



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

PLEASE REMEMBER this meeting is being audio recorded. Speak clearly into the microphone during the meeting.

Champaign County Developmental Disabilities Board (CCDDDB) AGENDA

Wednesday, July 23, 2014

Brookens Administrative Building, Lyle Shields Room
1776 E. Washington St., Urbana, IL 61802

8:00AM

1. Call to Order – Mr. Michael Smith, Secretary
2. Introduction of New Member, Ms. Debra Ruesch
3. Roll Call – Stephanie Howard-Gallo
4. Additions to Agenda
5. Citizen Input
6. CCMHB Input
7. Approval of CCDDDB Minutes
 - A. 5/21/14 Board Meeting*
Minutes are included in the packet. Board action is requested.
 - B. 6/3/14 Special Meeting*
Minutes are included in the packet. Board action is requested.
8. Secretary's Comments – Mr. Michael Smith
9. Executive Director's Report – Peter Tracy
10. Staff Report – Lynn Canfield
11. Agency Information
12. Financial Report
 - A. Approval of Claims*
Included in the Board packet. Action is requested.
13. New Business
 - A. Election of Officers*
 - B. Alliance for the Promotion of Acceptance, Inclusion, and Respect*
A Decision Memo on a 2015 event is included in the packet. Action is requested.
 - C. 2014-2015 CCDDDB Meeting Schedule
Drafts of a meeting schedule (September 2014 through June 2015) and a schedule with subjects and allocation timeline and process are included for information only.
 - D. CCDDDB FY15 Budget*
A Decision Memo on the CCDDDB Fiscal Year 2015 Budget is included in the packet. Action is requested.
 - E. Proposed FY15 CCMHB Budgets
Copies are included in the packet for information only.

F. Revised By-Laws*

A Decision Memo regarding revisions to the CCDDDB By-Laws is accompanied by a draft version of the revised document. Action is requested. For reference, the packet also includes email with legal opinion, Section 7 of the Open Meetings Act, and the County Care for Persons with Developmental Disabilities Act.

14. Old Business

A. Employment First

A copy of the June 3, 2014 "Executive Order Implementing Employment First in Illinois" is included in the packet for information.

B. Ligas Court Monitor Report

A copy of the 12/31/13 semi-annual report of the Ligas Court Monitor, as posted on Illinois DHS-DDD's website, is included in the packet for information.

C. Disability Resource Expo

A report from Barbara Bressner is included in the packet.

15. Board Announcements

A. Intergovernmental Collaboration

A joint study session will be held directly after this afternoon's CCMHB meeting.

16. Adjournment

**Board action requested*

7.A.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –May 21, 2014

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Phil Krein, Elaine Palencia, Sue Suter

MEMBERS EXCUSED: Mike Smith

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,
Stephanie Howard-Gallo

OTHERS PRESENT: Patty Walters, Janice McAteer, Ron Bribriesco, Jennifer Carlson, Annette Becherer, Vicki Tolf, Laura Bennett, Danielle Matthews, Felicia Gooler, Dale Morrissey, Developmental Services Center (DSC) Tracy Parsons, ACCESS Initiative (AI); Dennis Carpenter, CTF Illinois (CTF); Cindy Creighton, Parent; Kathy Kessler, Sue Wittman, Community Elements (CE); Sally Mustered, Teresa O'Connor, C-U Autism Network (CUAN); Darlene Kloeppe, Lynn Watson, Regional Planning Commission (RPC); Brenda Yarnell, United Cerebral Palsy (UCP); Jennifer Knapp, Vicki Niswander, Paula Vanier, Community Choices (CC); Gary Maxwell, Al Kurtz, Patsie Petrie, Champaign County Board; Sheila Krein, Citizen; Barb Bressner, Consultant; Linda Tortorelli, The Autism Project (TAP); Jeanne Murray, Parent; Mark Scott, Down Syndrome Network (DSN)

CALL TO ORDER:

Ms. Elaine Palencia called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

Ms. Suter requested that the CCDDDB By-Laws be reviewed at a future meeting. Ms. Suter would like consideration be given to adding language to the by-laws permitting Board member attendance to meeting by telephone or other electronic communications under certain circumstances.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

The CCMHB will meet later in the day and make funding decisions.

APPROVAL OF MINUTES:

Minutes from the April 30, 2014 Board meeting were included in the packet.

MOTION: Ms. Suter moved to approve the minutes from the April 30, 2014 Board meeting. Ms. Dill seconded and the motion passed unanimously.

PRESIDENT’S COMMENTS:

Ms. Palencia thanked staff and the agencies for their involvement and work in the allocation process.

EXECUTIVE DIRECTOR’S REPORT:

Mr. Tracy explained why a request for proposals (RFP) for CILA expansion is being proposed to the CCDDDB for consideration.

STAFF REPORT:

Ms. Canfield reported on “Persons Served” per Mike Smith’s request. Mr. Maxwell from the Champaign County Board requested a written copy of the information so he could distribute the information to the County Board.

AGENCY INFORMATION:

Ms. Patty Walters spoke regarding the negative impact of the proposed funding amounts to Developmental Services Center (DSC).

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet for action.

MOTION: Dr. Krein moved to accept the claims report as presented. Ms. Dill seconded the motion. The motion passed unanimously.

NEW BUSINESS:

Request for Proposals for CILA Expansion in Champaign County:

A Decision Memorandum was included in the packet. The purpose of the Request for Proposals (RFP) is to increase the availability in Champaign County of CILA homes with a capacity of four people, three people, two people, or one person with intellectual and developmental disabilities (ID/DD). For all practical purposes, a CILA is essentially a house in almost any neighborhood which meets state CILA licensing requirements. For a variety of reasons, local CILA service providers have not been able or willing to assume the capital risk associated with the development of additional CILA capacity in Champaign County.

Currently, there are twelve (12) people with CILA funding who are stymied by the absence of appropriate placements in their home community (aka, the Champaign Eleven). Because there are no appropriate options in Champaign County, many of these people will be forced to accept a CILA placement in a location far from their families in Champaign County. To further complicate matters, a recent Prioritization for Urgency of Need for Services (PUNS) draw has the potential to result in CILA awards for an additional 18 people for whom no CILA vacancies exist in Champaign County. This situation does not provide people with CILA awards adequate choice concerning where, how, and with whom they live.

In addition to the current identified need, a variety of factors including the Prioritization for Urgency of Need for Services (PUNS) and the Ligas Consent Decree make it crystal clear that the need for additional CILA homes (with a capacity of four people, three people, two people, or one person) will continue to increase, and more CILA services in Champaign County will be needed. Without this RFP, it is highly unlikely that adequate CILA capacity located in Champaign County will be developed to meet the service needs of Champaign County residents.

For these reasons it is important to develop more CILA homes in our community as soon as possible. Another component of this RFP is to look at the short and long term CILA needs for Champaign County and propose solutions to address the CILA need as well as a plan for implementation.

The CCMHB and CCDDDB will be seeking proposals from licensed CILA service providers willing to provide CILA services consistent with the specifications detailed in this RFP in community integrated houses owned by the CCMHB/CCDDDB and leased to the most appropriate CILA service provider in accordance with the terms and conditions specified by contract.

In consultation with the selected Respondent, the CCDDDB/CCMHB will purchase four (4) houses located in Champaign County which are adequate and appropriate for use as a CILA for four (4) or fewer persons. Prior to closing on the properties, the selected Respondent will warrant that each home is suitable for use as a CILA and will meet all requirements for CILA as promulgated by IDHS, as well as all other applicable statutes, rules, and regulations. The CILA homes owned by the CCDDDB/CCMHB shall be leased to the selected Respondent for \$1 per year subject to the terms and conditions outlined in this RFP and ultimately in the contract between the CCDDDB/CCMHB and the selected Respondent. The lease of the CILA homes to the selected Respondent is the total contribution of the CCDDDB/CCMHB under the terms and conditions of the contract.

If it is in the best interest of CILA award recipients who call Champaign County home to have added to the cohort any individual(s) transitioning from a State Operated Developmental Center, consideration will be given to proposals identifying such a blend and to any provider who is already part of the Active Community Care Transitions (ACCT) process and currently providing services in Champaign County, or has supported at least one individual in the ACCT process prior to submitting the proposal, or has agreed to be an ACCT provider, having filled out the RFI/RFI and signed the ACCT pledge prior to submitting the proposal.

The maximum amount to be spent for the purchase of the four CILA homes should average no more than \$200,000 per house. With the exception of the purchase of the CILA houses, which is the responsibility and obligation of the CCDDDB/CCMHB, the Respondent shall be fully responsible for all costs associated with the provision of CILA Services as specified in each individual's IDHS CILA award and Person Centered Plan. All people served in these houses must have parents or guardians residing in Champaign County or, must have originated from Champaign County themselves, with the possible exception noted above.

The Respondent's proposal shall identify the specifications of homes which are necessary to meet the CILA service needs of individuals with CILA awards described above. To the extent possible, the Respondent should describe how the home will address the needs of each of these people. The Respondent shall include a detailed plan for inclusion of those needing and awaiting CILA Services in Champaign County. Information about individuals and families will not be provided as part of this RFP. It will be up to each respondent to contact and make arrangements to talk with and assess the needs of the families and their person with ID/DD. As an example, the "Champaign 11" families have been open to meeting with potential CILA service providers in the past, but it will be up to each respondent to make contact with and assess the needs of the populations of interest. We anticipate many families will be attending the Pre-Proposal Conference, and this could offer the opportunity to establish contact.

As a condition of the award, the proposal must explain in detail the process by which as many individuals currently waiting as possible will receive CILA services in Champaign County consistent with a comprehensive person centered planning process.

The Respondent shall describe in detail the administration and management of the four CILA houses including the following for each house: The Respondent shall include a very specific and detailed time line which includes all milestones from award to placement of people in the CILAs. The Respondent shall outline strategies for continued incremental CILA expansion in Champaign County including a needs assessment of probable CILA utilization needs based on PUNS and Ligas Class Members originating from Champaign County. In addition, the Respondent shall describe their ideas for the future innovative living arrangement options for people with ID/DD (e.g., Home Based, Family Consortium, etc.).

MOTION: Ms. Dill moved to authorize issuance of the Request for Proposals for Community Integrated Living Arrangement Service in Champaign County to be issued on May 22, 2014, and amending the Intergovernmental Agreement with the Champaign County Mental Health Board to share equally in all costs associated with borrowing \$800,000 subject to the terms and conditions delineated in the loan agreement authorized by the Champaign County Mental Health Board. The anticipated cost for the first year shall not exceed \$50,000. Ms. Suter seconded the motion.

In general, Board members agreed more Board discussion and more Board ideas were needed. CCDDDB members discussed the proposal at length.

Ms. Dill moved to amend the motion and defer on action for the Request for Proposals (RFP) for CILA expansion until a Special Meeting is called during the first week of June 2014. Ms. Suter seconded the motion. A roll call vote was taken. Palencia, Dill and Krein voted aye. Suter voted nay. The motion passed.

FY 2015 Allocation Decisions:

A Decision Memorandum was included in the Board packet. This memorandum is to delineate staff recommendations for FY15 (July 1, 2014 through June 30, 2015) funding allocations for consideration by the Champaign County Developmental Disabilities Board (CCDDDB). These recommendations are predicated on a thorough evaluation of applications using decision support criteria approved by the CCDDDB in November 2013. Decision authority rests with the CCDDDB and their sole discretion and judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability and reasonable distribution of funds across disability areas.

The staff recommendations are based on decision support criteria match up and a variety of other factors outlined in this memorandum. For additional information, please refer to the application Program Summaries presented at the April 2014 CCDDDB Meeting.

