
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –October 17, 2012

***Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Lyle Shields Room***

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Elaine Palencia, Mike Smith

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll

STAFF EXCUSED: Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Vicki Tolf, Laura Bennett, Jennifer Carlson, Mandi Isaac, Annette Becherer, Patty Walters, Danielle Matthews, Developmental Services Center (DSC); Melissa McDaniel, Dennis Carpenter, Charleston Transitional Facility (CTF); Jennifer Knapp, Jeanne Murray, Sheila Krein, Linda Tortorelli, Barbara Buoy, Community Choices (CC); Mark Scott, Down Syndrome Network (DSN); Sue Wittman, Judy Werckle, Kathy Kessler, Community Elements (CE); Barb Bressner, Consultant, Mark Scott, Down Syndrome Network (DSN); Sally Mustered, C-U Autism Network; Sue Suter, United Cerebral Palsy

CALL TO ORDER:

Mr. Michael Smith called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

None.

APPROVAL OF MINUTES:

Minutes from the July 18, 2012 Board meeting were included in the packet.

MOTION: Ms. Palencia moved to approve the minutes from the August 21, 2012 Board meeting. Ms. Dill seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy invited Board members to attend the *Speak Up and Speak Out Summit* scheduled for October 30-31, 2012 in Springfield, IL.

Mr. Tracy commented on the Developmental Disabilities Expo that was held last Saturday at Lincoln Square. He thanked staff members and Ms. Barb Bressner for all of their work regarding the event.

STAFF REPORT:

A report from Ms. Canfield was included in the Board packet.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Dill moved to accept the claims report as presented. Ms. Palencia seconded and the motion passed unanimously.

NEW BUSINESS:

CCDDB Funded Program Presentations:

Charleston Transitional Facility—Nursing and Residential/Day Training: Mr. John Decker Garrett, CILA resident, spoke regarding his life in his house and how he spends his time. He discussed his house meetings and various trainings in which he has participated.

Community Choices—Customized Employment and Community Living: Ms. Jennifer Knapp provided an overview of the agency's two funded programs. Ms. Knapp distributed informational materials to the Board. Board members were given an opportunity to ask questions following the presentation.

Draft FY12 Program Performance Outcomes:

A summary of all funded agency utilization data and performance measure outcome reports for FY 12 was included in the Board packet for information only.

Draft Three-Year Plan 2013-2015 with FY 2013 Objectives:

A Briefing Memorandum and draft Three-Year Plan with Objectives for FY13 were included in the Board packet for information and comment.

FY14 Allocations Criteria:

A Briefing Memorandum was included in the Board packet for information and comment. The Memorandum's intent is to provide criteria used as guidance by the Board in assessing applications for CCDDB funding. A final version of the criteria will be presented for action at the November Board meeting.

Draft Meeting Schedule and FY14 Allocation Schedule:

Draft meeting schedules for 2013 were included in the Board packet for review and reference.

OLD BUSINESS:

2013 Budget Documents:

Copies of the CCMHB, CCDDB, ACCESS Initiative, Quarter Cent and Specialty Court budget documents were included in the Board packet for information only.

Disability Resource Expo:

Ms. Bressner provided a verbal wrap-up the Disability Resource Expo.

BOARD ANNOUNCEMENTS:

The November 14th Board meeting will be held at Developmental Services Center at 8:00 a.m.

ADJOURNMENT:

The meeting adjourned at 9:05 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo
**Minutes were approved at the 11/14/12 Board meeting.*