



## CHAMPAIGN COUNTY MENTAL HEALTH BOARD

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### CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

*PLEASE REMEMBER this meeting is being audio recorded.  
Speak clearly into the microphone during the meeting.*

#### Champaign County Developmental Disabilities Board (CCDDDB) AGENDA

**Wednesday, February 21, 2018**

Brookens Administrative Building, Lyle Shields Room

1776 E. Washington St., Urbana, IL 61802

**8AM**

*(Members of the Champaign County Mental Health Board are invited to sit in as special guests)*

1. Call to Order
2. Roll Call
3. Approval of Agenda\*
4. Citizen Input/Public Participation  
*At the chairperson's discretion, public participation may be limited to five minutes per person.*
5. President's Comments – Ms. Deb Ruesch
6. Approval of CCDDDB Board Meeting Minutes\* **(pages 3-6)**  
*Minutes from 1/24/18 are included. Board action is requested.*
7. Financial Information\* **(pages 7-8)**  
*A copy of the claims report is included in the packet. Action is requested.*
8. New Business
  - A. Board Direction  
*This item supports board discussion of planning and funding. No action is requested.*
  - B. Self-Advocates Presentation **(pages 9-51)**  
*Representatives of Advocates in Motion (AIM) will present on their work. Materials are in the packet. No action is requested.*
  - C. Online Needs Assessment Surveys **(pages 52-54)**  
*Included in the packet is a Briefing Memorandum describing our needs assessment survey project to date. No action is requested.*

- D. Online Service-Level Data Reporting System (**pages 55-89**)  
*Included for information only are a Briefing Memorandum, a listing of service activity categories per program, and sample data analysis.*
  - E. Successes  
*Funded program providers and self-advocates are invited to give oral reports on individuals' successes.*
  - F. FY2019 Applications for Funding (**pages 90-91**)  
*A list of applications for FY2019 funding for ID/DD programs is included for information only. A listing by priority area is also included.*
  - 9. Old Business
    - A. Agency Service Activity Reports (**pages 92-114**)  
*Second quarter, PY18 service activity reports for funded programs are included for information only.*
    - B. Meeting Schedules (**pages 115-118**)  
*Copies of CCDDB and CCMHB meeting schedules and CCDDB allocation process timeline are included in the packet for information.*
    - C. Acronyms (**pages 119-120**)  
*A list of useful acronyms, compiled and published by the Ligas Family Advocacy Program, is included for information.*
  - 10. CCMHB Input
  - 11. Executive Director's Report – Lynn Canfield
  - 12. Staff/Consultant Reports (**pages 121-130**)  
*Reports from Kim Bowdry, Stephanie Howard-Gallo, Shandra Summerville, and Barbara Bressner are included for information.*
  - 13. Agency Information  
*At the chairperson's discretion, agency information may be limited to five minutes per agency.*
  - 14. Board Announcements
  - 15. Adjournment
- \*Board action requested*

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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –January 24, 2018*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*8 a.m.*

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**MEMBERS PRESENT:** Joyce Dill, David Happ, Mike Smith

**MEMBERS EXCUSED:** Cheryl Hanley-Maxwell, Deb Ruesch

**STAFF PRESENT:** Kim Bowdry, Mark Driscoll, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

**OTHERS PRESENT:** Danielle Matthews, Annette Becherer, Laura Bennett, Ron Bribrisco, Vicki Tolf, Developmental Services Center (DSC); Kathy Kessler, Rosecrance; Amy Slagell, Diane Gordon, Meredith Barnes, CU Able/IAMC; Kyla Chantos, Reagan Carey, CTF Illinois; Sheila Krein, Parent; Becca Obuchowski, Community Choices; Katie Harmon, Regional Planning Commission (RPC); Mark Scott, Down Syndrome Network (DSN)

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**CALL TO ORDER:**

Mr. David Happ, CCDDB Vice-President/Secretary called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**APPROVAL OF AGENDA:**

The agenda was approved as submitted.

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**CITIZEN INPUT:**

None.

**PRESIDENT'S COMMENTS:**

None.

**APPROVAL OF CCDDDB MINUTES:**

Minutes from the December 13, 2017 Board meeting were included in the Board packet.

**MOTION: Ms. Dill moved to approve the minutes from the December 13, 2017 CCDDDB meeting as presented in the Board packet. Mr. Smith seconded the motion. A voice vote was taken and the motion passed.**

**FINANCIAL INFORMATION:**

The claims report was included in the packet.

**MOTION: Mr. Smith moved to accept the claims report. Ms. Dill seconded the motion. A voice vote was taken and the motion passed.**

**NEW BUSINESS:**

**Board Direction:**

Deferred.

**Mid-Year Progress Report:**

Meredith Barnes and Diane Gordon reported on the first 6 months of CU Able's Community Outreach program. A copy of their Powerpoint presentation was distributed. Board members were given an opportunity to make comments following the presentation.

**CCMHB/CCDDDB Personnel Policy:**

A Decision Memorandum and Draft CCMHB/CCDDDB Personnel Policy with proposed changes highlighted was included in the Board packet. Ms. Howard-Gallo explained the Policy had been presented to the CCMHB on January 17, 2018 and the document was approved with the following proposed change: CCMHB Member Dr. Julian Rappaport requested in addition to the proposed changes, to strikethrough reference to the defunct Executive Committee in the Intergovernmental Agreement (on Page 66, #9 of the MHB packet) and replace "Executive Committee" with "CCMHB and CCDDDB Board Presidents".

**MOTION:** Mr. Smith moved to approve the CCMHB/CCDDB Personnel Policy with all revisions described in the memorandum and at the meeting. Ms. Dill seconded the motion. A voice vote was taken. The motion passed unanimously.

**IDHS-DDD Person Centered Planning Process:**

A Briefing Memorandum was included in the Board packet. There was no discussion.

**Successes:**

Becca Obuchowski from Community Choices (CC) and Annette Becherer from DSC reported on their trainings with area businesses.

**OLD BUSINESS:**

**Meeting Schedules:**

Copies of the CCDDB and CCMHB meeting schedules were included in the packet for information only.

**Ligas Family Advocate Program Acronym Sheet:**

A list of useful acronyms, compiled and published by the Ligas Family Advocacy Program was included for information only.

**CCMHB Input:**

None.

**EXECUTIVE DIRECTOR'S REPORT:**

None.

**STAFF REPORTS:**

Staff reports from Kim Bowdry, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson were included in the packet for review.

**CONSULTANT REPORT:**

A report from Barb Bressner was included in the Board packet.

**AGENCY INFORMATION:**

None.

**BOARD ANNOUNCEMENTS:**

None.

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**ADJOURNMENT:**

The meeting adjourned at 8:33 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes are in draft form and subject to CCDDDB approval.*



CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

2/09/18

PAGE 8

VENDOR NO	VENDOR NAME	TRN DTE	B N	TR CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND												
*** DEPT NO. 050 DEVLMTNL DISABILITY BOARD												
90	CHAMPAIGN COUNTY TREASURER	1/26/18	02	VR	108-	22	571154	1/31/18	108-050-533.07-00	MENT HLTH BD FND 090 PROFESSIONAL SERVICES	FEB ADMIN FEE	28,210.00
											VENDOR TOTAL	28,210.00 *
161	CHAMPAIGN COUNTY TREASURER	1/26/18	02	VR	108-	13	571159	1/31/18	108-050-533.92-00	REG PLAN COMM FND075 CONTRIBUTIONS & GRANTS	FEB DECISION SUPPOR	7,205.00
											VENDOR TOTAL	7,205.00 *
11587	CU ABLE	1/26/18	02	VR	108-	16	571187	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB COMM OUTREACH	1,150.00
											VENDOR TOTAL	1,150.00 *
18203	COMMUNITY CHOICE, INC	1/26/18	02	VR	108-	17	571201	1/31/18	108-050-533.92-00	SUITE 419 CONTRIBUTIONS & GRANTS	FEB CUSTOM EMPLOY	6,175.00
											VENDOR TOTAL	6,175.00 *
19900	CTF ILLINOIS	1/26/18	02	VR	108-	14	571210	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB NURSING	500.00
		1/26/18	02	VR	108-	14	571210	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB ADVOCACY CENTER	5,000.00
											VENDOR TOTAL	5,500.00 *
22300	DEVELOPMENTAL SERVICES CENTER OF	1/26/18	02	VR	108-	18	571213	1/31/18	108-050-533.92-00	CHAMPAIGN COUNTY INC CONTRIBUTIONS & GRANTS	FEB APARTMENT SVCS	34,778.00
		1/26/18	02	VR	108-	18	571213	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB CLINICAL SVCS	14,500.00
		1/26/18	02	VR	108-	18	571213	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB COMMUNITY EMPLO	30,114.00
		1/26/18	02	VR	108-	18	571213	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB CONNECTIONS	7,083.00
		1/26/18	02	VR	108-	18	571213	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB EMPLOYMENT 1ST	6,667.00
		1/26/18	02	VR	108-	18	571213	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB FAM DEV CENTER	46,857.00
		1/26/18	02	VR	108-	18	571213	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB INT SITE SVCS	66,591.00
		1/26/18	02	VR	108-	18	571213	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB SERVICE COORD	34,237.00
											VENDOR TOTAL	240,827.00 *



CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

2/09/18

PAGE 9

VENDOR NO	VENDOR NAME	TRN DTE	B N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND											
22816	DOWN SYNDROME NETWORK	1/26/18	02 VR 108-	15		571217	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB DOWN SYNDROME	1,250.00
										VENDOR TOTAL	1,250.00 *
35550	IL ASSOC OF MICROBOARDS & COOPERATIVES	1/26/18	02 VR 108-	19		571240	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB BUILD INCLSV CO	4,396.00
										VENDOR TOTAL	4,396.00 *
54930	PERSONS ASSUMING CONTROL OF THEIR ENVIROMENT, INC	1/26/18	02 VR 108-	20		571263	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB OP FOR INDEPEND	3,379.00
										VENDOR TOTAL	3,379.00 *
61780	ROSECRANCE, INC.	1/26/18	02 VR 108-	21		571272	1/31/18	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FEB COORD OF SERVIC	2,844.00
										VENDOR TOTAL	2,844.00 *
									DEVLPMNTL DISABILITY BOARD	DEPARTMENT TOTAL	300,936.00 *
									DEVLPMNTL DISABILITY FUND	FUND TOTAL	300,936.00 *
									REPORT TOTAL	*****	619,957.12 *

8

6

# Expect The Best! How to get the most out of your support staff

AIM – ADVOCATES IN MOTION

8.B.

# Welcome!

- ▶ Advocates in Motion
- ▶ Who we are
- ▶ What we hope to teach you today

10

Who Does Staff  
Work For?

**YOU**

**YOU**



**YOU**

**YOU**

**YOU**

4

# Interviews



12

# Getting To Know People:

- ▶ Why do you want to work here?
- ▶ What are some of your hobbies or interests?
- ▶ How do you handle differences of opinions?
- ▶ Do you have any experience in this field?
- ▶ What's important to you in a job?
- ▶ If hired, how long do you plan to work here?

13

# Questions:

- ▶ How can you help me to increase my independence?
- ▶ Are you a good listener?
- ▶ Tell me about a time you made a mistake, and had to try to fix it.
- ▶ What would you do if your supervisor told you to do something that you felt was wrong?
- ▶ Why did you apply for this job?

## So Many Questions!

- ▶ Are you a person that other people trust to do the right thing?
- ▶ Where do you work now?
- ▶ Are you reliable?
- ▶ Why would you be the best person for this job?

15

Learning From Each  
Other

16

inspire  
teach  
CHANGE

## What We Expect From Staff:

- 17 ▶ Independence
- ▶ Patience
- ▶ Good Sense of Humor
- ▶ Understanding
- ▶ Listening

## What We Expect From Staff:

18

- ▶ Trustworthy
- ▶ Able to Adapt
- ▶ Teaching
- ▶ Respect

## What We Don't Want From Staff:

19

- ▶ Bad moods
- ▶ Being bossy
- ▶ Ignoring people
- ▶ Arguing
- ▶ Power Struggles
- ▶ Non-Believers

I'm Driving, But You Can  
Ride Shotgun...

**My Road.**

**My Dreams.**

**My Life.**

## Remember...

- ▶ Be creative, be yourself, and dream big!!
- ▶ People who have disabilities may not be perfect, but we are really good learners, and we want to do the same things that you want to do.
- ▶ We want to be loved, appreciated, and accepted for who we are!

21

Now What?

WHAT'S NEXT ?

