
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –May 20, 2015

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

6:30 p.m.

MEMBERS PRESENT: Joyce Dill, Deb Ruesch, Mike Smith, Sue Suter

MEMBERS EXCUSED: Phil Krein

STAFF PRESENT: Peter Tracy, Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo

STAFF EXCUSED: Nancy Crawford

OTHERS PRESENT: Jennifer Knapp, Barb Buoy, Community Choices; Dale Morrissey, Danielle Matthews, Vicki Tolf, Patty Walters, Felicia Gooler, Laura Bennett, Jennifer Carlson, Annette Becherer, Rachel Lehman, Developmental Services Center (DSC); Gary Maxwell, Sam Shore, Champaign County Board; Dylan Boot, Nancy McClellan-Hickey, PACE; Kathy Kessler, Sue Wittman, Community Elements (CE); Judi O'Connor, Susan Fowler, Champaign County Mental Health Board; Darlene Kloeppe, Regional Planning Commission (RPC); Teresa O'Connor, C-U Autism Network; Mark Scott, Down Syndrome Network (DSN); Sally Mustered, C-U Autism Network (CUAT); Dennis Carpenter, CTF Illinois (CTF); Vicki Niswander, IAMC

CALL TO ORDER:

Ms. Sue Suter called the meeting to order at 6:30 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CCMHB INPUT:

A copy of the 4/22/15 Board minutes was included in the Board packet for information only.

APPROVAL OF CCDDDB MINUTES:

Minutes from the April 22, 2015 CCDDDB meeting were included in the Board packet.

MOTION: Ms. Dill moved to approve the minutes from the April 22, 2015 CCDDDB meeting. Ms. Ruesch seconded the motion. A voice vote was taken and the motion passed unanimously.

PRESIDENT'S COMMENTS:

Ms. Suter announced a disAbility Expo fundraiser will be held on June 11 at Art Mart. Tickets will be sold for a wine tasting and basket raffle. Tickets are available at the CCMHB/CCDDDB office.

Ms. Ruesch reported she attended a conference "Real Lives for Real People" in Decatur. The conference focused on empowering individuals with ID/DD.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy thanked the agencies for their work involved in the applications this year. He also thanked staff for their work reviewing the applications.

AGENCY INFORMATION:

Jennifer Knapp from Community Choices announced the agency is holding a fundraiser on May 21, 2015 at Indigo Art Gallery.

FINANCIAL REPORT:

A copy of the claims report was included in the Board packet.

MOTION: Mr. Smith moved to accept the claims report as presented. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

NEW BUSINESS:

2016 Allocation Decisions:

A Decision Memorandum was included in the Board packet. The memorandum was intended to delineate staff recommendations for FY16 (July 1, 2015 through June 30, 2016) funding allocations for consideration by the Champaign County Developmental Disabilities Board (CCDDB). These recommendations were predicated on a thorough evaluation of applications using decision support criteria approved by the CCDDB in November 2014. Decision authority rests with the CCDDB and their sole discretion and judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability and reasonable distribution of funds across disability areas.

The staff recommendations were based on decision support criteria match up and a variety of other factors outlined in this memorandum. For additional information, please refer to the application Program Summaries presented at the April 2015 CCDDB Meeting.

The Champaign County Mental Health Board (CCMHB) will allocate \$618,872 for ID/DD services as delineated in the Intergovernmental Agreement. CCMHB decisions shall be coordinated with the CCDDB decisions and shall be finalized at the May 20, 2015 CCMHB meeting.

Staff Recommendations: Individual Applications

Autism Society of Illinois - C-U Autism Network

Request (late submission) is for \$10,000. Supports family and self-advocacy and community awareness. Motion to approve funding of \$10,000 for The Autism Society of Illinois – Champaign-Urbana Autism Network as presented in the memorandum.

