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Dana Brenner
Facilities Director
Champaign County
1776 East Washington Street
Urbana, IL 61802

Phone: 217-493-8547
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Date: December 5, 2018
RE: Champaign County- JDC Roof Replacement

Dear Dana,
The following constitutes Bailey Edward's proposal for Professional Services on the above referenced project.

Project Understanding

1. Overview: Bailey Edward proposes to provide design / bid documents, for the roof replacement at JDC. The existing roof is a ballasted EPDM, low slope roof which will be replaced with a fully adhered, white EPDM. Existing drawings indicate the insulation at the roof to be 3". Roof cores will be done to determine the condition and depth of existing insulation.
2. Project Design Team: Robin Whitehurst, Principal
Karla Smalley, Project Manager / Architect
3. Budget: \$550,000
4. Schedule: Documents ready to bid in Spring
5. Documents Reviewed: Original Construction Documents Dated 04.20.99

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 Champaign, IL 61820
 Phone: (217) 244-1100
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 Email: info@baileyedward.com
 Website: www.baileyedward.com

Professional Services:

BASIC SERVICES Schematic Design
 Design Development
 Construction Documents
 Bidding and Permit
 Construction Administration

ADDITIONAL SERVICES On-Site Observation
 Warranty Review

Deliverables 24" x 36" Drawings
 PDF copies of documents

Compensation

Based upon the *Project Understanding* and *Professional Services* above and upon the *Qualifications* section that follows, we propose professional service fees as follows:

BASIC SERVICES FEE

For the Basic Services defined in the *Professional Services* section above, we propose a hourly, not to exceed amount as follows:

Schematic Design	\$7,425	19%
Design Development	\$9,900	25%
Construction Documents	\$19,800	51%
Bidding and Permit	\$1,980	5%
	\$39,105	100%

REIMBURSABLE SERVICES

The cost for allowable reimbursable expenses for this project is estimated to be:

Roof Cores/ Contractor Assist	\$4,500
Printing (12 sets)	\$2,500
	\$7,000

ADDITIONAL SERVICES FEE

If Champaign County chooses to initiate construction, the following fees for Additional Services defined in the *Professional Services* section above is as follows:

Construction Administration (flat fee)	\$10,395
Construction On-Site Observation (hourly fee)	\$3,500
Warranty Review (hourly fee)	\$900
	\$14,795

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EXCLUSIONS:

Printing of Bidding and Permit Sets Beyond allowance indicated above

- Certification Services
- Environmental Services
- LEED Building Design
- Record Drawings
- Registration Services

QUALIFICATIONS

Two (2) Client and User meetings are included.

Opinions of Probable Construction Cost will be provided at the 50% and 100% Document Submissions, two (2) total.

Three (3) total site visits during construction by either the Project Manager, Project Architect, Construction Observer or Project Engineers are included in the Construction Administration fee.

Construction Administration and Construction Observation services will be provided for a maximum of one hundred eighty (180) days from award of contract to preferred bidder.

Respectfully Submitted,

Robin Whitehurst, Principal
 312.789.4012
rwhitehurst@baileyedward.com

Karla Smalley
 217.866.1973
ksmalley@baileyedward.com

x

Name:
 Title:

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