22

## What We Evaluate

23

- ▶ Friendly
- ▶ Helpful
- ▶ Patient
- ▶ Trustworthy
- ▶ Responsible
- ▶ Respects me
- ▶ Teaching skills

## What We Evaluate

- ▶ Treats me like an adult
- ▶ Communicates clearly
- ▶ Listens to what I say
- ▶ Is easy to find when I need help
- ▶ Lets me know when I'm doing a good job
- ▶ Shows me how to correct my mistakes

24

## What We Evaluate

- ▶ Is able to give advice without telling me what to do
- ▶ Offers choices and solutions when I'm having a hard time
- ▶ Community groups led by this person are interesting

25

## What We Evaluate

- ▶ Listens to what the group wants to do when helping to plan activities
- ▶ Encourages me to be independent
- ▶ Talks to me about my goals and dreams

26

## Fill in the Blanks:

- ▶ What I think this employee is really good at:
- ▶ What I think this employee needs to improve:
- ▶ This employee has helped me by:

27

## We Want To Work With Someone Who...

- ▶ Listens
- ▶ Helps you to learn new things
- ▶ Is understanding
- ▶ Knows you really well
- ▶ Is fair, and treats everyone the same
- ▶ Can explain things in a way that makes sense to you

28

## We Want To Work With Someone Who...

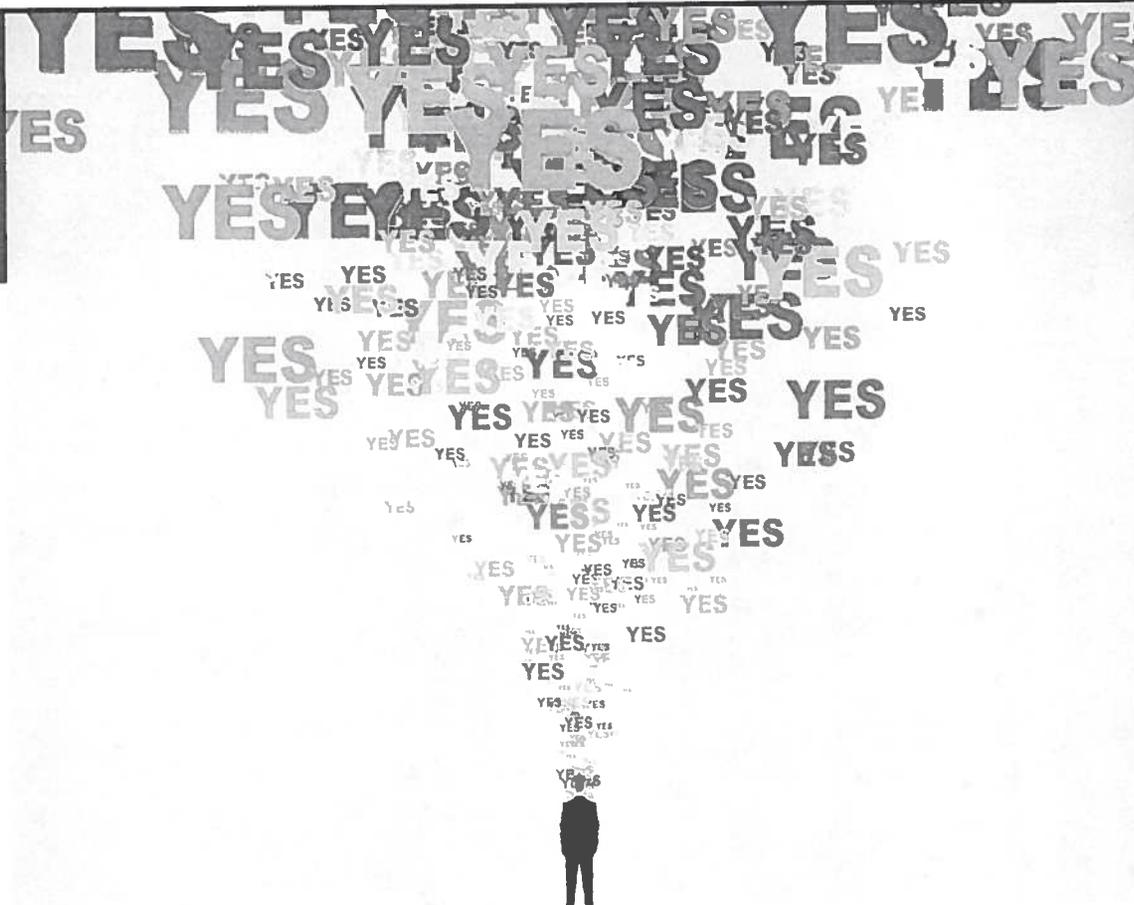
- ▶ Helps you set your own goals, instead of setting them for you
- ▶ Jokes around, when it's appropriate
- ▶ Treats you like they would any other adult – doesn't talk down to you, or treat you like a child
- ▶ Includes you, and asks what it is that you want to do, instead of making plans and then telling you what the plans are

29

## We Want To Work With Someone Who...



- ▶ Comes to work with a positive attitude
- ▶ Doesn't settle for just getting by – looks at what they can do to make a positive impact
- ▶ Looks at things from our point of view
- ▶ Most of all, we want to work with people who believe in us, and our abilities!



ω  
1

## We DON'T Want To Work With People Who...

- ▶ Talk about us behind our backs
- ▶ Don't respect our privacy
- ▶ Don't listen to our point of view
- ▶ Treat us like children
- ▶ Tell us what to do, and who enjoy bossing people around

32

## We DON'T Want To Work With Someone Who...

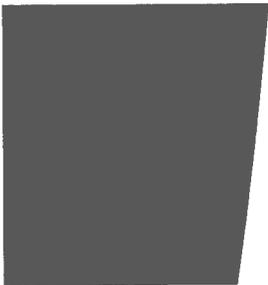
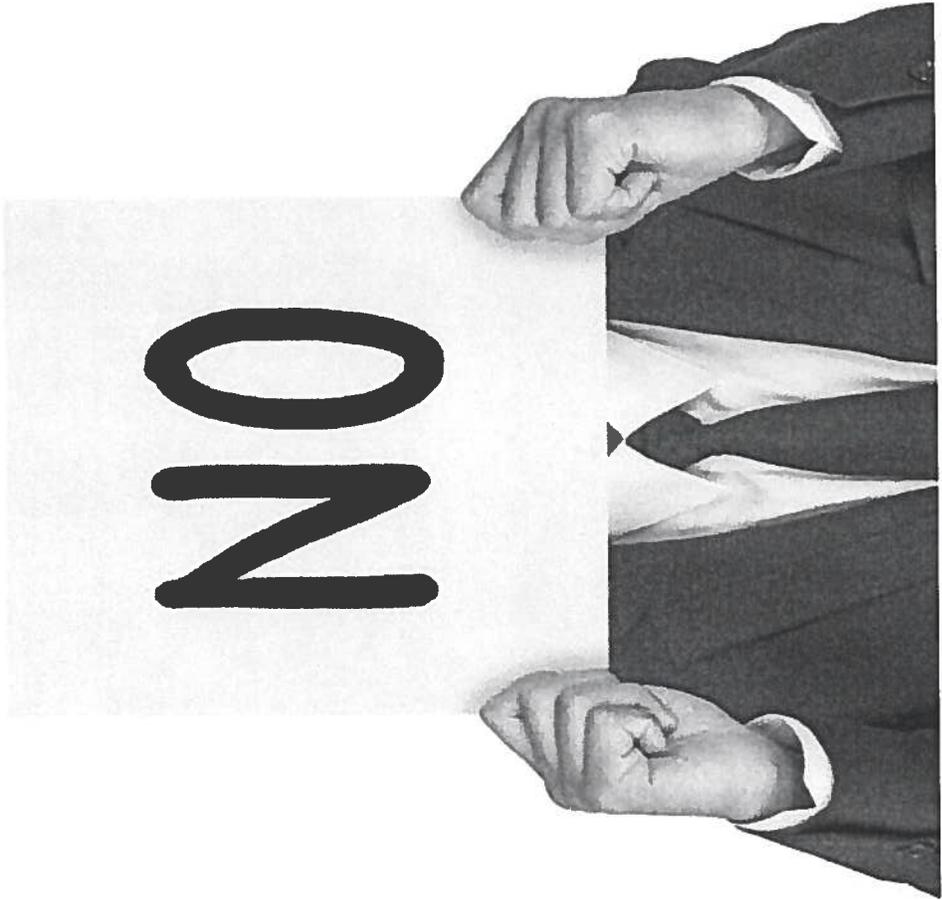
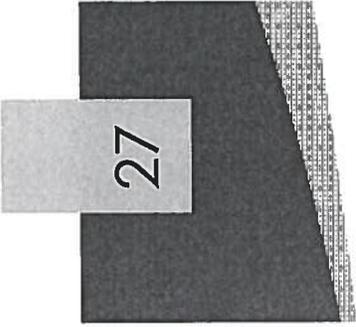
- ▶ Makes fun of you, or laughs at you
- ▶ Doesn't believe in you
- ▶ Doesn't encourage you to be brave, and try new things
- ▶ Is just there to get a paycheck
- ▶ Isn't creative
- ▶ Likes to argue, or always has to be right



## We DON'T Want To Work With Someone Who...

- ▶ Uses disrespectful language
- ▶ Corrects you in front of people
- ▶ Brings their personal problems to work
- ▶ Is paying more attention to their cell phone than they are to you

37



35

# What's going on?

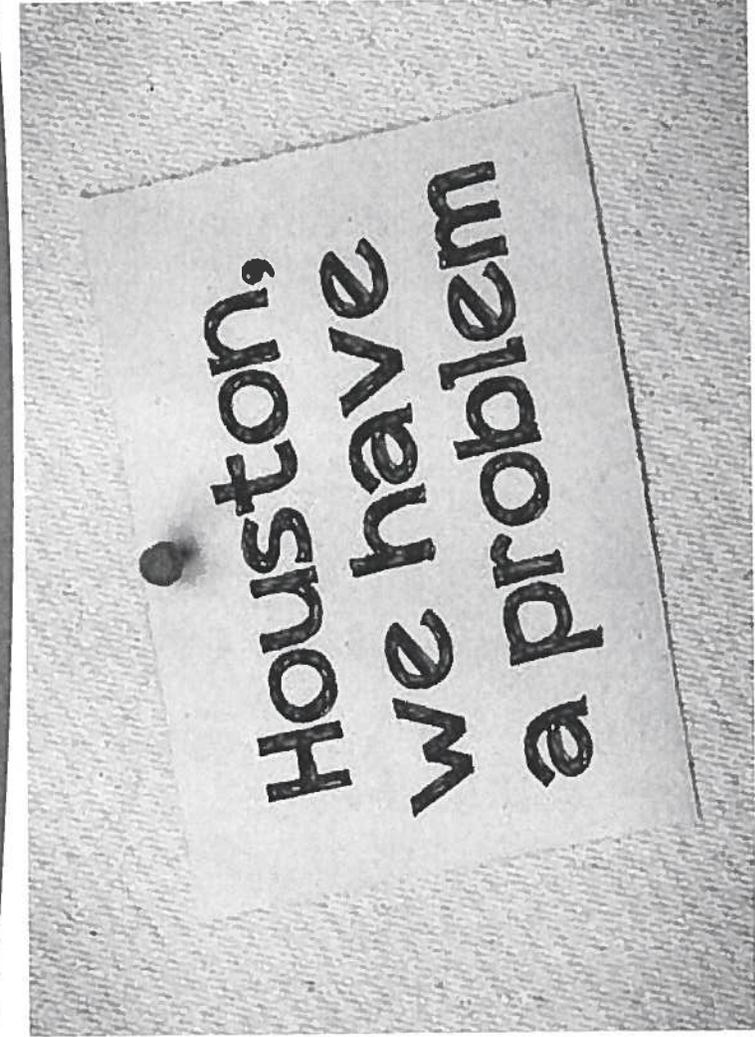
I can't seem to get out of bed today. No, I'm not sick, I'm just completely exhausted from being so awesome yesterday.



som<sup>ee</sup>cards  
user card

376

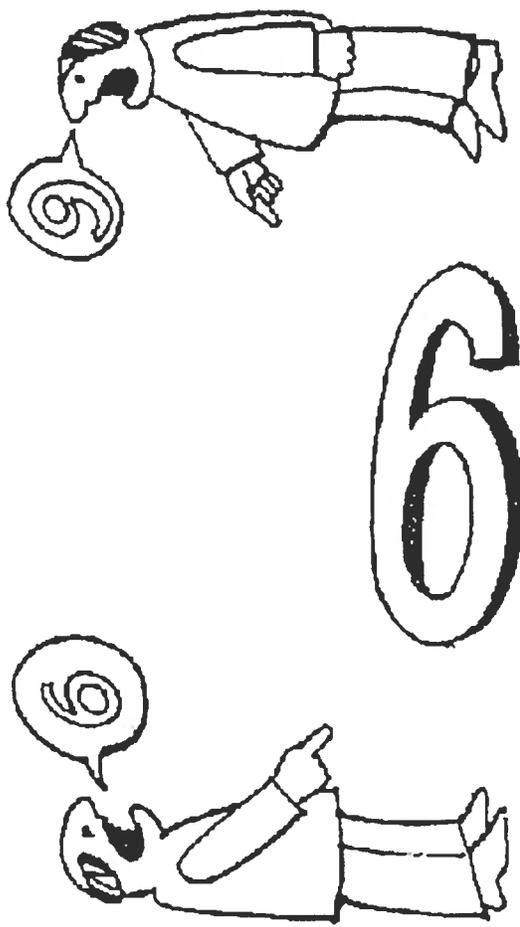
Step 1: Identify the  
Problem



37

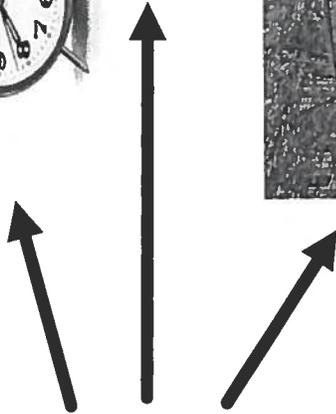
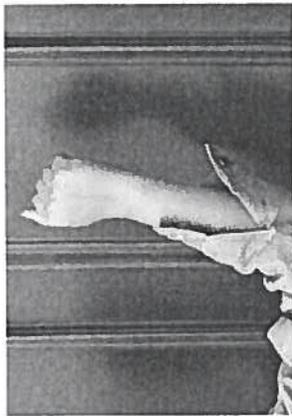
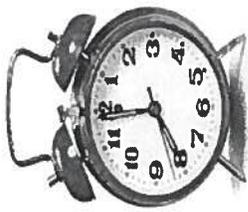
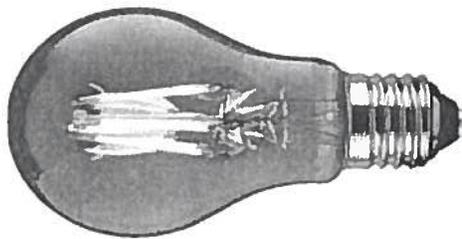
# Step 2: Look at Both Points of View

38



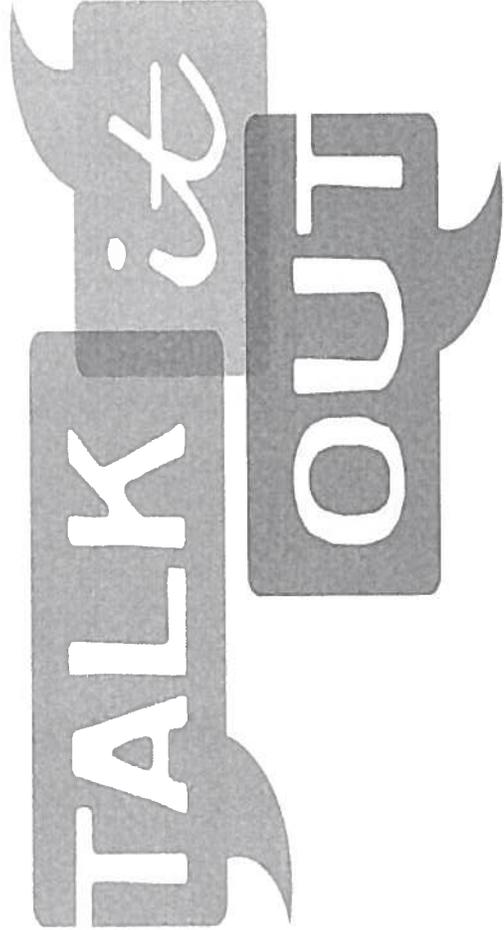
# Step 3: Come Up with a Solution

39



Step 4: Talk to the Person  
about the Problem

40



# Things You Could Include

33

17

- ▶ I didn't like it when you:
- ▶ Next time, I'd like you to:
- ▶ I feel like:
- ▶ I think we misunderstood each other when:

# Don't Forget To...

34

- ▶ Identify the problem
- ▶ Look at both points of view
- ▶ Come up with a solution
- ▶ Talk to the person about the problem



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## Next Steps

- ▶ Meet with the person's supervisor
- ③ ▶ Ask for a case conference or meeting
- ▶ Ask to meet with a director, vice president, or CEO



## Ask for Help!

- ▶ Family members, fellow self advocates / allies, like The Alliance - [www.selfadvocacyalliance.org](http://www.selfadvocacyalliance.org)
- ▶ Independent Service Coordinator
- ▶ Equip for Equality - [www.equipforequality.org](http://www.equipforequality.org)

► How we started changing  
our focus

"THE SECRET OF CHANGE IS TO  
FOCUS ALL YOUR ENERGY, NOT ON  
FIGHTING THE OLD, BUT ON  
BUILDING THE NEW."  
-SOCRATES

# Where we started:

4/10

**Monday  
AM / PM**

**Tuesday  
AM / PM**

**Wednesday AM / Thursday  
PM AM / PM**

**Friday  
AM / PM**

Volunteer

Music & cafe

Men's Coffee

Volunteer

Lunch group

Fitness

Art

Movie / Review

Library

Fitness

What could possibly go wrong?

