
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB) MEETING**

Minutes May 22, 2024

*This meeting was held at the Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Kim Fisher, Vicki Niswander, Anne Robin, Georgiana Schuster

MEMBERS EXCUSED: Susan Fowler

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Shandra Summerville, Stephanie Howard-Gallo, Chris Wilson

OTHERS PRESENT: Jodie Harmon, Heather Levingston, Jami Olsen, Sarah Perry, Danielle Matthews, Patty Walters, Kelli Martin, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Angela Yost, Lisa Benson, Jessica McCann, CCRPC; Paula Vanier, PACE; Brenda Eakins, GROW in Illinois; Leah Taylor, Champaign County Board; Jacinda Dariotis, Nathaniel Underland, Stephanie Sloan, Dana Eldreth, UIUC; Annie Bruno, The Arc of Illinois; Sheila Krein, Citizen; Ryan LaCosse, Best Buddies

CALL TO ORDER:

CCDDB President Vicki Niswander called the meeting to order at 9:02 a.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

An agenda was available for review and approved by a unanimous vote.

CCDDB and CCMHB SCHEDULES/TIMELINES:

Updated copies of CCDDB and CCMHB meeting schedules and CCDDB allocation timeline were included in the packet. The June 2024 Board meeting is cancelled.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

PRESIDENT'S COMMENTS:

Ms. Niswander spoke regarding a recent advocacy movement.

EXECUTIVE DIRECTOR'S COMMENTS:

None.

APPROVAL OF MINUTES:

Minutes from the 4/17/2024 board meeting were included in the packet.

MOTION: Dr. Robin moved to approve the minutes from the 4/17/24 CCDDB meeting. Ms. Schuster seconded the motion. A voice vote was taken. The motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet.

MOTION: Dr. Robin moved to accept the Vendor Invoice List as presented in the packet. Dr. Fisher seconded the motion. A voice vote was taken, and the motion passed unanimously.

STAFF REPORTS:

Reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, and Chris Wilson were included in the packet.

NEW BUSINESS:

Responses to Program Summaries:

Communications from agency representatives regarding CCMHB/CCDDB staff errors in program summaries and responses to questions raised during the review were included in the Board packet for review.

Staff Recommendations for PY2025 I/DD Funding:

A Decision Memorandum was included in the packet and identified staff recommendations for funding.

CCRPC-Community Services – Decision Support PCP \$418,845

MOTION: Dr. Robin moved to approve CCDDB funding of \$418,845 for CCRPC-Community Services – Decision Support PCP, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Service Coordination \$520,500

MOTION: Mr. Fisher moved to approve CCDDB funding of \$520,500 for DSC-Service Coordination, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded the motion. A roll call vote was taken and the motion passed unanimously.

Community Choices, Inc. – Inclusive Community Support \$213,000

MOTION: Ms. Schuster moved to approve CCDDB funding of \$213,000 for Community Choices, Inc. – Inclusive Community Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Community Living \$615,000

MOTION: Ms. Niswander moved to approve CCDDB funding of \$615,000 for DSC – Community Living, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded the motion. A roll call vote was taken and the motion passed unanimously.

Community Choices, Inc. – Transportation Support \$171,000

MOTION: Dr. Robin moved to approve CCDDB funding of \$171,000 for Community Choices, Inc. – Transportation Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed unanimously.

DSC – Clinical Services \$260,000

MOTION: Dr. Fisher moved to approve CCDDB funding of \$260,000 for DSC – Clinical Services, subject to the caveats as presented in the memorandum, and to authorize the

CCDDB Executive Director and Board Officer to execute the agreement. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Individual and Family Support \$308,000

MOTION: Ms. Schuster moved to approve CCDDB funding of \$308,000 for DSC-Individual and Family Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded. A roll call vote was taken and the motion passed unanimously.

Persons Assuming Control of Their Environment (PACE) –

Consumer Control in Personal Support \$45,972

MOTION: Ms. Niswander moved to approve CCDDB funding of \$45,972 for Persons Assuming Control of Their Environment (PACE) – Consumer Control in Personal Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded. A roll call vote was taken and the motion passed unanimously.

Community Choices, Inc. – Customized Employment \$239,500

MOTION: Dr. Robin moved to approve CCDDB funding of \$239,500 for Community Choices, Inc. – Customized Employment, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Ms. Schuster seconded. A roll call vote was taken and the motion passed unanimously.