MOTION: Ms. Dill moved to approve funding for 10,000 for The Autism Society of Illinois. Ms. Ruesch seconded. A roll call vote was taken. All members voted aye and the motion passed.

CTF Illinois – Nursing Services

Request is for \$8,580. Supports independent living in an integrated residential setting. Motion to approve funding for CTF Illinois – Nursing Services as presented in the memorandum.

MOTION: Ms. Dill moved to approve funding in the amount of \$8,500 for CTF Illinois—Nursing Services. Ms. Ruesch seconded the motion. A roll call vote was taken and the motion was approved unanimously.

CTF Illinois – Residential and Day Services

Request is for \$36,500. Supports independent living in an integrated residential setting; capacity is no longer available. Motion to DENY funding for CTF Illinois – Residential and Day Services as presented in this memorandum. CTF Illinois has indicated this contract is no longer needed.

MOTION: Ms. Suter moved to deny funding for CTF Illinois—Residential and Day Services. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye and the motion passed.

Mr. Tracy suggested the Board no longer consider funding CILA services.

Champaign County Down Syndrome Network – Down Syndrome Network

Request is for \$15,000. Supports family and self-advocacy and community awareness. Motion to approve funding of \$15,000 for Champaign County Down Syndrome Network- Down Syndrome Network as presented in the memorandum.

MOTION: Ms. Dill moved to approved funding for Champaign County Down Syndrome Network in the amount of \$15,000. Ms. Ruesch seconded the motion. A roll call vote was taken. All members voted aye and the motion passed.

Champaign County Head Start/Early Head Start – Social Emotional Disabilities Services

Request is for \$54,823. Supports early identification and treatment for very young children and collaborates with other CCDDDB/CCMHB funded programs toward system of care approach. Motion to approve funding for Champaign County Head Start/Early Head Start – Social Emotional Disabilities Services as presented in the memorandum.

MOTION: Ms. Ruesch moved to approve funding for Champaign County Head Start/Early Head Start—Social Emotional Disabilities Services in the amount of \$54,823. Mr. Smith seconded the motion. A roll call vote was taken. All members voted aye and the motion passed.

Champaign County Regional Planning Commission – Decision Support Person for CCDDDB

Request (new program) is for \$48,000. Supports person centered planning, eligibility determination, and conflict free case management. Motion to approve funding for Champaign County Regional Planning Commission – Decision Support Person for CCDDDB as presented in

the memorandum. Mr. Smith asked Ms. Kloeppel to clarify what services will be provided for the \$48,000 request.

MOTION: Ms. Ruesch moved to approve Regional Planning Commission—Decision Support Person for CCDDDB in the amount of \$48,000. Ms. Dill seconded the motion. A roll call vote was taken. Dill and Ruesch, and Suter voted aye. Smith voted nay. The motion passed

Community Choices, Inc. – Community Living

Request is for \$60,000. Supports independent living in integrated residential settings. Motion to DENY funding for Community Choices, Inc. – Community Living as presented in the memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$60,000).

MOTION: Mr. Smith moved to deny funding for Community Choices Inc.—Community Living. The Champaign County Mental Health Board has approved funding for this program in the amount of \$60,000, by agreement. Ms. Dill seconded the motion. A roll call vote was taken and all members voted aye. The motion passed.

Community Choices, Inc. – Customized Employment

Request is for \$55,000. Supports employment in integrated settings. Motion to DENY funding for Community Choices, Inc. – Customized Employment as presented in the memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$55,000).

MOTION: Ms. Suter moved to deny funding for Community Choices Inc.—Customized Employment. The Champaign County Mental Health Board has approved funding for this program in the amount of \$55,000, by agreement. Ms. Dill seconded the motion. A roll call vote was taken and all members voted aye. The motion passed.

Community Choices, Inc. – Self-Determination Support

Request is for \$55,000. Supports family and self-advocacy, community awareness and connection, and system advocacy. Motion to DENY funding for Community Choices, Inc. – Community Living as presented in this memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$55,000).