47

- ▶ Transportation
- ▶ Finances
- ▶ Guardians
- ▶ Hours of operation
- ▶ Staff vacancies / priorities

# Where we are now:

48

Mon.	Tues.	Weds.	Thurs.	Fri.
Book Club	Start your own business	Self Advocacy	Budgeting / Finance	Movie Review
Fitness	Swimming	Living On Your Own	Healthy Relationships	Book Club
Volunteer	Cooking - inter.	Cooking - intro.	Bowling	Cooking – adv.
Sports & lunch	Health Matters	Diversity in Dining	Fitness	Cook - intro.
Music	Self Advocacy	Men's Group	Volunteer	Nature Abounds
MTD	Volunteer	Volunteer	Living On Your Own	Fishing / garage sales
Art group	Art group	Job Club	Job Club	Art group

## Feedback

- 19 ▶ Role changes
- ▶ Progress
- ▶ Relationships strengthened
- ▶ Independence
- ▶ Advocacy

50



- For more info about Advocates in Motion, or this presentation, please contact Kim Harris at: [kharris@dsc-illinois.org](mailto:kharris@dsc-illinois.org)

# AIM - Advocates In Motion

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9/1

Charlie O.

Darren W.

Dorie R.

Carrie B.

BJ M.

Kentrell G.

Ashley D.

Retha C.

Robert S.

Stephanie G.

Dianna D.

Danielle W.

Kalib M.

Michael G.

Marilyn S.

Charles E.

Alex W.

Jenna B.



8.0

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY

BRIEFING MEMORANDUM

DATE: February 21, 2018  
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)  
and Champaign County Mental Health Board (CCMHB)  
FROM: Lynn Canfield, Mark Driscoll  
SUBJECT: Online Needs Assessment Surveys

**Background:** Last fall, our team developed surveys for use in the 2018 community needs assessment. These were available online from October 24<sup>th</sup> through January 31, 2018. Respondents were invited to self-select from among eight surveys the one most appropriate to their circumstance. One set was specific to mental health and substance use services and the other focused on developmental disability services. The surveys within each set solicit responses on a person's experience with the system, access to services, and gaps in services. All are anonymous.

**Promotion:** Posters and postcards announcing the survey were also distributed, including at the information desk at Brookens, through the Alliance and facebook pages, and at events such as the Celebrate disABILITY Festival in October. Paper copies of each survey instrument were available upon request. Information was provided to groups and individuals with an interest in the behavioral health and developmental disabilities service systems, with a request to distribute the information within their networks:

- CCMHB and CCDDB funded providers
- Champaign Community Coalition
- Champaign County Continuum of Care
- Champaign County Health Care Consumers
- Champaign County Reentry Council
- Child and Adolescent Local Area Network
- Child and Family Connections – Champaign County Local Interagency Council
- Choices Coordinated Care Solutions
- Circle of Friends Adult Day Care Center
- Community Resource Center at Presence Covenant Medical Center
- Council of Service Providers to the Homeless
- Crisis Intervention Team Steering Committee
- Crisis Response Planning Committee
- CU at Home
- C-U Cradle2Career
- C-U Mental Health Public Education Committee
- disABILITY Resource Expo Coordinators and Steering Committee
- Family Service Self Help Center

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- GROW in Illinois
- Human Services Council
- Ligas Court Monitor, Ronnie Cohn
- Local Funders Group
- Metropolitan Intergovernmental Council
- NAMI-Champaign County Chapter
- NAMI-University of Illinois Chapter
- Parkland College – Counseling Services Office
- Senior Task Force
- Specialty Court Steering Committee, Drug Court Team, and Alumni Association
- The Autism Project at UIUC
- The Illinois Alliance (Youth and Family Peer Support Alliance)
- University YMCA – the New American Welcome Center
- Urbana School District
- Veterans Administration – Justice and Homeless Outreach Workers

**Participation:** The surveys featured similar questions but targeted eight different audiences. While a few questions were open-ended, most included numerous choices so that the data can be aggregated and analyzed. Due to the surveys' length and complexity, respondents could treat all answers as optional; incomplete surveys will be included in analysis.

- A person who has a mental health and/or substance use disorder (25 questions)  
*22 completed + 25 incomplete = 47 (5 are paper)*
- Family member, caregiver, loved one, or guardian of a person with a mental health and/or substance use disorder (25 questions)  
*26 completed + 34 incomplete = 60 (9 are paper)*
- Provider of services or supports to people who have mental health and/or substance use disorders (18 questions)  
*38 completed + 39 incomplete surveys = 77 (3 are paper)*
- [Stakeholder] with an interest in services and supports for persons with a mental health and/or substance use disorder (10 questions)  
*14 completed + 35 incomplete surveys = 49*
- A person with an intellectual or developmental disability (29 questions)  
*6 completed + 0 incomplete = 6 (2 are paper)*
- Family member, caregiver, loved one, or guardian of a person with an intellectual or developmental disability (31 questions)  
*35 completed + 32 incomplete = 67 (5 are paper)*
- Provider of services for persons with an intellectual or developmental disability (14 questions)  
*17 completed + 18 incomplete = 35 (1 is paper)*
- [Stakeholder] with an interest in services and supports for persons with an intellectual or developmental disability (7 questions)  
*6 completed + 14 incomplete = 20 (0 are paper)*

**Next Steps:** This project is meant to support the community needs assessment process which informs strategic planning for each board, every three years. A draft plan will be presented to each board in the fall. Because we have not used this survey approach before, some activities will be based on what we learn from these data.

For most respondent groups, there are enough responses to conduct an analysis and report on findings, which will be completed next month. We had hoped that, by making the survey tools anonymous, available for three months, promoted broadly, and with all responses optional, we would learn from people outside of our immediate spheres, including those who are not aware of funders, those who have limited time due to providing family care, and those who experience stigma. While this appears to be the case for most groups, we suspected that the responses from people who have ID/DD would still be very low. An alternative method of seeking their input will be explored.



8.1.1

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY

BRIEFING MEMORANDUM

DATE: February 21, 2018  
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)  
FROM: Lynn Canfield, Kim Bowdry  
SUBJECT: Online Service-Level Data Reports

**Background:** The CCDDB was created by referendum in 2004, establishing a property tax levy to support the mission of the Board. The estimated 2018 property tax revenue for this fund is \$3.8 million, of which 91% is to be distributed, based on a competitive application process, to community-based organizations to improve the lives of Champaign County residents who have developmental disabilities. In addition, the Champaign County Mental Health Board has allocated around \$650,000 this year for this purpose. With primarily grant-based funding and service activity reports on somewhat general targets, it has been difficult to determine how many unduplicated individuals receive the benefit of these programs and to what degree.

In previous years, we have required several separate reports from agency providers, some uploaded to the online system and some mailed or emailed securely. These were hand entered into a separate database, so that by the time errors and inconsistencies were identified in the original agency reports, a new reporting period was underway. Reconciliation of the errors was time consuming for all, and we did not have adequate tools for timely aggregation of 'client' and service data.

Other local funders across Illinois had implemented service-level reporting systems: Oak Park in 2009 (with 18 agencies); Macon in 2010 (22 agencies); St. Clair in 2014 (23 agencies); and this year McLean (2 agencies). These systems allow analysis across the full set of services and programs, eliminating duplication and reducing error, and allowing automatic creation of demographic reports and claims analysis. Unlike our version of these online tools, other communities use the reported data to create payments on fee-for-service based contracts. We heard positive reports about the clear and timely total service reports, capable of answering the questions we've been asked (see attached).

The basic online service-level reporting system allows direct staff to enter data as they work with individuals. For those CCDDB and CCMHB funded agencies who prefer to report on all services at once, we offered a 'bulk upload' enhancement in which administrators collect data from direct staff, validate it, and enter as aggregate. In each of the other communities listed above, a subset of the provider agencies has used similar enhancements. Our bulk upload tools were customized for each funded agency (not all chose this option) and have been more difficult to implement than hoped.

The categories of services reported were based on each program's application and sorted by priority (see attached listing). Other data points include demographic, residency, and

other identifying information about the individuals being served. For our aggregate reports, individuals can now be matched across programs and agencies in order to eliminate duplication, and data are de-identified in the final version. (See attached sample.)

**Expectation:** In an effort to be transparent with the levy, the online service reporting system was enhanced for service agency users to enter demographic information and service level data for each person served. It is the intention of CCDDDB staff that these data will illustrate the value of the funded programs to Board and community members, leaving no questions about how the funds are being used and who is benefitting. These data should paint a clearer picture of service utilization and gaps, which may also inform future funding decisions. We hope to understand the actual cost of ID/DD services, from traditional to innovative programs, especially when guided by “the person.”

Service level data are expected to reveal the value of supports provided to individuals that may not be captured elsewhere. This allows for programs to show time spent assisting people with personal matters that, without this support, may prevent these people from even leaving their homes. Within the broad category of ID/DD, there are important ‘special populations’ (e.g., complex physical or behavioral health conditions, risks of homelessness or exploitation), whose needs should be anticipated.

As the waiting list for DHS-DDD waiver funded services continues to grow, and it likely becomes more challenging to qualify for those services due to the state budget woes, it is imperative that we learn about the most sought-after services and evaluate their availability.

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# ST. CLAIR COUNTY MENTAL HEALTH BOARD

Dana P. Rosenzweig,  
LSCW  
Executive Director

February 12, 2018

**Board Members**

Patricia Hamlin Shevlin  
President

Elaine Rogers Cueto  
Senior Vice President

Ann Martz Barnum  
Vice President

Kristi A. Luetkemyer  
Secretary

Robert Clipper, Ph.D

Brad Harriman

John "Skip" Kernan

Curtis L. Schildknecht

Ted Baugh, MSW

To Whom It May Concern:

I am extremely pleased to provide this recommendation for EMK Consulting and specifically for their reporting/ data system which the St. Clair County Mental Health Board has utilized with great success.

Implementing functionality in 2014 to collect client and service level details from both mental health and developmental disability agencies has provided the following on-going benefits to the Board:

- **ADMINISTRATION** – System Automatic standard reports/queries: substantially reduces administrative time to collect and format data for internal and Board reporting. Specific e examples include both demographics and agency compliance information.
- **ANALYTICS** - System provides flexibility in developing custom queries for specific data analysis; including unduplicated count and services provided. This feature has been particularly helpful in preparation of agency audits, monitoring agency contractual compliance and in preparation for completion of annual reports.
- **AGENCY ADOPTION**- The system's ability for an agency to upload data instead of re-entering data into the Board data system substantially improved the adoption of the agencies for providing client and service level data. There were fewer errors and this function saved a great deal of time for agency staff.

The use of the system has allowed the Board to become much more efficient and more importantly collect key data to successfully fulfill the Board's duties and responsibilities. In my tenure with the Board I cannot think of any one development or activity that has proved to be this beneficial to our operation and mission. Additionally, the support provided by Alex Campbell is superb and frankly unparalleled.

If I can answer any questions, or be of assistance, please do not hesitate to contact me immediately.