DSC – Community Employment \$500,000

MOTION: Ms. Schuster moved to approve CCDDB funding of \$500,000 for DSC – Community Employment, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Ms. Niswander seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC/Community Choices – Employment First \$98,500

MOTION: Dr. Robin moved to approve CCDDB funding of \$98,500 for DSC/Community Choices – Employment First, subject to the caveats as presented in this memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the Agreement. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

Community Choices, Inc. – Self-Determination Support \$213,500

MOTION: Dr. Fisher moved to approve CCDDB funding of \$213,500 for Community Choices, Inc. – Self-Determination Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDB Executive Director and Board Officer to execute the agreement. Ms. Niswander seconded. A roll call vote was taken and the motion passed unanimously.

DSC – Community First \$950,000

MOTION: Ms. Schuster moved to approve CCDDDB funding of \$950,000 for DSC – Community First, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded. A roll call vote was taken and the motion passed unanimously.

DSC – Connections \$115,000

MOTION: Ms. Niswander Motion to approve CCDDDB funding of \$115,000 for DSC – Connections, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed unanimously.

CCRPC-Community Services – Community Life Short Term Assistance \$232,033

MOTION: Dr. Fisher moved to approve I/DD Special Initiatives funding for CCRPC-Community Services – Community Life Short Term Assistance for a two-year term with \$232,033 contract maximum per year, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement, pending similar approval by the CCMHB. Ms. Schuster seconded. A roll call vote was taken and the motion passed unanimously.

DSC – Workforce Development and Retention \$244,000

MOTION: Ms. Schuster moved to approve CCDDDB funding of \$244,000 for DSC – Workforce Development and Retention, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded. A roll call vote was taken and the motion passed unanimously.

CC Head Start – Early Childhood MH Svcs \$388,463 (\$216,800 is for DD)

MOTION: Ms. Niswander moved to advise the Champaign County Mental Health Board to use \$216,800 of I/DD set-aside funds per year for a two-year term for CC Head Start – Early Childhood MH Svcs. Dr. Robin seconded. A roll call vote was taken and the motion passed unanimously.

CU Early – CU Early \$80,723 (\$16,145 is DD)

MOTION: Dr. Robin moved to advise the Champaign County Mental Health Board to use \$16,145 of I/DD set-aside funds for CU Early – CU Early and to offer a two-year term. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

Contract Negotiations and Special Notifications:

MOTION: Ms. Niswander to authorize the Executive Director to conduct contract negotiations as specified in the memorandum. Ms. Schuster seconded. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Robin moved to authorize the Executive Director to implement contract maximum reductions as described in the memorandum. Ms. Niswander seconded. A roll call vote was taken and the motion passed unanimously.

MOTION: Ms. Schuster moved to include in all PY2025 contracts the provision for specific exceptions to Funding Requirements and Guidelines, as described in the memorandum. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

Changes in Reporting:

A Decision Memorandum proposed changes in reporting requirements for the agencies.

MOTION: Ms. Niswander moved to approve the revised demographic and residency report categories and revised financial variance and equipment expense report thresholds to take effect July 1, 2024, and to approve the reporting deadline changes to take effect July 1, 2025, as proposed in this memorandum, and with the addition of “Native Hawaiian/Pacific Islander” and “South Asian” to the Race/Ethnicity category. Dr. Fisher seconded. A voice vote was taken and the motion passed unanimously.

Three Year Plan Timeline:

A Decision Memorandum described a possible shift in the Three-Year Plan timeline.

MOTION: Ms. Schuster moved to extend the current CCDDDB Three-Year Plan through 2025, with revised one-year objectives for 2025, as a bridge for a new three-year plan for 2026 – 2028. Ms. Niswander seconded the motion. A roll call vote was taken and the motion passed unanimously.

OLD BUSINESS:

Evaluation Capacity Building:

The first Annual Report from the UIUC Family Resiliency Center was included in the Board packet for review. Representatives from the team led a discussion on the report.

Third Quarter Reports and Data:

Third quarter agency reports were included in the packet for information.

Third Quarter Claims Data:

Third quarter claims data were included in the packet for information.

SUCSESSES AND AGENCY INFORMATION:

Updates were provided by Patty Walters from DSC and Becca Obuchowski from Community Choices.

COUNTY BOARD INPUT:

None.

CCMHB INPUT:

The CCMHB will meet this evening.

BOARD ANNOUNCEMENTS AND INPUT:

None.

ADJOURNMENT:

The meeting adjourned at 10:15 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo,
CCMHB/CCDDB Operations and Compliance Specialist

**Minutes approved by the CCDDB on July 31, 2024.*