



To: Ms. Susan Monte

Re: Letter of Understanding
Provision of Illinois CERA Transportation and Recycling Services

Dear Ms. Monte:

Pursuant to CERA Section 1-25 of the Illinois Consumer Electronics Recycling Act (415 ILCS 151 *et seq.*, or "CERA"), the Illinois Manufacturer Clearinghouse has assigned your county to a "Group Plan" operated by the Electronic Manufacturers Recycling Management Company, LLC ("MRM") to provide transportation and recycling services for e-waste on behalf of a number of electronics manufacturers for 2019. The MRM Illinois Group Plan represents over 25 electronics manufacturers and has been approved by the Manufacturer Clearinghouse.

We look forward to working with you to support your efforts to make electronics recycling readily available for your residents.

MRM hereby submits this Letter of Understanding ("LOU") confirming our understanding of the Services MRM will be providing in Champaign County for Program Year 2019 as required by CERA.

Please sign the acknowledgment at the end of the letter and return a copy to me so that MRM can confirm your interest and agreement to have MRM provide the Services outlined below in your jurisdiction.

The Services MRM Will Provide (the "Services"):

1. MRM understands and agrees that it is entering into this Agreement with the County of Champaign, which has authority to contract on behalf of itself and for third-party beneficiaries City of Champaign, City of Urbana, and Village of Savoy.
2. MRM will arrange for the bulk transportation and recycling of collected residential CEDs only from the collection site(s) and/or event(s) listed in Appendix A. To do so, MRM and/or MRM's contracted recycler will work with A-Team Recyclers, who is Champaign County's hired collector operating the collection site or one-day collection event(s) in Champaign County, to arrange for the timely pickup of collected devices.
3. MRM will provide Champaign County's hired collector, A-Team Recyclers, with the packaging material necessary to prepare shipments of collected residential CEDs identified in Appendix A in compliance with Subsection (e) of CERA Section 1-45 to be used for each collection event listed in Appendix A. Packaging material includes gaylords, pallets and shrink wrap necessary to package materials as required by MRM.

As may be necessary following each collection event identified in Appendix A, MRM shall fully reimburse Champaign County's hired collector, A-Team Recyclers, within 30 days of receiving an invoice from A-Team Recyclers, the cost of any additionally required packaging materials used



for each collection event identified in Appendix A that was not available for use at the site of each collection event listed in Appendix A.

4. MRM, or MRM's designee, will provide detailed packaging instructions to Champaign County's hired collector, A-Team Recyclers at least two weeks prior to the initial collection event listed in Appendix A.
5. MRM will pick up shipments of collected CEDs, based on arrangements made in advance by Champaign County's hired collector, A-Team Recyclers, and MRM or MRM's designee, with expectations that the collected weight meets or exceeds 18,000 lbs. per shipment. CERA Section 1-45(e)(2)(C) authorizes MRM to charge Champaign County's collector, A-Team Recyclers, a pro-rated under-weight fee of up to \$600 for any shipments that weigh less than 18,000 lbs.

Your County Agrees to Perform the Following Tasks:

1. Champaign County has agreed to establish and operate the collection events listed in Appendix A pursuant to the requirements of Section 1-45. MRM is not providing any collection site operation services at these sites, or any other sites in your county.
2. Champaign County agrees to operate the two collection events listed in Appendix A and intends to hire A-Team Recyclers as its collector on behalf of Champaign County in compliance with CERA. Champaign County will request that our hired collector register with the Illinois Environmental Protection Agency as required under law, and to request that such collector fulfill all the collector obligations listed in Section 1-45 of CERA. A copy of Section 1-45 is attached for reference as Appendix B.
3. If Champaign County and MRM agree that a non-county site will be used to fulfill the obligation under the CERA, Champaign County agrees to the details outlined in Appendix A, attached.
4. CED materials to be picked up by MRM must be segregated from non-CED materials and packaged in a manner to prevent breakage.
5. Champaign County will request that our hired Collector sort CEDs into their respective categories and prepare them for shipping pursuant to the requirements of CERA Section 1-45, with residential CEDs sorted into the following categories:
 - (A) computer monitors and televisions containing a cathode-ray-tube, other than televisions with wooden exteriors;
 - (B) computer monitors and televisions containing a flat panel screen;
 - (C) all covered televisions that are residential CEDs;
 - (D) computers;
 - (E) all other residential CEDs; and
 - (F) any electronic device that is not part of the manufacturer program that the collector has arranged to have picked up with residential CEDs and for which a financial arrangement has been made to cover the recycling costs outside of the manufacturer program.



6. Materials must be collected and packaged as indicated above and in accordance with the packaging instructions provided by MRM or MRM's designee to Champaign County's hired collector, A-Team Recyclers.
7. Champaign County will request that, if our collector needs to use additional packaging materials before MRM is able to deliver them to our collector, that our Collector shall, at our collector's own expense, use packaging materials of a similar quality and type as those provided by MRM, and then subsequently invoice MRM for complete reimbursement of those additionally used packaging materials used for the collection events identified in Appendix A.
8. At each collection event identified in Appendix A, Champaign County shall request that our collector arrange that CEDs must be ready to load onto a truck to ensure a full load, and that our collector load the collected CED onto truck.
9. Champaign County will request that our collector's staff be available to load the truck up to two hours before and after the county-selected pick up time for truck arrival, as may be applicable.
10. Prior to each collection event listed in Appendix A, Champaign County will request our hired collector, A-Team Recyclers, to carefully pre-arrange pickup service with the MRM-identified recycler or designee to occur at each collection event identified in Appendix A with five-day's notice of the desired pick-up date.
11. Champaign County agrees to request that our hired collector include only residential CEDs in any shipments to be picked up by MRM. MRM will not pick up any non-CED materials unless our Collector and MRM or the MRM-designated recycler reach a separate commercial arrangement.