The Champaign County Mental Health Board (CCMHB) will allocate \$597,342 for ID/DD services as delineated in the Intergovernmental Agreement. Decisions will be made by the CCMHB at its May 21, 2014 meeting.

Autism Society of Illinois - C-U Autism Network

Request is for \$12,000. **MOTION: Dr. Krein moved to approve partial funding of \$10,000 as recommended for The Autism Society of Illinois – Champaign-Urbana Autism Network as presented in the memorandum. Ms. Suter seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Champaign County Down Syndrome Network – Down Syndrome Network

Request is for \$15,000. **MOTION: Dr. Krein moved to approve partial funding of \$10,000 as recommended for Champaign County Down Syndrome Network- Down Syndrome Network as presented in the memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Champaign County Head Start/Early Head Start – Social Emotional Disabilities Services

Request is for \$45,727. **MOTION: Ms. Suter moved to DENY funding as recommended for Champaign County Head Start/Early Head Start as presented in this memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$41,029). Dr. Krein seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Champaign County Regional Planning Commission – Decision Support for Persons with DD

Request is for \$48,000. **MOTION: Ms. Suter moved to DENY funding as recommended for Champaign County Regional Planning Commission – Decision Support for Persons with DD as presented in the memorandum. Dr. Krein seconded the motion. A roll call vote was taken and the motion passed unanimously.**

CTF Illinois – Nursing Services

Request is for \$17,160. **MOTION: Dr. Krein moved to approve partial funding of \$8,580 as recommended for CTF Illinois – Nursing Services as presented in the memorandum. Ms. Suter seconded the motion. A roll call vote was taken and the motion passed unanimously.**

CTF Illinois – Residential and Day Training

Request is for \$36,500. **MOTION: Ms. Suter moved to approve funding of \$36,500 as recommended for CTF Illinois – Residential and Day Training as presented in the memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Community Choices, Inc. – Community Living

Request is for \$70,000. **MOTION: Dr. Krein moved to DENY funding as recommended for Community Choices, Inc. – Community Living as presented in the memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$55,000). Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Community Choices, Inc. – Customized Employment

Request is for \$50,000. **MOTION: Dr. Krein moved to DENY funding as recommended for Community Choices, Inc. – Customized Employment as presented in the memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$50,000). Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Community Choices, Inc. – Self-Determination Support

Request is for \$45,000. **MOTION: Dr. Krein moved to DENY funding as recommended for Community Choices, Inc. – Community Living as presented in this memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$45,000). Ms. Suter seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Community Elements, Inc. – Coordination of Services – DD/MI

Request is for \$38,115. **MOTION: Ms. Suter moved to approve partial funding of \$35,060 as recommended for Community Elements, Inc. – Coordination of Services – DD/MI as presented in the memorandum. Dr. Krein seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Developmental Services Center – Apartment Services

Request is for \$425,444. **MOTION: Dr. Krein moved to approve partial funding of \$405,185 as recommended for Developmental Services Center – Apartment Services as presented in the memorandum. Ms. Suter seconded the motion. A roll call vote was taken. Suter, Krein and Palencia voted aye. Dill voted nay. The motion passed.**

Developmental Services Center – Augmented Day Services

Request is for \$337,500. **MOTION: Dr. Krein moved to approve partial funding of \$267,360 as recommended for Developmental Services Center – Augmented Day Services as presented in the memorandum. Ms. Suter seconded the motion. A roll call vote was taken. Suter and Krein voted aye. Dill and Palencia voted nay. The motion failed.**

Developmental Services Center – Clinical Services

Request is for \$173,333. **MOTION: Dr. Krein moved to approve funding of \$173,773 as recommended for Developmental Services Center – Clinical Services as presented in the memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Developmental Services Center – Community Employment

Request is for \$216,300. **MOTION: Dr. Krein moved to approve partial funding of \$170,040 for Developmental Services Center – Community Employment as presented in the memorandum. Ms. Suter seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Developmental Services Center – Connections

Request is for \$87,550. **MOTION: Dr. Krein moved to approve partial funding of \$85,000 for Developmental Services Center – Connections as presented in the memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Developmental Services Center – Family Development Center

Requests submitted to CCDDB and CCMHB total \$545,903. **MOTION: Ms. Dill moved to approve funding of \$545,903 as recommended for Developmental Services Center – Family Development Center as presented in the memorandum. Ms. Suter seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Developmental Services Center – Individual and Family Support

Request is for \$365,144. **MOTION: Dr. Krein moved to approve partial funding of \$274,776 as recommended for Developmental Services Center – Individual and Family Support as presented in the memorandum. Ms. Suter seconded the motion. Discussion on the impact of the funding cut ensued. Dr. Krein moved to amend his motion to refer this funding request back to staff for additional information. Ms. Suter seconded the amended motion. A roll call vote was taken and the motion passed unanimously.**

Developmental Services Center – Integrated and Site Based Services

Request is for \$767,050. **MOTION: Ms. Suter moved to approve partial funding of \$418,396 as recommended for Developmental Services Center – Integrated and Site Based Services as presented in the memorandum. By agreement, the Champaign County Mental Health Board will also provide funding support for this program (\$326,313). Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Developmental Services Center – Service Coordination

Request is for \$409,808. **MOTION: Dr. Krein moved to approve partial funding \$398,872 as recommended for Developmental Services Center – Service Coordination as presented in the memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Maddy's Pink Palace for Kids with Disabilities – Maddy's Pink Palace

Request is for \$25,000. **MOTION: Dr. Krein moved to DENY request for funding of \$25,000 for Maddy's Pink Palace for Kids with Disabilities – Maddy's Pink Palace as presented in the memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence Request is for \$58,623. **MOTION: Dr. Krein to approve partial funding of \$29,311 as recommended for Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence as presented in the memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

United Cerebral Palsy Land of Lincoln – Vocational Services Request is for \$97,715. **MOTION: Dr. Krein moved to approve partial funding of \$86,475 for United Cerebral Palsy Land of Lincoln – Vocational Services as presented in the memorandum. Ms. Suter seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Urbana Adult Education Center – Advocacy, Agency, & Academics Request is for \$216,555. **MOTION: Dr. Krein moved to DENY request for funding of \$216,555 for Urbana Adult Education Center – Advocacy, Agency, & Academics as presented in the memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

MOTION: Ms. Suter moved to authorize the executive director to implement contract maximum reductions as described in the “Special Notification Concerning FY15 Awards” section of the memorandum. Dr. Krein seconded the motion. A roll call vote was taken and the motion passed unanimously.

Developmental Services Center – Augmented Day Services **MOTION: Dr. Krein moved for staff to provide additional information on this program at the next Board meeting. Ms. Suter seconded the motion. A roll call vote was taken and the motion passed unanimously.**

OLD BUSINESS:

Champaign County Alliance for the Promotion of Acceptance, Inclusion and Respect:
Ms. Canfield provided an update on recent Alliance activities.

disAbility Resource Expo:

A report from Ms. Bressner was included in the Board packet.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 10:20 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and are subject to CCDDB approval.*

T.B.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
SPECIAL BOARD MEETING**

Minutes – June 3, 2014

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Phil Krein, Elaine Palencia, Sue Suter, Mike Smith

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,
Stephanie Howard-Gallo

OTHERS PRESENT: Patty Walters, Janice McAteer, Ron Bribriesco, Brad Parks,
Jennifer Carlson, Annette Becherer, Vicki Tolf, Laura Bennett,
Danielle Matthews, Felicia Gooler, Dale Morrissey,
Developmental Services Center (DSC) Carl Webber, DSC Board;
Tracy Parsons, ACCESS Initiative (AI); Dennis Carpenter, CTF
Illinois (CTF); Kathy Kessler, Sue Wittman, Community
Elements (CE); Sally Mustered, Teresa O'Connor, C-U Autism
Network (CUAN); Darlene Kloeppel, Lynn Watson, Regional
Planning Commission (RPC); Jennifer Knapp, Jeanne Murray,
Community Choices (CC); Gary Maxwell, Al Kurtz, Champaign
County Board; Jeanne Murray, Parent; Trevor Jacobs, Katrina
Belanger, Nikki Kupmann, Advocates; John Knollett, Kemper
CPA Group; Jane Webber, Joyce and Gary Roberts, Kay Grabow,
Maxwell Lamkin, Parents; John Lamkin, Concerned Citizen; Deb
Townsend, Susan Fowler, Bill Gleason, Champaign County
Mental Health Board (CCMHB)

CALL TO ORDER:

Ms. Elaine Palencia called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT:

Mr. John Lamkin, Ms. Kay Grabow, Ms. Jane Webber, Ms. Tammy Belanger and Ms. Katrina Belanger all spoke in support of Developmental Services Center (DSC) and their programs.

AGENCY INFORMATION:

Mr. Dale Morrissey spoke regarding the negative impact of the proposed funding amounts to Developmental Services Center (DSC). Mr. John Knollett from the Kemper CPA Group spoke regarding DSC's audits and expressed an opinion that CCDDDB funding for hours of service beyond the 1,100-hour cap did not represent Medicaid supplementation. Mr. Carl Webber also spoke in support of funding for DSC, and also provided his opinion that CCDDDB funding beyond the 1,100-hour limit did not constitute supplementation. In addition, he cited an opinion received from another law firm in Chicago which supported the opinion that the CCDDDB was not supplementing Medicaid by exceeding the 1,100 hour limit.

OLD BUSINESS:

Request for Proposals for CILA Expansion in Champaign County:

A Decision Memorandum was included in the packet. On May 21, 2014, the Champaign County Developmental Disabilities Board (CCDDDB) voted to defer on the decision memorandum concerning the following motion:

Motion to authorize issuance of the Request for Proposals for Community Integrated Living Arrangement Services in Champaign County, to be issued on May 22, 2014, and amending the Intergovernmental Agreement with the Champaign County Mental Health Board to share equally in all costs associated with borrowing \$800,000 subject to the terms and conditions delineated in the loan agreement authorized by the Champaign County Mental Health Board. The anticipated cost for the first year shall not exceed \$50,000.

Subsequent to this deferral, the Champaign County Mental Health Board (CCMHB) passed the following motion at their May 21, 2014 meeting at 4:30pm:

Motion to authorize issuance of the Request For Proposals for Community Integrated Living Arrangement Services in Champaign County, to be issued on May 22, 2014, and authorize borrowing up to \$800,000 over a ten-year term, subject to the terms and conditions of the loan agreement. The cost of the loan for the first year shall not exceed \$100,000.

At such time as the Champaign County Developmental Disabilities Board (CCDDDB) takes action to participate in the Request For Proposals, the following shall take place: (1) an addendum to the Intergovernmental Agreement will be completed to reflect CCDDDB status as partners in the RFP process, and (2) the RFP will also be amended to reflect the CCDDDB participation.

MOTION: Ms. Suter moved to fully participate with the Request for Proposals for Community Integrated Living Arrangement Services in Champaign County issued on May 22, 2014, and to amend the Intergovernmental Agreement with the Champaign County Mental Health Board to share equally in all costs associated with borrowing up to \$800,000 subject to the terms and conditions delineated in the loan agreement, and to share equally in the equity associated with the real estate purchased. The anticipated cost to the CCDDDB for the first year shall not exceed \$50,000. Dr. Krein seconded the motion. A lengthy discussion ensued. A roll call vote was taken. Krein, Suter, Palencia and Smith voted aye. Dill voted nay. The motion passed.

Mr. Smith moved the CCDDDB and the CCMHB have a study session as soon as possible to discuss the Request for Proposals and the Memorandum of Understanding (MOU) between the CCMHB and the CCDDDB. Ms. Suter seconded the motion. A voice vote was taken and the motion passed unanimously.

