

CHAMPAIGN COUNTY BOARD OF HEALTH

Monthly Meeting
Tuesday, September 30, 2008, 6:00 p.m.

Call to Order & Roll Call

The Board of Health held its monthly meeting on September 30, 2008 in Meeting Room 2 at the Brookens Administrative Center, 1776 East Washington Street, Urbana. The meeting was called to order at 6:02 p.m. by Julian Rappaport. Present Board members were Brenda Anderson, Stan James, Nezar Kassem, John Peterson, Cheryl Ramirez, Julian Rappaport, and Bobbi Scholze. Absent Board members were Prashanth Gowda and Betty Segal. The staff member present was Kat Bork (Board of Health Secretary). Others present were Carol Elliott (CUPHD Board Member), Julie Pryde (CUPHD Acting Administrator), Jim Roberts (CUPHD Environmental Health Director), Carrie Storrs (Former Board of Health Member), Andrea Wallace (CUPHD Finance Director), and C. Pius Weibel (County Board Chair and CUPHD Board Member).

Rappaport introduced Brenda Anderson as the newly appointed Board of Health member.

Approval of Agenda/Addendum

MOTION by James to approve the agenda; seconded by Kassem.

Rappaport moved item M2 on the agenda to directly after public participation. There was no objection to this friendly amendment to the motion.

Motion carried as amended.

Approval of Minutes

MOTION by Peterson to approve the July 29, 2008 minutes; seconded by Kassem.
Motion carried.

Public Participation on Agenda Items Only

Nancy Greenwalt spoke about the dental program monthly reports. In September CIDES began using the name SmileHealthy. Another change is a shift to using Eaglesoft software given to the dental program by Patterson. SmileHealthy is training staff and converting data, so for three months their reports will not include figures on the number of treatments or how many children are seen at the mobile unit events until SmileHealthy gets caught up on its data entry. Greenwalt hopes the software will improve SmileHealthy's Medicaid reimbursement in both the areas of speed and amount of money received. She said Eaglesoft is outstanding software for the recommended treatments, remote access, and printing of treatment plans. SmileHealthy has experienced problems getting children and their families to complete the treatment plans, but this

will hopefully improve. Greenwalt wanted to be clear that migrant Head Start patients are paid for through community health and not paid for by the County. The August education events are growing and Greenwalt asked how the Board of Health wanted to be recognized as a sponsor on SmileHealthy's education flyer. SmileHealthy held a Spanish Dental Day and are offering SmileHealthy as a service project or a badge project to the Girls Scout. Greenwalt has heard from three troops in Thomasboro and one troop in Homer Heritage. A number of community health students have been volunteering and interning with SmileHealthy.

Correspondence and Communications

Local Health Protection Grant Decrease Notice

The Board of Health's Local Health Protection Grant was decreased by 3%. Pryde explained the Board would need to replace the 3% that would have been funded by the grant because it pays for core services out of another fund.

MOTION by Peterson to request the County Administrator of Finance prepare a budget amendment for additional funding from the Board's fund balance to the core services because of the 3% reduction in the Local Health Protection Grant; seconded by Kassem

The Board discussed the grant reduction and the ongoing funding problems with the State of Illinois. Pryde reported all the Local Health Protection Grants were cut, as were a number of other grants. James asked if Pryde saw this action by the state as an ongoing problem. Pryde stated she did not and she could not remember the state doing this very often. This year the state said it would put some of the grant money in reserve, but then the state just took it away. This approach was new to Pryde. Storrs spoke about how this follows the federal model of taking back some money midway through the grant year. Rappaport asked if the dollar amount of the Local Health Protection Grant is the amount committed to be spent on core services. Pryde said no and explained providing the core services costs more than the Local Health Protection Grant provides. Storrs added that the grant is intended to support the core services, not completely cover their costs. Pryde confirmed the Board cannot reduce the core services even with this funding cut. Rappaport suggested acquiring more information to continue this conversation next month. Peterson stated the additional funding would come out of the Board's carryover.

Motion carried.

Champaign County Nursing Home Consent Agreement with the Illinois Health Facilities Planning Board

Provided for information only. James stated the consent agreement has already been implemented.

Trilogy Network of Care Opportunity

Ramirez informed the Board that she learned of the Trilogy Network of Care, a web-based information referral system. She passed around a brochure from the network's website.

