
**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
BOARD MEETING**

Minutes—April 20, 2016

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St
Urbana, IL*

5:30 p.m.

MEMBERS PRESENT: Astrid Berkson, Susan Fowler, Thom Moore, Judi O'Connor, Elaine Palencia, Julian Rappaport, Anne Robin, Deborah Townsend, Margaret White

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo, Shandra Summerville

OTHERS PRESENT: Juli Kartel, Sheila Ferguson, Linda Culton, Community Elements (CE); Patsi Petrie, Champaign County Board; Rebecca Woodard, Lisa Benson, Kim Bondry, Rebecca Woodard, Regional Planning Commission (RPC); Sue Suter, CCDDDB; Dale Morrissey, Patty Walters, Felicia Gooler, Danielle Matthews, Laura Bennett, Annette Becherer, Developmental Services Center (DSC); Sheryl Bautch, Family Service (FS); Nancy Greenwalt, Promise Healthcare; Claudia Lenhoff, Champaign County Health Care Consumers (CCHCC); Brandi Granse, Head Start; Adelaide Aime, Children's Advocacy Center (CAC); Regina Crider, Youth and Family Peer Support Alliance (YFPSA); Beth Chato, League of Women Voters (LWV); Sherri Rudich, Gail Raney, Carol Bradford, Prairie Center Health Systems (PCHS); Andy Kulczycki, Community Service Center of Northern Champaign County (CSCNCC); Anh Ha Ho, East Central Illinois Refugee Mutual Assistance Center (ECIRMAC); Marcius Moore, Mahomet Area Youth Club (MAYC); Janice Mitchell, Urbana Neighborhood Connection Center (UNCC); Mark Scott, Down Syndrome Network (DSN); Stephanie Record, Crisis Nursery (CN); Jen Knapp, Linda Tortorelli, Larissa Kramer, Community Choices (CC); James Kilgore, First Followers; Trace Dace, Community Foundation; Patricia Avery, Linda Turnbull, C-U Area Project (CUAP); Tanya Diaz-Kozlowski, The UP Center

CALL TO ORDER:

Dr. Townsend, President, called the meeting to order at 5:30 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

ADDITIONS TO AGENDA:

None.

CCDDB INFORMATION:

The CCDDB will meet next week and review program summaries.

APPROVAL OF MINUTES:

Minutes from the 3/23/16 Board meeting were included in the Board packet for approval.

MOTION: Dr. Berkson moved to approve the minutes from 3/23/16. Ms. O'Connor seconded the motion. A voice vote was taken and the motion passed.

PRESIDENT'S COMMENTS:

Dr. Townsend praised Ebertfest activities over the weekend. She announced Dr. Fowler will be taking the lead on the search process for the new director of the CCMHB/CCDDB.

EXECUTIVE DIRECTOR'S COMMENTS:

Mr. Tracy briefly described the process for reviewing the program summaries contained in the Board packet.

STAFF REPORTS:

None. The work of staff members has focused on application reviews and writing program summaries.

CONSULTANT’S REPORT:

None.

BOARD TO BOARD:

Margaret White has toured Developmental Services Center (DSC) and Crisis Nursery (CN).

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

A copy of the claims report was included in the Board packet.

MOTION: Dr. Moore moved to accept the claims as presented. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed unanimously.

NEW BUSINESS:

Program Summaries:

A Briefing Memorandum, a table of contents, copies of the draft program summaries, a glossary of terms, and reviews of the agencies Cultural Competency Plans was included in the Board packet for review. The summaries glean information and provide opinions concerning alignment with our stated priorities and defined decision support criteria. All applicants received an email with instructions on where to access copies of their program summary and were asked to notify the staff in writing if there are factual errors prior to completion of the FY17 award process. A Decision Memorandum regarding recommended allocation decisions will be presented to the CCMHB at the May Board meeting for action.

Each program requesting funding was reviewed, beginning with the new applications. Agency representatives that were in attendance were invited to review their programs with the Board members and Board members were given an opportunity to ask questions.

OLD BUSINESS:

Executive Director Search:

A planning schedule for the search for the new Executive Director was included in the Board packet. A document regarding criteria for the new Executive Director was included in the packet for action.

MOTION: Ms. White moved to approve the criteria for the new Executive Director search. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed.

The participants for the search committee are still being finalized. Ms. Berkson nominated Claudia Lenhoff from the Champaign County Healthcare Consumers (CCHCC) to be considered for the search committee. Board members generally discussed the process. Dr. Fowler will communicate with Board members regarding the choosing of search committee participants and will invite their feedback.

MOTION: Ms. O'Connor moved to allow Dr. Fowler to move forward in order to finalize the search committee for the new CCMHB/CCDDB Executive Director. Ms. White seconded the motion.

CCMHB 2015 Annual Report:

The FY2015 CCMHB Annual Report was included in the Board packet for review and Board action.

MOTION: Dr. Berkson moved to accept the 2015 Annual Report as presented. Dr. Fowler seconded the motion. Discussion followed.

Dr. Rappaport requested the pie charts be corrected where he found errors.

MOTION: Dr. Fowler moved to table the motion until the May Board meeting and the corrections have been made. Ms. O'Connor seconded the motion.

CILA Update:

No update.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 8:00 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

**Minutes were approved at the 5/18/16 CCMHB meeting.*