Sincerely,

  
Dana Rosenzweig, L.C.S.W.  
Executive Director

Board Office - 307 E. Washington St., Belleville, IL 62220 • Ph. (618) 277-6022 • Fax (618) 277-5507

Web Site: [www.stc708.org](http://www.stc708.org)

**Advocacy & Linkage**

**Agency - Program**

DSC – Service Coordination  
PACE – Opportunities for Independence  
Rosecrance – Coordination of Services DD/MI  
CCRPC – Decision Support  
CTF – Advocacy Center

Drop-down options

- Benefits Support
- Counseling/Therapy/Physical/Mental Health Appointments
- Legal/Emergency/Crisis
- Plan/Implementation Strategy/PATH Training-Planning
- School Meetings/Transition Consultation
- Independent Living Skills
- Linkage/Advocacy
- Preference Assessment
- Phone calls/emails/correspondence
- Reporting/Planning Time
- Travel Time
- Continuing Client
- New Client
- Connections

**Employment Services & Supports**

**Agency - Program**

Community Choices – Customized Employment  
DSC – Community Employment  
DSC – Connections  
UCP LL – Vocational Services  
\*DSC – E1 (report zip codes of employers in comments section of service report)

Drop-down options

- Discovery
- Job Exploration/Matching
- Job Coaching
- Advocacy
- Job Development & Negotiation
- Phone calls/emails/correspondence
- Reporting/planning time
- Travel Time
- Continuing Client
- New Client

- Connections

### **Non-Work Community Life & Flexible Support**

#### **Agency – Program**

IAMC – Building Inclusive Communities  
DSC – ISBS – Community 1<sup>st</sup>  
DSC – IFS  
DSC – AS  
CC – SDS  
DSC – Clinical Services  
CTF – Nursing

#### Drop-down options

- Independent Living Skills
- Leadership & Self-Advocacy
- Community-Social Engagement/Volunteering
- Plan/Implementation Strategy/PATH Training-Planning
- Legal/Emergency/Crisis
- Respite
- Counseling/Therapy/Physical/Mental Health Appointments
- Coordination of MH services
- Nursing Services
- Continuing Client
- New Client
- Employment/Work Opportunities
- Personal Care
- Travel Time
- Reporting/Planning Time
- Phone calls/Emails/Correspondence
- Equipment Purchase
- Connections

### **Comprehensive Services & Supports for Young Children**

#### **Agency – Program**

DSC – FDC  
CCHS/EHS – Social Emotional Disabilities Services

#### Drop-down options

- Developmental Screening
- Comprehensive Evaluation
- Developmental Therapy
- Speech Therapy
- Play Therapy

- Environmental Observation
- Parent Support/Training
- PLAY Project
- Positive Behavior Coaching
- Functional Behavior Assessment
- Support Plan/Treatment Plan
- Individual Observation
- Support Plan
- Continuing Client
- New Client
- Travel Time
- Reporting/Planning Time
- Phone calls/Emails/Correspondence

**Expansion of Integrated Residential Opportunities**

**Agency – Program**

CC – Community Living

Drop-down options

- Planning
- Moving Out
- Reaching Out
- Consultation
- Team & Family Collaboration
- New Client
- Continuing Client
- Phone calls/emails/correspondence
- Travel Time
- Reporting/Planning Time

60

## Unduplicated Counts

CCRPC	Decision Support	166
Head Start/Early Head Start	Social Emotional Disabilities	17
Community Choices - DDB	Customized Employment	11
Community Choices - MHB	Community Living	16
CTF Illinois	Advocacy Center	4
	Nursing	7
	<b>Across All CTF Programs</b>	<b>11</b>
DSC	Apartment Services	53
	Clinical Services	52
	Community Employment	52
	Family Development Center	90
	Individual & Family Support	26
	Integrated Site-Based	41
	Service Coordination	226
	<b>Across All DSC Programs</b>	<b>367</b>
IAMC	Building Inclusive Communities	13
Rosecrance	Coordination of Services DD/MI	23
UCP Land of Lincoln	Vocational Services	11
	<b>Across all CCDDDB service agencies</b>	<b>551</b>

*\* Does not include clients whose sole service record = Continuing Client*

(61)

( Go )

**Parameters**

Agency

Program

New Clients (from statistics reports) **0**

**Summary YTD Demo Report by Program/Location**

( Print )

Type	Value	Count
Age Group	A) 0 - 3 yrs	2
	B) 4 - 9 yrs	15
	C) 10 - 19 yrs	41
	D) 20 - 45 yrs	83
	E) over 45 yrs	25
Ethnicity	Hispanic / Latino	5
	NON Hispanic / Latino	112
Gender	?	4
	Female	62
	Male	100
Race	Asian	1
	Black / African American	31
	Multiracial	4
	White	130
Status	Not Applicable	166

1 - 15

Spreadsheet | PDF

12

Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency CCRPC - Community Services

Submitted Claim Details for ALL Clients



Go

1. # Units by Service



Actions

- ▼ Saved Report = "# Units by Service"
- Edit Group By
- ✓ Program = 'Decision Support Person for CCDDDB -2018'

Service	Sum Units ↓
Reporting/Planning Time	107
Phone calls/emails/correspondence	47
Linkage/Advocacy	43
Preference Assessment	36
Travel Time	16
School Meetings/Transition Consultation	5

13

( Go )

**Parameters**

Agency

Program

New Clients (from statistics reports) **0**

**Summary YTD Demo Report by Program/Location**

( Print )

Type	Value	Count
Age Group	A) 0 - 3 yrs	17
	B) 4 - 9 yrs	20
	D) 20 - 45 yrs	2
	E) over 45 yrs	2
Ethnicity	Hispanic / Latino	4
	NON Hispanic / Latino	37
Gender	Female	20
	Male	21
Race	Asian	2
	Black / African American	25
	Multiracial	4
	White	10

1 - 12

Spreadsheet | PDF

64

Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency

Submitted Claim Details for ALL Clients



Go

1. # Units by Service



Actions



Saved Report = "# Units by Service"



Edit Group By



Program = 'Social-Emotional Disabilities Svs'



Service	Sum Units ↓
Positive Behavior Coaching	72
Phone calls/emails/correspondence	36
Environmental Observation/Individual Assessment	20
Parent Support/Training	19
Support Plan	16
Support Plan/Treatment Plan	7
Reporting/Planning Time	6
Individual Observation	4
Linkage/Advocacy	4
Play Therapy	3

65

Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency Community Choices, Inc. DDB

Submitted Claim Details for ALL Clients



Go

1. # Units by Service



Actions



Saved Report = "# Units by Service"



Edit Group By



Program = 'Customized Employment'



Service	Sum Units ↓
Job Coaching	82
Phone calls/emails/correspondence	35
Travel Time	28
Reporting/Planning Time	23
Job Development & Negotiation	20

Lab

( Go )

Parameters

Agency

Program

New Clients (from statistics reports) 0

Summary YTD Demo Report by Program/Location

( Print )

Type	Value	Count
Age Group	D) 20 - 45 yrs	10
	E) over 45 yrs	1
Ethnicity	NON Hispanic / Latino	11
Gender	Female	3
	Male	8
Race	Black / African American	1
	White	10
Status	Not Applicable	11

1 - 8

Spreadsheet | PDF

67

( Go )

**Parameters**

Agency

Program

New Clients (from statistics reports) **0**

**Summary YTD Demo Report by Program/Location**

( Print )

Type	Value	Count
Age Group	D) 20 - 45 yrs	14
	E) over 45 yrs	3
Ethnicity	NON Hispanic / Latino	17
Gender	Female	4
	Male	13
Race	Asian	1
	Black / African American	2
	Multiracial	1
	White	13

1 - 9

Spreadsheet | PDF

698

Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency

Submitted Claim Details for ALL Clients



Go

1. # Units by Service



Actions

- ▼ Saved Report = "# Units by Service" ×
- Edit Group By ×
- ✓ Program = 'Community Living' ×

Service	Sum Units ↓
Reaching Out	139
Reporting/Planning Time	83
Moving Out	43
Travel Time	17
Client Status at FY Start: Continuing Client	16
Consultation	10
Phone calls/emails/correspondence	6
Client Status at FY Start: New Client	1
Team & Family Collaboration	1

139

( Go )

**Parameters**

Agency

Program

New Clients (from statistics reports) **0**

**Summary YTD Demo Report by Program/Location**

( Print )

70

Type	Value	Count
Age Group	D) 20 - 45 yrs	26
	E) over 45 yrs	28
Ethnicity	Hispanic / Latino	1
	NON Hispanic / Latino	53
Gender	Female	25
	Male	29
Race	Asian	1
	Black / African American	7
	Multiracial	1
	White	45
Status	Not Applicable	48

Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency

Submitted Claim Details for ALL Clients



Go



Actions



Edit Group By



Program = 'Apartment Services'



Service

Sum Units ↓

Independent Living Skills	514
Reporting/Planning Time	178
Travel Time	171
Counseling/Therapy/Physical/Mental Health Appointments	99
Phone calls/emails/correspondence	83
Plan/Implementation Strategy/PATH Training-Planning	81
Community-Social Engagement/Volunteering	30
Client Status at FY Start: Continuing Client	14
Leadership & Self-Advocacy	7
Client Status at FY Start: New Client	0

71

( Go )

**Parameters**

Agency **Developmental Services Center** ▼

Program **Clinical Services 10/01/17 -> 12/31/17** ▼

New Clients (from statistics reports) **0**

**Summary YTD Demo Report by Program/Location**

( Print )

Type	Value	Count
Age Group	B) 4 - 9 yrs	2
	D) 20 - 45 yrs	39
	E) over 45 yrs	19
Ethnicity	Hispanic / Latino	2
	NON Hispanic / Latino	58
Gender	Female	25
	Male	35
Race	Black / African American	10
	Multiracial	1
	White	49
Status	Not Applicable	33

1 - 11

Spreadsheet | PDF

72

Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency

**Submitted Claim Details for ALL Clients**

- Edit Group By
- Program = 'Clinical Services'

Service	Sum Units <input type="button" value="v"/>
Counseling/Therapy/Physical/Mental Health Appointments	108
Coordination of Mental Health Services	29
Client Status at FY Start: Continuing Client	22
Psychiatry	4
Nursing Services	2
Client Status at FY Start: New Client	1

73

( Go )

Parameters

Agency

Program

New Clients (from statistics reports) 0

Summary YTD Demo Report by Program/Location

( Print )

Type	Value	Count
Age Group	C) 10 - 19 yrs	1
	D) 20 - 45 yrs	41
	E) over 45 yrs	8
Ethnicity	NON Hispanic / Latino	50
Gender	Female	19
	Male	31
Race	Asian	2
	Black / African American	12
	White	36
Status	Not Applicable	38

1 - 10

Spreadsheet | PDF

FL

Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency Developmental Services Center 

Submitted Claim Details for ALL Clients



Go



Actions 



Edit Group By



Program = 'Community Employment'



Service	Sum Units 
Job Coaching	110
Travel Time	49
Reporting/Planning Time	45
Phone calls/emails/correspondence	16
Client Status at FY Start: Continuing Client	13
Job Development & Negotiation	10
Discovery	3
Client Status at FY Start: New Client	2
Job Exploration/Matching	2

75

( Go )

Parameters

Agency

Program

New Clients (from statistics reports) 0

Summary YTD Demo Report by Program/Location

( Print )

Type	Value	Count
Age Group	A) 0 - 3 yrs	81
	B) 4 - 9 yrs	9
Ethnicity	Hispanic / Latino	8
	NON Hispanic / Latino	82
Gender	Female	26
	Male	64
Race	Asian	2
	Black / African American	17
	Multiracial	13
	White	58
Status	Not Applicable	88

76

Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency

Submitted Claim Details for ALL Clients

Edit Group By

Program = 'Family Development Center'

Service	Sum Units <input type="button" value="v"/>
Client Status at FY Start: Continuing Client	427
Reporting/Planning Time	151
Travel Time	96
PLAY Project	18
Developmental Therapy	12
Developmental Screening	9
Speech Therapy	9
Teaming	9
Phone calls/emails/correspondence	9
Client Status at FY Start: New Client	1



( Go )

**Parameters**

Agency

Program

New Clients (from statistics reports) **0**

**Summary YTD Demo Report by Program/Location**

( Print )

Type	Value	Count
Age Group	A) 0 - 3 yrs	2
	B) 4 - 9 yrs	9
	C) 10 - 19 yrs	13
	D) 20 - 45 yrs	13
	E) over 45 yrs	12
Ethnicity	Hispanic / Latino	2
	NON Hispanic / Latino	47
Gender	Female	14
	Male	35
Race	Asian	5
	Black / African American	4
	White	40
Status	Not Applicable	13

78

Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency

Submitted Claim Details for ALL Clients



Go



Actions



Edit Group By



Program = 'Individual and Family Support'

Service	Sum Units <input type="button" value="v"/>
Respite	714
Community-Social Engagement/Volunteering	373
Personal Care	106
Travel Time	102
Independent Living Skills	44
Client Status at FY Start: Continuing Client	23
Phone calls/emails/correspondence	17
Reporting/Planning Time	4
Client Status at FY Start: New Client	1

79

( Go )

Parameters

Agency  ▼

Program  ▼

New Clients (from statistics reports) 0

Summary YTD Demo Report by Program/Location

( Print )

Type	Value	Count
Age Group	D) 20 - 45 yrs	27
	E) over 45 yrs	15
Ethnicity	NON Hispanic / Latino	42
Gender	Female	17
	Male	25
Race	Black / African American	12
	White	30
Status	Not Applicable	36

1 - 8

Spreadsheet | PDF



Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency Developmental Services Center 

Submitted Claim Details for ALL Clients



Go



Actions 



Edit Group By 



Program = 'Integrated/Site-Based Srvs-Community 1st' 

Service	Sum Units 
Employment/Work Opportunities	1,194
Independent Living Skills	625
Community-Social Engagement/Volunteering	292
Travel Time	207
Connections	175
Reporting/Planning Time	100
Personal Care	38
Leadership & Self-Advocacy	30
Plan/Implementation Strategy/PATH Training-Planning	20
Client Status at FY Start: Continuing Client	15
Phone calls/emails/correspondence	2

8/1

( Go )

Parameters

Agency  ▼

Program  ▼

New Clients (from statistics reports) 0

Summary YTD Demo Report by Program/Location

( Print )

Type	Value	Count
Age Group	B) 4 - 9 yrs	2
	C) 10 - 19 yrs	7
	D) 20 - 45 yrs	172
	E) over 45 yrs	85
Ethnicity	Hispanic / Latino	6
	NON Hispanic / Latino	260
Gender	Female	114
	Male	152
Race	Asian	9
	Black / African American	49
	Multiracial	6
	White	202
Status	Not Applicable	249

1 - 13

Spreadsheet | PDF



Agency Developmental Services Center ▼

**Submitted Claim Details for ALL Clients**

Q ▼ Go ☰ ☰ Actions ▼

▼ ☰ Edit Group By ×  
 ☰ Program = 'Service Coordination' ▼

Service	Sum Units ↓☰
Plan/Implementation Strategy/PATH Training-Planning	188
Client Status at FY Start: Continuing Client	127
Benefits Support	97
Reporting/Planning Time	85
Independent Living Skills	69
Phone calls/emails/correspondence	66
Counseling/Therapy/Physical/Mental Health Appointments	57
Legal/Emergency/Crisis	22
Linkage/Advocacy	18
Travel Time	17
Client Status at FY Start: New Client	0



( Go )

**Parameters**

Agency  ▼

Program  ▼

New Clients (from statistics reports) **0**

**Summary YTD Demo Report by Program/Location**

( Print )