She said Board members can visit the website at <http://networkofcare.org/home.cfm> to learn more. Trilogy Network of Care is a best practice from the President's New Freedom Commission for Mental Health. Ramirez explained this network has a public health component, probation, and many other aspects that a county system would do. The mental health area is always looking to integrate with public health. This network does not replace an existing website, but it links entities together and helps refer people across systems without being cumbersome. Ramirez reported that Peter Tracy of the Mental Health Board is very interested in getting this for Champaign County. They had a meeting with Deb Busey, Pius Weibel, and IT staff at which it was decided to schedule a web demonstration with Trilogy so interested people from various entities could participate. They are shooting for Oct 6th for the web demonstration. All someone needs to participate is a computer and a phone. Collaboration will allow entities to share the startup costs and monthly maintenance fees. Entities can add information to prevent the website from becoming dated.

Rappaport asked Pryde for CUPHD's opinion about the Trilogy Network of Care. Pryde said she had not seen the information, so she could not give an opinion on how it would benefit their clients before learning more about it. CUPHD has an IT staff that keeps their website current. Pryde's is interested in the CUPHD leadership and IT teams taking part in the web demonstration. She asked what the monthly fee would be. Ramirez said the fee depends on how many association members make the purchase. She estimated the setup costs at \$8,000 and monthly maintenance fee at \$600 for the whole county. Ramirez explained the Trilogy Network of Care has resources, a library, federal and state information, and helps people find information on other agencies. Ramirez sees this as integrating all of a person's needs for mental and public health. Discussion continued over the Trilogy Network of Care. Rappaport said he would participate in the web demonstration and assumed the Board's participation would be influenced by CUPHD's decision because that agency provides its core services.

Exploration of Merger Possibilities Amongst Champaign County Public Health Entities

Storrs distributed a document (Attachment A to these minutes) she prepared on planning the future of public health and mental health services in Champaign County. There have been some informal conversations over past year or two about the best way to provide public health and mental health services in the County. Whether the current model is the most effective way has been a topic of discussion in the past. Storrs intended her information to serve as a springboard if the various boards within Champaign County wish to do something. She described how CUPHD, the County Board of Health, the County Mental Health Board, the County Developmental Disabilities Board came into existence. These are four boards governing public health and mental health services in Champaign County. These boards were all created by referenda with a local tax base and receive a majority of their funds through state and federal funding sources that augment local funding. There is a national and international push for public health and mental health to work together and consolidate some services. It is well established that acute and chronic health conditions can affect a person's mental health, as well as physical health, so it makes sense to try to combine efforts in the most efficient and effective way possible. Storrs looked at the structures and how potential change could improve services and eliminate gaps or duplication of services. Storrs thinks a discussion option would include

whether having two public health departments within one county is the best way to do things. She suggested discussing the possibility of moving to a single agency with a single local tax levy for those services. With a separate mental health and developmental disabilities tax levy there is more potential for funding through tax levies, but collaboration on projects and joint services is beneficial while maintaining the maximum possible level of funding. Storrs learned there are about eight counties in Illinois where the county public health department governs all of the mental health services. She spoke to six of those departments who were all very pleased to have that type of service delivery in their counties. Storrs pointed out that in the state statutes for CUPHD and the County Board of Health both entities shall establish programs and services in mental health, including mental retardation and substance abuse. So public health boards are mandated to address mental health issues in counties. The public health boards are also required by state statute to work with related agencies in the community on the development of local plans for the most efficient performance of health services. Storrs recommended the public health boards consider holding a joint study session to discuss the situation and where they might want to proceed with further discussion. If the boards decided they want to pursue the issues, Storrs recommended an independent facilitator be utilized to help guide the consensus-building and decision-making process for the appropriate stakeholders to have input. Any change would take a minimum of two years, so this is not an immediate process. Storrs added that if any decision is made to move to a single public health agency, the most successful ventures are ones where there is consensus, written transition plans with stakeholders, the involvement of both boards, and members of both boards are incorporated into a new, single board. A change seems to work best with a fairly lengthy transition plan with the stakeholders involved in the transition planning.

