

CHAMPAIGN COUNTY BOARD  
**COMMITTEE MINUTES**

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**FINANCE COMMITTEE**

**Thursday, September 14, 2006**

**Lyle Shields Meeting Room, Brookens Administrative Center  
1776 E. Washington St., Urbana**

7:00 p.m.

**MEMBERS PRESENT:** Avery, Bensyl, Doenitz, McGinty (Chair), O'Connor, Tapley, Wysocki

**MEMBERS ABSENT:** Betz, Gross

**OTHERS PRESENT:** Andrew Buffenbarger (Nursing Home Administrator), Deb Busey (County Administrator of Finance & HR Management), Curt Deedrich (Supervisor of Assessments), Barb Frasca (Recorder), Michael Frerichs (Auditor), Denny Inman (County Administrator of Facilities), Susan McGrath (Senior Assistant State's Attorney), Steve Moser (County Board Member), Elizabeth Murphy (Regional Planning Commission), Duane Northrup (Coroner), Dan Walsh (Sheriff), Dan Welch (Treasurer)

**CALL TO ORDER**

Chair McGinty called the meeting to order at 7:02 p.m.

**ROLL CALL**

The Recording Secretary called the roll. Bensyl, Doenitz, McGinty, O'Connor, and Wysocki were present at the time of roll call. McGinty declared a quorum and proceeded with the meeting.

**APPROVAL OF AGENDA/ADDENDUM**

**MOTION** by Wysocki to approve the agenda and addendum; seconded by Doenitz.

McGinty requested the two closed sessions would be combined into one session and Budget Amendment #06-00096 would be removed from the agenda.

**Motion carried with changes.**

**APPROVAL OF MINUTES**

**MOTION** by Wysocki to approve the Finance Committee regular session minutes of August 10, 2006; seconded by Bensyl. **Motion carried.**

Tapley entered the meeting at 7:04 p.m.

**PUBLIC PARTICIPATION**

There was no public participation.

**BUDGET AMENDMENTS/TRANSFERS**

**Budget Amendment #06-00092**

**MOTION** by Bensyl to recommend to the County Board approval of Budget Amendment #06-00092 from Fund 081 Nursing Home – Department 415 Environmental Services, Fund 081 Nursing Home – Department 430 Nursing Service, Fund 081 Nursing Home – Department 450 Dietary for increased appropriations of \$69,500 for the Gas Service line, \$13,000 for the Electric Service line, \$60,000 for the Pharmacy Charges-Medicare line, \$336,500 for the Contract Nursing Service line, and \$126,000 for the Food line with no increased revenue; seconded by Doenitz.

Bensyl wanted to make sure this budget amendment was not for funds in addition to the \$700,000 that was appropriated for the Nursing Home last month. This budget amendment is simply moving that money into the correct line items. McGinty confirmed that was correct.

**Motion carried.**

**Budget Amendment #06-00093, Budget Amendment #06-00094, Budget Amendment #06-00098, Budget Amendment #06-00099, Budget Amendment #06-00102, Budget Amendment #06-00103 (Addendum), & Budget Amendment #06-00104 (Addendum)**

**MOTION** by Tapley to recommend to the County Board approval of:

Budget Amendment #06-00093 from Fund 476 Self-Funded Insurance – Department 118 Property/Liability Insurance for increased appropriations of \$1,908 for the Property Loss/Damage Claims line with increased revenue of \$1,908 from the Insurance Claims Reimbursement line;

Budget Amendment #06-00094 from Fund 476 Self-Funded Insurance – Department 118 Property/Liability Insurance for increased appropriations of \$2,890 for the Auto Damage/Liability Claims line with increased revenue of \$2,890 from the Other Miscellaneous Revenue line;

Budget Amendment #06-00098 from Fund 080 General Corporate – Department 040 Sheriff for increased appropriations of \$6,260 for the Police Equipment line with increased revenue of \$6,260 from the Gifts & Donations line;

Budget Amendment #06-00099 from Fund 080 General Corporate – Department 140 Correctional Center for increased appropriations of \$45,571 for the Police Equipment line with increased revenue of \$45,571 from the Champaign City line;

Budget Amendment #06-00102 from Fund 074 2003 Nursing Home Bond Debt Service – Department 010 County Board for increased appropriations of \$30 for the Interest & Fees – General Obligation Bonds line with no increased revenue;

