
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –April 27, 2016

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

8 a.m.

MEMBERS PRESENT: Joyce Dill, Phil Krein, Deb Ruesch, Mike Smith, Sue Suter

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,
Shandra Summerville

STAFF EXCUSED: Stephanie Howard-Gallo

OTHERS PRESENT: Felicia Gooler, Janice McAteer, Danielle Matthews, Laura Bennett, Ron Bribiesco, Patty Walters, Annette Becherer, Developmental Services Center (DSC); Gary Maxwell, Patti Petrie, Sam Shore, Champaign County Board; Susan Fowler, Deborah Townsend, Champaign County Mental Health Board (CCMHB); Jennifer Knapp, Community Choices; Dylan Boot, Persons Assuming Control of their Environment (PACE); Kathy Kessler, Community Elements (CE); Melissa McDaniel, CTF Illinois; Sally Mustered, Parent; Lynn Watson, Head Start; Dennis Carpenter, Tracy Waverling, CTF Illinois; Vicki Niswander, IAMC; Teresa O'Connor, C-U Autism Network (CUAN); Brenda Yarnell, Pat Gerth, United Cerebral Palsy (UCP)

CALL TO ORDER:

Dr. Phil Krein called the meeting to order at 8:02 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None. The agenda was approved as presented.

CITIZEN INPUT:

None.

CCMHB INPUT:

CCMHB members, Dr. Fowler and Dr. Townsend reported on the CCMHB April 20, 2016 meeting.

APPROVAL OF CCDDDB MINUTES:

Minutes from the March 23, 2016 CCDDDB meeting were included in the Board packet.

MOTION: Ms. Ruesch moved to approve the minutes from the March 23, 2016 CCDDDB meeting. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy briefly described the process for reviewing the program summaries contained in the Board packet.

Mr. Tracy was a panelist at a UIUC conference on aging and mental health care and reminded the Board senior issues are a concern.

STAFF REPORTS:

None. The work of staff members has focused on application reviews and writing program summaries.

CONSULTANT'S REPORT:

None.

AGENCY INFORMATION:

Ms. Jennifer Knapp from Community Choices announced that last week they received a notice from DRS they are not making payments until there is a budget in the State of Illinois.

Patti Walters from Developmental Services Center (DSC) reported she has attended two leadership conferences.

Linda Tortorelli announced The Autism Project will stay open until June 30.

Dale Morrissey reported an update on House Bill 5931. 3500 witness slips were submitted to the Senate and 3000 witness slips were submitted to the House of Representative.

FINANCIAL REPORT:

A copy of the claims report was included in the Board packet.

MOTION: Mr. Smith moved to accept the claims report as presented. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

NEW BUSINESS:

Integration Transition Successes:

Jennifer Knapp from Community Choices announced three clients had been placed in jobs in the community (Original Pancake house, Lowes and Schnucks). Annette Becherer reported LEAP certification has been moving forward. One presentation led to a new job for a client (County Market).

Requests for FY2017 Funding:

A Briefing Memorandum, a table of contents, copies of the draft program summaries, a glossary of terms, and reviews of the agencies Cultural Competency Plans was included in the Board packet for review. The summaries glean information and provide opinions concerning alignment with our stated priorities and defined decision support criteria. All applicants received an email with instructions on where to access copies of their program summary and were asked to notify the staff in writing if there are factual errors prior to completion of the FY17 award process. Twelve agencies have applied for funding with over twenty programs. A Decision Memorandum regarding recommended allocation decisions will be presented to the CCMHB at the May Board meeting for action.

Each program requesting funding was reviewed, beginning with the new applications. Agency representatives that were in attendance were invited to review their programs with the Board members and Board members were given an opportunity to ask questions.

OLD BUSINESS:

Summary of FY2016 ID/DD Contracts:

A brief summary of each FY2016 funded program was included in the Board packet for information only.

Executive Director Search:

A planning schedule and criteria for the search process was included in the Board packet. The search committee will consist of the following people: Susan Fowler, Deb Ruesch, Mike Smith, Thom Moore, Aillinn Dannave, Jennifer Knapp, Claudia Lenhoff and Brian Lucine. The job description/ad for the executive director will be finalized next week.

Employment First Update:

None.

CILA Update:

None.

Alliance/Ebertfest Update:

Ms. Canfield provided a verbal update on Ebertfest activities.

Meeting Schedules:

Copies of CCDDDB and CCMHB meeting schedules and allocation timelines were included in the packet for information only.

BOARD ANNOUNCEMENTS:

The CCDDDB will cancel their regularly scheduled June Board meeting.

Ms. Dill provided the Board information on the Achieving a Better Living Experience (ABLE) Act.

ADJOURNMENT:

The meeting adjourned at 10:30 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the 5/18/16 CCDDDB meeting.*