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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB) MEETING**

*Minutes July 23, 2025*

*This meeting was held at the Scott Bennett Administrative Center  
102 E. Main St., Urbana, IL 61802  
and with remote access via Zoom.*

**9:00 a.m.**

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**MEMBERS PRESENT:** Kim Fisher, Vicki Niswander, Susan Fowler, Neil Sharma

**MEMBERS EXCUSED:** Anne Robin

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

**OTHERS PRESENT:** Kelli Martin, AJ Zwettler, Patty Walters, Jodi Harmon, Heather Livingston, Sarah Perry, Danielle Matthews, Jami Olsen, DSC; Hannah Sheets, Community Choices; Angela Yost, Paula Vanier, Eric Enger, Mel Liong, PACE; Jenny Lokshin, County Board; Annie Bruno, The Arc of IL; Jacinda Dariotis, Family Resiliency Center UIUC; Jim Hamilton, Promise Healthcare; Steve Beckett, Kristina Forrest; Steve Beckett Law Office

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**CALL TO ORDER:**

Ms. Niswander called the meeting to order at 9:00 a.m. CCDDB member Dr. Neil Sharma requested to attend remotely due to employment obligations. In compliance with the CCDDB By-Laws a motion was requested by Ms. Niswander to allow his remote attendance.

**MOTION: Dr. Fisher moved to allow remote attendance for Dr. Neil Sharma for this meeting due to employment obligations, as allowed in the CCDDB By-Laws. Dr. Fowler seconded the motion. All CCDDB members voted aye and the motion passed.**

**ROLL CALL:**

Roll call was taken, and a quorum was present.

**APPROVAL OF AGENDA:**

An agenda was approved.

**CCDDB and CCMHB SCHEDULES/TIMELINES:**

Updated copies of CCDDB and CCMHB meeting schedules and CCDDB allocation timeline were posted.

**ACRONYMS and GLOSSARY:**

A list of commonly used acronyms was posted.

**CITIZEN INPUT/PUBLIC PARTICIPATION:**

None.

**PRESIDENT’S COMMENTS:**

Ms. Niswander provided an update on Engage Illinois activities and home-based services.

**EXECUTIVE DIRECTOR’S COMMENTS:**

Director Canfield made comments regarding the new meeting space at the Bennett Administrative Center. Board members discussed getting their packets in the mail rather late.

**APPROVAL OF MINUTES:**

Minutes from the 5/21/25 meeting were included in the packet.

**MOTION: Dr. Fisher moved to approve the 5/21/25 board meeting minutes. Dr. Sharma seconded the motion. A voice vote was taken and the motion passed. Dr. Fowler abstained from the vote.**

**VENDOR INVOICE LIST:**

The Vendor Invoice List was included in the Board packet.

**MOTION: Dr. Fisher moved to approve the Vendor Invoice List as presented. Ms. Niswander seconded the motion. A voice vote was taken and the motion passed unanimously.**

**STAFF REPORTS:**

Staff reports were included in the packet for review.

## **NEW BUSINESS:**

### **Officer Elections:**

The CCDDDB By-laws were included in the packet for information.

**MOTION: Dr. Fisher nominated Vicki Niswander for CCDDDB President and Anne Robin for Secretary of the CCDDDB. Dr. Fowler seconded the motion. A voice vote was taken and the motion passed.**

### **Setting the Stage:**

A memorandum detailing strategic plan objectives and funding allocation priorities was included in the board packet. Director Canfield provided more information regarding the memorandum.

### **United Way 211 MOU:**

An updated Memorandum of Understanding with the United Way and a decision memorandum were included in the packet.

**MOTION: Ms. Niswander moved to approve the MOU with United Way of Champaign County for 2-1-1 services at an annual cost of \$2,000, pending similar approval by the CCMHB, and to authorize the Executive Director and Board Officer to enter into the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed unanimously.**

### **Draft Fiscal Year 2026 Budgets:**

Draft Fiscal Year 2026 Budgets were included in the board packet.

**MOTION: Dr. Fowler moved to approve the draft CCDDDB Budget, with anticipated revenues and expenditures of \$5,689,961. Dr. Fisher seconded the motion. A roll call vote was taken and the motion was unanimously approved.**

**MOTION: Ms. Niswander moved to approve the draft 2026 I/DD Special Initiative Fund Budget, with anticipated expenditures of \$233,117 with equal revenues, including transfer from fund balance. Full approval is contingent on CCMHB action. Dr. Fowler seconded the motion. A roll call vote was taken and the motion passed unanimously.**

## **OLD BUSINESS:**

### **Agency Special Request:**

The CU Autism Network requests waiver of repayment. An independent financial review is pending. A memorandum detailed a list of completed reports by the agency and possible next steps. Steven Beckett represented the agency and provided additional information.

**MOTION: Dr. Fowler moved to table the discussion and decision on CU Autism Network until the September 2025 board meeting. Dr. Sharma seconded. A voice vote was taken and the motion passed.**

### **Input from People with I/DD:**

None.

### **Response to Emerging Threats:**

### **Engage Illinois:**

Ms. Niswander provided a verbal update on their activities.

### **Evaluation Capacity Building Project Update:**

Jacinda Dariotis from the Family Resiliency Center provided an update.

### **disAbility Resource Expo Update:**

Ms. Bowdry provided a brief update. The Expo will be held October 18, 2025.

## **SUCSESSES AND AGENCY INFORMATION:**

Paula Vanier from PACE; Sarah Perry from DSC; Heather Livingston from DSC; Annie Bruno from Arc of Illinois; and Hannah Sheets from Community Choices provided updates.

## **COUNTY BOARD INPUT:**

None.

## **CCMHB INPUT:**

The CCMHB will meet this evening.

## **BOARD ANNOUNCEMENTS AND INPUT:**

The CCDDDB meeting scheduled for August will be cancelled.

## **ADJOURNMENT:**

The meeting adjourned at 10:02 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo,  
CCMHB/CCDDB Operations and Compliance Specialist

*\*Minutes approved by the CCDDB on September 24, 2025.*