



SHERIFF DAN WALSH CHAMPAIGN COUNTY SHERIFF'S OFFICE

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RESPONSE TO VENDOR QUESTIONS RFP 2017-0009 September 29, 2017

In all matters, the vendors should feel free to quote us alternative solutions as they see fit. The Sheriff's Office is interested in any ideas the vendors submit based upon industry standard, professional expertise and experience.

1. Who is responsible for prescribing psychotropic medications, the practitioner or the psychiatrist or both?

Answer: The Sheriff's Office does not take a position in this. We are interested in best practice models proposed by the vendors. However, we would like to see policies on how each vendor will address those situations when an inmate enters the facility bearing prescriptions for psychotropic medications and standard operating procedures for continuing/discontinuing those prescriptions while in custody.

2. Who performs the 7 day assessments at the juvenile detention center, the Med or the RN?

The Juvenile Detention Center requires an RN to do the 7 day assessments.

3. What is the licensure level of your current staff (including the professional mental health service worker)?

Answer: Current nursing staff includes one RN, 2 LPN and 1 PRN LPN. Current mental health staff includes 2 full time mental health professional with a MS/LPC, 1 part time LSW and 2 PRN (1-LCSW, 1-LCPC).

To be clear, staffing in the future is subject to proposal of the vendor. We intend to rely upon the expertise and experience of the vendors in this area.

4. Please clarify the time period for proposals and acceptance to be valid? (Proposals shall be good for one hundred twenty (120) days. Submitted proposals shall have an acceptance period ninety (90) days.)

Answer: Proposals shall be good for one hundred-twenty days (120 days).

5. Please provide the respective ADP for each of the three locations.

Answer: The Sheriff's Office does not separate the populations of Downtown and Satellite Jail. The numbers included below are derived from the Monthly Average Daily Population (MADP) - The average number of INMATES/DETAINEES housed in the JAIL on a daily basis for the period of one month. The MADP shall include, but separately list, OTHER COUNTY INMATES/DETAINEES. The MADP shall be figured by summing the daily population for the JAIL and OTHER COUNTY INMATES/DETAINEES (as detained by a count performed at the same time each day) for each day of the month and dividing this sum by the total number of days in the month. The daily count to be used is the one taken in the morning, usually between 6:00 a.m. and 7:00 a.m. JAIL records shall be made available to CCS upon request to verify the MADP. Persons on work release and not indigent, home confinement, housed outside of the JAIL, and parolees and escapees shall not be considered part of the

JAIL's MADP. Persons in the holding area, awaiting arraignment/bond court shall not be counted towards MADP.

CCSO	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	167	170	160	163	151	152	158	162	164	152	156	155
2017	151	151	146	156	165	192	187	196				

The Juvenile Detention Center definition and numbers are:

MADP - The average number of INMATES/DETAINEES housed in the DETENTION CENTER on a daily basis for the period of one month. The MADP shall include, but separately list, INMATES/DETAINEES from other jurisdictions outside of COUNTY. The MADP shall be figured by adding the daily population for the DETENTION CENTER and INMATES/DETAINEES from other jurisdictions outside of COUNTY (as determined by a count performed at the same time each day) for each day of the month and dividing this sum by the total number of days in the month. The daily count to be used is the one taken in the morning, usually between 6:00 a.m. and 7:00 a.m. DETENTION CENTER records shall be made available to CCS upon request to verify the MADP. Persons on work release and not indigent, home confinement, housed outside of the DETENTION CENTER, and parolees and escapees shall not be considered part of the DETENTION CENTER's MADP.

JDC	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	18.03	19.79	19.71	17.33	18.42	18.73	19.29	22.03	23.50	25.81	28.37	20.87
2017	13.29	14.43	18.55	15.47	17.77	17.77	19.06	19.74				

6. Please provide a breakdown of the nursing hours requested by location.

Answer: The bulk of the hours worked will typically happen at the Satellite Jail location.