FY 2015 Allocation Decisions:

A Decision Memorandum was included in the Board packet. On May 21, 2014, the Champaign County Developmental Disabilities Board (CCDDDB) approved FY15 funding for all applications except for (1) the Developmental Services Center Augmented Day Services application and (2) the Developmental Services Center's Individual and Family Support application.

In addition, the CCDDDB requested the Executive Director to recommend/ask the Champaign County Mental Health Board (CCMHB) to defer on the Developmental Services Center Respite application which was submitted to the CCMHB. The CCMHB agreed to defer as requested.

Developmental Services Center – Augmented Day Services:
Original FY15 request was for \$337,500.

Mr. Tracy reinforced the staff recommendation not to fund the Augmented Day Services contract with DSC due to the possibility that this funding could be viewed as Medicaid supplementation. In addition, the briefing memo titled “Public Funding at the Local level” dated June 3, 2014 and included as part of the Board Packet, cited information which indicated that in addition to the 1,100 hour per year cap, the Illinois Department of Human Services also places a 115-hour per month cap on billing. The briefing memo also cited provisions of the “The Waiver Program Provider Agreement for Participation in the Illinois Medical Assistance Program” which states that “Payments to the Provider under this agreement shall constitute payment in full. Any

payments received by the provider from other sources shall be shown as a credit and deducted from the Provider's charges.”

MOTION: Dr. Krein moved to DENY funding this application because (1) funding this application may constitute Medicaid Supplementation, and (2) all persons to be served by this application receive about five (5) hours per day of day treatment services and will continue to receive these services/supports regardless of action taken by the CCDDDB. Ms. Suter seconded the motion. Discussion ensued. A roll call vote was taken. All members voted aye. The motion passed.

Developmental Services Center – Individual and Family Support
Original FY15 request was for \$365,144.

MOTION: Mr. Smith moved to approve funding of \$365,144 to expand the availability of Individual and Family Support to meet the needs of more people on the PUNS list who are currently awaiting awards from Medicaid/DHS and \$206,992 to be added to the Integrated and Site-Based Services program. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye. The motion passed.

ADJOURNMENT:

The meeting adjourned at 9:55 a.m.
Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and are subject to CCDDDB approval.*

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/05/14

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VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TR TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND											
*** DEPT NO. 050 DEVL MNTL DISABILITY BOARD											
90	CHAMPAIGN COUNTY TREASURER							MENT HLTH BD FND 090			
	6/03/14 01 VR 108-		49			507411	6/05/14	108-050-533.07-00	PROFESSIONAL SERVICES	ADMIN FEE JUN	25,964.00
										VENDOR TOTAL	25,964.00 *
5352	AUTISM SOCIETY OF ILLINOIS							GRANTS			
	6/03/14 01 VR 108-		43			507423	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	AUTISM MAY/JUNE	2,000.00
										VENDOR TOTAL	2,000.00 *
18203	COMMUNITY CHOICE, INC										
	6/03/14 01 VR 108-		45			507435	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	CUST EMPL MAY/JUN	8,330.00
	6/03/14 01 VR 108-		45			507435	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	COM LIVING MAY/JUN	9,170.00
										VENDOR TOTAL	17,500.00 *
18209	COMMUNITY ELEMENTS										
	6/03/14 01 VR 108-		46			507436	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	COORD SVCS MAY/JUN	5,840.00
										VENDOR TOTAL	5,840.00 *
19900	CTF ILLINOIS										
	5/13/14 01 VR 108-		41			506362	5/15/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAR RESIDENTIAL	3,100.00
	5/13/14 01 VR 108-		41			506362	5/15/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAR NURSING	338.25
	5/22/14 01 VR 108-		42			506662	5/23/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	APR RESIDENTIAL	3,000.00
	5/22/14 01 VR 108-		42			506662	5/23/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	APR NURSING	363.00
										VENDOR TOTAL	6,801.25 *
22300	DEVELOPMENTAL SERVICES CENTER OF							CHAMPAIGN COUNTY INC			
	6/03/14 01 VR 108-		47			507443	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	APT SVCS MAY/JUN	68,750.00
	6/03/14 01 VR 108-		47			507443	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	SVC COORD MAY/JUN	66,213.00
	6/03/14 01 VR 108-		47			507443	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	CLINIC SVCS MAY/JUN	27,246.00
	6/03/14 01 VR 108-		47			507443	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	CONNECT MAY/JUN	14,170.00
	6/03/14 01 VR 108-		47			507443	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	INDIV/FAM MAY/JUN	59,001.00

12.A.

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

6/05/14

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VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TR NO	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND												
		6/03/14	01 VR	108-	47		507443	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	INT/SITE MAY/JUN	145,630.00
		6/03/14	01 VR	108-	47		507443	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	COMM EMPLOY MAY/JUN	19,696.00
											VENDOR TOTAL	400,706.00 *
22816	DOWN SYNDROME NETWORK									C/O WENDY BARKER		
		6/03/14	01 VR	108-	44		507447	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DOWN SYNDR MAY/JUN	2,500.00
											VENDOR TOTAL	2,500.00 *
54930	PERSONS ASSUMING CONTROL OF THEIR									ENVIROMENT, INC		
		6/03/14	01 VR	108-	48		507493	6/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	OPP INDEPEND MAY/JU	9,773.00
											VENDOR TOTAL	9,773.00 *
										DEVLPMNTL DISABILITY BOARD	DEPARTMENT TOTAL	471,084.25 *
										DEVLPMNTL DISABILITY FUND	FUND TOTAL	471,084.25 *

CHAMPAIGN COUNTY
EXPENDITURE APPROVAL LIST

7/10/14

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VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
** FUND NO. 108 DEVLPMNTL DISABILITY FUND											
** DEPT NO. 050 DEVLMTL DISABILITY BOARD											
90	CHAMPAIGN COUNTY TREASURER							MENT HLTH BD FND 090			
		7/09/14	03 VR 108-	59		508871	7/10/14	108-050-533.07-00	PROFESSIONAL SERVICES	ADMIN FEE JUL	25,964.00
										VENDOR TOTAL	25,964.00 *
5352	AUTISM SOCIETY OF ILLINOIS							GRANTS			
		7/09/14	03 VR 108-	52		508904	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	AUTISM JUL	833.00
										VENDOR TOTAL	833.00 *
18209	COMMUNITY ELEMENTS										
		7/09/14	03 VR 108-	55		508947	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	COORD OF SVCS JUL	2,922.00
										VENDOR TOTAL	2,922.00 *
19900	CTF ILLINOIS										
		6/17/14	01 VR 108-	50		508019	6/20/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY NURSING	486.75
		6/17/14	01 VR 108-	50		508019	6/20/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAY RESIDENTIAL	3,042.00
										VENDOR TOTAL	3,528.75 *
22300	DEVELOPMENTAL SERVICES CENTER OF							CHAMPAIGN COUNTY INC			
		7/09/14	03 VR 108-	51		508961	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	AUGMENTED DT MAY	63,453.38
		7/09/14	03 VR 108-	56		508961	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	APARTMENT SVCS JUL	33,765.00
		7/09/14	03 VR 108-	56		508961	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	CLINICAL SVCS JUL	14,481.00
		7/09/14	03 VR 108-	56		508961	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	COMMUNITY EMPLOY JU	18,025.00
		7/09/14	03 VR 108-	56		508961	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	CONNECTIONS JUL	7,083.00
		7/09/14	03 VR 108-	56		508961	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FAM DEV CENTER JUL	45,492.00
		7/09/14	03 VR 108-	56		508961	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	INDIV/FAM SUP JUL	30,429.00
		7/09/14	03 VR 108-	56		508961	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	INT/SITE SVC JUL	45,761.00
		7/09/14	03 VR 108-	56		508961	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	SVC COORD JUL	33,239.00
										VENDOR TOTAL	291,728.38 *
54930	PERSONS ASSUMING CONTROL OF THEIR							ENVIROMENT, INC			
		7/09/14	03 VR 108-	57		509054	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	OP FOR INDEPEND JUL	2,443.00
										VENDOR TOTAL	2,443.00 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

7/10/14

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VENDOR NO	VENDOR NAME	TRN B TR DTE N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
** FUND NO. 108 DEVLPMNTL DISABILITY FUND										
76107	UNITED CEREBAL PALSY LAND OF LINCOLN	7/09/14 03 VR 108-	58		509099	7/10/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	VOCATIONAL SVCS JUL	7,206.00
									VENDOR TOTAL	7,206.00 *
								DEVLPMNTL DISABILITY BOARD	DEPARTMENT TOTAL	334,625.13 *
								DEVLPMNTL DISABILITY FUND	FUND TOTAL	334,625.13 *



13.B.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

DECISION MEMORANDUM

DATE: July 23, 2014
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Peter Tracy, Executive Director
SUBJECT: Anti-Stigma Community Event – Roger Ebert’s Film Festival 2015

Recommended Action: The purpose of this memorandum is to seek approval for the Executive Director to commit to working with the Champaign County Alliance for the Promotion of Acceptance, Inclusion, and Respect to sponsor an anti-stigma film at the 2015 Roger Ebert’s Film Festival and related concurrent anti-stigma activities.

Issue: The Roger Ebert’s Film Festival is the centerpiece of our anti-stigma efforts in Champaign County. Our status as a primary sponsor has grown over the years, reaping increased exposure, special attention from Chaz Ebert and festival staff, and collaboration with new local alliance members.

Programs: Mental Health, Developmental Disabilities, and Substance Abuse social marketing and anti-stigma community events.

Fiscal/Budget Impact: The total cost for the event/sponsorship is approximately \$30,000 and would be divided equally between the CCDDB and CCMHB. We continue to offset this total cost with contributions from members and ticket sales, totaling \$10,975 in FY14.

Decision Section: Motion to approve up to \$15,000 as the CCDDB share, contingent on approval of \$15,000 by the CCMHB to fund an equal share. FY14 excess revenue options should be utilized first if available.

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed

13.C.

CCDDB 2014-2015 Meeting Schedule

Board Meetings

6:00 PM

**Brookens Administrative Building, Lyle Shields Room
1776 East Washington Street, Urbana, IL**

September 17, 2014 – 8:00 AM

October 22, 2014 – 6:00 PM

November 19, 2014 – 6:00 PM

*December 17, 2014 – 6:00 PM (off-cycle)

January 21, 2015 – 6:00 PM

February 18, 2015 – 6:00 PM

March 18, 2015 – 6:00 PM

April 22, 2015 – 6:00 PM

May 20, 2015 – 6:00 PM

June 24, 2015 – 6:00 PM

July 22, 2015 – 6:00 PM

This schedule is subject to change due to unforeseen circumstances.

Please call the CCMHB/CCDDB office to confirm all meetings.

DRAFT
2014-2015 MEETING SCHEDULE WITH SUBJECT AND
ALLOCATION TIMELINE AND PROCESS

The schedule provides the dates of board meetings for the Champaign County Developmental Disabilities Board. The subjects are not exclusive to any given meeting as other matters requiring Board review or action may also be addressed or may replace the subject listed. Study sessions may be scheduled throughout the year with the presentation and discussion held during the meeting or in the afternoon, following a meeting of the Champaign County Mental Health Board. Included is a tentative schedule for the CCDDDB allocation process for Contract Year 2016 (July 1, 2015 – June 30, 2016).