MOTION: Ms. Ruesch moved to deny funding for Community Choices Inc.—Self-Determination Support. The Champaign County Mental Health Board has approved funding for this

program in the amount of \$55,000, by agreement. Mr. Smith seconded the motion. A roll call vote was taken and all members voted aye. The motion passed.

Community Elements, Inc. – Coordination of Services – DD/MI

Request is for \$31,945. Supports improved access to behavioral health services and benefits and collaborates with other CCDDDB/CCMHB funded programs toward a system of care. Motion to approve funding for Community Elements, Inc. – Coordination of Services – DD/MI as presented in the memorandum.

MOTION: Mr. Smith moved to approve funding for Community Elements, Inc.—Coordination of Services – DD/MI in the amount of \$31,945. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye and the motion passed.

Developmental Services Center – Apartment Services

Request is for \$405,185. Supports independent living in integrated residential settings. Motion to approve funding for Developmental Services Center – Apartment Services as presented in the memorandum.

MOTION: Ms. Suter moved to approve funding for Developmental Services Center—Apartment Services in the amount of \$405,185. Ms. Ruesch seconded the motion. A roll call vote was taken. All members voted aye and the motion passed.

Developmental Services Center – Clinical Services

Request is for \$173,333. Supports improved access to behavioral health services and benefits and collaborates with other CCDDDB/CCMHB funded programs toward a system of care. Motion to approve funding for Developmental Services Center – Clinical Services as presented in the memorandum.

MOTION: Ms. Suter moved to approve funding for Developmental Service Center—Clinical Services in the amount of \$173,333. Mr. Smith seconded the motion. A roll call vote was taken. All members voted aye and the motion passed unanimously.

Developmental Services Center – Community Employment

Request is for \$222,800. Supports employment in integrated settings. Motion to approve funding for Developmental Services Center – Community Employment as presented in the memorandum.

MOTION: Ms. Ruesch moved to approve funding for Developmental Service Center—Community Employment in the amount of \$222,800. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye and the motion passed unanimously.

Developmental Services Center – Connections

Request is for \$85,000. Supports self-advocacy and integrated non-work activities. Motion to approve funding of \$85,000 for Developmental Services Center – Connections as presented in the memorandum.

MOTION: Mr. Smith moved to approve funding for Developmental Service Center—Connections in the amount of \$ 85,000. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye and the motion passed unanimously.

Developmental Services Center/Community Choices – Employment First

Request (new program) is for \$80,000. Supports employment in integrated settings, community awareness, and system advocacy; promotes collaboration of provider agencies and local businesses/employers. Motion to approve funding for Developmental Services Center/Community Choices – Employment First as presented in the memorandum.

MOTION: Ms. Ruesch moved to approve funding for Developmental Service Center—Employment First in the amount of \$ 80,000. Mr. Smith seconded the motion. A roll call vote was taken. All members voted aye and the motion passed unanimously.

Developmental Services Center – Family Development Center

Request is for \$545,903. Supports early identification and treatment for very young children and collaborates with other CCDDDB/CCMHB funded programs toward system of care approach. Motion to approve funding for Developmental Services Center – Family Development Center as presented in the memorandum.

MOTION: Ms. Suter moved to approve funding for Developmental Service Center—Clinical Services in the amount of \$545,903. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye and the motion passed unanimously.

Developmental Services Center – Individual and Family Support

Request is for \$376,144. Supports a variety of work and non-work activities in agency, home, and community settings. Motion to DENY funding for Developmental Services Center –

Individual and Family Support as presented in the memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$376,144):

MOTION: Ms. Dill moved to deny funding for Developmental Service Center—Individual and Family Support. The Champaign County Mental Health Board has approved funding for this program in the amount of \$376,144, by agreement. Ms. Ruesch seconded the motion. A roll call vote was taken. All members voted aye and the motion passed unanimously.

