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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
MONTHLY BOARD MEETING**

*Minutes—March 23, 2011*

*Brookens Administrative Building  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*4:30 p.m.*

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**MEMBERS PRESENT:** Jan Anderson, Aillinn Dannave, Bill Gleason, Ernie Gullerud, Deloris Henry, Mike McClellan, Mary Ann Midden, Deborah Townsend

**MEMBERS EXCUSED:** Thom Moore

**STAFF PRESENT:** Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Stephanie Howard-Gallo, Shawn Lampkins, Shandra Summerville, Julia Thomas

**STAFF EXCUSED:** Mark Driscoll, Karen Simms, Adrienne Spires, Jonte Rollins, Tracy Parsons

**OTHERS PRESENT:** Andre Arrington, Natasha Nunoo-Ponder, Don Moyer Boys & Girls Club (DMBGC); Juli Kartel, Community Elements; Mary Vita Rosmarino, Mahomet Area Youth Club (MAYC); Danielle Mathews, Laura Bennett, Developmental Services Center (DSC); Bruce Suardini, Prairie Center Health Systems (PCHS); Hope Makil, Isaiah Williams, ACCESS Initiative; Ann Russell, NAMI; Pat Henry, Champaign County Regional Planning Commission (RPC); Walt Blumenshine, GROW; Patricia Avery, C-U Area Project; Reverend Troy Burks, NAACP; Mary Kay Pleck, League of Women Voters (LWV); Mike Williams, Children's Advocacy Center (CAC)

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**CALL TO ORDER:**

Dr. Townsend, Board President, called the meeting to order at 4:30 p.m.

**ROLL CALL:**

Roll call was taken, and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

Ms. Anne Russell announced the National Association of Social Workers (NASW) will be holding an event in July. They will be will be hosting the 15th Annual Tri-City Exchange from July 10–23, 2011. This volunteer-run exchange program offers NASW Illinois members an opportunity to learn and share professional knowledge with social workers from Birmingham, England, and Hamburg, Germany. More information will be forthcoming.

**CCDDB INFORMATION:**

None.

**APPROVAL OF MINUTES:**

Minutes from the February 23, 2011 Board meeting were included in the packet for review.

**MOTION: Ms. Anderson moved to approve the minutes from the February 23, 2011 Board meeting. Dr. Gullerud seconded the motion. A vote was taken and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

Dr. Townsend provided Board members with a copy of the resolution passed by the CCMHB urging the Governor of Illinois to rescind the cuts to mental health, substance abuse, and developmental disability services.

**EXECUTIVE DIRECTOR'S COMMENTS:**

Mr. Tracy reviewed the allocation cycle with CCMHB members. Program summaries will be distributed to the Board in April. Funding decisions will be made at the May Board meeting

**STAFF REPORTS:**

Written reports from Mark Driscoll, Lynn Canfield, and Tracy Parsons were included in the Board packet.

## **BOARD TO BOARD:**

Dr. Ernie Gullerud attended the monthly meeting of Prairie Center Health Systems (PCHS).

## **AGENCY INFORMATION:**

Ms. Patricia Avery, executive director at Champaign Urbana Area Project (CUAP) announced the agency received notice they will receive an additional 5% cut in funding from the state. CUAP will be moving to Huntington Towers in Champaign in order to save money on office rental costs.

Ms. Deborah McFarland represented Don Moyer Boys and Girls Club (DMBGC) and announced summer camp planning is underway.

Ms. Mary Vita Rosmarino, executive director of Mahomet Area Youth Club (MAYC) thanked Ms. Shandra Summerville from the ACCESS Initiative for attending the Club's annual dinner.

## **FINANCIAL INFORMATION:**

### **Approval of Claims:**

A copy of the expenditure approval list was included in the Board packet for review.

**MOTION: Mr. Gleason moved to accept the claims report as presented in the Board packet. Ms. Anderson seconded the motion. The motion passed unanimously.**

## **NEW BUSINESS:**

### **CCMHB Annual Report:**

A draft FY10 CCMHB Annual Report was included in the Board packet for review and approval.

**MOTION: Mr. McClellan moved to approve the FY10 CCMHB Annual Report as presented. Ms. Dannave seconded the motion. A voice vote was taken and the motion passed unanimously.**

### **Application Funding Requests:**

A list of applicants and amounts requested was included in the Board packet for information only.

## **OLD BUSINESS:**

### **ACCESS Initiative Financial Policy Manual:**

A Decision Memorandum and a draft of the ACCESS Initiative Financial Policy Manual was included in the Board packet for review and action. The purpose of the policy manual is to

provide guidance on a variety of subjects specific to the Substance Abuse and Mental Health Services Administration (SAMHSA) and the Illinois Department of Human Services Agreement. The manual provides a course of action and guiding principles for financial management, contracting and spending related to accomplishing project goals and objectives. Ms. Dannave requested the “Participation Regulations” in Article 2; Item D. be rewritten in order for the content to be clearer. Dr. Henry requested that a policy be added to the manual regarding “discretionary conferences”. Discussion ensued and Board members generally agreed on the corrections to the policy manual. The policy will be reviewed on an “as needed” basis.

**MOTION: Mr. McClellan moved to approve the draft ACCESS Initiative Policy Manual with the rewrites requested. Mr. Gleason seconded. A voice vote was taken. All members voted aye and the motion passed unanimously.**

**Anti-Stigma Alliance:**

A report from Ms. Barb Bressner was included in the Board packet.

**Developmental Disabilities Expo Update:**

A report from Ms. Barb Bressner was included in the Board packet.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The business meeting adjourned at 6:10 p.m.

Respectfully

Submitted by: \_\_\_\_\_ Approved by: \_\_\_\_\_  
Stephanie Howard-Gallo Deborah Townsend  
CCMHB/CCDDB Staff CCMHB President

Date: \_\_\_\_\_ Date: \_\_\_\_\_

*\*Minutes were approved at the 4/20/11 Board meeting.*