Type	Value	Count
Age Group	A) 0 - 3 yrs	1
	C) 10 - 19 yrs	2
	D) 20 - 45 yrs	4
	E) over 45 yrs	6
Ethnicity	Hispanic / Latino	1
	NON Hispanic / Latino	12
Gender	Female	8
	Male	5
Race	Black / African American	1
	White	12

1 - 10

[Spreadsheet](#) | [PDF](#)

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Agency Illinois Association of Microboards and Cooperatives ▼

**Submitted Claim Details for ALL Clients**



Go

1. # Units by Service



Actions ▼

- ▼ 🔖 Saved Report = "# Units by Service" ✕
- ☰ Edit Group By ▼
- ✓ 🔍 Program = 'IAMC Building Inclusive Communities' ✕

Service	Sum Units ↓
Plan/Implementation Strategy/PATH Training-Planning	208
Travel Time	156
Phone calls/emails/correspondence	132
Reporting/Planning Time	77
Client Status at FY Start: New Client	4



(Go)

Parameters

Agency

Program

New Clients (from statistics reports) 0

Summary YTD Demo Report by Program/Location

(Print)

Type	Value	Count
Age Group	D) 20 - 45 yrs	19
	E) over 45 yrs	4
Ethnicity	NON Hispanic / Latino	2
Gender	Female	12
	Male	11
Race	Asian	2
	Black / African American	6
	White	15

1 - 8

[Spreadsheet](#) | [PDF](#)

876

Agency Rosecrance Central Illinois ▼

**Submitted Claim Details for ALL Clients**



Go

1. # Units by Service



Actions ▼

- ▼ 🔖 Saved Report = "# Units by Service" ✕
- 📄 Edit Group By ✕
- ✓ 🔍 Program = 'Coordination of Services: DD/MI' ✕

Service	Sum Units ↓
Independent Living Skills	158
Counseling/Therapy/Physical/Mental Health Appointments	55
Plan/Implementation Strategy/PATH Training-Planning	31
Phone calls/emails/correspondence	2
Linkage/Advocacy	2
School Meetings/Transition Consultation	1

87

Parameters

Agency

Program

New Clients (from statistics reports) **0**

Summary YTD Demo Report by Program/Location

(Print)

Type	Value	Count
Age Group	D) 20 - 45 yrs	9
	E) over 45 yrs	2
Ethnicity	NON Hispanic / Latino	11
Gender	Female	3
	Male	8
Race	Asian	1
	Black / African American	5
	White	5

1 - 8

[Spreadsheet](#) | [PDF](#)



Report Type  Summary  Including Service Line Details  Interactive (incl Service line details)

Agency

Submitted Claim Details for ALL Clients



Go

1. # Units by Service



Actions

- ▼ Saved Report = "# Units by Service"
- Edit Group By
- ✓ Program = 'Vocational Services'

Service	Sum Units ↓
Job Coaching	83
Job Development & Negotiation	45
Phone calls/emails/correspondence	14
Reporting/Planning Time	12
Job Exploration/Matching	5
Client Status at FY Start: Continuing Client	3
Discovery	2
Client Status at FY Start: New Client	1



# ID/DD Program Funding Requests for FY2019

July 1, 2018 thru June 30, 2019

Agency	Program Name	PY18	PY18	PY19
		DDB	MHB	DDB/MHB Request
CCRPC - Community Services	Decision Support for CCDDDB/Person Centered Plannin	\$86,460		\$119,629.00
CTF Illinois	CTF Illinois Advocacy Center	\$60,000	-	
	CTF Illinois Nursing	\$6,000	-	
CU Able	CU Able Community Outreach	\$13,802		\$15,285.00
Champaign County Down Syndrome Network	CC Down Syndrome Network	\$15,000		\$15,000.00
Champaign County Head Start/Early Head Start	Social Emotional Disabilities Svcs		\$55,645	\$73,605.00
Community Choices, Inc.	Community Living		\$63,000	\$72,500.00
	Customized Employment	\$74,103		\$87,000.00
	Self-Determination Support		\$96,000	\$116,000.00
Developmental Services Center	Apartment Services	\$417,341		\$429,861.00
	Clinical Services	\$174,000		\$174,000.00
	Community Employment	\$361,370		\$361,370.00
	Connections	\$85,000		\$85,000.00
	Employment First	\$80,000		\$80,000.00
	Family Development Center	\$562,280		\$562,280.00
	Individual & Family Support		\$392,649	\$404,428.00
	Integrated/Site Based Services - Community 1st	\$799,090		\$799,091.00
Illinois Association of Microboards and Cooperatives	Service Coordination	\$410,838		\$423,163.00
	IAMC Building Inclusive Communities	\$52,750	-	
PACE	Consumer Control in Personal Support - NEW			\$22,800.00
	Opportunities for Independence	\$40,546		\$49,000.00
Rosecrance C-U	Coordination of Services: DD/MI	\$34,126		\$35,150.00
United Cerebral Palsy Land of Lincoln	Vocational Services	\$34,590		\$34,590.00
CILA (now subtracted from totals)		50000	50000	100000
<b>TOTAL</b>		<b>\$3,307,296</b>	<b>\$607,294</b>	<b>\$3,959,752.00</b>

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8.F.

**ID/DD Funding Requests for FY2019, by Priority**

Priority	Other/Overarching Priorities	Services	Targets	Agency/Program	FY18	
					DDB/MHB Request	
Comprehensive Services & Supports for Young Children		screening/treatment for young children		CC Head Start - Social Emotional Disabilities Svcs	\$73,605.00	32% increase
Comprehensive Services & Supports for Young Children		screening/treatment for young children		DSC - Family Development Center	\$562,280.00	FY18 level
Employment Services & Supports		integrated community employment		DSC - Community Employment	\$361,370.00	FY18 level
Employment Services & Supports		community-based services and non-traditional employment opportunities		DSC - Connections	\$85,000.00	FY18 level
Employment Services & Supports		employer/family education, building capacity		DSC - Employment First	\$80,000.00	FY18 level
Employment Supports & Services		vocational support services		UCP Land of Lincoln - Vocational Services	\$34,590.00	FY18 level
Employment Supports & Services		customized employment		Community Choices - Customized Employment	\$87,000.00	17% increase
Expansion of Independent Community Residential Opportunities		independent community living		Community Choices - Community Living	\$72,500.00	15% increase
Linkage & Advocacy for People with ID/DD		case management, eligibility/needs assessment, transition support, NEW outreach to adult individuals and families on PUNS emergency and critical for conflict free person centered planning.		CCRPC - Decision Support for DD/Person Centered Planning	\$119,629.00	38% increase
Linkage & Advocacy for People with ID/DD		case management, needs assessment, transition support		DSC - Service Coordination	\$423,163.00	3% increase
Linkage & Advocacy for People with ID/DD		case management, needs assessment, education for providers		Rosecrance - Coordination of Services: DD/MI	\$35,150.00	3% increase
Non-Work Community Life & Flexible Support		screening/treatment by specialists		DSC - Clinical Services	\$174,000.00	FY18 level
Non-Work Community Life & Flexible Support		one on one, equipment, respite, etc.		DSC - Individual & Family Support	\$404,428.00	3% increase
Non-Work Community Life & Flexible Support		day program - transition from traditional		DSC - Community First (formerly ISBS - Community 1st)	\$799,091.00	FY18 level \$1 more
Non-Work Community Life and Flexible Support		PSW recruitment and orientation		PACE - Consumer Control in Personal Support	\$22,800.00	NEW
Non-Work Community Life & Flexible Support		independent community living		DSC - Apartment Services	\$429,861.00	FY18 level \$4 less
Self-Advocacy & Family Support Organizations		support network, community awareness, create a resource website		CU Able Community Outreach	\$15,285.00	11% increase
Self-Advocacy & Family Support Organizations		support network, community awareness		CC Down Syndrome Network	\$15,000.00	FY18 level
Self-Advocacy & Family Support Organizations	Non-Work Community Life & Flexible Support	support network, transition support		Community Choices Self-Determination Support	\$116,000.00	21% increase
Self-Advocacy & Family Support Organizations		Information and Referral, Individual and Systemic Advocacy, Independent Living Skills Training, Peer Support, and Transition services		PACE Opportunities for Independence	\$49,000.00	21% increase
<b>TOTAL</b>					<b>\$3,959,752.00</b>	
					ID/DD requests	
					FY2018	

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N= New, M = Multi-year

9.A.

# **Second Quarter FY2018 Service Activity Reports**

for ID/DD programs funded by  
the Champaign County Developmental Disabilities Board  
and Champaign County Mental Health Board

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▶ Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **CU Able, NFP Inc.**
- \* Board **Developmental Disabilities Board**
- \* Program **CU Able Community Outreach (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ **Change Status** ] to Submitted ▼

Date Submitted 01/22/2018 10:42 AM

Submitted By MORGANN

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	4	150	15	42	
Quarterly Data (NEW Clients)	4	43	4	3	

This quarter CU Able hosted 2 parent network meetings, one educational event, and one social event. In December, Deb Feinen spoke with our members about future planning for our kids with special needs. In October, CU Able organized a family outing to the Negangard Pumpkin Patch.

Comments During the second quarter, our Facebook membership increased by 43 new members. The most popular time for members to use our Facebook page is 9-10 pm. Keeping that in mind, we did a trial run of recording the CCDDDB meeting on December 13, 2017. This recording had a total of 115 views, most of them after the meeting was over. This number indicates how many times the link to the video was clicked, not how many people watched the video. During the second quarter, our active members (those who viewed, posted, commented, or reacted to a post) increased to 608 out of a total of 661 members.

(SF)

Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **Champaign County Down Syndrome Network**
- \* Board **Developmental Disabilities Board**
- \* Program **Champaign County Down Syndrome Network (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ **Change Status** ] to Submitted ▼

Date Submitted 01/23/2018 09:04 PM

Submitted By MSCOTT

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	20			120	
Quarterly Data (NEW Clients)	6		106	96	
Comments	10/02 (8), 11/06 (8), 12/04 (7) - Board Meetings 10/06 - Buddy Walk (1090) 11/17 - TOT Playdate (4) 12/09 - DSN Holiday Party (310)				

**Instructions**

**Quarterly Program Activity / Consumer Service Report**

[Return to Quarterly Reports](#)

- \* Agency **CCRPC - Community Services**
- \* Board **Developmental Disabilities Board**
- \* Program **Decision Support Person for CCDDDB -2018 (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ **Change Status** ] to **Submitted** ▼

Date Submitted 01/22/2018 02:26 PM

Submitted By KHARMON

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	40	100	100	48	
Quarterly Data (NEW Clients)	7	53	79	14	
Comments	Community Service Events - 6 IEP Meetings and 1 Community Outreach Event with the Down Syndrome Network. Screening Contacts = 53 total people attending the 6 IEP Meetings and Community Outreach Event.				



**Instructions**

**Quarterly Program Activity / Consumer Service Report**

[Return to Quarterly Reports](#)

- \* Agency **Champaign County Head Start/Early Head Start MHB**
- \* Board **Mental Health Board**
- \* Program **Social-Emotional Disabilities Svs (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

**[ Change Status ]** to Submitted

Date Submitted 01/26/2018 04:01 PM

Submitted By BELKNAP

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	1	600	55	60	8
Quarterly Data (NEW Clients)	4	452	13	21	3

Comments:

Community Service events are Birth to 6 Council meetings, Mental Health Advisory Committee, Health Advisory meetings, and Infant Mental Health meetings, Champaign Community Coalition meetings, collaboration with other agencies.

Service/Screening contacts consist of Social Emotional Room Observations, ASQ-SE goal setting, and individual child observations, parent and/or teacher meetings to discuss concerns of a child, counseling sessions, functional behavior assessment interviews, support plan meetings, positive behavior coaching, teacher mentoring, contact to support outside referrals, parent support groups, and parent trainings.

Non-Treatment clients are children or parents who have received support, services, or have warranted consultation but do not have a treatment plan.

Continuing Treatment Plan clients were in counseling or had a behavior plan carry over from last year.

New Treatment Plan clients are new clients seen individually for counseling, have a new support plan, or have new individual social emotional goals written for them.

Other consists of mass screening events, staff training, SE news blips for parent newsletters, and Policy Council.

Cumulative data is added to each new quarter's data for cumulative data for fiscal year to date numbers.

*(Handwritten initials)*

**Instructions**

**Quarterly Program Activity / Consumer Service Report**

[Return to Quarterly Reports](#)

- \* Agency **CTF Illinois**
- \* Board **Developmental Disabilities Board**
- \* Program **CTF ILLINOIS Advocacy Center (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ **Change Status** ] to Submitted

Date Submitted 01/24/2018 12:08 PM

Submitted By DPITTMAN

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	0	0	0	0	0
Quarterly Data (NEW Clients)	1	11	0	11	898.33

This quarter we had 8 attendees (4 funded through CCDDDB). However, in October, one attendee passed away so we only have 7 total attendees. Total hours billed through CCDDDB are 898.33 for the quarter.

Comments Screening contacts: attend 1 EIP in Urbana, 7 calls of interest, and 3 visits

Community event was part of the campaign for story corp which they have worked on this quarter #morealikethandifferent. They held an open house for people to come in and tell their story. Participants have also shared some of their stories.

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▶ Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **CTF Illinois**
- \* Board **Developmental Disabilities Board**
- \* Program **CTF ILLINOIS Nursing (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ Change Status ] to Submitted ▼

Date Submitted 01/24/2018 12:07 PM

Submitted By DPITTMAN

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	0	0	0	0	0
Quarterly Data (NEW Clients)	0	165	0	0	71.5

Comments This quarter we continued to have 7 residents at this site. However, 1 passed away and another moved to a nursing home this quarter, leaving 2 openings.