<u>Timeline</u>	<u>Tasks</u>
7/23/14	Regular Board Meeting Approve Draft Budget Election of Officers
9/17/14	Regular Board Meeting CILA Expansion RFP Decision
10/1/14	CILA Expansion Contract Issued
10/22/14	Regular Board Meeting Release Draft Three Year Plan 2015-2017 with FY15 Objectives Release Draft Contract Year 2016 Allocation Criteria
11/19/14	Regular Board Meeting Approve Three Year Plan with One Year Objectives Allocation Decision Support – CY16 Allocation Criteria
12/14/14	Public Notice to be published on or before this date, giving at least 21 day notice of application period.
12/17/14	Regular Board Meeting (off-cycle due to holiday)
1/7/15	Open CCMHB/CCDDDB Online System access to CCDDDB CY 2016 Agency Program and Financial Plan Application forms.
1/21/15	Regular Board Meeting
2/13/15	Online System Application deadline – System suspends applications at 4:30PM (CCDDDB close of business).

2/18/15	Regular Board Meeting List of Requests for FY16 Funding
3/18/15	Regular Board Meeting
4/15/15	Program summaries released to Board, copies posted online with the CCDDDB April 22, 2015 Board meeting agenda.
4/22/15	Regular Board Meeting with review of program summaries.
5/20/15	Regular Board Meeting Allocation Decisions Authorize Contracts for CY16 Allocation recommendations released to Board, copies posted online with the CCDDDB May 20, 2015 Board meeting agenda.
6/24/15	Regular Board Meeting
6/26/15	Contracts completed
7/22/15	Regular Board Meeting Approve Draft Budget Election of Officers

CCDDB PROPOSED BUDGET FY15			
		DDB FY14	DDB FY15
		Budget	Proposed
Line Item	Description		Budget
Revenue			
311.19	Property Taxes, Current	3,532,482	3,585,469
313.24	Back Property Taxes	500	500
314.10	Mobile Home Tax	1,000	1,000
315.10	Payment in Lieu of Taxes	1,000	1,000
361.10	Investment Interest	500	350
	TOTAL	3,535,482	3,588,319
Line Item			
Description			
Expenditures			
533.07	Professional Fees	337,536	331,598
533.92	Contributions/Grants	3,492,320	3,256,721
		3,829,856	3,588,319
7/16/2014 CCDDB Budget nkc			
	Revenue over Expenses	(294,374)	-

CCMHB Budget Worksheet - FY15

MHB

MHB

Proposed Budget

PROPOSED

Line Item	Description	FY14 BUDGET (13 MO)	FY15 BUDGET
Revenue		1.7%>	1.5%>
311.24	Property Taxes, Current	4,050,762	4,111,523
313.24	Back Property Taxes	500	500
314.10	Mobile Home Tax	4,000	4,000
315.10	Payment in Lieu of Taxes	700	700
336.23	DD Revenue	337,536	331,598
336.23	DD Revenue - CILA	50,000	50,000
361.10	Investment Interest	1,100	500
363.10	Gifts & Donations	10,000	20,000
369.41	Telephone Toll Reimbursement		
	TOTAL	4,454,598	4,518,821
Line Item	Description		
Expenditures		415,864	392,593
511.02	Appointed Official	138,961	130,725
511.03	Reg FTE	197,839	206,300
511.24	Joint Staff	79,064	55,568
511.28	Employee Bonus	1,200	1,200
513.01	FICA	31,906	30,000
513.02	IMRF	41,373	35,250
513.04	W-Comp	2,294	2,175
513.05	Unemployment	3,325	3,000
513.06	H/L Insurance	41,970	42,900
		537,932	507,118
522.01	Printing	750	500
522.02	Office Supplies	3,000	3,500
522.03	Books/Periodicals	500	500
522.04	Copier Supplies	1,250	1,000
522.06	Postage/UPS/Fed X	1,500	1,000
522.44	Equip Under \$1,000	10,000	10,000
		17,000	16,500
533.07	Professional Fees	220,000	250,000
533.12	Travel	4,500	4,000
533.20	Insurance	10,500	10,500
533.29	Computer Services	5,500	5,250
533.33	Telephone	2,715	2,500
533.42	Equipment Maintenance	750	750
533.50	Office Rental	28,225	36,150
533.51	Equipment Rental	650	750
533.70	Legal Notices/ Ads	150	150
533.72	Dept Operating Expense	200	200
533.84	Business Meals/Expense	1,250	750
533.85	Photocopy Services	3,825	3,900
533.89	Public Relations	55,000	55,000
533.92	Contributions/Grants	3,799,826	3,479,303
533.93	Dues/Licenses	26,000	26,000
533.95	Conferences/Training	22,500	20,000
		4,181,591	3,895,203
534.06	Acquisition	5,000	
534.37	Finance Charges Bank Fees		
581.06	Mortgage Principal	-	80,000
582.07	Interest on Mortgage		20,000
		5,000	100,000
	TOTAL	4,746,523	4,518,821
	Revenue over Expenses	(291,925)	(0)

Delinquency Prevention Grant - County FY15 BUDGET

Budget Projections			DRAFT
Line Item	Description	FY14 Budget	Proposed FY15 BUDGET
REVENUE		13 Month Budget	
369.90	Other Misc. Revenue		
371.06	Public Safety Tax Fund Revenue	230,613	240,612
	Total Revenue	230,613	240,612
533.92	Contributions & Grants	230,613	240,612
	Total Expenditures	230,613	240,612
<i>JJPD Budget FY15 - nkc - 7/12/14</i>			

ACCESS - BUDGET PROJECTIONS FY15		FY14 PROJECTED	FY15 PROJECTED
Line Item #	Description	ACCESS FY14 13 MONTHS	ACCESS FY15 9 mo - Thru 9/30/15
REVENUE			
331.94	MH Services for Children	1,037,782	884,996
361.10	Investment Interest		50
363.10	Gifts & Donations		
369.10	Miscellaneous Revenue		
	TOTAL REVENUE	1,037,782	885,046
EXPENDITURES			
Line Item #	Description		
511.03	Regular FTE	99,234	87,500
511.24	Shared Staff	16,107	11,685
	Total Salaries/Wages	115,341	99,185
513.01	FICA 7.65%	8,895	7,590
513.02	IMRF	12,250	8,900
513.04	Workman's Compensation	650	550
513.05	Unemployment	750	810
513.06	H/L Insurance	9,425	6,435
	Total Fringe Benefits	31,970	24,285
	Total Salaries/Fringe Benefits	147,311	123,470
522.01	Printing	500	150
522.02	Office Supplies	600	250
522.03	Books/Manuals/Subscriptions	-	-
522.04	Copier Supplies	500	325
522.06	Postage/UIPS/Fed X	200	-
522.44	Equipment Under \$1,000		-
		1,800	725
533.01	Accounting Fees	5,500	5,500
533.07	Professional Fees	5,000	5,000
533.12	Travel	2,600	2,750
533.18	Non-Employee Training	5,000	-
533.20	Property/Liability Insurance		
533.29	Computer Services	3,250	2,500
533.33	Telephone	8,775	3,750
533.42	Equipment Maintenance	-	-
533.50	Office Rental	-	-
533.51	Equipment Rental	600	695
533.70	Legal Notices/Ads	-	-
533.84	Business Meals/Expense	750	1,500
533.85	Photocopy Services	8,774	6,500
533.89	Public Relations	5,000	5,050
533.92	Contributions/Grants	835,772	718,956
533.93	Dues	-	-
533.95	Conferences/Training	7,500	8,500
		888,521	760,701
534.37	Finance Chgs/Bank Fees	150	150
534.69	Parent Activities	-	0
534.81	General Liability Claims		
		150	150
544.33	Furnishings/Equipment	-	0
	Total Expenses	1,037,782	885,046
	Revenue Over Expenditures	-	-



B.D.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

DECISION MEMORANDUM

DATE: July 23, 2014
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Peter Tracy, Executive Director
SUBJECT: FY15 Champaign County Budget Submission

Recommended Action: The purpose of this memorandum is to seek approval of the preliminary budget managed by the Champaign County Developmental Disabilities Board (CCDDB) for County Fiscal Year 2015 (January 1, 2015 through December 31, 2015).

Issue: All Champaign County Departments are required to submit their proposed operating budgets to the Champaign County Administrator in July and the Champaign County Board in August for review, comment, and disposition. In November, final budgets for county departments are formally approved by the Champaign County Board.

Programs: The attached document is the proposed FY15 budget for the Champaign County Developmental Disabilities Board. Proposed budgets for the Champaign County Mental Health Board are included for information only.

Fiscal/Budget Impact: Approval of this budget by the CCDDB and the Champaign County Board will allow us to conduct business and meet our contracted obligations as specified in the FY15 allocation decisions made by the CCDDB in May and June 2014.

Decision Section: Motion to approve the attached budget document for County Fiscal Year 2015 for the Champaign County Developmental Disabilities Board.

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed



13.F.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

DECISION MEMORANDUM

DATE: July 23, 2014
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Peter Tracy, Executive Director
SUBJECT: Amended CCDDB By-Laws

Purpose: The purpose of this memorandum is to seek approval of revisions to the By-Laws of the Champaign County Developmental Disabilities Board (CCDDB).

Background: On May 21, 2014, apprised of a legal interpretation of electronic attendance under the Open Meetings Act, members of the CCDDB requested revisions to the By-Laws to allow for participation through electronic attendance under certain circumstances.

Recommended Action: The requested revisions appear in an attached draft. New language is in italics, and strikethroughs indicate language to be deleted. Other recommended revisions have been identified which would bring the By-Laws up to date with a number of other changes which have occurred since last amendment, including changes to the county's fiscal year and to the 377 Statute itself. An additional change in the dates of elected officer terms would reduce the gap created by appointment terms ending on June 30.

Decision Section: Motion to approve modification of the Champaign County Developmental Disabilities Board By-Laws as presented in the attached draft of the by-laws dated 7/23/2014.

- Approved
- Denied
- Modified
- Additional Information Needed

Champaign County
Board for Care and Treatment of Persons with a Developmental Disability

dba CHAMPAIGN COUNTY DEVELOPMENTAL DISABILITIES BOARD

BY-LAWS

Adopted by the CCDDDB 1/4/05. Amended 12/5/06 and 7/23/14.

I. PURPOSE AND FUNCTIONS:

- A. The Champaign County Developmental Disabilities Board (CCDDDB) is established under the Illinois County Care for Persons With Developmental Disabilities Act (IL Compiled Statutes, Chapter 55, Sections 105/0.01 to 105/13 inclusive) in order to “provide facilities or services for the benefit of its residents who are ~~mentally-retarded~~ *intellectually disabled* or under a developmental disability and who are not eligible to participate in any such program conducted under Article 14 of the School Code, or may contract therefore with any privately or publicly operated entity which provides facilities or services either in or out of such county.”
- B. In order to accomplish these purposes, the CCDDDB performs the following functions:
 - 1. Planning for the *intellectual and* developmental disabilities services system to assure accomplishment of the CCDDDB goals.
 - 2. Allocation of local funds to assure the provision of a comprehensive system of community based *intellectual and* developmental disabilities services.
 - 3. Coordination of affiliated providers of *services for individuals with intellectual and/or* developmental disabilities to assure an inter-related accessible system of care.
 - 4. Evaluation of the system of care to assure that services are provided as planned and that services are effective in meeting the needs and values of the community.
- C. The CCDDDB shall perform those duties and responsibilities as specified in Sections ~~104/4~~ *105/0.01* to 105/13 inclusive of The County Care for Persons with Developmental Disabilities Act.

II. MEMBERSHIP:

- A. The membership of the CCDDDB shall include the maximum allowed by statute.

