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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes – July 22, 2015*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*6:00 p.m.*

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**MEMBERS PRESENT:** Joyce Dill, Phil Krein, Deb Ruesch, Mike Smith, Sue Suter

**STAFF PRESENT:** Peter Tracy, Lynn Canfield, Nancy Crawford, Stephanie Howard-Gallo

**STAFF EXCUSED:** Mark Driscoll

**OTHERS PRESENT:** Dale Morrissey, Danielle Matthews, Vicki Tolf, Patty Walters, Felicia Gooler, Annette Becherer, Janice McAteer, Ron Bribrisco, Developmental Services Center (DSC); Gary Maxwell, Sam Shore, Patti Petrie, Champaign County Board; Dylan Boot, PACE; Kathy Kessler, Community Elements (CE); Deborah Townsend, Deloris Henry, Champaign County Mental Health Board; Lisa Benson, Regional Planning Commission (RPC); Cindy Creighton, Citizen; Barb Jewett, Citizen; Brenda Yarnell, Jenny Niebrugge, United Cerebral Palsy (UCP)—Land of Lincoln)

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**CALL TO ORDER:**

Ms. Sue Suter called the meeting to order at 6:00 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

Ms. Cindy Creighton addressed the Board regarding the lack of providers in the community.

**CCMHB INPUT:**

A draft copy of the 6/24/15 CCMHB minutes was included in the Board packet for information only.

**APPROVAL OF CCDDDB MINUTES:**

Minutes from the June 24, 2015 and July 10, 2015 CCDDDB meetings were included in the Board packet.

**MOTION: Ms. Dill moved to approve the minutes from the June 24<sup>th</sup> and July 10th 2015 CCDDDB meetings. Mr. Smith seconded the motion. A voice vote was taken and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

None.

**EXECUTIVE DIRECTOR'S REPORT:**

The CCDDDB and the CCMHB will meet with the Champaign County Board on August 18, 2015 at 6:00 p.m.

**STAFF REPORT:**

Ms. Canfield's written report was included in the Board packet. Ms. Canfield distributed a handout from the National Association of County Behavioral Health and Disability Directors (NACBHDD) Summer 2015 Summit in Charlotte, NC.

**AGENCY INFORMATION:**

Mr. Dale Morrissey from Developmental Services Center (DSC) provided an update on the agency's shortage of qualified candidates for direct support provider positions and shared demographics regarding who receives services and supports from DSC.

Jennifer Knapp from Community Choices reported on the Open Champaign project.

## **FINANCIAL REPORT:**

A copy of the claims report was included in the Board packet.

**MOTION:** Mr. Smith moved to accept the claims report as presented. Dr. Krein seconded the motion. A voice vote was taken and the motion passed unanimously.

## **NEW BUSINESS:**

### **Election of Officers:**

**MOTION:** Mr. Smith nominated Dr. Phil Krein for President. Ms. Dill seconded. A voice vote was taken and Dr. Phil Krein was elected President.

**MOTION:** Ms. Ruesch nominated Mr. Mike Smith for Secretary/Treasurer for the coming year. Ms. Dill seconded the motion. A voice vote was taken and Mr. Mike Smith was elected Secretary/Treasurer.

### **Meeting Schedule:**

The meeting schedule was included in the Board packet. After input from Board members, it was decided the meeting time would remain the same.

### **Integration Transition Successes:**

Ms. Annette Becherer, Director of Employment Services at DSC, reported on recent employment opportunities.

## **OLD BUSINESS:**

### **Update on Champaign County Employment First:**

Ms. Annette Becherer and Ms. Jennifer Knapp reported on the Employment First collaborative effort between Community Choices and DSC. Criteria for businesses have been established.

### **Intergovernmental Agreement with the CCMHB:**

A copy of the Intergovernmental Agreement with the CCMHB was included in the packet. Dr. Krein stated the document needs to be reviewed and updated. Suggested revisions should be emailed to Dr. Krein. Discussion ensued regarding the percentage of 708 board funds that are distributed to developmental/intellectual disability services.

### **CCDDB FY16 Budget:**

A Decision Memorandum on the CCDDB Fiscal Year 2016 Budget was included in the packet. A draft budget was included in the packet as well.

**MOTION: Ms. Ruesch moved to approve the 2016 CCDDDB budget with anticipated revenue of \$3,610,282 and Professional and Program Fees up to \$373,166 to be paid to the CCMHB as required by the Intergovernmental Agreement between the Boards. In addition, \$50,000 shall be paid to the Mental Health Fund as the CCDDDB share of the CILA Project obligation. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Mr. Smith stated he would like to see more collaboration between the CCMHB and the CCDDDB during the budget process.

**disAbility Resource Expo:**

No report.

**BOARD ANNOUNCEMENTS:**

Sue Suter thanked the Board, staff, and community members for their support during the past year. Dr. Krein thanked Ms. Suter for her leadership.

**ADJOURNMENT:**

The meeting adjourned at 6:52 p.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the September 25<sup>th</sup> CCDDDB meeting.*