Rappaport asked for Storrs's written statement to be included to the minutes and that the Board not discuss this issue now. Rappaport thanked Storrs. Peterson asked if Carol Elliott of the CUPHD Board wanted to say anything. Rappaport said he intended to invite Elliott to a future discussion of the issue. Elliott recommended that they have an extension conversation with the CUPHD Administrator and staff to get their opinions before any joint study session. She encouraged them to focus on the people doing the job right now to see how a change could affect delivery of services. James suggested placing this issue on the November or December agenda for discussion to see how the Board feels in general about pursuing this issue. He said Storrs did a wonderful job in presenting this information and he wanted to discuss the pros and cons. Rappaport recalled the County Board's Policy, Personnel, & Appointments Committee directed Susan McGrath to generate some information on the legalities involved in this issue a year ago. Rappaport directed an information conversation about whether the Board wants to go further on this issue be placed on the next agenda.

Treasurer's Report

Invoices Submitted by CUPHD for July 2008 & August 2008

Peterson announced the invoices were consistent with the contract.

MOTION by Peterson to pay the CUPHD invoices for July 2008 and August 2008; seconded by Kassem. **Motion carried.**

Issues Regarding CUPHD
Environmental Health Presentation

Rappaport noted that Jim Roberts offered to give a Powerpoint presentation to the Board, but Rappaport suggested Roberts provide an overview of the Environmental Health Division and have the Board ask questions.

Jim Roberts, the Director of the CUPHD Environmental Health Division, described that the Environmental Health Division takes care of basic health needs such as food, water, sewage, and some vector control. If everything goes well, the public does not hear about Environmental Health. In times of crisis or natural disasters, Environmental Health is extremely important because people need water and sewage. He was willing to answer any questions from Board members.

James stated he constantly hears complaints from constituents about restaurants and the water and sewage in the Cherry Orchard area. His constituents do not know who to call about problems. James was concerned about the true cleanliness of a restaurant displaying an inspection certificate because restaurants may not maintain the facilities except when they are being inspected. James asked if Environmental Health has been notified of the Cherry Orchard area. Roberts said they have a complaint about the area that has been ongoing for a year. They try to gain voluntary compliance with the person creating the problem. After a period of noncompliance, the State's Attorney's Office becomes involved. They have turned Cherry Orchard over to the State's Attorney's Office for prosecution. Roberts answered James's questions about what issues are covered by public health and what issues fall under building codes. James inquired how often Environmental Health inspects a restaurant. Roberts stated the health permits for restaurants are issued once a year. An inspection can also be done because of a complaint about a restaurant. People can submit complaints over the phone or through CUPHD's website. Complaints can be made anonymously and CUPHD usually follows up on complaints within days. Roberts has to have a complaint to re-inspect a restaurant, otherwise he could be accused of harassment. Environmental Health inspects a restaurant without any advance warning to the business 90-95% of the time. A Category 1 establishment requires Environmental Health to make three contacts with the business in a calendar year. Two of the contacts must be unannounced inspections and one can be an education contact. A Category 2 establishment has one inspection per year. A Category 3 establishment has one inspection every two years. James thought it would be a neat idea to have a star or number system to rate restaurants that the establishments would then be required to post. Roberts hoped to be able to post the inspections on CUPHD's website for public access, but he is not required to do that at this time. James spoke about a fees schedule for follow-up visits and hoped Roberts would be involved in that discussion. The Board discussed public health violations in restaurants. Peterson asked how many inspections are because of an establishment's failure to comply. Roberts stated from September 2007 to September 2008 there were seven re-inspections. Peterson said the Board would be looking at a fees structure for covering the costs of re-inspections. Roberts stated the current rate is \$25/hour and those seven inspections brought in \$262.07. He did not think this covered CUPHD's cost for these inspections. James asked for the cost estimate based on mileage and a time estimate. Roberts wanted to include fees for

Administrative Assistants and other staff in this estimate. James and Peterson agreed that is what the Board is looking for.

Peterson and Roberts discussed when they could meet with Susan McGrath to work on this issue and altering the Public Health Ordinance. It was agreed the ordinance would be placed on the November agenda. Pryde told the Board that they would need to adopt a food safety ordinance at the same time. Rappaport asked if Environmental Health ever shut any restaurants down. Roberts confirmed they did so about once a month. The closed restaurant typically posts a sign indicating it is undergoing plumbing work or renovation. Kassem asked if Roberts ever does an inspection when he is off duty and eating with his family. Roberts stated he has spoken with restaurants if he sees something serious, to the chagrin of his family. Pryde said the goal is to prevent any food born illnesses. She encouraged people to report anything of concern directly to the restaurant management as well as to CUPHD because restaurants will respond to customer concerns. The Board thanked Roberts for answering their questions.