- B. The members of the CCDDDB shall be appointed by the Chairperson of the Champaign County Board, with the advice and consent of the Champaign County Board. The CCDDDB shall recommend nominees for membership to the Chairperson of the Champaign County Board.
- C. Members of the CCDDDB shall be residents of Champaign County and, as nearly as possible, be representative of interested groups of the community concerned with developmental disabilities as well as the general public. To the extent possible, members of the CCDDDB shall represent the geographic areas of the County. Members may be representative of local health departments, medical societies, local comprehensive health planning agencies, hospital boards and lay associations. No member of the CCDDDB may be a full-time or part-time employee of the ~~Office~~ *Division* of Developmental Disabilities (DHS/~~ODD~~ *DDD*) or a Board member or employee of any facility or service operating under contract to the CCDDDB. The term of office for each member shall be three (3) years. All terms shall be measured from the first day of July within the calendar year of appointment. Vacancies shall be filled for an expired term in the same manner as original appointments.
- D. Any member of the CCDDDB may be removed by the appointing officer for absenteeism, neglect of duty, misconduct or malfeasance in office, after being given a written statement of the charges and an opportunity to be heard thereon.

III. MEETINGS:

- A. The CCDDDB shall meet at a minimum, annually in July ~~on the first Tuesday thereof or another day in July at its discretion.~~ The CCDDDB may meet ~~the first Tuesday of~~ each month as necessary ~~or~~ at such time and location as the CCDDDB shall designate.
- B. The CCDDDB may meet in Study Session during the intervals between monthly meetings to receive reports, discuss issues, and develop recommendations on matters brought to it by its various advisory bodies, the Executive Director and the President.
- C. Special meetings may be called by the President or upon the written request by any member to conduct such business that cannot be delayed until a regular meeting date.
- D. The Executive Director shall prepare an agenda for all meetings of the CCDDDB and shall cause the notice of the meeting and the agenda to be sent to all members at least five (5) days in advance of the meeting - except in the case of special/emergency meetings wherein forty-eight (48) hours notice shall suffice.

- E. Public notices and the conduct of all meetings shall be in conformance with the Illinois Open Meetings Act (IL Revised Statutes, Chapter 102, Sections 41 etseq).
- F. The presence of a majority of members shall constitute a quorum for any meeting of the CCDDDB. *For a member to attend a meeting "electronically" (e.g. by teleconference or video conference), a majority of members must be physically present at the properly-noticed meeting, and a majority of physically present members must agree to allow the electronic attendance. Such attendance may only be due to: personal illness or disability; employment purposes or CCDDDB business; or a family or other emergency.*

IV. OFFICERS:

- A. The officers of the CCDDDB shall be a President and a Secretary.
- B. Election of the officers shall take place at the July meeting of the CCDDDB.
- C. Officers shall be elected for one year, *with term beginning upon election and ending no later than August 1 of the following year.* No member shall hold the same office for more than three (3) consecutive years, except that officers may remain in their then current positions until their successors can be chosen.
- D. Duties of Officers:
 - 1. President:

Subject to the control and direction of the CCDDDB, the President shall maintain a current general overview of the affairs and business of the CCDDDB. The President shall have the privilege of voting in all actions by the CCDDDB.
 - 2. Secretary:

The Secretary shall act in place of the President in the latter's absence. The Secretary shall attest to the accuracy of the minutes of the CCDDDB meetings.
 - 3. The President, Secretary, or a member as designated by the President shall have the authority to sign all legal documents and expenditure authorizations approved by the CCDDDB.
 - 4. The President may make, with the advice and consent of the CCDDDB, temporary appointments of interested citizens to assist the Board in fulfilling designated responsibilities or to perform certain functions or tasks.

V. STAFF:

The CCDDDB shall engage the services of an Executive Director who, subject to the control and direction of the Board, shall have general charge, oversight, and directions of the affairs and business of the CCDDDB and shall be its responsible managing head. The Executive Director shall have the responsibility for the employment and discharge of staff pursuant to the provisions of applicable personnel policies. The Executive Director shall have the authority to sign on behalf of the CCDDDB all necessary papers pursuant to CCDDDB action and shall have the authority with the endorsement of the President to make contracts and expenditures within the approved program and budget. The Executive Director or delegate shall attend all meetings of CCDDDB. The Executive Director shall also be liaison between the CCDDDB, staff, and affiliated agencies and implement policies regarding communications between them.

VI. FISCAL AND GRANT YEARS:

- A. The fiscal year of the CCDDDB shall be the same as that of the County of Champaign, i.e., ~~December 1 through November 30~~ *January 1 through December 31*.
- B. CCDDDB contracts for *Intellectual and* Developmental Disability programs and facilities shall be for the same fiscal year as the State of Illinois, i.e., July 1 through June 30.

VII. RULES OF ORDER:

Roberts' Rules of Order shall be followed in deliberations of the Board unless otherwise precluded by these By-laws.

VIII. CHANGE OF BY-LAWS:

Any or all of these By-laws may be altered, amended or repealed by a majority vote of the Board at any regular or special meeting, provided that written notice of the proposed action is given in the call to the meeting and that a quorum is present.

Stephanie Howard-Gallo

Subject: FW: request

Ms. Howard-Gallo,

And Rhodes forwarded your e-mail to me for my input regarding the Open Meetings Act. As you may or may not know, the OMA only allows electronic attendance under certain, limited circumstances.

1. A quorum of the body must be physically present at the properly-noticed meeting; and
2. A majority of that quorum may allow such attendance; and
3. The majority can do so only in accordance with and to the extent allowed by rules adopted by the public body; and
4. Such attendance may only be for one of the following reasons:
 - a. Personal illness or disability;
 - b. Employment purposes or the business of the public body, OR
 - c. A family or other emergency.

If any of these elements are absent no such attendance is permitted.

I may be telling you something you already know, and if so, please forgive me.

If you have any questions, please feel free to ask.

David L. DeThorne, Assistant State's Attorney
Champaign County State's Attorney's Office
Champaign County Courthouse
101 East Main Street
Urbana, IL 61801
(217) 384-3733, ext. 1522
FAX: (217) 384-3816

Lynn Canfield

From: Stephanie Howard-Gallo <stephanie@ccmhb.org>
Sent: Tuesday, July 08, 2014 10:03 AM
To: 'Lynn Canfield'; peter@ccmhb.org
Subject: OMA

5 ILCS 120/7)

Sec. 7. Attendance by a means other than physical presence.

(a) If a quorum of the members of the public body is physically present as required by Section 2.01, a majority of the public body may allow a member of that body to attend the meeting by other means if the member is prevented from physically attending because of: (i) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. "Other means" is by video or audio conference.

(b) If a member wishes to attend a meeting by other means, the member must notify the recording secretary or clerk of the public body before the meeting unless advance notice is impractical.

(c) A majority of the public body may allow a member to attend a meeting by other means only in accordance with and to the extent allowed by rules adopted by the public body. The rules must conform to the requirements and restrictions of this Section, may further limit the extent to which attendance by other means is allowed, and may provide for the giving of additional notice to the public or further facilitate public access to meetings.

(d) The limitations of this Section shall not apply to (i) closed meetings of (A) public bodies with statewide jurisdiction, (B) Illinois library systems with jurisdiction over a specific geographic area of more than 4,500 square miles, or (C) municipal transit districts with jurisdiction over a specific geographic area of more than 4,500 square miles or (ii) open or closed meetings of State advisory boards or bodies that do not have authority to make binding recommendations or determinations or to take any other substantive action. State advisory boards or bodies, public bodies with statewide jurisdiction, Illinois library systems with jurisdiction over a specific geographic area of more than 4,500 square miles, and municipal transit districts with jurisdiction over a specific geographic area of more than 4,500 square miles, however, may permit members to attend meetings by other means only in accordance with and to the extent allowed by specific procedural rules adopted by the body.

(Source: P.A. 96-664, eff. 8-25-09; 96-1043, eff. 1-1-11.)

Stephanie Howard-Gallo

Developmental Disabilities Contract Coordinator

CCMHB/CCDDB/ACCESS Initiative

Office: 217-367-5703

Private Line: 217-819-3491

<http://www.co.champaign.il.us/mhb/mhbddb.htm>

Illinois Compiled Statutes

Information maintained by the Legislative Reference Bureau

Updating the database of the Illinois Compiled Statutes (ILCS) is an ongoing process. Recent laws may not yet be included in the ILCS database, but they are found on this site as [Public Acts](#) soon after they become law. For information concerning the relationship between statutes and Public Acts, refer to the [Guide](#).

Because the statute database is maintained primarily for legislative drafting purposes, statutory changes are sometimes included in the statute database before they take effect. If the source note at the end of a Section of the statutes includes a Public Act that has not yet taken effect, the version of the law that is currently in effect may have already been removed from the database and you should refer to that Public Act to see the changes made to the current law.

COUNTIES

(55 ILCS 105/) County Care for Persons with Developmental Disabilities Act.

(55 ILCS 105/0.01) (from Ch. 91 1/2, par. 200)

Sec. 0.01. Short title. This Act may be cited as the County Care for Persons with Developmental Disabilities Act.
(Source: P.A. 89-585, eff. 1-1-97.)

(55 ILCS 105/1) (from Ch. 91 1/2, par. 201)

Sec. 1. Facilities or services; tax levy. Any county may provide facilities or services for the benefit of its residents who are intellectually disabled or under a developmental disability and who are not eligible to participate in any such program conducted under Article 14 of the School Code, or may contract therefor with any privately or publicly operated entity which provides facilities or services either in or out of such county.

For such purpose, the county board may levy an annual tax of not to exceed .1% upon all of the taxable property in the county at the value thereof, as equalized or assessed by the Department of Revenue. Taxes first levied under this Section on or after the effective date of this amendatory Act of the 96th General Assembly are subject to referendum approval under Section 1.1 or 1.2 of this Act. Such tax shall be levied and collected in the same manner as other county taxes, but shall not be included in any limitation otherwise prescribed as to the rate or amount of county taxes but shall be in addition thereto and in excess thereof. When collected, such tax shall be paid into a special fund in the county treasury, to be designated as the "Fund for Persons With a Developmental Disability", and shall be used only for the purpose specified in this Section. The levying of this annual tax shall not preclude the county from the use of other federal, State, or local funds for the purpose of providing facilities or services for the care and treatment of its residents who are mentally retarded or under a developmental disability.

(Source: P.A. 96-1350, eff. 7-28-10; 97-227, eff. 1-1-12.)

(55 ILCS 105/1.1)

Sec. 1.1. Petition for submission to referendum by county.

(a) If, on and after the effective date of this amendatory Act of the 96th General Assembly, the county board passes an

ordinance or resolution as provided in Section 1 of this Act asking that an annual tax may be levied for the purpose of providing facilities or services set forth in that Section and so instructs the county clerk, the clerk shall certify the proposition to the proper election officials for submission at the next general county election. The proposition shall be in substantially the following form:

Shall County levy an annual tax not to exceed 0.1% upon the equalized assessed value of all taxable property in the county for the purposes of providing facilities or services for the benefit of its residents who are intellectually disabled or under a developmental disability and who are not eligible to participate in any program provided under Article 14 of the School Code, 105 ILCS 5/14-1.01 et seq., including contracting for those facilities or services with any privately or publicly operated entity that provides those facilities or services either in or out of the county?

(b) If a majority of the votes cast upon the proposition are in favor thereof, such tax levy shall be authorized and the county shall levy a tax not to exceed the rate set forth in Section 1 of this Act.

(Source: P.A. 96-1350, eff. 7-28-10; 97-227, eff. 1-1-12; 97-813, eff. 7-13-12.)

(55 ILCS 105/1.2)

Sec. 1.2. Petition for submission to referendum by electors.