The Sheriff's Office goal is to provide quality medical and mental health care to our inmates in an economical manner. We rely upon a vendor's expertise in these matters to provide a detailed staffing plan to meet the aforementioned goal. Please submit your staffing plan with your response. To this end, please quote the requested services, but also submit any alternative options you think prudent to meet the above goal.

JDC Nursing Hours Requested are 7-days per week 0800-1200.

7. Please list any current EMR equipment that will be available for the vendor to use.

Answer: None - See Response #8

8. Is there internet availability at all three locations?

Answer: There is internet connectivity at the Downtown and Satellite Jail.

9. What JMS does the county use?

Answer: New World Systems (Tyler Technologies) iSeries 400 version 8

10. Please describe the current vendor process for managing the medical co-pay.

Answer: The nurse completes the medical service co-payment form at the time of the service or prescription fill/refill, the inmate and nurse sign the form and the form is delivered to the Captains secretary. Captain's secretary removes the charges from the inmates fund ledger account. We currently do not charge a copay to see the doctor or nurse.

11. Please confirm the 84 hours of mental health counselor coverage as the days and times listed total 80 hours.

Answer: 84 hours per week of on-site professional Mental Health Counselor Services are required per week. Staff being present and working from 7AM-7PM Monday thru Friday and 7am to 5pm Saturday and Sunday (i.e. vendor needs coverage for sick, holiday and vacation days) AT A MINIMUM. We rely upon the vendor's expertise in these matters to provide a detailed staffing plan to meet the hours requested.

12. What did the County spend for offsite costs (hospitalization, outpatient, specialty services) for each of the last two years?

2016: Dental -0-

Mobile X-ray \$3,450.00 (no Public Aid Rate PAR)

Dr visits, etc \$5000.62 (PAR)

(\$8,450.62)

2017 YTD Dental \$702.00 (no PAR)

Mobile X-ray \$3236.97 (no PAR)

Dr visits, etc \$4242.09 (PAR)

(\$8,181.06)

** NOTE: We do not pay for pre-existing conditions **

13. Provide a census of any and all contracted inmates to include Federal inmates, US Marshall inmates, ICE/Immigration inmates, neighboring County inmates and/or any other contracted inmates the County has held over the past two years.

Answer: CCSO does not house any Federal, contracted or neighboring county inmates so the answer is zero. The possibility does exist that we would agree to assist a neighboring Sheriff's Office with housing if needed, but this would not be a regular occurring situation.

14. Please explain the County's detention officers' role in assisting with the management of inmate medical, mental and ancillary healthcare programs and services (including booking and inmate transportation).

Answer: The Champaign County Correctional Officer assists with all transporting to and from the medical unit and areas around the facility to include transporting to appointments outside the facility. The CO stands by during med passes, sick calls and assessments. CO's completed the initial medical screen at intake and forward all pertinent information onto the medical staff. All CO's are first aid and AED trained and certified.

15. Please provide statistics for the past two years:

- a. # of sick calls per month/year,
- b. # of bookings per month/year,
- c. # hospitalizations,
- d. % inmates on meds,
- e. % inmates on psych meds,
- f. # of mental health treatments

Answer: We are in the process of trying to collect this information and will forward as soon as collected.

16. Please provide a listing of all medical equipment onsite that will be available for use by the Proposer.

Answer: The medical unit is equipped with an exam room w/an exam table. Also available are concentrators, O2 tanks, vital trees, otoscope and a rolling med cart.

17. Please list any office equipment (computers, laptops, printers, etc.) that will be available for use by the Proposer.

Answer: The medical unit has 1 computer and 1 printer that belong to the Sheriff and may be used by the vendor.

18. Are there currently any vacant positions among healthcare staff? If so, identify the positions and the length of their vacancy.

Answer: We currently have no vacant positions.

19. Are there any collective bargaining agreements in place for current medical or mental health staff?

Answer: Medical & Mental Health staff are not employees of the Sheriff's Office and there are no collective bargaining agreements in place for the current vendor and staff.

20. Does the County coordinate with any locally based community-based providers to assist with your mental health population? If so, who are these providers and what assistance do they provide?