Report from Acting CUPHD Administrator

MOTION by James to receive and place on file the Acting CUPHD Administrator's Report for August and September 2008; seconded by Kassem.

Pryde reviewed the information provided in her report. She stated CUPHD received the IDPH/CDC grant listed as Item 3 and it involves pandemic flu preparedness for Champaign County. Rappaport asked how the grant to market diabetes screening services would affect the County. Pryde said the grant was \$2,500 used for marketing to explain to people how they are eligible to receive screening through Medicaid for diabetes services. It will include print ads, church bulletins, TV ads, and it will be county-wide. She remarked the drive-through flu shot clinics will be off of the mobile unit. It serves as the bioterrorism mass vaccination clinic training for staff.

Motion carried.

Division Monthly Reports – June 2008

Maternal & Child Health (Gowda)

Gowda was not present at the meeting.

Infectious Disease, Mobile Unit (James)

James spoke to people in Rantoul about reorganizing the mobile unit's location schedule. The mobile unit goes to locations during the day when people are working and James thought this results in people not being able to visit the mobile. He asked if service in Ludlow has picked up. Pryde reported they did have a person visit the mobile unit for services in Ludlow for the first time. James spoke to the mobile unit staff, who will try to hit more central locations. He said the Board will have to monitor this program to see if they are getting the bang for their buck.

Peterson asked if consumer use of the mobile unit would increase during flu season. Pryde explained that the majority of County people use the mobile unit for maternal and child health services and STD services. Rappaport suggested the Board might need to hold a study session about providing public health services in the rural areas. James suggested holding a study session in 2009 and inviting the mayors of the small communities to attend with their suggestions. Pryde stated the mobile unit is moving to other areas if an area is dead. Rappaport believed that CUPHD is trying with this program.

Environmental Health (Peterson)

Environmental Health issues were discussed earlier in the meeting.

Wellness & Health Promotion (Ramirez)

Ramirez took tour of the CUPHD facility with Deb Pruitt and was impressed with the prevention programs for child obesity, vision services, dental clinics, and smoking cessation. Ramirez described some of the programs offered in the community. She will be attending an Illinois Alcohol Drug Dependency Association conference tomorrow to look at recovery programs and community-based options because of a lack of funding. Rappaport hoped Ramirez can make suggestions about reaching people in rural areas with programs in the future. He said the Board's job is to develop policies to facilitate services.

MOTION by Kassem to receive and place on file the CUPHD Division Reports for July and August 2008; seconded by James. **Motion carried.**

Issues Regarding Mental Health Board

Notes from the Mental Health Board Joint Project Quarterly Planning Meeting

Segal was not present, so Rappaport pointed out the notes from the quarterly planning meeting. Tracy thought it was a good meeting and they shared information about the jointly funded project through Crisis Nursery.

Laura Swinford, the Program Director from Crisis Nursery, and Sureland Trice, the Family Specialist from Crisis Nursery asked to address the Board. Swinford stated Crisis Nursery is currently serving six mothers experiencing perinatal depression. The referrals have come from Christie, Carle, and Crisis Nursery. Swinford provided the memorandum of understanding with CUPHD, the service referral form, and Edinburgh Scale evaluation form for the Board members. Rappaport was impressed by how quickly this program has started actually serving people. James asked where they are based in Rantoul. Trice said they are based out of Head Start in Rantoul. Rappaport felt this service is helping the Board fulfill its mission.

Issues Regarding RPC Senior Wellness Programs

Scholze has a meeting with Roseanne at Regional Planning Commission Senior Wellness next week to explore what the Senior Wellness Program is doing and how to coordinate with

other wellness activities. Scholze has joined the Senior Taskforce and one of the things that is coming out is the need for coordination amongst the many activities that are occurring for seniors. James suggested Scholze meet with Darlene Kloeppe of RPC. Scholze had spoken with Kloeppe, who suggested contacting Roseanne. Rappaport was not clear from the reports on the status of the Senior Wellness Program and he looks forward to having Scholze focus on this program to help make some recommendations.