(a) Whenever a petition for submission to referendum by the electors which requests the establishment and maintenance of facilities or services for the benefit of its residents with a developmental disability and the levy of an annual tax not to exceed 0.1% upon all the taxable property in the county at the value thereof, as equalized or assessed by the Department of Revenue, is signed by electors of the county equal in number to at least 10% of the total votes cast for the office that received the greatest total number of votes at the last preceding general county election and is presented to the county clerk, the clerk shall certify the proposition to the proper election authorities for submission at the next general county election. The proposition shall be in substantially the following form:

Shall County levy an annual tax not to exceed 0.1% upon the equalized assessed value of all taxable property in the county for the purposes of establishing and maintaining facilities or services for the benefit of its residents who are intellectually disabled or under a developmental disability and who are not eligible to participate in any program provided under Article 14 of the School Code, 105 ILCS 5/14-1.01 et seq., including contracting for those facilities or services with any privately or publicly operated entity that provides those facilities or services either in or out of the county?

(b) If a majority of the votes cast upon the proposition are in favor thereof, such tax levy shall be authorized and the county shall levy a tax not to exceed the rate set forth in Section 1 of this Act.

(Source: P.A. 96-1350, eff. 7-28-10; 97-227, eff. 1-1-12; 97-813, eff. 7-13-12.)

(55 ILCS 105/2)

Sec. 2. (Repealed).

(Source: P.A. 87-767. Repealed by P.A. 96-1350, eff. 7-28-10.)

(55 ILCS 105/3) (from Ch. 91 1/2, par. 203)

Sec. 3. County board for care and treatment of persons with a developmental disability.

(a) When any county has authority to levy a tax for the purpose of this Act, the presiding officer of the county board with the advice and consent of the county board, shall appoint a board of 3 directors who shall administer this Act. The board shall be designated the "(name of county) County Board for Care and Treatment of Persons with a Developmental Disability". The original appointees shall be appointed for terms expiring, respectively, on June 30 in the first, second and third years following their appointment as designated by the appointing authority. All succeeding terms shall be for 3 years and appointments shall be made in like manner. Vacancies shall be filled in like manner for the balance of the unexpired term. Each director shall serve until his successor is appointed. Directors shall serve without compensation but shall be reimbursed for expenses reasonably incurred in the performance of their duties.

(b) The county board of any county that has established a 3-member board under this Section may, by ordinance or resolution, provide that the county board for care and treatment of persons with a developmental disability in that county shall consist of 5 members. Within 60 days after the ordinance or resolution is adopted, the presiding officer of the county, with the advice and consent of the county board, shall appoint the 2 additional members. One member shall serve for a term expiring on June 30 of the second year following his or her appointment, and one shall serve for a term expiring on June 30 of the third year following his or her appointment. Their successors shall serve for 3-year terms.

(Source: P.A. 96-295, eff. 8-11-09.)

(55 ILCS 105/4) (from Ch. 91 1/2, par. 204)

Sec. 4. The directors shall meet in July, annually, and elect one of their number as president and one as secretary, and shall elect such other officers as they deem necessary. They shall adopt such rules for the administration of this Act as may be proper and expedient. They shall report to the court, from time to time, a detailed statement of their administration.

The board shall have exclusive control of all money paid into the Fund for Persons with a Developmental Disability and shall draw upon the county treasurer for all or any part of that fund required by the board in the performance of its duties and exercise of its powers under this Act.

The board may establish, maintain and equip facilities within the county, for the care and treatment of persons with a developmental disability together with such auxiliary facilities connected therewith as the board finds necessary. For those purposes, the board may acquire, to be held in its name, real and personal property within the county by gift, grant, legacy, purchase or lease and may occupy, purchase, lease or erect an appropriate building or buildings for the

use of such facilities and all related facilities and activities.

The board may provide for the care and treatment of persons with a developmental disability who are not residents of the county and may establish and collect reasonable charges for such services.

{Source: P.A. 88-380; 88-388; 89-585, eff. 1-1-97.}

(55 ILCS 105/4.1) (from Ch. 91 1/2, par. 204.1)

Sec. 4.1. Purchases made pursuant to this Act shall be made in compliance with the "Local Government Prompt Payment Act", approved by the Eighty-fourth General Assembly.

{Source: P.A. 84-731.}

(55 ILCS 105/5) (from Ch. 91 1/2, par. 205)

Sec. 5. The board of directors may accept any donation of property for the purpose specified in Section 1, and shall pay over to the county treasurer any money so received, within 30 days of the receipt thereof.

{Source: Laws 1961, p. 3804.}

(55 ILCS 105/6) (from Ch. 91 1/2, par. 206)

Sec. 6. The board of directors may impose a maintenance charge upon the estate of any person with a developmental disability receiving the benefits of the facilities or services prescribed in Section 1 of this Act. If the estate of such person is insufficient, the parent or parents of such person are liable for the payment of the amount due.

{Source: P.A. 88-380; 88-388; 89-585, eff. 1-1-97.}

(55 ILCS 105/7) (from Ch. 91 1/2, par. 207)

Sec. 7. The rate at which the sums to be so charged as provided in Section 6 of this Act shall be calculated by the board of directors is the average per capita operating cost for all persons receiving the benefit of such facilities or services computed for each fiscal year; provided, that the board may, in its discretion, set the rate at a lesser amount than such average per capita cost. Less amounts may be accepted by the board when conditions warrant such action or when money is offered by persons not liable under Section 6. Any money received pursuant to this Section shall be paid into the county Fund for Persons with a Developmental Disability.

{Source: P.A. 88-380; 88-388.}

(55 ILCS 105/8) (from Ch. 91 1/2, par. 208)

Sec. 8. The board of directors is authorized to investigate the financial condition of each person liable under Section 6 and is further authorized to make determinations of the ability of each such person to pay the sums representing maintenance charges, and for such purposes to set a standard as a basis of judgment of ability to pay, which standard shall be recomputed periodically to reflect changes in the cost of living and other pertinent factors, and to make provisions for unusual and exceptional circumstances in the application of such standard. The board may issue to any person liable therefor statements of amounts due as maintenance charges, requiring payment in such manner as may be arranged, in an amount not exceeding the average per capita operating cost as determined under Section 7.

(Source: Laws 1961, p. 3804.)

(55 ILCS 105/9) (from Ch. 91 1/2, par. 209)

Sec. 9. The use of the facilities or services specified in Section 1 of this Act shall not be limited or conditioned in any manner by the financial status or ability to pay of any recipient or person responsible. Records pertaining to the payment of maintenance charges shall not be made available for inspection, but all such records shall be deemed confidential and used only when required for the purpose of Section 8 of this Act.

(Source: Laws 1961, p. 3804.)

(55 ILCS 105/10) (from Ch. 91 1/2, par. 210)

Sec. 10. Any person who has been issued a statement of any sum due for maintenance charges for a person with a developmental disability may petition the board of directors for a modification thereof, and the board shall provide for a hearing thereon. The board may, after such hearing, grant such relief as seems proper.

(Source: P.A. 88-380; 88-388; 89-585, eff. 1-1-97.)

(55 ILCS 105/11) (from Ch. 91 1/2, par. 211)

Sec. 11. Upon request of the board of directors, the State's Attorney of the county in which a person who is liable for payment of maintenance charges resides shall file suit in the circuit court to collect the amount due. The court may order the payment of sums due for maintenance for such period or periods as the circumstances require. Such order may be entered against any or all such defendants and may be based upon the proportionate ability of each defendant to contribute to the payment of sums due. Orders for the payment of money may be enforced by attachment as for contempt against the persons of the defendants, and in addition as other judgments at law, and costs may be adjudged against the defendants and apportioned among them, but if the complaint is dismissed the costs shall be borne by the county.

The provisions of the Civil Practice Law, and all amendments thereto, shall apply to and govern all actions instituted under the provisions of this Act.

(Source: P.A. 82-783.)

(55 ILCS 105/12) (from Ch. 91 1/2, par. 212)

Sec. 12. Upon the death of a person who is liable for maintenance charges imposed by Section 6 of this Act and who is possessed of property, the executor or administrator of his estate shall ascertain from the board of directors the extent of such charges. Such claim shall be allowed and paid as other lawful claims against the estate.

(Source: Laws 1961, p. 3804.)

(55 ILCS 105/13) (from Ch. 91 1/2, par. 213)

Sec. 13. The Department of Human Services shall adopt general rules for the guidance of any board of directors, prescribing reasonable standards in regard to program, facilities and services for residents with a developmental disability.

The provisions of the Illinois Administrative Procedure Act are hereby expressly adopted and shall apply to all

administrative rules and procedures of the Department under this Act, except that in case of conflict between the Illinois Administrative Procedure Act and this Act the provisions of this Act shall control, and except that Section 5-35 of the Illinois Administrative Procedure Act relating to procedures for rule-making does not apply to the adoption of any rule required by federal law in connection with which the Department is precluded by law from exercising any discretion.

The Department of Human Services may conduct such investigation as may be necessary to ascertain compliance with rules adopted pursuant to this Act.

If any such board of directors fails to comply with such rules, the Department of Human Services shall withhold distribution of any State grant in aid until such time as such board complies with such rules.

(Source: P.A. 89-507, eff. 7-1-97; 89-585, eff. 1-1-97; 90-14, eff. 7-1-97.)

Top

14.A.



EXECUTIVE ORDER

IN THE OFFICE OF
SECRETARY OF STATE
14-08

EXECUTIVE ORDER IMPLEMENTING EMPLOYMENT FIRST IN ILLINOIS

WHEREAS, the Illinois Employment First Act (20 ILCS 40 et. seq) requires that State agencies follow and implement the State’s policy of competitive and integrated employment as the first option when serving persons with disabilities of working age, regardless of level of disability, (the “Employment First Policy”); and

WHEREAS, the Employment First Policy applies to State-funded and/or operated programs and services that provide supports to help persons with disabilities obtain private employment; and

WHEREAS, the Illinois Employment First Act requires all State agencies that provide such services to follow the Employment First Policy and ensure that it is effectively implemented in their programs/services; and

WHEREAS, access to education and training opportunities that lead to gainful employment in demand occupations within the business community is key to economic and community progress; and

WHEREAS, the Employment First Policy will support individuals with disabilities who have the right and deserve the opportunity to make informed decisions about where they work and to obtain community integrated and competitive employment with appropriate integrated and collaborative supports to pursue better earnings, benefits, health status and quality of life; and

WHEREAS, current labor participation rates for people with disabilities is 32.4% compared with 70.5% for people without disabilities (American Community Survey, BLS, 2011), a disparity which establishes the need for governmental intervention to achieve the goal of the Illinois Employment First Policy by providing integrated, braided and collaborative services to individuals with disabilities; and

WHEREAS, persons with disabilities experience the highest rate of poverty in the country at 28.0%, compared with the national average of 15.0% (American Community Survey, BLS, 2011); and

WHEREAS, the State of Illinois has taken significant steps, including closing outdated institutions and embracing a model of community supports and services, to ensure Illinois is a state where all people with disabilities—regardless of the challenges they face—have the opportunity to achieve the goals of integrated community living and employment; and

WHEREAS, integrated employment through Employment First occurs when all employees are compensated by their employers at least at a minimum or prevailing wage, with equal benefits and opportunities to interact fully and with non-disabled co workers; and

WHEREAS, the State of Illinois recognized the need for changes to the employment services provided to people with disabilities in Illinois and through legislation (codified at 20 ILCS 4095 et. seq) established *The Employment and Economic Opportunity for Persons with Disabilities Task Force* in 2009 (the “Task Force”), which is responsible for reviewing and analyzing:

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IN THE OFFICE OF
GOVERNOR OF ILLINOIS

- 1) programs and policies of the State to determine what changes, modifications, and innovations may be necessary to remove barriers to competitive employment and economic opportunity for persons with disabilities including barriers such as training capacity, transportation, housing, program accessibility, and benefit structure;
- 2) State disability systems, including the mental health, developmental disabilities, veterans' assistance, workforce investment, and rehabilitation services systems, and their effect on employment of persons with disabilities; and
- 3) applicable research and policy studies, innovations used in other states, and any federal policy initiatives such as work experience, customized employment, on-the-job training, and federal funding opportunities that would increase competitive employment and economic opportunity for persons with disabilities in Illinois; and

WHEREAS, a statewide multi-agency integrated program intended to provide individualized employment-focused services and connections to integrated private employment opportunities can improve the status of adults with disabilities as contributing members of society and reduce their dependency on other publicly-funded programs; and

WHEREAS, the State of Illinois has committed to improving state-agency coordination efforts that will increase integrated community employment outcomes for working-age Illinoisans with disabilities;

THEREFORE, I, Pat Quinn, Governor of the State of Illinois, pursuant to the supreme executive authority vested in me by Article V, Section 8 of the Illinois Constitution, hereby order as follows:

I. LIAISON

An Employment First Liaison (the "Liaison") shall be appointed within the Office of the Governor to implement Illinois' Employment First Policy, in conjunction with the Task Force and State Agencies, as defined below.