We look forward to working with your county. We want to ensure the new recycling system works smoothly and this will require you and MRM to work together cooperatively. MRM cannot provide our Services unless your county arranges to hire a Collector to fully perform all the above tasks.

Again, we look forward to connecting to discuss working with your county for 2019. If you have any questions, please do not hesitate to contact me directly.

* * *

Sincerely,

Patricia A Conroy
Executive Director
MRM



Acknowledged and Accepted



By: DARLENE A KIEFFEL

Title: COUNTY EXECUTIVE

Date: 2/22/19

APPENDIX A

LIST OF SITES TO BE SERVICED BY MRM IN CHAMPAIGN COUNTY
FOR PROGRAM YEAR 2019 (January 1, 2019 to December 31, 2019)

Permanent Collection Sites N/A

1. Location: N/A

Address:
Operated by / Collector:

2. Location: N/A

Address:
Operated by / Collector:

3. Location: N/A

Address:
Operated by / Collector:

Collection Events

1. Location: Parkland College

Address: 2400 West Bradley, Champaign IL 61821

Date of Event: Saturday, May 18, 2019
Operated by / Collector: A-Team Recyclers

2. Location: Parkland College

Address: 2400 West Bradley, Champaign IL 61821

Date of Event: Saturday, October 12, 2019
Operated by / Collector: A-Team Recyclers

APPENDIX B

(415 ILCS 151/1-45)

Sec. 1-45. Collector responsibilities.

(a) By January 1, 2019, and by January 1 of each year thereafter for that program year, beginning with program year 2019, a person acting as a collector under a manufacturer e-waste program shall register with the Agency by completing and submitting to the Agency the registration form prescribed by the Agency. The registration form prescribed by the Agency must include, without limitation, the address of each location at which the collector accepts residential CEDs.

(a-5) The Agency may deny a registration under this Section if the collector or any employee or officer of the collector has a history of:

(1) repeated violations of federal, State, or local laws, regulations, standards, or ordinances related to the collection, recycling, or other management of CEDs;

(2) conviction in this State or another state of any crime which is a felony under the laws of this State, or conviction of a felony in a federal court; or conviction in this State or another state or federal court of any of the following crimes: forgery, official misconduct, bribery, perjury, or knowingly submitting false information under any environmental law, regulation, or permit term or condition; or

(3) gross carelessness or incompetence in handling, storing, processing, transporting, disposing, or otherwise managing CEDs.

(b) The Agency shall post on the Agency's website a list of all registered collectors.

(c) Manufacturers and recyclers acting as collectors shall so indicate on their registration under Section 1-30 or 1-40 of this Act.

(d) By March 1, 2020 and every March 1 thereafter, each collector that operates a program collection site or one-day collection event shall report, to the Agency and to the manufacturer e-waste program, the total weight, by CED category, of residential CEDs transported from the program collection site or one-day collection event during the previous program year.

(e) Each collector that operates a program collection site or one-day event shall ensure that the collected residential CEDs are sorted and loaded in compliance with local, State, and federal law. In addition, at a minimum, the collector shall also comply with the following requirements:

(1) residential CEDs must be accepted at the program collection site or one-day collection event unless otherwise provided in this Act;

(2) residential CEDs shall be kept separate from other material and shall be:

(A) packaged in a manner to prevent breakage; and

(B) loaded onto pallets and secured with plastic wrap or in pallet-sized bulk containers prior to shipping; and

(C) on average per collection site 18,000 pounds per shipment, and if not, then the recycler may charge the collector a prorated charge on the shortfall in weight, not to exceed \$600;

(3) residential CEDs shall be sorted into the following categories:

(A) computer monitors and televisions containing a cathode-ray tube, other than televisions with wooden exteriors;

(B) computer monitors and televisions containing a flat panel screen;

(C) all covered televisions that are residential CEDs;

(D) computers;

(E) all other residential CEDs; and

(F) any electronic device that is not part of the manufacturer program that the collector has arranged to have picked up with residential CEDs and for which a financial arrangement has been made to cover the recycling costs outside of the manufacturer program;

- (4) containers holding the CEDs must be structurally sound for transportation; and
- (5) each shipment of residential CEDs from a program collection site or one-day collection event shall include a collector-prepared bill of lading or similar manifest, which describes the origin of the shipment and the number of pallets or bulk containers of residential CEDs in the shipment.
- (f) Except as provided in subsection (g) of this Section, each collector that operates a program collection site or one-day collection event during a program year shall accept all residential CEDs that are delivered to the program collection site or one-day collection event during the program year.
- (g) No collector that operates a program collection site or one-day collection event shall:
- (1) accept, at the program collection site or one-day collection event, more than 7 residential CEDs from an individual at any one time;
 - (2) scrap, salvage, dismantle, or otherwise disassemble any residential CED collected at a program collection site or one-day collection event;
 - (3) deliver to a manufacturer e-waste program, through its recycler, any CED other than a residential CED collected at a program collection site or one-day collection event; or
 - (4) deliver to a person other than the manufacturer e-waste program or its recycler, a residential CED collected at a program collection site or one-day collection event.
- (h) Beginning in program year 2019, registered collectors participating in county supervised collection programs may collect a fee for each desktop computer monitor or television accepted for recycling to cover costs for collection and preparation for bulk shipment or to cover costs associated with the requirements of subsection (e) of Section 1-45.
- (i) Nothing in this Act shall prevent a person from acting as a collector independently of a manufacturer e-waste program.
- (Source: P.A. 100-362, eff. 8-25-17; 100-433, eff. 8-25-17.)