Other - 71.5 total nursing hours this quarter with 165 continued service contacts

▶ Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **Community Choices, Inc. DDB**
- \* Board **Developmental Disabilities Board**
- \* Program **Customized Employment (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ **Change Status** ] to **Submitted** ▼

Date Submitted 01/26/2018 06:02 PM

Submitted By CCCOOP

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	4	1001	0	36	1446
Quarterly Data (NEW Clients)	1				
Comments	CSE - • 10/21/17 – Expo Music and Art Event – LEAP awards featuring businesses who've hired people through CC's employment support				
	SCs, TPCs, and Other/Direct Hours all reported through the new Claim/Client system				



▶ Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **Community Choices, Inc. MHB**
- \* Board **Mental Health Board**
- \* Program **Community Living (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ Change Status ] to Submitted ▼

Date Submitted 01/26/2018 05:37 PM

Submitted By CHOICES

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Other (TPC)
Annual Target	2	1370	12	1592
Quarterly Data (NEW Clients)	1	134	17	40.25

CSE - LAS Internship Fair on 11/6/17 - Staff and 2 self-advocates attended

Comments NTPCs = the individuals with I/DD who participate in Personal Development Classes - 3 classes were held during Q2 (Men's Group, Women's Group [social and coping skills], and Soft Job Skills)

SCs and "Other"/Direct Hours reported here are for Personal Development Classes.

All other CL SCs, DHs, and TPCs are included in the client/claims reporting new this Q.

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**Instructions**

**Quarterly Program Activity / Consumer Service Report**

[Return to Quarterly Reports](#)

- \* Agency **Community Choices, Inc. MHB**
- \* Board **Mental Health Board**
- \* Program **Self-Determination Support (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

**[ Change Status ]** to Submitted

Date Submitted 01/26/2018 05:39 PM

Submitted By CHOICES

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	4	1762	145	0	1142
Quarterly Data (NEW Clients)	1	457	10	0	310
Comments CSE - 10/13/17 - Presentation with a Self-Advocate to SPED undergrad class taught by Dr. Bentz					

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▶ Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **Developmental Services Center**
- \* Board **Developmental Disabilities Board**
- \* Program **Apartment Services (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ **Change Status** ] to Submitted ▼

Date Submitted 01/24/2018 02:35 PM

Submitted By VICKIE2010

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target				60	
Quarterly Data (NEW Clients)		1		1	
Comments	One person moved to C-U Independence this quarter and she was assessed prior to her move in. Service hours of 668.25 reflect support hours provided in October 2017. November and December 2017 hours are reflected in claims portion of DDB portal/system.				

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Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **Developmental Services Center**
- \* Board **Developmental Disabilities Board**
- \* Program **Clinical Services (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

( Change Status ) to Submitted

Date Submitted 01/24/2018 03:43 PM

Submitted By VICKIE2010

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	15	3	63	
Quarterly Data (NEW Clients)	0	2	0	4	

There were four new services provided to new TPC individuals this quarter. They all four received counseling services.

Five individuals received two types of clinical services.

Service/Screening Contacts: I have had two contacts. Both were for counseling services. One of the referrals had tried Rosecrance but it did not work out so they started seeing one of our counselors. One had a relationship with our counselor in the past and was requested to see him again.

December 2017 support hours have been entered into the DDB portal/system.

Extra Reporting Time:

Two hours of Clinical time in December could not be attributed to a consumer. These were working on the schedule, quarterly summaries from counselors, billing codes, and billing.

10/23

Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **Developmental Services Center**
- \* Board **Developmental Disabilities Board**
- \* Program **Community Employment (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ **Change Status** ] to **Submitted** ▼

Date Submitted 01/24/2018 03:35 PM

Submitted By VICKIE2010

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	2	0	55	
Quarterly Data (NEW Clients)	0	0	0	1	

- Comments
- All people who secured jobs one year ago this quarter have maintained their Employment.
  - Three new businesses hired an individual through DSC's Employment Services Program during the 2nd Quarter of the fiscal year.
  - October service hours equaled 142. Job Development hours for October, November, and December 2017 equaled 48.75.
  - November and December 2017 service hours for Community Employment are represented in the DDB portal/system.

Fig 1

**Instructions**

**Quarterly Program Activity / Consumer Service Report**

( Return to Quarterly Reports )

- \* Agency **Developmental Services Center**
- \* Board **Developmental Disabilities Board**
- \* Program **Connections (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

( **Change Status** ) to **Submitted** ▼

Date Submitted 01/24/2018 03:49 PM

Submitted By VICKIE2010

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Other (TPC)
Annual Target			15	15
Quarterly Data (NEW Clients)			4	6

Comments Program participants who expressed a desire to pursue their interest in art last quarter were the first to participate in art classes designed to provide an introduction to various styles of art. The first classes were a potpourri of art focused on helping people identify where their interests lie. Painting 101 provided an introduction to cubism, pointillism, pop art, abstract expressionism, and folk art. The ABCs of Art 101 covered line shape and form, color, space, pattern, and other concepts. Participants were able to practice the various concepts in addition to seeing examples from famous artists. Group discussion followed each exercise. Highlights included a 6-person mural and making their own paper. Total service hours for the quarter equaled 480.

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**Instructions**

**Quarterly Program Activity / Consumer Service Report**

( Return to Quarterly Reports )

- # Agency **Developmental Services Center**
- # Board **Developmental Disabilities Board**
- # Program **Employment First (2018)**
- # Period **2018 - Second Quarter FY18**

Status Submitted

( **Change Status** ) to Submitted ▼

Date Submitted 01/24/2018 04:29 PM

Submitted By VICKIE2010

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	0	50	0	
Quarterly Data (NEW Clients)	5		9	0	

**New Business Certifications Oct-Dec:**

- Parkland College hosted a LEAP lunch training for the HR Department and hiring managers in celebration of National Disability Employment Awareness Month. 19 attendees Zip code: 61821
- Champaign Park District-LEAP Staff training with 50 attendees Zip code: 61821. LEAP Coordinator, Stephanie Davenport was also invited to participate in a disability awareness training they hosted for their staff in October and speak at the lunch afterwards.
- Old Navy at Market Place Mall Zip code: 61820
- Walgreens University Ave Zip code: 61802
- Champaign Unit #4 School District: The HR Department hosted LEAP at their monthly staff meeting with principals, HR and hiring managers attending. 10 attendees. Zip code: 61820

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**Comments** Disability Expo Awards: In October, Stephanie Davenport and Becca Obuchowski attended and presented employer awards at the Disability Resource Expo event, along with Jim Mayer.

LEAP also hosted a Focus Group in November. Employers attending include: Rockwell Automation, Urbana Park District, Home Depot, Clark-Lindsay Village, and Dish Passionate Cuisine, who also provided lunch. The focus group was moderated by Jim Mayer. Annette Becherer, Becca Obuchowski, and Stephanie Davenport were also present to report on information shared. Questions were prepared in advance by LEAP. The employers shared openly and the information gathered will help us form future programming.

Family Informational Meeting: The November Family Informational Meeting was on November 15th and jointly presented by Community Choices and DSC. The topic was Soft Skills: Essential Skills for the Workplace. Employment Specialists Julie Porter and Eryn Hendricks spoke about job skills and job clubs available. There were 9 attendees.

New Employee Training: Information regarding Employment 1st has been incorporated into new employee training and has been included monthly this quarter.

**Instructions**

**Quarterly Program Activity / Consumer Service Report**

[Return to Quarterly Reports](#)

- \* Agency **Developmental Services Center**
- \* Board **Developmental Disabilities Board**
- \* Program **Family Development Center (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

**[ Change Status ]** to Submitted ▼

Date Submitted 01/24/2018 03:55 PM

Submitted By VICKIE2010

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	300	200	0	655	
Quarterly Data (NEW Clients)	150	50	0	68	

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Community service events include participation in day care settings, as well as community events with children and families. Screening contacts include developmental evaluations for the purpose of screening only. Children may be identified for further evaluation or for re-screening at three to six month intervals. Of the total number of children screened this quarter, 24% are bilingual and 40% were referred to Early Intervention. Service hours of 1356.75 comprise time spent in activities during October and November that are not state funded as well as come December hours not associated with a particular child. December hours have been recorded in the DDB portal/system.

Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **Developmental Services Center**
- \* Board **Developmental Disabilities Board**
- \* Program **Individual and Family Support (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ Change Status ] to Submitted

Date Submitted 01/24/2018 04:02 PM

Submitted By VICKIE2010

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	5	26	17	
Quarterly Data (NEW Clients)	0	2	2	0	

The Individual and Family Support Program continues to provide services and supports to individuals and families in the following ways:  
Comments direct staff support; personal care; activity funds; camp registration fees; and YMCA memberships. Service hours for October and November equals 2169. December hours are represented in the claims section of the portal.

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- \* Agency **Developmental Services Center**
- \* Board **Developmental Disabilities Board**
- \* Program **Integrated/Site-Based Svcs-Community 1st (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ **Change Status** ] to Submitted ▼

Date Submitted 01/24/2018 04:10 PM

Submitted By VICKIE2010

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	4	4	25	53	
Quarterly Data (NEW Clients)	2	1	19	1	

The two Community Service Events this quarter included discussions of services and tours of the Main Building with a representative of the Community Foundation as well as with the parent and school aid of a Community Day Services Experience participant/prospective consumer. A Service Screening was also conducted this quarter.

DSC's Integrated/Community First program hosted a 4-week Community Day Services Experience this quarter with a St. Joseph/Ogden High School student interested in DSC post school, and is considered a new NTPC; maintained contact with 1 continuing NTPC interested in preserving her connection with the program; and 18 new NTPCs accompanied program participants during their many excursions throughout the community, and therefore also benefitted from the program.

Twenty-Two people were spending at least 40% of their time in the community, with a group average of 65%. TPC's spent 2,775 hours in their community. Total support hours for October and November 2017 under this grant equaled 5429.5 with December hours represented in DDB's portal/system.

Along with a weekly self-advocacy group, sixteen advocates attended the Speak Up Speak Out Summit in Springfield. This year's theme was "We Are ALL Champions". Breakout sessions included the following topics: Advocacy 101, Proud and Included, (Proud & Included is an initiative developed to serve people with Intellectual/Developmental Disabilities that identify as LGBTQ), ADA in the Workplace, Using Apps to be More Independent, The Power of the Disability Vote, and Sexual Self Advocacy.

Comments Weekly groups included: Cooking groups (Healthy Cooking and beginner), Health Matters, Book Clubs, Bowling, Men's Group, an MTD exploration / learning group, Enactus, Art classes, Exercise, Self-Advocacy, Movie Review, Art of Friendship (relationships and social skills), Nature group, Volunteer Exploration, and Diversity in Dining, which learns about a different country or culture one week, and reviews a restaurant that specializes in the cuisine the next week. A music appreciation group was added this quarter, and participants especially enjoyed learning about African Folk music. The Men's group painted a pergola, learned to put together furniture, and helped rake leaves for one of its members, whose sister was appreciative enough that she bought pizza for the entire group. The Enactus group "Got You Covered" interviewed and added a new team member, is working on building their website, and is already filling t-shirt and sticker orders. Art groups enjoyed learning about different painting styles, trying their hand at Jackson Pollock's style of drip painting, Pop Art, creating a six-person mural at the Crow at 110, as well as making their own paper. Volunteer efforts continued at Salt and Light, Heritage Manor, Habitat for Humanity, Adopt-a-Shelter with MTD, and Nature Abounds.

One TPC was able to maintain his part-time employment with Papa John's pizza with the on-going support of a DSC job coach. Three TPCs participated in a volunteer orientation and subsequently began volunteering at Salt and Light; one of these TPCs also volunteered at Swann Special Care Center, and yet another TPC began volunteering at C-U Rehab where he helped serve and interact with seniors during recreation time. These volunteer experiences reflect 3 expanded opportunities for Community First participants (1 additional day/week for a crew at Salt and Light, and expansion of the volunteer rosters for Swann and C-U Rehab based upon these TPCs' interests). In addition, 2 above mentioned TPCs, along with a few of their friends planned and executed a day trip to Kankakee where they had lunch at Coyote Canyon and explored a few local stores. Another TPC and his animal-loving friends visited Mini Acres Farm to see, pet, and explore the possibility of volunteering with their mini horses.

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**Instructions**

**Quarterly Program Activity / Consumer Service Report**

( [Return to Quarterly Reports](#) )

- \* Agency **Developmental Services Center**
- \* Board **Developmental Disabilities Board**
- \* Program **Service Coordination (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ **Change Status** ] to Submitted

Date Submitted 01/24/2018 04:22 PM

Submitted By VICKIE2010

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	160	20	296	
Quarterly Data (NEW Clients)	0	13	2	1	

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Comments: Supports and services include: Person-Centered Case Coordination; Interdisciplinary Team Coordination; linkage and referral to community clinical supports and DSC clinical supports; consumer documentation management; DHS Home-Based Support Self-Directed Service Assistance support: DHS Additional Staff Supports Coordination; HFS Medical Card/SNAP Coordination and maintenance; CCDDDB Individual and Family Support Coordination/Management; Shelter Plus Care Program Coordination; 24-hour Consumer Emergency Response and Response Team Supervision; Social Security Administration representative payee services; Affordable Care Act Coordination; Illinois Office of the Inspector General Abuse and Neglect Reporting and OIG Agency/State Investigations; medical appointment coordination and intermittent direct support. The 13 Services/Screening Contacts reported consist of eight intake calls received during the quarter relating to services funded by DDB and staff attendance at five IEPs.

Service hours totaling 776 recorded on this report are support hours provided by DSC Case Coordinators in October and November 2017 as well as Intake hours for October, November, and December 2017. December support hours provided by the Case Coordinators are documented in the claims section in the portal.

**Instructions**

**Quarterly Program Activity / Consumer Service Report**

( [Return to Quarterly Reports](#) )

- \* Agency **Illinois Association of Microboards and Cooperatives**
- \* Board **Developmental Disabilities Board**
- \* Program **IAMC Building Inclusive Communities (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ [Change Status](#) ] to Submitted

Date Submitted 02/11/2018 05:20 PM

Submitted By VNISWANDER

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Other Clients (TPC)
Annual Target	5	0	0	8
Quarterly Data (NEW Clients)	1	0	0	1

A presentation on "Building Inclusive Communities" was given to participants at the Advocacy Center on December 18. ^ individuals and staff from the Advocacy Center and 4 participants from the Charleston, IL CTF Advocacy Center were present.

One additional TPC initiated services this quarter and had a PATH attended by family and friends. Other teams have accomplished various goals. One young woman is now living in a supporting living situation having moved out of her family's home. She has increased social time with her friends, and started attending a yoga class.

Another team is pursuing the possibility of starting a microboard and CILA or joining with other families to start a CILA Cooperative. The family reports that due to the team structure, they are feeling much less stress, knowing that their daughter has great personal and community support.

