEVELOPMENTAL SERVICES CENTER OF							CHAMPAIGN COUNTY INC			
		7/05/12	02 VR 108-	56		471760	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL APARTMENT SVCS	34,963.00
		7/05/12	02 VR 108-	56		471760	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL CLIENT/FAMILY S	33,678.00
		7/05/12	02 VR 108-	56		471760	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL CLINICAL SPT SV	15,127.00
		7/05/12	02 VR 108-	56		471760	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL DT/EMPLOYMENT	100,037.00
		7/05/12	02 VR 108-	56		471760	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL FAMILY DEVP CTR	32,263.00
		7/05/12	02 VR 108-	56		471760	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL CILA RESIDENTIA	12,833.00
		7/05/12	02 VR 108-	56		471760	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL INDIV/FAM SUPPR	30,008.00
										VENDOR TOTAL	258,909.00 *
22816	DOWN SYNDROME NETWORK							C/O WENDY BARKER			
		7/05/12	02 VR 108-	54		471761	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL DOWN NETWORK	1,250.00
										VENDOR TOTAL	1,250.00 *

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CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

7/06/12

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VENDOR NO	VENDOR NAME	TRN B TR DTE N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND										
54930	PERSONS ASSUMING CONTROL OF THEIR						ENVIROMENT, INC			
		7/05/12 02 VR 108-	57		471815	7/06/12	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JUL OPPT INDEPENDEN	4,962.00
									VENDOR TOTAL	4,962.00 *
								DEVLPMNTL DISABILITY BOARD	DEPARTMENT TOTAL	301,303.00 *
								DEVLPMNTL DISABILITY FUND	FUND TOTAL	301,303.00 *

12.B.

MUNICIPAL MINUTE

Updates on cases, laws, and other topics of interest to municipalities and local governments by AnceI Glink attorneys

Wednesday, September 21, 2011

New Law Requires Open Meetings Training for Elected and Appointed Officials

On August 23, 2011, the Illinois General Assembly amended the Open Meetings Act (OMA) to add a new training requirement for all elected and appointed officials of a public body. This new training requirement does not replace the annual OMA training that must be completed by the OMA officials designated by the public body to receive such training.

Officials holding office on January 1, 2012, have one year in which to complete the training. Officials taking office after that date have 90 days to complete the training. Officials who have already completed an OMA training program are not required to do so again.

The electronic training program is administered by the Public Access Counselor (PAC). Upon completion of the training, each official must submit a certificate of completion to the PAC. A certificate of completion covers the official for any committee or subcommittee of the public body and for every other public body of which the official may be a member. Instructions to public officials are not yet published by the PAC, but certification as an OMA officer under the current law will satisfy the new requirements. An elected school board member may satisfy the training requirement by participating in a program conducted by an organization created under §23 of the School Code (school board associations), rather than the program administered by the PAC.

Failure of an official to satisfy the OMA training requirement does not affect the validity of any action taken by the public body.

The new law is effective January 1, 2012.

UPDATED posts on this topic: 1/2/2012 and 12/27/2011

Posted by Julie Tappendorf at 4:43 PM

Labels: Open Meetings

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About Me



JULIE TAPPENDORF

is a partner at AnceI Glink Diamond Bush DiCianni & Krafthefer in Chicago, practicing in the areas of local government, land use & zoning litigation. Follow us on

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Topics

- Constitutional Issues(35)
- Economic Development(15)
- Electric Aggregation(3)
- Environmental (8)
- Ethics and Officials(18)
- Finances (13)
- Freedom of Information(12)

B.A.

**Reaching Out For Answers: Disability Resource Expo
Board Report
July, 2012**

The 6th annual “Reaching Out For Answers: Disability Resource Expo” will be held on Saturday, October 13, 2012 at Lincoln Square Village in Urbana.

The Expo Steering Committee will meet on July 11 at Provena Covenant Hospital to continue planning for the 2012 Expo.

The next meeting of the Exhibitor Sub-committee will be July 18. Barb B. and Jim Mayer met on July 9 to address several exhibitor related issues, including this years’ “Call for Exhibitors” which will go out on July 10. Nancy Crawford and Barb Bressner attended the “Abilities Expo” in Schaumburg on June 30 and July 1. This Expo provided a unique opportunity to see new and innovative technology aimed at improving quality of life for persons with disabilities and their families. Through our participation in this event, we were able to identify and speak with several potential new exhibitors/sponsors for our 2012 Expo here in Champaign County. Out of the more than 100 exhibitors there, we were able to narrow down to 9 the exhibitors that we would wish to include in our event. Due to changes last year in fire code regulations and the continuing growth of the Expo, we are now facing some potential space issues within Lincoln Square Mall. Though there will be no change in location for 2012, the Steering Committee will need to look at this issue at it relates to future Expos.

The Marketing/Sponsorship Committee continues their work of identifying potential sponsors for the 2012 Expo. Bill Conlin has updated a database for previous donors and potential donors, using contacts for the latter from this years’ Business Expo. The first sponsorship mailing will go out the week of July 16.

Respectfully submitted

Barb Bressner
Consultant

CCDDB 2012-2013 Meeting Schedule

Board Meetings

8:00 AM

Brookens Administrative Building

Meeting Room 1

1776 East Washington Street, Urbana, IL

October 17, 2012 – 8:00 AM (off cycle)

November 14, 2012 – 8:00 AM (off cycle)

December 19, 2012 – 8:00 AM

January 23, 2013 – 8:00 AM

February 20, 2013 – 8:00 AM

March 20, 2013 – 8:00 AM

April 17, 2013 – 8:00 AM

May 22, 2013 – 8:00 AM

June 19, 2013 – 8:00 AM

July 17, 2013 – 8:00 AM

This schedule is subject to change due to unforeseen circumstances.

Please call the CCMHB/CCDDB office to confirm all meetings.