II. PURPOSE

1. The Liaison's goal and purpose shall be the implementation of the Employment First Policy, which seeks to facilitate the full inclusion and integration of individuals with disabilities in the workplace. The Liaison shall work with the following entities (together the "Parties") to develop a preliminary five-year plan (the "Preliminary Plan") and a final plan (the "Final Plan") to improve community integrated private employment outcomes for people with disabilities:
 - a. the Task Force; and
 - b. State agencies that have State programs and services that provide supports to help persons with disabilities obtain employment in the private sector ("State Agencies") including, but not limited to, the Department of Commerce and Economic Opportunity, the Illinois Department of Employment Security, the Department of Human Services, the Department of Central Management Services, the Department of Labor, the State Board of Education, the Department of Veterans' Affairs, the Department of Healthcare and Family Services, the Illinois Board of Higher Education, the Illinois Community College Board, and the Council on Developmental Disabilities.
2. The Parties shall take the following into consideration when developing the Preliminary Plan and the Final Plan:
 - a. How to align policies, financing, incentives, procedures, eligibility, enrollment and planning for services and supports for individuals with disabilities with the objective of increasing opportunities for informed choice community integrated employment;
 - b. How to maximize funding to support employment-related initiatives, including the state and federal funding currently available through the State's five year rebalancing efforts;

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SECRETARY OF STA

- c. How to ensure individualized, conflict-free, informed choice about employment options, incorporating family members and other representatives of the person as appropriate;
 - d. Best practices and evidence-based practices for successful placement in integrated community employment and opportunities to implement or expand model programs;
 - e. Consistent with the National Governor's Association "A Better Bottom Line: Employment Individuals with Disabilities" a blueprint for increasing employment of persons with disabilities, agencies shall identify:
 - i. Effective strategies for partnerships, including with employers, foundations, advocates and other entities committed to creating integrated community employment opportunities and;
 - ii. Effective strategies for recruiting businesses to hire people with disabilities based on their capabilities, interests and strengths;
 - f. Opportunities for shared services among existing providers of services, including employment services, for people with disabilities;
 - g. How to enhance existing state technology to create a cross-agency point of access to document and track the outcomes of persons with disabilities employed in private integrated settings; and
 - h. Appropriate benchmarks for improving employment outcomes that increase system-wide accountability and transparency.
3. The Preliminary Plan shall be submitted to the Governor on or before December 31, 2014 and shall include strategies for:
- a. Improving services and supports necessary to make disability employment part of the state workforce development strategy, prioritize integrated employment as the first option for people with disabilities, and increase integrated community employment;
 - b. Identifying and implementing policy changes to align with the goals of Employment First;
 - c. Finding and supporting businesses in their efforts to employ people with disabilities;
 - d. Transition planning and services in full compliance with applicable federal and State laws and regulations, including the Individuals with Disabilities Education Act (IDEA) and the Illinois School Code which prepare youth with disabilities for careers that use their full potential, including early career awareness and work experience; Creating the necessary infrastructure to accomplish these goals; and
 - e. Establishing benchmarks and collecting data to track employment outcomes.
4. The Final Plan shall be submitted to the Governor on or before June 30, 2015 and shall also include:
- a. Strategies for providing capacity building (e.g. provider training, workforce training, technical assistance, etc.) to all stakeholders and providers (including the Task Force);
 - b. The short term and long term cost of implementing the necessary changes in policy, practices and procedures and how these costs will be addressed by State Agencies;
 - c. Strategies for reducing the reliance upon vocational placements of people with disabilities in sheltered workshop settings, segregated settings and day treatment settings;
 - d. The interagency agreements, where needed, in collaboration with the Governor's Office Liaison to improve coordination of services and allow for data sharing as appropriate;

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IN THE OFFICE OF
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- e. The agency benchmarks; and
- f. A plan detailing how State Agencies will work with IDES and DCEO to increase recruitment opportunities for individuals with disabilities with private employers.

III. ALIGNMENT OF STATE PROCUREMENT WITH EMPLOYMENT FIRST

CMS shall review policies and procedures associated with statutory programs including the State Use Program and Business Enterprise Program as it applies to persons with disabilities and make changes as needed to ensure that they are in alignment with Employment First.

IV. ANNUAL REPORTING

State Agencies shall, beginning December 1, 2015 and annually thereafter, report on their progress toward meeting the benchmarks established in the Final Plan to the Governor, the Liaison and the Task Force.

V. OVERSIGHT

Oversight of the Final Plan shall be provided by the Liaison in collaboration with the Task Force. Such oversight shall include, but is not limited to, monitoring the progress of State Agencies towards meeting the goals and objectives established for such agencies in the Final Plan

VI. SAVINGS CLAUSE

Nothing in this Executive Order shall be construed to contravene any state or federal law.

VII. SEVERABILITY

If any provision of this Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable.

VIII. EFFECTIVE DATE

This Executive Order shall take effect immediately upon filing with the Secretary of State.


Pat Quinn, Governor

14.B.



Ligas Data Report of 12-31-13

Paragraph 33 of the Ligas Consent Decree: ...Not less than every six (6) months, Defendants shall provide to the Monitor, Plaintiffs, Class Counsel, Intervenors and Intervenors' Counsel and make publicly available, a detailed report containing data and information sufficient to evaluate Defendants' compliance with the Decree and Defendants progress toward achieving compliance...

This is the fifth Ligas Data Report. Per the Ligas Consent Decree, the Division of Developmental Disabilities (DDD) will produce reports of data and information regarding implementation of the provisions of the Ligas Consent Decree every six months. The due dates for these reports will typically be February 15th and August 15th of each year. Unless otherwise specified in the body of this report, the data collected for FY 2014 represents a time frame of July 1, 2013 through December 31, 2013.

Class Member List

The DDD is maintaining a centralized, master class list as described in the Ligas Implementation Plan. Individual records are categorized into three separate areas: individuals living at home in the community, individuals living in an ICF/DD who were admitted after June 15, 2011, and individuals living in an ICF/DD who were there on June 15, 2011 (the date of the Court's approval of the Consent Decree). Written statements documenting a desire to be a part of the class are obtained for each individual in the latter category. Individuals are added to or removed from the class list as appropriate. The table below provides a summary of the class list as of December 31, 2013.

	FY12	FY13	FY14	FY15	FY16	FY17	Cumulative Total to Date
1 Living at Home	10,697	10,311	14,121				
2 ICF/DD after 6/15/11	22	36	105				
3 ICF/DD on 6/15/11 with an Affirmative Statement To Move (2a)	686	906	951				
3a DD PAS 10	12	9	9				
3b DHS 1243/1238	209	495	576				
3c EFE Form	437	364	338				
3d OSG Request	7	6	6				
3e Other Guardian Request	14	20	22				
4 # At End of Fiscal Year	11,406	11,253	15,177				

Individuals were added to or removed from the Class Member List as follows during FY13 and FY14:

	Additions in FY13	Additions in FY14
Individuals in ICFs/DD on 6/15/11	350	89
Individuals in ICF/DDs after 6/15/11	16	69
Individuals in Community Settings	47	3943
Total Additions	413	4101
	Removals in FY13	Removals in FY14
Individual Moved Out of State	35	6
Determined Clinically Ineligible	18	10

Determined Financially Ineligible	11	5
Withdrew-Reason Not Given	156	51
Individual Deceased	35	10
Objector	1	1
Other	5	0
Incorrect SSN (Duplicate Record)	17	10
Ineligible Setting	26	3
Unable to Locate Individual	169	59
Stay in ICFDD	92	32
Total Removals	565	177

Note: The relatively large increase during FY14 in additions of Class Members living at home is due in part to an enhancement to the DDD's database which now enables the DDD to regularly and automatically identify new enrollments in its waiting list and document the individuals as Class Members.

Services for Class Members in ICFs/DD

The DDD informed PAS/ISC agencies of the confirmed class members residing in ICFs/DD as of June 15, 2011, and instructed the agencies to complete eligibility determinations and facilitate the choice and selection process. PAS/ISC agencies are now reporting to the DDD on a monthly basis progress made in assisting the individuals with their options. The DDD continues to inform the PAS/ISC agencies of new class members as they are identified.

Target Dates from Consent Decree:	12/31/13	12/31/15	6/30/17	Cumulative Total to Date
1 # of Class Members With Waiver Capacity Award Letters	620			
2 Total Class Members Who Have Moved to Waiver Services (per billing data)	578			
2a Subtotal Who Received CILA Services	565			
2b Subtotal Who Received HBS Services	10			
2c Subtotal Who Received CLF Services	3			

Note:The above data includes individuals who are moving due to ICF/DD downsizing and closure agreements.

Services for Class Members from the Waiting List

Four selections have been completed from the PUNS database (the Division's waiting list) since the approval of the Consent Decree using the criteria specified in the Ligas Implementation Plan. The Class Members selected have been notified and the PAS/ISC agencies have been instructed to complete eligibility determinations and facilitate the choice and provider selection process. A set of tables is maintained that provides summary information regarding the results of the selections. These tables are available on the Division's web site at <http://www.dhs.state.il.us/page.aspx?item=41142>. Outcomes for the individuals selected are reported below under the time frame in which the selection occurred.

Ligas Benchmarks	1,000 6/30/13	500 6/30/14	500 6/30/15	500 6/30/16	500 6/30/17	Cumulative Total to Date

1	# of Class Members Selected From The Waiting List (PUNS).	3112	500	3612
2	# of Class Members in ICF/DDs after 6/15/11 who were part of a downsizing	17	2	19
3	Total Class Members With Waiver Capacity Award Letters	1594	74	1668
4	Total Class Members Who Have Received Waiver Services (as reported by the PAS agencies and providers)	1512	48	1560
5	Total Class Members Who Have Received Waiver Services (per billing data)	1491	29	1520
5a	Subtotal Who Received CILA Services (per billing data)	211	3	214
5b	Subtotal Who Received HBS Services(per billing data)	1279	26	1305
5c	Subtotal Who Received CLF Services(per billing data)	1	0	1

ICFs/DD Resident Outreach

With input from the Monitor, Class Counsel, and Intervenors, the DDD issued a Request for Proposals (RFP) to secure the services of a contractor or multiple contractors to contact all Potential Class Members residing in ICFs/DD; however, the DDD did not receive any bids in response to the RFP. After consultation with the State's procurement staff to ensure all regulations are appropriately followed, the DDD entered into discussions with a potential vendor. The vendor, The Council on Quality and Leadership (CQL), is now under contract with the DDD. CQL assigned/hired a Project Director and Project Manager. The vendor also hired individuals to conduct the initial phone contact and face-to-face interviews. With input from the Monitor, Class Counsel, and Intervenors, the vendor has developed an overall process description, a set of frequently asked questions with responses, a phone script for initial contacts, and meeting presentation materials. Geographic areas for the phase in of initial contact were selected. These areas are Madison and St. Clair Counties in the southern part of the State and the South and Southwest Suburbs of Cook County in the northern part of the State. CQL conducted training for the interviewers in September, with participation by DDD staff and the Monitor. An additional training session was held in January of 2014 for interviewers who were hired after the initial session.