Two families are satisfied with the level of support received in FY17 and have opted out of direct support for the time being. One team reports that they have continued to meet quarterly.

Another man who has been supported to live in his own home by siblings who live many miles away, have reported that the team structure has been life-changing for their brother. The team meets every 4-6 weeks, with family members in an online meeting joined by the local support people and their brother.



Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **PACE, Inc.**
- \* Board **Developmental Disabilities Board**
- \* Program **Opportunities for Independence (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

[ Change Status ] to Submitted ▼

Date Submitted 01/26/2018 11:23 AM

Submitted By NANCY

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	25	500	30	20	
Quarterly Data (NEW Clients)	9	313.25	3	10	
Comments					

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▶ Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **Rosecrance Central Illinois**
- \* Board **Developmental Disabilities Board**
- \* Program **Coordination of Services: DD/MI (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

( Change Status ) to Submitted ▼

Date Submitted 01/24/2018 02:23 PM

Submitted By JKARTEL

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	12	15	0	36	
Quarterly Data (NEW Clients)	5	1	0	1	

3

Comments Christine Kline began in the position of DD MI Clinician on 10-09-17. During this quarter she began by becoming acclimated to our agency and to the DD MI Service Coordination Services. Her primary focus during this quarter was in engaging all the clients and their families on this existing caseload. Christine assessed their current needs and devised with the clients and their family members specific goals and objectives they wanted to work on going forward. In this process 5 client cases were closed due to lack of engagement after multiple efforts were made to engage the clients. 136.33 hours of direct service was provided to this caseload. 1 new client was screened and later became a treatment plan client. 5 CSE occurred during this quarter. In the previous quarter there was reported target of 5 NTPCs. We are not aware of where this number came from as our application did not reflect that we would be reporting on this. We removed the number from this quarter's report.

Instructions

Quarterly Program Activity / Consumer Service Report

( Return to Quarterly Reports )

- \* Agency **United Cerebral Palsy Land of Lincoln**
- \* Board **Developmental Disabilities Board**
- \* Program **Vocational Services (2018)**
- \* Period **2018 - Second Quarter FY18**

Status Submitted

( Change Status ) to Submitted

Date Submitted 01/26/2018 11:25 AM

Submitted By BYARNELL

	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	25	60	0	20	5000
Quarterly Data (NEW Clients)	7	12	0	1	317

Comments The program added another new client this quarter - making the total number of clients served this quarter at 10.

PH

9.B.

## CCDDB 2017-2018 Meeting Schedule

### Board Meetings

8:00AM except where noted

Brookens Administrative Building, Lyle Shields Room  
1776 East Washington Street, Urbana, IL

September 20, 2017

October 25, 2017

~~November 15, 2017~~ cancelled

**November 29, 2017 – Study Session, 5:30PM**

December 13, 2017

January 24, 2018

February 21, 2018

March 21, 2018

April 25, 2018

May 23, 2018

June 27, 2018

*This schedule is subject to change due to unforeseen circumstances.  
Please call the CCMHB/CCDDB office to confirm all meetings.*

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## **CCMHB 2017-2018 Meeting Schedule**

**First Wednesday after the third Monday of each month--5:30 p.m.  
Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St., Urbana, IL (unless noted otherwise)**

***September 20, 2017***

***September 27, 2017 – study session***

***October 18, 2017***

***October 25, 2017 – study session***

***November 15, 2017***

***November 29, 2017 – study session***

***~~December 13, 2017 (tentative) cancelled~~***

***January 17, 2018***

***January 24, 2018 – study session***

***February 21, 2018***

***February 28, 2018 – study session***

***March 21, 2018***

***March 28, 2018 – study session***

***April 18, 2018 – in John Dimit Conference Room***

***April 25, 2018 – study session***

***May 16, 2018 – study session***

***May 23, 2018***

***June 27, 2018***

***\*This schedule is subject to change due to unforeseen circumstances. Please call the CCMHB-CCDDB office to confirm all meetings.***

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DRAFT

July 2017 to June 2018 Meeting Schedule with Subject and Allocation Timeline

The schedule provides the dates and subject matter of meetings of the Champaign County Developmental Disabilities Board through June 2018. The subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed or may replace the subject listed. Study sessions may be scheduled; topics will be based on issues raised at meetings, brought by staff, or in conjunction with the Champaign County Mental Health Board. Regular meetings of the CCDDDB are usually at 8AM; study sessions at 5:30PM. Included with meeting dates are tentative dates for steps in the funding allocation process for Program Year 2019 (July 1, 2018 – June 30, 2019) and deadlines related to current (PY2018) agency contracts.

07/12/17	<b>Regular Board Meeting</b> Approve Draft Budget; Election of Officers
08/25/17	<i>Agency PY2017 Fourth Quarter and Year End Reports Due</i>
09/20/17	<b>Regular Board Meeting</b>
10/25/17	<b>Regular Board Meeting</b> Draft Three Year Plan 2016-2018 with FY18 Objectives Release Draft Program Year 2019 Allocation Criteria
10/27/17	<i>Agency PY2018 First Quarter Reports Due</i>
10/31/17	<i>Agency Independent Audits Due</i>
<del>11/15/17</del>	<del><b>Regular Board Meeting</b> - cancelled</del>
11/29/17	<b>Study Session with Ed McManus, 5:30PM</b>
12/13/17	<i>Public Notice to be published on or before this date, giving at least 21-day notice of application period.</i>
12/13/17	<b>Regular Board Meeting</b> Approve Three Year Plan with One Year Objectives Allocation Decision Support – PY19 Allocation Criteria
01/05/18	<i>CCMHB/CCDDDB Online System opens for Agency Registration and Applications for PY19 Funding.</i>
01/24/18	<b>Regular Board Meeting</b>
1/26/18	<i>Agency PY2018 Second Quarter Reports Due</i>
02/02/18	<i>Agency deadline for submission of applications for PY2019 funding. Online system will not accept forms after 4:30PM.</i>

02/21/18	<b>Regular Board Meeting</b> List of Requests for PY19 Funding
03/21/18	<b>Regular Board Meeting</b>
04/18/18	<i>Program summaries released to Board, copies posted online with the CCDDDB April 25, 2018 Board meeting agenda</i>
04/25/18	<b>Regular Board Meeting</b> Program Summaries Review and Discussion
04/27/18	<i>Agency PY2018 Third Quarter Reports Due</i>
05/14/18	<i>Allocation recommendations released to Board, copies posted online with the CCDDDB May 23, 2018 Board meeting agenda.</i>
05/23/18	<b>Regular Board Meeting</b> Allocation Decisions Authorize Contracts for PY2019
05/24/18-06/01/18	<i>Contract Negotiations</i>
06/27/18	<b>Regular Board Meeting</b> Approve FY2019 Draft Budget
06/28/18	<i>PY19 Contracts completed/First Payment Authorized</i>



## ACRONYMS

ABA	Applied Behavior Analysis
ADA	Americans with Disabilities Act
ADL	Activities of Daily Living
ASD	Autism Spectrum Disorders
CART	Clinical Administrative Review Team
CILA	Community Integrated Living Arrangement
CMS	Center for Medicaid & Medicare Services
DCFS	Department of Children and Family Services
DD	Developmental Disabilities
DDD	Division of Developmental Disabilities
DHS	Department of Human Services
DMH	Division of Mental Health
DPH	Department of Public Health
DRS	Division of Rehabilitation Services
DSCC	Division of Specialized Care for Children
DT	Developmental Training Day Program for adults
EI	Early Intervention (birth to 3)
HBS	Home Based Services
HFS	Department of Health Care and & Family Services (Public Aid)
HUD	Housing & Urban Development
ICAP	Inventory for Client and Agency Planning
ICF – DD	Intermediate Care Facility for Individuals with Developmental Disabilities
IDEA	Individual with Disabilities Education Act
IDPH	Illinois Department of Public Health
IEP	Individual Education Plan
ISBE	Illinois State Board of Education
ISC	Individual Service Coordination
ISP	Individual Support Plan
ISSA	Individual Service and Support Advocacy

OIG	Office of the Inspector General
PACKET	Information on paper going to Network Facilitator advocating your need for help
PAS	Pre-Admission Screening
PDD	Pervasive Developmental Disorder
POS	Purchase of Service funding method – fee for service
PUNS	Prioritization of Urgency of Need for Services (waiting list)
QA	Quality Assurance
QIDP	Qualified Intellectual Disabilities Professional
QSP	Qualified Support Professional
SEP	Supported Employment Program
SNAP	Supplemental Nutritional Assistance Program (food stamps)
SNT	Special Needs Trust
SODC	State Operated Developmental Center
SSA	Social Security Administration
SSDI	Social Security Disability Insurance
SSI	Supplemental Security Income
SST	Support Service Team
UCP	United Cerebral Palsy

**Kim Bowdry, Associate Director for Intellectual & Developmental Disabilities  
Staff Report – February 21, 2018**

**CCDDB Reporting:** FY18 Second Quarter reports were due on January 26, 2018. A few agencies had questions on completing the reports. I am currently reviewing the reports and tracking program progress. Please see the Briefing Memo in this packet for further information regarding client service level data.

**Site Visits:** I was joined by Stephanie Howard-Gallo, Operations & Contracts Coordinator and Chris Wilson, Financial Manager on a site visit with CU Able. Reported activity for FY18 1<sup>st</sup> and 2<sup>nd</sup> Quarter was reviewed. My report on this site visit is currently in progress.

**FY19:** A copy of the FY2019 Applications for funding can be found in the CCDDB packet. PACE submitted a new application and CCRPC added a new component to their application.

PACE submitted a new application for Consumer Control in Personal Support, which proposes recruitment and orientation of Personal Support Workers (PSWs). This program will target persons whom want to work as PSWs with persons with I/DD and their families, when they choose to utilize Self-Directed Assistance (SDA).

CCRPC Community Services added a new component to their application. The Decision Support for DD/Person Centered Planning now proposes to provide conflict free person centered planning and case management services to adults in the emergency category on PUNS followed by those in the critical category with priority given to those on PUNS for the longest period of time. CCRPC staff will utilize the same Discovery and Personal Plan tools developed by DHS and required by all ISC agencies in Illinois for people who receive Medicaid waiver funding. All persons served through the Decision Support Person Centered Planning Program must not be receiving any Medicaid waiver funding.

The following agencies did not submit FY19 applications: CTF Illinois and IAMC.

**Community Needs Survey:** A Briefing Memo on the Community Needs Survey can be found in the Board packet. Because of the low input from people with ID/DD, it is likely that Board staff will work with people with ID/DD to get their input.

**CILA Update:** The IAG CILAs are currently at capacity, with 3 males at Royal Oak CILA and 4 females at Englewood CILA. When the weather allows, the Royal Oak CILA will be getting a new roof and recently got a new dishwasher as well.

**DisABILITY Resource Expo:** Expo Steering Committee Meeting on February 6<sup>th</sup>. The Children's Room Committee is exploring the option of using books by some of the AIR artists as prizes this year. The Expo will be held on April 7<sup>th</sup> from 9:00-2:00 at the Vineyard Church.

**Community Learning Lab School of Social Work Students:** I met with the spring 2018 CLL students at the end of January. The students will be focusing on developing an employment training program. The CLL students have completed research on Project SEARCH, Stuck in Transition? Exploring the spaces of employment training for youth with intellectual disability (located in Canada, 2008), and Social Problem-Solving Skills Training for Adults with Mild Intellectual Disability: A Multiple Case Study. They are now ready to begin organizing and designing their own plans for an employment training program, or an effective aspect of a program.

**NACBHDD:** I participated in the NACBHDD I/DD committee call and a follow-up call working on a Congressional policy briefing titled, *WHEN A GOOD LIFE IS DEPENDENT ON FEDERAL POLICY FOR INDIVIDUALS WITH INTELLECTUAL AND DEVELOPMENTAL DISABILITIES(I/DD)*. This briefing is currently sponsored by Senator Wyden and Representative Napolitano and I reached out to Senator Duckworth, but have yet to hear back from her office. Attendees at the briefing will hear from a parent and experts in the ID/DD field about the importance of personal independence and the key role of Medicaid funding for services, the need for a strong workforce supporting people, and the essential role employment plays for people with disabilities.

**Other activities:** I participated in a Doors to Wellbeing Self-Care for Mental Health Peer Specialist webinar. The Webinar reflected on stress signs and symptoms. Positive thinking, daily affirmations, and self-care planning were ways of combatting stress.

I participated in a webinar, A CEO's Guide to Trauma. This webinar covered:

- How trauma affects us, neurologically (consumer and staff).
- Why responsiveness to trauma must be applied universally and how to do it.
- Why any effective approach to responsiveness to trauma must focus on staff and their interactions.
- The three elements of trauma responsiveness: safe, connected, and in control.
- Why efforts to respond to trauma must involve the whole organization in order to be sustainable.

I participated in the Disability Statistics Compendium webcast. Rehabilitation Research and Training Center on Disability Statistics and Demographics (StatsRRTC) states that its mission is to narrow and actively bridge the divide between the producers and end users of disability statistics, thereby supporting better data collection, more accurate information, better decision-making, more effective programs, and better lives for people with disabilities.

I attended the University Of Illinois School Of Social Work Grant-A-Thon and observed the Q & A Panel with Grantors, including Mark Driscoll, Associate Director for Mental Health & Substance Abuse Services.

**PUNS Selection & Reports:** DHS-DDD selected sixteen Champaign County people from the PUNS database in April. Seven of those people have completed the PAS process and are currently receiving services. The remaining people continue to work with the ISC to complete the PAS process.

**Stephanie Howard-Gallo**

**Operations and Compliance Coordinator Staff Report –**

**February 2018 Board Meeting**

**SUMMARY OF ACTIVITY:**

**Second Quarter Reporting:**

Second Quarter financial and program reports were due at the end of January. Most agencies report on time. Illinois Association of Microboards and Cooperatives (IAMC) asked for and was granted an extension to complete their reports. Several agencies were asked to revise and/or correct their reports. As of the writing of this report, no letters of non-compliance have been sent out for the 2<sup>nd</sup> quarter.

A few of the agencies forget to send us their approved Board minutes, but this is usually resolved by an informal email to them.

