
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDDB)
BOARD MEETING**

Minutes –August 22, 2012

*Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Lyle Shields Room*

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Elaine Palencia, Mike Smith

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll
Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Laura Bennett, Ron Bribriesco, Jennifer Carlson, Mandi Isaac, Annette Becherer, Patty Walters, Danielle Matthews, Developmental Services Center (DSC); Melissa McDaniel, Charleston Transitional Facility (CTF); Jennifer Knapp, Linda Tortorelli, Community Choices (CC); Mark Scott, Down Syndrome Network (DSN); Sue Wittman, Community Elements (CE); Barb Bressner, Consultant

CALL TO ORDER:

Mr. Michael Smith called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

The CCMHB met yesterday (August 21, 2012) and approved the Decision Memorandum regarding the developmental disabilities budget deficit.

APPROVAL OF MINUTES:

Minutes from the July 18, 2012 Board meeting were included in the packet.

MOTION: Ms. Dill moved to approve the minutes from the July 18, 2012 Board meeting. Ms. Palencia seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S REPORT:

None.

STAFF REPORT:

None.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Dill moved to accept the claims report as presented. Ms. Palencia seconded and the motion passed unanimously.

NEW BUSINESS:

Developmental Disabilities Budget Deficit:

In May 2012, the Champaign County Developmental Disabilities Board (CCDDDB) completed the FY13 allocation process and authorized obligation of funds based on revenue projections. On July 16, 2012, the Champaign County Administrator provided the actual revenue numbers which represented an overall reduction of 0.23% and resulted in a budget deficit of \$148,528.

The Champaign County Mental Health Board's (CCMHB) revenue numbers in the contributions and grants line have increased by \$96,203. The reason for this disparity is because the CCDDDB levy is at its rate-limit of 0.100 and thus was impacted by lowering of equalized assessed valuation of property in Champaign County.

The Intergovernmental Agreement between the CCMHB and CCDDDB clearly states both Boards have overlapping responsibilities pertaining to planning, funding monitoring and evaluating developmental disabilities programs and services in Champaign County. This means the budget shortfall is a problem for both Boards, requiring collaboration and problem solving participation.

On August 8, 2012, the "Presidents' Meeting" was held to review this situation and discuss possible solutions. This group reviewed and discussed possible actions which could be taken to address the developmental disabilities shortfall. The group came to consensus about implementation of a collaborative approach to addressing this problem. Specifically, there was agreement it would be appropriate to use unanticipated CCMHB revenue to support developmental disabilities contracts which are consistent with preliminary discussions about realignment of CCDDDB and CCMHB FY14 contracts.

The remainder of the deficit would then be addressed by across-the-board percentage reductions for all CCDDDB contracts. It was further agreed this arrangement is for FY13 contracts only and the allocation of additional CCMHB funds would not be reflected in the "base" allocations for developmental disabilities services funded by the CCMHB. This plan would require the approval and authorization by both the CCMHB and CCDDDB.

Recommendations:

- 1) Authorize the use of \$96,203 of CCMHB dollars to fund developmental disabilities programs and services. These funds shall be used to increase the contract maximum for the CCMHB FY13 Family Development Center contract with Developmental Services Center (DSC) by contract amendment. This action is for FY13 only and will not be included as part of the developmental disabilities calculations for the CCMHB allocation process.
- 2) Concurrent with this action, the CCDDDB FY13 DSC Family Development Center contract maximum would be reduced by \$96,203.
- 3) An across-the-board percentage reduction shall be applied to all CCDDDB contracts. The aggregate total will be about \$52,325.

The CCMHB approved and authorized the recommendations listed above at the August 21, 2012 Special Board Meeting.

MOTION: Ms. Dill moved to decrease the contract maximums of FY13 CCDDDB contracts by a total of \$148,671 as delineated below and Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.

CU Autism Network	\$ 186
CC Down Syndrome Network	\$ 233
CC Head Start/ Early HS	\$ 646
Charleston Transition – Nursing	\$ 209
Charleston Transition – Resident	\$ 798
Community Choices – Employ	\$ 465
Community Choices – CL	\$ 310
Community Elements – MI/DD	\$ 543
DSC – Family Development C	\$102,204
DSC – Apartment Services	\$ 6,503
DSC – CILA Residential	\$ 2,387
DSC – Client Family Support	\$ 6,264
DSC – Clinical Services	\$ 2,813
DSC – DT –Employment	\$ 18,606
DSC – Individual Family Support	\$ 5,581
PACE – Opportunities	\$ 923
Total	\$ 148,671

OLD BUSINESS:

None.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 8:07 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the 10/17/12 CCDDDB meeting.*