	FY12	FY13	FY14	FY15	FY16	FY17	Cumulative Total to Date
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1	Total Potential Class Members	2777
2	# with Initial Phone Contact	122
3	# Choosing Not to Meet w/Outreach Contractor	82
4	# Choosing not to Meet at this time, but Want Future Contact	38
5	Total # Choosing to Meet w/Outreach Contractor	2
5a	# Persons Completed Written Request for Community Services Through Outreach	1
5b	# Undecided	0
5c	# Pending	1
5d	# Choosing ICF/DD	0

Transition Service Plans

An initial version of a standardized format and accompanying instructions was developed with input from the Monitor, Plaintiffs Counsel, PAS/ISC agencies, and other advocates throughout the system. Two PAS/ISC agencies piloted the draft process and materials with Class Members and providers in their areas. These two PAS/ISC agencies participated in a planning/training meeting with the Monitor and DDD staff on August 23, 2012 in order to begin the pilot. DDD staff and the Monitor reviewed the Transition Service Plans that were developed as the pilot was underway. Monthly conference calls were held among the two PAS/ISC agencies, Monitor, and DDD staff throughout the pilot. The standardized format and accompanying instructions were modified, based on the experience of the pilot, for Statewide implementation.

Training for all PAS/ISC agencies was held on April 16, 2013. This statewide training session was then followed with local training sessions for small groups of PAS/ISC agencies throughout the remainder of April and May. The training opportunities were conducted by DDD staff and the Monitor. Statewide implementation occurred on July 1, 2013: as of that date, Transition Service Plans are required for all individuals who move. A modified version of the Transition Service Plan has been provided for the PAS/ISC agencies for use with individuals who moved prior to statewide implementation of the Transition Service Plan format.

	FY12	FY13	FY14	FY15	FY16	FY17	Cumulative Total to Date
1	# with Transition Service Plan Completed	0	116	382			498
2	# of Modified Transition Plans Completed	0	22	405			427
3	Total to Date	0	138	787			925

Crisis Services

The DDD continues to process service requests for individuals in crisis situations. Below is summary data regarding the requests processed.

	FY12	FY13	FY14	FY15	FY16	FY17	Cumulative Total to Date
1	Total # of Crisis Requests	343	298	210			851

Received						
2	Total # of Class Members Approved	290	274	199		763
2a	# of Class Members Approved for CILA	205	162	102		469
2b	# of Class Members Approved for HBS	85	112	97		294
3	Total # of Class Members Who Received Services	288	269	196		753
3a	# of Class Members Who Received CILA Services	203	159	100		462
3b	# of Class Members Who Received HBS Services	85	110	96		291
4	Total # of Class Members Denied Crisis Approvals	53	24	11		88

Voluntary ICFs/DD Closure/Downsizing Agreements

The DDD continues to work with ICF/DD providers that wish to downsize or close their facilities on a voluntary basis. The information below summarizes the agreements underway since the Consent Decree was approved. Please take note of the following issues involving the data in the table below:

- Included in the FY12 numbers are persons who were part of closure/downsizing agreements that were in process at the time of the approval of the Consent Decree on June 15, 2011. Therefore some individuals may have moved prior to that date and were not included in the Class as they already had community-based services prior to the approval of the Consent Decree.
- It is a rare occurrence, but it is possible that some individuals who are part of closure/downsizing agreements are determined to be ineligible for the Adult Developmental Disabilities Medicaid Waiver. In such instances, the individuals are funded in community-based services with only State funding and are not eligible for membership in the Ligas Class.
- In comparing this data with that in the section entitled "Services for Class Members in ICFs/DD", note that the data source for whether an individual has moved is different between the two sections. This section uses self-reported information from the ICF/DD providers regarding the status of their closure/downsizing agreements; the section entitled "Services for Class Members in ICFs/DD" uses billing data. Typically, there is a greater lag time in the billing data.

		FY12	FY13	FY14	FY15	FY16	FY17	Cumulative Total to Date
1	# of Agreements Initiated	9	16	12				37
2	Total # Licensed Capacity	144	486	183				813
3	Total # of People to Move	117	403	154				674
3a	Moved to CILAs	113	237	0				350
3b	Moved to HBS	0	0	0				
3c	Transferred to Other ICFs/DD	4	0	0				
3d	Other	0	17	0				

3e Move Pending 0 149 154

Note: Numbers and outcomes are recorded in the Fiscal Year in which the agreement was initiated.

Eligibility Appeals

The DDD continues to process appeals of eligibility. Below is summary data regarding the appeals processed since the Consent Decree was approved.

		FY12	FY13	FY14	FY15	FY16	FY17	Cumulative Total to Date
1	Total Class Members Submitting Appeals (Rows 2,3,4,5 = Row 1)	57	57	20				134
1a	Crisis Appeals	N/A	16	9				25
1b	Eligibility Appeals	N/A	41	11				52
2	Subtotal Appeals Upheld	9	22	4				35
3	Subtotal Appeals Denied	29	18	7				54
4	Subtotal Appeals Pending	17	11	5				33
5	Subtotal Appeals Withdrawn	2	6	4				12

Budget for Ligas

The Budget for FY14 included \$32.5 million in increased funding to the Division of Developmental Disabilities for items related to Ligas Consent Decree implementation for an FY14 total of \$68.1 million. This \$68.1 million includes:

Budget Category - Description of Expense	FY14 Proposed Amount	Comments
Contractual Agreements		
RFP ICF/DD Outreach	\$700,000	
Eligibility Determinations and TSPs	\$500,000	
Increased PUNS Enrollment Processing	\$500,000	
New ISSA Services	\$592,000	
Training, Consultation, & Family Support	\$400,000	
Total Contractual	\$2,692,000	
DDD Additional Staffing		
Strategic Planning-Ligas Compliance Coordinator	\$108,277	
Data Support	\$93,408	
Quality Management-clinical reviews	\$653,856	
Transition Services-facilitate and monitor	\$373,632	
Appeals	\$79,004	

Rate Setting	\$93,408	
Medicaid Waiver-post payment reviews	\$280,224	
Total Staffing	\$1,681,809	
Direct Services		
PUNS Selection	\$49,772,300	500 additional individuals; 1,000 annualized from FY12 and FY13. 500 phased in during FY14; one-half CILA and one-half HBS; average annual cost for CILA \$49,429, plus \$2,500 one-time start-up; average cost for HBS \$25,740
ICF/DD Transitions	\$13,925,100	600 individuals; 400 annualized from FY12 and FY13 and 200 phased in during FY14; average annual cost for CILA \$49,429, plus \$2,500 one-time start-up
Total Direct Services	\$63,697,400	
Total Estimated Budget	\$68,071,209	

The funding for Ligas Consent Decree Implementation in the State's FY14 budget includes an increase of \$32.5 million, for an FY14 total of \$68.1 million.

Spending for the ICF/DD program remains constant. In FY11 ICF/DD spending totaled \$392.8 million, with 6,427 individuals being served at the end of that fiscal year. In FY12, spending for ICF/DDs in FY12 was \$381.1 million, with 6,414 being served at the end of the fiscal year. The FY13 spending is \$372.4 million, with 5,986 being served at the end of the fiscal year. ICF/DD spending is projected at \$370.1 million for FY14.

Spending for the adult Waiver program was \$568.4 million in FY11, \$588.0 million in FY12, \$634.2 million in FY13, and \$362.4 million year-to-date in FY14. Based on accepted claims for the adult Waiver program, 17,456 individuals were served in FY11, 17,593 were served in FY12, 18,512 were served in FY13, and 18,429 have been served year-to-date in FY14. [Note that, with this fifth report, the figures in this paragraph are based on a new data source that provides a more accurate and consistent summary of annual spending and individuals served. Also note, that accepted claims data typically includes a lag of information as the State has two years from the date of service to process Medicaid claims.]

As a subset of the Waiver program, the total DDD funding for the CILA program, including day program services, for FY11 was \$422.5 million, with 9,567 persons served throughout the year. In FY12, spending was \$448.8 million, with 9,678 being served throughout the year. In FY13, spending was \$512.7 million with 10,136 persons served. Spending for FY14 is projected to be \$561.4 million with 10,600 persons served year to date.

NOTE: This report reflects the services provided in each fiscal year, regardless of the year from which payment was made.

Implementation Plan Updates and Amendments

The first annual update of the Ligas Implementation Plan was completed with input from the Monitor, Plaintiffs, and Intervenors. The second annual update is being finalized as this data report is being issued.

14.C.

Disability Resource Expo: Reaching Out For Answers
Board Report
July, 2014

The Expo will be held on Saturday, October 18, 2014. A contract with Fluid Events has been completed. Steering Committee members had the opportunity to tour the new site at their last meeting, and get an idea of how the space will best accommodate our needs. Members seemed pleased with the increased space and how it will meet our needs now and in the future.

Exhibitors – Nancy Crawford, Jim Mayer and Barb Bressner attended the annual ABILITIES EXPO in Schaumburg in early July. They were able to view some amazing new technology, and have included several of these companies to invite as potential exhibitors at our Expo. They, also, had an opportunity to speak extensively with the co-owners of ABILITIES EXPO, gleaned lots of wonderful tips that may assist us in the development of this year's and future Expo's. We will be implementing one of their suggestions this year by charging a nominal fee of \$30 to our not-for-profit exhibitors, and increasing our booth fee for our for-profit exhibitors from \$250 to \$300. This increase is being implemented to assist in the increased costs related to our new facility. The "Call For Exhibitors" for the 8th annual Expo has gone out, and exhibitor applications are beginning to come in.

Marketing/Sponsorship – A contract has been completed with Cathie Godwin, who will be developing this year's Resource Book. The first sponsorship mailing has gone out to nearly 100 previous Expo sponsors. The Committee will be following up with phone calls to as many of these sponsors as possible in the near future. Our potential sponsor database is being updated. Each Steering Committee member has been asked to assemble a list of potential sponsors to send our next mailing to. Many of our marketing materials have been updated. Our Newsletter Blurb has been sent out, and is appearing in several agency newsletters already.

Accessibility/Entertainment – Interpreters, personal assistants and other accessibility needs have been worked out. An entertainment line-up has yet to be confirmed, but hopefully, this will occur very soon.

Children's Activities – This committee is looking into some new ideas for our children's area. We're pleased to have a wonderful space at the new site that should work beautifully for the children's activities.

PRIDE Room – The Fluid Event Center has a wonderful space that will very nicely accommodate our PRIDE area, and enable us to increase the number of vendors there if needed.

Volunteers – This is not a committee that meets regularly. Most of the activity takes place when students return from summer break.

Public Safety – This committee has reported no new activity. We do have a new representative from the Champaign Police Dept., Lt. Dave Shaffer. We're happy to welcome him to our Steering Committee.

Respectfully submitted
Barb Bressner, Consultant