**Ebertfest:**

On January 12<sup>th</sup> Lynn Canfield, Shandra Summerville, and I attended a meeting with Andrew Hall, the Visiting Project Coordinator, Roger Ebert's Film Festival University of Illinois | College of Media. We talked about past activities and what we are looking for this year. We have a lot of artists that are interested in showing/selling their work at the art show outside of Ebertfest and we are organizing what we need to accommodate them.

**Site Visits:**

I participated in a site visit on February 8<sup>th</sup> (along with Kim Bowdry and Chris Wilson) for C-U Able, held at the YMCA in Champaign. We verified first quarter reporting and talked about how the program was doing.

**Association of Community Mental Health Authorities of Illinois (ACMHAI):**

In April, I will attend their strategic planning meeting in Lynn Canfield's place that is being held in Utica, IL.

**Other:**

- Preparing meeting materials for CCMHB/CCDDB regular meetings and study sessions/presentations.
- Composing minutes for the meetings.
- Preparing applications for review.

## **February 2018 Monthly Staff Report- Shandra Summerville**

### **Cultural and Linguistic Competence Coordinator**

#### **Agency Cultural and Linguistic Competence (CLC) Technical Assistance, Monitoring, Support and Training for CCMHB/DDB Funded Agencies**

**C-U Able-** CLC Board Training was held January 27 at 10:00am. Four members of the board were present for the training.

**Promise Healthcare-** Staff members reached out about FY19 CLC Plan Instructions.

**Community Choices-** I conducted the CLC Site Visit for Community Choices on January 22, 2018.

**Community Services Center of Northern Champaign County-** Annual CLC Training has been scheduled for March 2018 and Technical Assistance was provided for 2019 CLC Plan.

**Crisis Nursery-** I conducted the CLC Site Visit for Crisis Nursery on January 26, 2018.

**Developmental Services Center-** I conducted the CLC Site Visit for DSC on January 22, 2018.

#### **CLC Coordinator Direct Service Activities:**

##### **2019 CLC Applications/2018 CLC 2<sup>nd</sup> Quarter Reports**

I am currently reviewing the 2019 CLC Plans for completion and reviewing the 2<sup>nd</sup> Quarter Reports. 6 organizations have not completed the 2<sup>nd</sup> quarter CLC reporting requirement. The organizations will be notified and will have until the end of the month to complete the 2<sup>nd</sup> Quarter reporting requirement.

**Georgetown University-** I have started the preparation work for the Georgetown University Leadership Academy for Cultural Diversity. I am preparing to complete the Leadership Practices Inventory for myself and I have invited 10 people to participate as observers.

#### **Anti-Stigma Activities/Community Collaborations and Partnerships**

##### **University of Illinois African-American Community Healing Storytelling Project-**

I have been working on the Ethics training for human subjects in order to participate as a community member on the research of this Story Telling Project. The actual date for the event to report in the community will be held in September.

### **YWCA/Welcome Center**

The Welcome Center has partnered with the YWCA Women in Leadership Program to begin to look at solutions about implementing cultural competence training for the staff and volunteers of the New American Welcome Center. The project was accepted by the Board and the Cultural Competence training workshop are being developed and will be implemented in the spring semester.

### **Disability Resource Expo Committee**

I have received volunteers from 3 groups that are interested in volunteering with the Expo. We are still recruiting volunteers for the disAbility Expo 2018. Please email me potential volunteers and interested groups at [shandra@ccmhb.org](mailto:shandra@ccmhb.org).

**AIR- Alliance for Inclusion and Respect-** Please continue to support the Artists and notice new artwork that has been submitted on the website [www.champaigncountyair.com](http://www.champaigncountyair.com)

**CU-Craddle to Career-** I attended the Annual CU Cradle to Career Community Report Meeting. This meeting talked about the new partnerships that have been developed with Carle Hospital about the workforce readiness program. I have included a copy of the community report.

## C. Growing EQUITY

Imagine each child as a plot in a "school garden." If one plot has good soil and the next plot has toxic waste underneath, is it truly "fair" to expect the same harvest from both, especially when the conditions in those plots are largely out of the control of the school?

By contrast, Equity holds people of differing needs to a single expectation and gives them what they need to meet that expectation.<sup>15</sup> The research shows that upholding standards of excellence while bringing equity to the classroom/school/community lifts everyone up.<sup>16</sup> Classroom/school environments improve, students report being more engaged, and scores improve for all.<sup>17</sup> And when disparities are present at birth, the most economical way for a community to create equality is to bring equity at the earliest age possible.<sup>18</sup>

What would this look like? A COLLECTIVE GARDEN. How does it happen? It begins with questions such as:

- Does CU have the right tools and interventions in place?
- Are CU organizations using the metrics that measure the needed outcomes?
- Does the CU have the "community will" needed to change our individual, organizational and community expectations and behaviors it will take for Equity to pave the way for Equality?

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If that last question is confusing, this is what Don Owen, the Urbana Superintendent and a member of the CUC2C Steering Committee recently said, "I have been inspired to focus in issues of racial equity through not only examining my own implicit biases, but also examining institutional and structural racism in schools and in society."



### 2017 Seedling

The University of Illinois has funded a two year, full-time Measurement and Evaluation position within the UI Center for Innovation and Learning so CUC2C can work with community partners to identify and track the community progress indicators that can propel growth.

## INCH BY INCH: CUC2C in 2018

CUC2C has fostered increased collaboration and programming. Yet the lack of capacity for measurement and evaluation has blunted our potential for sustainable change. With the advent of a full-time Measurement Coordinator, CUC2C is particularly excited about our work in 2018:

- Build the community's capacity to identify common measurable outcomes.
- Set community targets tagged to outcomes.
- Launch a high school Health Care Careers pilot (led by the Chamber of Commerce and Carle)
- Provide a Ready! 4 Kindergarten training and tools to family day care providers.
- Co-Sponsor a Community Event on Equity and Race (with Champaign Community Coalition)

## CU Cradle2Career



### Our Mission

To effectively align community resources so each child can graduate and succeed.

### Our Aspirational Goals

- Goal 1: Every child is ready to learn when entering kindergarten.
  - Goal 2: Every student has the support needed to succeed.
  - Goal 3: Every student is workforce-ready at graduation.
  - Goal 4: Every student graduates.
- Every graduate completes a post-secondary credential.

<sup>15</sup><http://illinoisreportcard.com/combined-proportionally-by-ui-data-analytics>

<sup>16</sup><https://casel.org/impact/>

<sup>17</sup>[http://www.dhhs.tas.gov.au/whopw/principles/determinants\\_of\\_health](http://www.dhhs.tas.gov.au/whopw/principles/determinants_of_health)

<sup>18</sup><http://health-equity.sib.uiowa.edu/75/>

<sup>19</sup><http://www.nccd.org/pisa/>

<sup>20</sup><http://www.ncbi.nlm.nih.gov/pmc/articles/PMC3725725/>

<sup>21</sup><https://accetoolhigh.com/accs-101/>

<sup>22</sup>ibid 6

<sup>23</sup>tw.org

<sup>24</sup>[https://www.edweek.org/ew/articles/2013/02/27/22cudllc\\_h32.html](https://www.edweek.org/ew/articles/2013/02/27/22cudllc_h32.html)

<sup>25</sup><https://www.aclarm.com/blog/en-lists-also-how-poverty-impacts-education>

<sup>26</sup><https://www.vox.com/2015/10/31/9646504/discipline-race-chart>

<sup>27</sup><http://ites.psu.edu/apsy/20170325/racism-is-learned-at-an-early-age/>

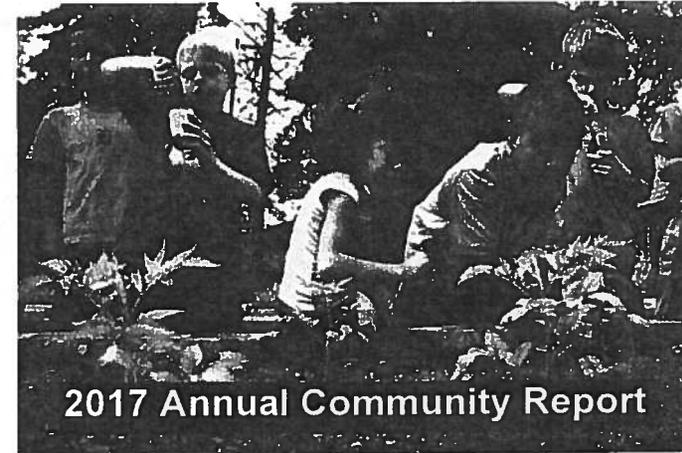
<sup>28</sup><https://www.theatlantic.com/education/archive/2016/10/how-the-stress-of-racism-affects-learning/503567/>

<sup>29</sup><https://edtrust.org/the-equity-line-diversity-offers-clear-path-brighter-futures-children/>

<sup>30</sup><http://www.centerforpubliceducation.org/educationalequity>

<sup>31</sup><https://theckmanequation.org/resource/13-rol-toolbox/>

Find us on Facebook



2017 Annual Community Report



Cities are like gardens; Champaign and Urbana share some commonalities yet are unique. However, the phrase "Chambana" points to how our two cities are also one "Community Garden."

What type of garden is that? Champaign-Urbana Cradle to Career (CUC2C) would argue that CU has been an allotment garden. Each entity tends to operate independently. They all share the access to water, yet each entity's harvest depends upon their own resources. If you've seen the community gardens at Meadowbrook or Dodds in early August, you've seen that the harvests range from prolific to wilting.

A collective garden can maximize the harvest for all by putting the skills of all to their best use. When all sectors (government, schools, businesses, non-profits, and faith organizations) work together, the resources can be used more effectively to multiply the harvest: young adults ready to be productive citizens contributing to the vitality of our community.



## CU Cradle2Career





**disABILITY Resource Expo: Reaching Out For Answers**  
**Board Report**  
**February, 2018**

**11<sup>th</sup> disABILITY Resource Expo – Coming Saturday, April 7, 2018: Next Steering Committee-March 6**

**Exhibitors:** To date, 43 exhibitor applications have been received. An additional 12 exhibitors have confirmed their plan to participate. Applications are due by Feb. 21, with an absolute cut-off deadline of Feb. 28, as well as a maximum of 100 exhibitors. The next Exhibitor Sub-committee will be Feb. 13.

This year's scavenger hunt will feature local star athletes from a wide variety of adaptive sports. Visitors will be able to learn about the many sports being excelled in by individuals with disabilities. We are pleased to have DRES assisting us with this aspect of the Expo. This game is the impetus for receiving feedback (evaluations) from our visitors, which aides in planning for future Expos.

**Marketing/Sponsorship:** This sub-committee last met on January 11. Sponsorship packets have been sent to a number of businesses in our area, and we are seeing some good returns. To date, we have received cash donations of \$5,210 and in-kind donations amounting in excess of \$6,000. We have also raised nearly \$600 from our fundraisers.

Our promotional plan and schedule has been implemented. Window clings are on several vehicles. We have some additional clings available to anyone who wishes to assist us in promoting this years' Expo. There is no cost to do this, and it takes only about 15 minutes to get them applied at Personal Mobility in Champaign. The clings have been a great way for our members to help promote the event on their personal vehicles. Please let Barb know if you'd like one. Also, we still have Save-The-Date/website magnets available.

Radio advertising has been scheduled with S. J. Broadcasting and News-Gazette Media (WDWS/WHMS/WKIO). We have a number of interviews scheduled with both of these media outlets, beginning the week prior to the Expo. We are, also, working to set up some TV interviews.

MTD buses will be advertising the Expo beginning March 1. Our newsletter blurb has been appearing in a number of agencies newsletters. Thank you to those agencies who have helped get the word out in this way.

Additional promotional materials will be on the streets soon, including posters, school flyers and yard signs. A huge thanks goes out again to our friends at Quality Med Transport, as they will be placing our 200 yard signs in prominent sites throughout the community.

Steering Committee member, Allison Boot, is assisting us with our social media presence, and will be working with the News-Gazette on some of this, as well.

With the recent transfer of Presence Medical Center to OSF, Barb has met with a representative from OSF to encourage their participation in the Expo. We feel the Expo will be a great avenue for OSF to get their name out into the community.

Thanks to our friends at Einstein Bagels and Meijer, we will once again be offering our Exhibitor Hospitality area..

We are winding down another Schwan's Cares Fundraiser, but are still receiving 5% of orders made through this campaign. If you would like to support the Expo through the Schwan's Fundraiser, please place your Schwan's orders through their website, [www.schwans-cares.com/c/35969](http://www.schwans-cares.com/c/35969) or phone in your order at 1-855-870-7208 and provide our Campaign ID# 35969. This has been a great on-going fundraiser for us over the past couple of years, so please tell your friends and family how they can help.

**Entertainment/Accessibility:** Entertainment will be occurring on two different stages at the Expo. Diane Ducey and Josh Laskowski from S.J. Broadcasting will be our wonderful MC's again this year. Debra Myers Sounds of Music Studio in collaboration with Penguin Project will perform, as will instrumentalist, Kevin Elliott. Further information will be coming soon, as our entertainment line-up is finalized.

Accessibility is always a critical element of the Expo. This sub-committee has identified sign language and Spanish interpreters, personal assistants, equipment needs, and other accessibility concerns for the Expo. Due to current technology, they have determined that thumb drives and downloading program information to smart phones will be more relevant than the CD's we have used in the past. We will be offering this service to visitors on the spot at the Accessibility Booth.

**Children's Activity Room:** Once again, our friends at First Federal Savings Bank and Flaghouse have generously signed on to sponsor this important room at the Expo. Both of these businesses have gone above and beyond in their support of the Expo for many years, and we are truly grateful for their support.

**Volunteers:** Volunteers are, again, able to sign up on-line to help with various aspects of the Expo, both before, during and after the event.

**Website:** The weekend of Feb. 10 saw the roll-out of our new, fully accessible website. It spotlights an expanded search feature for the Expo Resource Book, as well as featuring greater ADA accessibility for our viewers. A huge thanks goes out to Jim and Pat Mayer, and Chris Hamb with Chrispmedia for their hard work on this project.

Expo website improvements continue, including work towards greater website accessibility, and an expanded search feature for the Expo Resource Guide. There are approximately 140 different organizations listed. It is hoped that many participating local organizations will consider adding a link on their websites, directing people to the Expo website/directory.

Respectfully submitted  
Barb Bressner & Jim Mayer  
Consultants

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