

FINANCE COMMITTEE AGENDA
Meeting Rm. 1, Brookens Administrative Center
1776 E. Washington St., Urbana
7:00 p.m. December 15, 2004

Chair: Brendan McGinty
Members: Avery, Bensyl, Betz, Doenitz, Gross, O'Connor, Tapley, Wysocki

AGENDA

<u>ITEM</u>	<u>Page No.</u>
1. <u>Call to Order</u>	
2. <u>Approval of Agenda/Addendum</u>	
3. <u>Approval of Minutes</u> – Regular Meeting – November 17, 2004; Closed Session – October 20, 2004.	1-6
4. <u>Public Participation</u>	
5. <u>Committee First Meeting Discussion</u>	
6. <u>Budget Amendments/Transfers</u>	
a. <u>Budget Amendment #04-00058</u> Fund/Dept: 075-784 RPC – County Rehabilitation Revolving Loans 075-860 RPC – H.O.M.E. Program – HUD-Odd Years 075-864 RPC – IHDA Housing Rehabilitation Program Increased Appropriations: \$-480,251 Increased Revenue: \$0 The original budget amendment inadvertently specified the incorrect fund for the recharacterization of the deferred loans.	7
b. <u>Budget Amendment #04-00059</u> Fund/Dept: 475-784 RPC Economic Development Loans – County Rehabilitation Revolving Loans 475-860 RPC Economic Development Loans – H.O.M.E. Program – HUD-Odd Years 475-864 RPC Economic Development Loans – IHDA Housing Rehabilitation Program Increased Appropriations: \$480,251 Increased Revenue: \$0 The original budget amendment inadvertently specified the incorrect fund for the recharacterization of the deferred loans.	8
c. <u>Budget Amendment #04-00061</u> Fund/Dept: 080-036 General Corporate – Public Defender Increased Appropriations: \$2,430 Increased Revenue: \$0 The book/periodical is for Westlaw charges for October/November 2004. The Professional services is for Spanish interpreter services for May – November 2004.	9

Finance Committee Agenda, Cont'd.

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- d. Budget Amendment #04-00062 10-11
Fund/Dept: 080-041 General Corporate – State’s Attorney
Increased Appropriations: \$37,044
Increased Revenue: \$0
State’s Attorney regular full-time employee line item overdrawn due to the pay out of benefits for four employees who ended their employment with the county on November 30, 2004.
 - e. Budget Amendment #05-00001 12
Fund/Dept: 080-043 General Corporate – ESDA/Civil Defense
Increased Appropriations: \$492,113
Increased Revenue: \$492,113
Re-encumber funds for 2005 expenditures for homeland security equipment.
 - f. Budget Transfer #04-00013 13
Fund/Dept: 085-060 County Motor Fuel - Highway
Total Amount of Transfer: \$800
To pay for County Engineer’s car allowance for November FY04.
 - g. Budget Transfer #04-00016 14
Fund/Dept: 090-053 Mental Health – Mental Health Board
Total Amount of Transfer: \$2,500
To cover expenditures for FY04.
 - h. Budget Transfer #04-00017 15
Fund/Dept: 080-020 General Corporate - Auditor
Total Amount of Transfer: \$700
To transfer excess money from temp salaries to purchase calculators for the Auditor’s Office and to ensure that there is enough money in the telephone line to cover anticipated bills.
 - i. Budget Transfer #04-00019 16
Fund/Dept: 679-179 Child Advocacy Center - Child Advocacy Center
Total Amount of Transfer: \$280
Transfer funds necessary to cover compensation paid to employees for the loss of vacation buy-back and the capping of vacation and personal leave accrual, and to cover additional IMRF costs.
7. County Administrator
- a. General Corporate Fund Revenue/Expenditure Report (*to be distributed*)
 - b. General Corporate Fund Budget Change Report (*to be distributed*)
 - c. Contract for GIS Services 17-19
8. Treasurer
- a. Monthly Report 20-31
 - b. Annual Report – December 1, 2003 to November 30, 2004 32-35

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9. **Auditor**

a. Purchases Not Following Purchasing Policy – (*FOR INFORMATION ONLY – to be distributed*)

b. Monthly Report 36-43

10. **Chair's Report**

a. Appointment of Labor Subcommittee

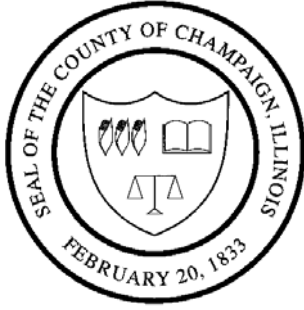
b. Resolution Approving Extension of Term of the Board of Review 44-45

11. **Other Business**

12. **Adjournment**

*Champaign County Administrative Services
1776 E. Washington St.
Urbana, IL 61802
217-384-3776*

*Barbara Wysocki
County Board Chair
Debra Busey and Denny Inman
County Administrators*



FINANCE COMMITTEE ADDENDUM
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ADDENDUM

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6. Budget Amendments/Transfers

- j. Budget Amendment #04-00067
Fund/Dept: 080-041 General Corporate – State’s Attorney
Increased Appropriations: \$9,789
Increased Revenue: \$0
The Auditor’s Office notified the State’s Attorney’s Office that line item Regular Full Time Employee was overdrawn an additional \$6,440 than previously reported due to benefit payout for four employees leaving Champaign County’s employ on 11/30/04. Buyback line overdrawn due to AFSCME final buyback in FY04.
- k. Budget Amendment #04-00068
Fund/Dept: 080-071 General Corporate – Public Properties
Increased Appropriations: \$2,000
Increased Revenue: \$0
- l. Budget Amendment #04-00070
Fund/Dept: 684-036 Defense Service ICJIA – Public Defender
Increased Appropriations: \$1,053
Increased Revenue: \$1,053
Cost neutral transfer from grant revenue to pay salary for employee.
- m. Budget Amendment #05-00002
Fund/Dept: 103-060 Highway Federal Aid Marching Fund - Highway
Increased Appropriations: \$600,000
Increased Revenue: \$0
Funds are to reimburse the City of Champaign for the County portion (50%) of the construction of Olympian Drive from Mattis to Apollo Drive and remaining engineering fees for Curtis Road Phase I. Former administration failed to include these costs in the 2005 Federal Aid Matching Funds Budget Request.
- n. Budget Amendment #05-00004
Fund/Dept: 080 – 030 General – Circuit Clerk
Increased Appropriations: \$5,500
Increased Revenue: \$0
Chief Judge changed forms too late to have printed by 11/30/04. Need to move money from FY04 to FY05 to have forms printed.

Finance Committee Addendum, Cont'd.

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- o. Budget Transfer #04-00022
Fund/Dept: 081-450 Nursing Home – Dietary
 081-430 Nursing Home – Nursing Service
Total Amount of Transfer: \$18,557
To fulfill year end budgetary requirements for individuals line items.

- p. Budget Transfer #04-00023
Fund/Dept: 080-042 General Corporate – Coroner
Total Amount of Transfer: \$5,511
To cover end of year payroll and buyout of vacation for new coroner.

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