Budget Amendment #06-00103 from Fund 104 Head Start Program – Department 686 Head Start Pre-School Odd Years for increased appropriations of \$35,000 for the Regular Full-Time Employees line, \$275,000 Regular Part-Time Employees line, \$25,000 for the Social Security – Employer Cost line, \$26,000 for IMRF – Employer Cost line, \$6,000 for the Workers' Compensation Insurance line, \$6,000 for the Unemployment Insurance line, \$15,000 for the Office Supplies line, \$5,000 for the Equipment Less Than \$1,000 line, \$15,000 for the Conferences & Training line, \$15,000 for the Facility/Office Rentals line, \$3,000 Field Trips/Activities line, and \$5,000 for the Janitorial Service line with increased revenue of \$480,000 from the Illinois State Board of Education/Pre-Kindergarten line; and

Budget Amendment #06-00104 from Fund 104 Head Start Program – Department 687 Head Start Pre-School Even Years for increased appropriations of \$35,000 for the Regular Full-Time Employees line, \$275,000 Regular Part-Time Employees line, \$25,000 for the Social Security – Employer Cost line, \$26,000 for IMRF – Employer Cost line, \$6,000 for the Workers' Compensation Insurance line, \$6,000 for the Unemployment Insurance line, \$15,000 for the Office Supplies line, \$5,000 for the Equipment Less Than \$1,000 line, \$15,000 for the Conferences & Training line, \$15,000 for the Facility/Office Rentals line, \$3,000 Field Trips/Activities

line, and \$5,000 for the Janitorial Service line with increased revenue of \$480,000 from the Illinois State Board of Education/Pre-Kindergarten line; seconded by Wysocki.

Tapley said he moved to approve the budget amendments together because all either have increased revenue equal to or within \$30 of the increased appropriation or are revenue positive.

**Motion carried.**

Avery entered the meeting at 7:07 p.m.

Budget Amendment #06-00095

**MOTION** by Tapley to recommend to the County Board approval of Budget Amendment #06-00095 from Fund 080 General Corporate – Department 042 Coroner for increased appropriations of \$4,060 for the Temporary Salaries & Wages line with no increased revenue; seconded by Doenitz. **Motion carried.**

Budget Amendment #06-00097

**MOTION** by Wysocki to recommend to the County Board approval of Budget Amendment #06-00097 from Fund 665 Inter-Agency Task Force – Department 040 Sheriff for increased appropriations of \$23,000 for the Sheriff Drug Forfeiture Fund 612 line with no increased revenue; seconded by Tapley.

Sheriff Walsh explained there are two different drug forfeiture accounts and it makes sense to combine them into one account at this time. This budget amendment is simply to move money into one account; it is not a request for additional funds from the General Corporate Fund.

**Motion carried.**

Budget Amendment #06-00101

**MOTION** by Tapley to recommend to the County Board approval of Budget Amendment #06-00101 from Fund 080 General Corporate – Department 042 Coroner for increased appropriations of \$1,362 for the Equipment Less Than \$1,000 line with no increased revenue; seconded by Doenitz. **Motion carried.**

Budget Transfer #06-00006

**MOTION** by Bensyl to recommend to the County Board approval of Budget Transfer #06-00006 from Fund 080 General Corporate – Department 043 Emergency Management Agency for a transfer of \$1,000 to the Temporary Salaries & Wages line from the Equipment Rentals line; seconded by Wysocki.

Bensyl asked why there is a deficit in this account. Busey said Bill Keller has probably utilized more temporary employees than originally planned due to training done this year. She noted the EMA has underspent equipment rentals this year.

**Motion carried.**

Budget Transfer #06-00007 (Addendum)

**MOTION** by Tapley to recommend to the County Board approval of Budget Transfer #06-00007 from Fund 658 Jail Commissary – Department 140 Correctional Center for a transfer of \$1,053 to the Temporary Salaries & Wages line from the Commissary Supplies line; second by Doenitz. **Motion carried.**

**STATE'S ATTORNEY**

**Request Approval, and if Awarded, Acceptance of Illinois Criminal Justice Information Authority Prosecutor-Based Victim Assistance Services Program Grant**

**MOTION** by Tapley to approve, and if awarded, accept the Illinois Criminal Justice Information Authority Prosecutor-Based Victim Assistance Services Program Grant for the State's Attorney's Office; seconded by Bensyl. **Motion carried.**

**CHILDREN'S ADVOCACY CENTER**

**Request Approval of Illinois Criminal Justice Information Authority Grant for Continuation of Crisis Intervention Service Program and Extension of Agreement #205216**

**MOTION** by Wysocki to approve the Illinois Criminal Justice Information Authority Grant for Continuation of Crisis Intervention Service Program and Extension of Agreement #205216 for the Children's Advocacy Center; seconded by Tapley. **Motion carried.**

**RECORDER**

**Request Approval of Resolution Imposing a Tax on the Privilege of Transferring Real Estate and Beneficial Interest in Real Estate**

**MOTION** by Tapley to approve the Resolution Imposing a Tax on the Privilege of Transferring Real Estate and Beneficial Interest in Real Estate; seconded by Wysocki.