Developmental Services Center – Integrated/Site Based Services – Community 1st
Request is for \$905,441. Supports transition of work and non-work services from site-based to integrated settings. Motion to approve funding for Developmental Services Center – Integrated/Site Based Services – Community 1st as presented in the memorandum.

MOTION: Mr. Smith moved to approve funding for Developmental Service Center—Integrated/Site Based Services—Community 1st in the amount of \$ 905,411. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye and the motion passed unanimously.

Developmental Services Center – Service Coordination
Request is for \$398,872. Supports person centered planning and collaboration with other CCDDDB/CCMHB funded programs toward a system of care. Motion to approve funding for Developmental Services Center – Service Coordination as presented in the memorandum.

MOTION: Ms. Suter moved to approve funding for Developmental Service Center—Service Coordination in the amount of \$ 398,872. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye and the motion passed unanimously.

Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence
Request is for \$37,223. Supports person centered planning, self-advocacy, and choice; ongoing low utilization of this program indicates the need to re-think its approach. Motion to DENY funding for Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence as presented in the memorandum. Nancy McClellan-Hicky and Dylan Boot represented the agency. They acknowledged the low utilization numbers and explained a series of unfortunate circumstances had been the cause of those low numbers.

MOTION: Ms. Suter moved to deny funding for Persons Assuming Control of Their Environment (PACE)—Opportunities for Independence. Ms. Dill seconded the motion. A roll call vote was taken. All members voted nay. The motion did not pass.

Mr. Smith warned the agency that continued low numbers could result in their funding being discontinued next year.

MOTION: Mr. Smith moved to fund Persons Assuming Control of Their Environment (PACE)—Opportunities for Independence in the amount of \$30,000. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye and the motion passed.

United Cerebral Palsy Land of Lincoln – Vocational Services
Request (late submission) is for \$86,475. Supports employment in integrated settings. Motion to approve funding for United Cerebral Palsy Land of Lincoln – Vocational Services as presented in the memorandum.

MOTION: Ms. Ruesch moved to approve funding for United Cerebral Palsy Land of Lincoln—Vocational Services in the amount of \$86,475. Ms. Dill seconded the motion.

Discussion ensued. Mr. Smith stated he was troubled by the late application submission of the agency and the absence of representation of the agency at the meeting. The meeting was briefly recessed to retrieve a letter of explanation from the agency regarding the late submission. The letter of explanation had been included in the March Board packet. Board members discussed the possible impact to clients of UCP of denying the funding for the program. Board members instructed staff to contact UCP to find out the number of clients that would be impacted by not funding this program. Ms. Ruesch withdrew her motion to approve funding for UCP and Ms. Dill agreed.

MOTION: Ms. Dill moved to defer the decision to fund United Cerebral Palsy Land of Lincoln—Vocational Services until more information is received. Ms. Ruesch seconded the motion. A voice vote was taken and the motion passed unanimously.

MOTION: Ms. Suter moved to authorize the executive director to implement contract maximum reductions as described in the “Special Notification Concerning FY16 Awards” section of the memorandum. Mr. Smith seconded the motion. A voice vote was taken and the motion passed.

Integration Transition Successes:

Laura Bennet from Developmental Services Center (DSC) introduced Rachel Lehman. Ms. Lehman, a developmental instructor at DSC, showed Board members a slideshow of recent art activities and art shows.

Jennifer Knapp from Community Choices announced one of their clients joined a young adult club and another client was recently hired by Walgreens.

OLD BUSINESS:

disAbility Resource Expo:

A written report from Ms. Barb Bressner was included in the Board packet. An Expo fundraiser will be held on June 11 at Art Mart in Lincoln Square Mall, Urbana. Tickets will be sold for a wine tasting and basket raffle. Tickets are available at the CCMHB/CCDDB office.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 8:30 p.m.
Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the June 24, 2015 CCDDB meeting.*