Issues Regarding Smile Healthy (formerly CIDES)

Kassem reported the Illinois State Dental Society had its annual meeting last month and discussed the ongoing problem of access to care, especially in rural parts of the state, for the second year in a row. The Illinois State Dental Society started an initiative called Bridge to Healthy Smiles to try to increase the disbursement for dental procedures so it is affordable for dentists to participate in public aid programs. This would enable dentists to cover the procedural costs and more dentists would be willing to accept public aid patients. Bridge to Healthy Smiles hopes to open ten new public aid clinics by 2010, but this is dependent on getting funding from the state. Other goals include encouraging dentists to go out into the rural parts of the state and getting forgiveness for dentists' student loans. Kassem remarked that legislators want to be able to say they improved access, but dentistry is a more difficult issue to solve compared to other medical problems. Kassem thought they were on the right track with increasing the disbursement for public aid because a large amount of dentists participate in the SmileHealthy program because this program pays more than public aid and the payments are made in a more timely manner. Kassem spoke to Senator Frerichs and Senator Rutherford about using SmileHealthy as model at the state level. Kassem was also elected as a delegate to the 2009 American Dental Association meeting for the downstate caucus.

James spoke about a report given to the County Board's Justice & Social Service Committee about a child who was taken out of Champaign County for dental services because a no local dentist would provide the service. He questioned why a kid needed to be taken out of the county when public money is being spent to support programs to provide these services. Greenwalt said that was actually a SmileHealthy program because they take care of 100% of the dental needs for Head Start kids. The only oral surgeon they have at an affordable rate is in Decatur. Head Start paid the bill for this surgery because it was a kid from Champaign-Urbana. Greenwalt stated the Board of Health pays for a County kid to receive oral surgery. Greenwalt was impressed by Head Start's commitment to making sure full care is provided for all of their kids. James felt the dentists and other people should be willing to step up to plate and be charitable in the community. Greenwalt said they have a dentist willing to do oral surgery in Champaign County, but they need to find a place that would provide full sedation. They are trying to work with Carle and Christie about this, but it is slow. James said there are too many organizations providing overlapping services and there should be a central location for someone to find a service.

Other Business

Discussion on Proposed CUPHD Contract

Susan McGrath sent a memo regarding the proposed CUPHD contract. Peterson asked if the proposed contract was acceptable to CUPHD. Pryde said it was to her understanding. Peterson noted the contract language on Page 52 has not been followed. Pryde explained this language was recommended by Deb Busey and Andrea Wallace. Peterson found the CUPHD budget format prepared by Wallace easier to read than the County's budget format. Wallace said she worked together with Busey to get the budget into required format for the County's budget document. Pryde said CUPHD would continue to present their budget in Wallace's format to show a greater level of detail. Rappaport said the contract changes primarily appeared to be technical changes instead of substantive changes. Peterson said there were not any substantive changes raised at the study session.

MOTION by Peterson to place the proposed CUPHD Contract on the October agenda for approval; second by James. **Motion carried.**

Brookens Building Security

Weibel said it was reported to him a month or two ago that the exit doors of the Brookens Administrative Center were left unlocked after a Board of Health meeting. He demonstrated how to lock the Brookens doors for all present. The Board members would check to ensure the doors were locked after a meeting.

Peterson later commented that this procedure seemed ridiculous. Bork explained the County does not have custodians on staff twenty-four hours a day so the exterior doors must be locked after an evening meeting. Kassem asked why the doors were not locked once a meeting starts. James and Bork explained that would prevent member of the public from entering a meeting that is required to be public and the Board would be in violation of the Open Meetings Act.

Resolution Thanking Thomas O'Rourke for His Years of Service

MOTION by Kassem to approve the Resolution Thanking Thomas O'Rourke for His Years of Service; seconded by James.

James recommended placing the resolution in a white matte so all the Board members could sign it. O'Rourke's dates of service would be inserted into the resolution.

Motion carried.

Public Participation on Non-Agenda Items Only

There was no public participation on non-agenda items.

Adjournment

The meeting was adjourned at 7:59 p.m.

Respectfully submitted,

Kat Bork
Board of Health Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.