

**CHAMPAIGN COUNTY NURSING HOME**  
**Position Vacancy Announcement**

Date: December 10, 2009

Dept.: Social Services

Position: Director of Social Services (LSW or LCSW)

Hours: Full-time (40 hours/wk)

Salary: Based upon Experience

We understand that the secret to success is satisfying the needs of our customers by providing the highest level of care & support. This position is responsible for assisting customers in a 243-bed nursing community with admission into our home and discharging into the community. Primary responsibilities include developing a trusting relationship with our residents & family members, completing admission & discharge paperwork, assisting with census management, conducting assessments, addressing resident problems, maintaining accurate departmental records and networking in the community.

Qualifications: Thorough knowledge of the principles of the admission & discharge process, resident rights, confidentiality, and EEO. Must possess a bachelor's degree in a social service related field, be a LSW or LCSW, and have at least 3 years of supervisory experience, preferably in a health care setting. Strong oral and written communication skills and a working knowledge of Microsoft Excel and Word are preferred.

**Applications will be accepted until position is filled.**

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**Champaign County Nursing Home**  
**Attn: Human Resources**  
**500 S. Art Bartell Road**  
**Urbana, IL 61802**  
**Phone: (217) 384-3784, ext. 5080**  
**Fax: (217) 337-0120**

E.O.E.