

---

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –April 24, 2013*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*8:00 a.m.*

---

**MEMBERS PRESENT:** Joyce Dill, Elaine Palencia, Mike Smith

**STAFF PRESENT:** Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,  
Stephanie Howard-Gallo

**OTHERS PRESENT:** Heather Livingston, Mandi Isaac, Ron Bribriesco, Annette Becherer, Felicia Gooler, Laura Bennett, Dale Morrissey, Patty Walters, Jennifer Carlson, Danielle Matthews, Developmental Services Center (DSC); Jennifer Knapp, Barbara Buoy, Jeanne Murray, Linda Tortorelli, Community Choices (CC); Kathy Kessler, Dan Beagle, Community Elements (CE); Glenna Tharp, Pam Klassert, Hadley Ravencroft, PACE; Tracy Parsons, Shandra Summerville, ACCESS Initiative; Gary Maxwell, Patsie Petrie, Champaign County Board; Barb Bressner, Consultant; Sue Suter, United Cerebral Palsy (UCP); Mike Brown, Dennis Carpenter, Melissa McDaniel, Charleston Transition Facility (CTF); Mark Scott, Down Syndrome Network (DSN); Philip Krein, Citizen

---

**CALL TO ORDER:**

Mr. Michael Smith called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:**

The CCMHB will meet later today to review CCMHB program summaries.

**APPROVAL OF MINUTES:**

Minutes from the March 20, 2013 Board meeting were included in the packet.

**MOTION: Ms. Palencia moved to approve the minutes from the March 20, 2013 Board meeting. Ms. Dill seconded and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

No comments.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Tracy announced Linda Tortorelli was named one of the six academic professionals honored for excellence at the Chancellor's Academic Professional Excellence awards on April 19, 2013.

He reported the Office of the Governor of the State of Oregon placed an Executive Order providing employment services to individuals with intellectual and developmental disabilities, including a significant reduction over time of state supported sheltered work and an increased investment in employment services.

**STAFF REPORT:**

Deferred. See Program Summaries.

**AGENCY INFORMATION:**

None.

**FINANCIAL INFORMATION:**

**Approval of Claims:**

A copy of the claims report was included in the Board packet for action.

**MOTION: Ms. Dill moved to accept the claims report as presented. Ms. Palencia seconded the motion. The motion passed unanimously.**

**NEW BUSINESS:**

**FY14 Program Summaries:**

Draft CCDDDB program summaries and a Briefing Memorandum were included in the Board packet. Mr. Maxwell requested that each agency that requested a funding increase, provide a reason for the request. Mr. Tracy briefly reviewed each agency's application requests. Agencies were given an opportunity to respond to their program summaries in writing or in person at the meeting. Board members were given an opportunity to ask agency representatives questions or clarification regarding their applications. Mr. Tracy announced that funding decisions will be made at the May 22nd Board meeting.

**OLD BUSINESS:**

**Disability Resource Expo:**

The Disability Resource Expo will be held on October 12, 2013. A written report from Ms. Bressner was included in the packet.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 9:25 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 5/22/13 CCDDDB meeting.*