Answer: Yes, the Sheriff's Office has community-based providers working within the facility. The providers are not performing the duties requested within the scope of this RFP. The Justice and Mental Health Collaboration Program – Planning Grant Final Report is recommended reading in that regard. (http://www1.co.champaign.il.us/sheriff/pdf/JMHCP_Planning_Phase_Final_Report.pdf)

21. Who provides dental services for the County? Is the dentist accompanied by a dental assistant? Does the County contract for a dental hygienist?

Answer: We do not have a contract with a dental provider for dental services or a dental hygienist. We have a dentist that has verbally agreed to work with the Champaign County Sheriff's Office and see our residents off site/in his office when medically necessary.

22. How long is the typical wait to see the dentist or hygienist?

Answer: We do not have a dentist or hygienist on site. If medically necessary, a referral to Dr. Jones we find that the waiting period ranges from 2 – 5 days.

23. How much was spent on (1) all medications, (2) HIV medications and (3) psychotropic medications for each of the last two years?

Answer: By contract, medication costs are assumed by the current provider and CCSO does not know the amount spent. See Current Contract and answer to Item #34 herein.

24. Does the County intend to pursue any accreditations in the upcoming year – if so, which one(s), and who will be responsible for associated costs?

Answer: No, but the County would bear associated costs.

25. Is the County currently subject to any consent decrees or current audits or investigations?

Answer: No

26. Page 15, item D.2, which requires a State of Illinois Business License. Will a statement of registration from the Secretary of State showing we are in good standing to conduct business in the State of Illinois satisfy this requirement?

Answer: Yes

27. Page 10, item D3 reads, "Statement regarding any past, present, or pending litigation **with the County.**" However, on p. 15, item D4, it reads: "Provide Statement of Current Legal Actions Relating to

Current or Past Projects.” (Note that it doesn’t specify “with the County.”) Are you expecting litigation only related to Champaign County?

Answer: No, not only Champaign County. Please list any with Champaign County AND then Current Legal Actions Relating to Current or Past Projects anywhere.

28. Please confirm that the County is requiring proposers to provide pricing for 25 months or January 1, 2018 to January 31, 2020.

Answer: 25 months, which is January 1, 2018 to January 31, 2020.

29. Is the County requesting one fixed price for the initial period or a fixed price for year one and a fixed price for year two.

Answer: Fixed monthly fee for the services as outlined, except for pharmaceuticals, for the first 25 months. See language in paragraph B. Price Escalation for additional details.

30. Are dental services provided onsite or offsite?

Answer: See Answer to item #21 herein.

31. Please provide the ADP by Adult and by Juvenile proposers should assume for pricing.

Answer: See Answer to item #5 herein.

32. Who is currently providing services to the Juvenile facility, and can the county provide the current contract? (The provided contract for CCS only references the adult facility)

Answer: CCS Provides the services to the Juvenile Facility. There is a separate "Tag Along" contract billed and managed separately. The JDC Contract is attached to this response.

33. Does the contract provided by the county include the costs of the juvenile facility?

Answer: No - See answer to Item #32 herein.

34. The current vendor has experienced a 230% cost increase in HIV-related medications in the last year. This could create a significant “risk premium” for companies to ensure that costs are covered going forward; although, if costs fall again, the County would be paying this premium unnecessarily. Would the County consider a capitation on HIV related medications?

Answer: We are seeking quotes with the vendor bearing the cost of everything. Vendors should feel free to quote us alternative solutions as the Sheriff's Office is interested in any ideas the vendors submit based upon industry standard, professional expertise and experience.

35. Professional Medical & Mental Health Liability coverage: The requested amounts of coverage are well in excess of normal industry standards for both per occurrence and in aggregate. Would the county consider coverage more in line with industry standards?

Answer: We are seeking quotes with coverage amounts listed. Vendors should feel free to quote us alternative solutions as the Sheriff's Office is interested in any ideas the vendors submit based upon industry standard, professional expertise and experience.