



Dana Brenner
Facilities Director
Champaign County
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Date: April 13, 2023
RE: **Champaign County Courthouse Parking Gates**

Dear Dana,

The following constitutes Bailey Edward's proposal for Professional Services on the above referenced project.

1. Overview: Champaign County would like certain parking restriction improvements at the Champaign County Courthouse parking area. Improvements include restricting public access to the parking area and limiting public parking to a portion of the north lot.
2. Project Design Team: Robin Whitehurst, Principal
Karla Smalley, Project Manager
GHR, Engineering
3. Construction Budget: TBD
4. Schedule: Bid: July 2023; Construction start: September 2023
5. Documents Reviewed: Courthouse Drawings

Professional Services:

BASIC SERVICES Design Phase
Bidding and Permit
Construction Administration

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ADDITIONAL SERVICES

Warranty Review
Environmental (hazardous) Design
On Site Observation

Deliverables

24"x36" Drawings
8.5"x11" Project Manual
PDF copies of documents

Compensation

Based upon the *Project Understanding* and *Professional Services* above and upon the *Qualifications* section that follows, we propose professional service fees as follows:

SERVICES FEE

For the Services defined in the *Professional Services* section above, we propose a fixed amount as follows:

Design Phase	\$28,000	66%
Bidding and Permit	\$2,500	6%
Construction Administration	\$12,000	28%
	<u>\$42,500</u>	<u>100%</u>

REIMBURSABLE SERVICES

The cost for allowable reimbursable expenses for this project is estimated to be:

The cost of record drawings will be determined later and the Agreement amended accordingly (if required).

Topographic Survey	\$6,000
Printing (estimate)	<u>\$1,500</u>
	<u>\$7,500</u>

ADDITIONAL SERVICES FEE

If Champaign County chooses to initiate construction, the following fees for Additional Services defined in the *Professional Services* section above is as follows:

Construction On-Site Observation (additional site visits/hourly fee)	\$4,500
Warranty Review (hourly fee if needed)	<u>\$1,500</u>
	<u>\$6,000</u>

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EXCLUSIONS:

Printing of Bidding and Permit Sets Beyond allowance indicated above
Permit Fees
LEED Building Design
Record Drawings
Registration Services
Landscape
GPR
Utility use projections

QUALIFICATIONS

Three (3) Client/User meetings are included.

Opinions of Probable Construction Cost will be provided at the DD and 100% Document Submissions, two (2) total.

Three (3) total site visits (one per month of anticipated construction) during construction by either the Project Manager, Project Architect, Construction Observer or Project Engineers are included in the Construction Administration fee.

Construction Administration and Construction Observation services will be provided for a maximum of one hundred (**100**) days from award of contract to preferred bidder.

One (1) field survey visit is included.

Respectfully Submitted,

Robin Whitehurst, Principal
312.789.4012
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Karla Smalley
217.866.1973
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x

Name: **STEVE SUMMERS**
Title: **CHAMPAIGN COUNTY EXECUTIVE**

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