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## **Champaign County Board of Health**

### **Monthly Meeting**

**February 28, 2006**

**The Board of Health of the Champaign County Health Department held its monthly meeting on February 28, 2006, at the Champaign-Urbana Public Health District's satellite office at 815 N. Randolph, Champaign. Ms. Kim Winston, Secretary, called the meeting to order at 6:04 p.m. Upon roll call the following board members were found to be present: Ms. Kim Winston, Secretary; Dr. John Peterson, Treasurer; Ms. Susan Maurer, Dr. Safwat Wahba, and Dr. Julian Rappaport. Absent were Dr. Doug Wright, President, Dr. Tom O'Rourke, and Ms. Carrie Storrs.**

**The first agenda item was the approval of minutes from the January 31, 2006, monthly meeting. Dr. Peterson made a motion to approve the minutes. Ms. Maurer seconded the move. With all in favor, the motion carried.**

**Public Participation – none.**

**The next agenda item was the Monthly Reports. Ms. Lisa Bell showed pictures of the remodeled Rantoul site and submitted a new format of the CIDES report. It was noted that for all reports, the board prefers an excel format. There are a few members that prefer a paper copy verses electronic and they will continue to receive those.**

**Correspondence and Communications – none.**

**The next agenda item was the Treasurer's Report. Dr. Peterson commented that the report from the auditor was within \$20,000 of the predicted amount. The Champaign County Board of Health monthly report was accepted and placed on file. Invoices for December 2005 and January 2006 were submitted by CUPHD. Dr. Peterson made a motion to defer payment of these invoices until the next meeting allowing the board more time to review them. Dr. Rappaport seconded the motion. With all in favor, the motion carried. Dr. Peterson will schedule a meeting with Mr. Palazzolo to discuss, in further detail, the invoicing process.**

**In the first item of Old Business, Mr. Palazzolo gave the Administrator's Report. Mr. Palazzolo made the board aware that there have been some staff changes in case they experience new contacts within the agency. Mr. Palazzolo asked for more clarification as to what the boards' expectations are. Mr. Rappaport asked for what Mr. Palazzolo believes are issues that need attention or how to better guide services. Dr. Wahba commented on equal services to County and Champaign-Urbana residents. Ms. McGrath will forward the BY-Laws to Mr. Palazzolo, which would have some guidelines. Several**

members referred to the consultant's report for Mr. Palazzolo's review. The thought is that this report will offer better insight as to how the board would like to communicate with CUPHD.

The next item of Old Business was the public meeting schedule. There will be four public meetings held. They are April 6, April 20, April 27 and May 4, 2006. One in Urbana, one in Champaign, one in Rantoul and one in Philo. All board members are invited to attend. Each meeting will be from 6:30 to 8:30 p.m. A media plan is being developed. Minutes from the town hall committee meetings will be sent to all board members.

The next item of Old Business was Health Check Clinics Reports and Discussion. This topic will be looked at again in the near future.

The next item of Old Business was Review of Contract with CUPHD. A meeting can be scheduled anytime after March 10, 2006 for the subcommittee to meet.

The next item of Old Business was Review of County Public Health Ordinance. With the absence of some board members, this will be placed on the next agenda to determine who will participate on the subcommittee.

The final item of Old Business was board member training. Handouts were given regarding an upcoming workshop. Ms. McGrath will supply the board with the upcoming dates for this in-service training.

The first item of New Business was a potential date change for the next monthly meeting. There is a County Board meeting that requires Mr. Sapp and Ms. McGrath to attend. Dr. Peterson moved to change the next meeting date to Monday, March 27, 2006 at 6:00p.m. Mr. Sapp seconded the move. With all in favor, the motion carried.

The next item of Old Business was the Annual Report. The annual report needs to be distributed to the County board members and would be best sent in a PDF format so that it can be posted on the website.

In Other Business, Dr. Wahba asked about avian flu preparedness. Mr. Palazzolo commented that there have been meetings held pertaining to this topic. Dr. Rappaport asked for an update on the school based dental clinic. Ms. Pryde commented that with the resignation of Dr. Glo, things will continue as normal.

Upcoming Meetings –The next regular monthly meeting will be held March 27, 2006.

Ms. Julie Pryde gave a power point presentation of the Infectious Disease Prevention & Management division.

The meeting was adjourned at 7:35 p.m.

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President

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Secretary

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*The mission of the Champaign County Public Health Department is to promote health, prevent disease and lessen the impact of illness through the effective use of community resources.*