Wysocki asked for information about this resolution. Frasca explained the Illinois Department of Revenue has added some ways in which property is transferred in the properties that are charged the transfer tax. These property transfers include assignments of beneficial interest, long-term leases, and assignment of leases. Frasca said the State of Illinois is now charging a tax on these transfers and the County Board needs to pass this resolution to collect its share of the tax. Board members asked how much revenue this might generate for the County when Frasca brought this resolution to the Board before, so she included an example of a recent assignment of leases in the University Research Park that would have resulted in over \$10,000 in revenue for the County if the County Board had previously passed this resolution. Frasca said it is unknown how much revenue this could generate for the County. Bensyl asked whether the County has added expense because of this change or if this was simply a way to increase revenue that the County Board needs. Frasca stated there is no additional expense; the County is just missing out on this revenue.

**Motion carried** with two no votes from Doenitz and Bensyl.

**TREASURER**

**Monthly Report**

Welch provided the answer to a question Tapley asked about his report at the August meeting. He changed his report to show the General Corporate Combined Fund clearly. Welch stated the General Corporate Fund balance is down 63% compared to the same month last year. He reported real estate taxes are almost 95% collected.

**MOTION** by Tapley to receive and place on file the Treasurer's August 2006 monthly report; seconded by Doenitz. **Motion carried.**

Request Approval of Resolutions Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancel a Certificate(s) of Purchase

Welch stated the resolutions are for six different properties which went to the tax sale 2½ years ago and were not purchased. The County took deed to the properties after the redemption period expired. The properties were auctioned off with the minimum bid of \$600. These resolutions convey the property titles from Champaign County to the highest bidders.

**MOTION** by Doenitz for an omnibus motion to approve Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancel a Certificate(s) of Purchase, Permanent Parcel Number 01-35-30-206-010; Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancel a Certificate(s) of Purchase, Permanent Parcel Number 10-02-21-100-009; Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancel a Certificate(s) of Purchase, Permanent Parcel Number 12-14-35-352-007; Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancel a Certificate(s) of Purchase, Permanent Parcel Number 22-31-07-328-006; Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancel a Certificate(s) of Purchase, Permanent Parcel Number 22-31-07-328-015; and Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancel a Certificate(s) of Purchase, Permanent Parcel Number 23-19-17-276-001; seconded by Tapley. **Motion carried.**

**AUDITOR**

Purchases Not Following Purchasing Policy

Frerichs distributed the list of purchases not following purchasing policy for information only. He stated the Public Properties item for no purchase order issued was understandable because the order only exceeded \$1,000 when the cost of shipping was added. There was a dispute over payment of the Nursing Home item, which is why it took so long to be paid.

Monthly Reports for July 2006 and August 2006

**MOTION** by Bensyl to receive and place on file the Auditor's July 2006 and August 2006 monthly reports; seconded by Avery. **Motion carried.**

**COUNTY ADMINISTRATOR**

General Corporate Fund FY2006 Revenue/Expenditure Projection Report

Busey distributed her report along with other materials relating to the funding decisions for the FY2007 Budget to the committee. She reported revenue continues to track consistently with previous months. It is anticipated that the General Corporate Fund will receive 105% of budgeted revenue. This increase is largely due to a high level of Recording Fees and Income Tax revenue. Expenditures are projected to come in at 98% of the total budget of \$31,518,804. The General Corporate Fund appears to end the fiscal year with a \$2.5 million deficit on paper, but projections indicate the deficit will actually be \$1.6 million. Busey reminded the committee that \$1.2 million has been transferred from the General Corporate Fund to the Nursing Home and another \$800,000 has been transferred to Self-Funded Insurance. Without those transfers General Corporate would actually be ending this fiscal year with a \$400,000-\$500,000 surplus. The General Corporate Fund itself is fairly stable.

### General Corporate Fund Budget Change Report

Busey distributed the General Corporate Fund Budget Change Report to the committee and was willing to answer any questions. The changes include an additional 10.7% in expenditures and 2.45% in revenue to the FY2006 Budget.

### Closed Session Pursuant to 5 ILCS 120/2(c)2 to Consider Salary Schedules for One or More Classes of Employees and Closed Session Pursuant to 5 ILCS 120/2(c)2 to Consider Collective Negotiating Matters Between Champaign County and Its Employees or Their Representatives

**MOTION** by Wysocki to enter into closed session pursuant to 5 ILCS 120/2(c)2 to consider salary schedules for one or more classes of employees and pursuant to 5 ILCS 120/2(c)2 to consider collective negotiating matters between Champaign County and its employees or their representatives. She further moved the following individuals remain present: Recording Secretary, Department Heads, Elected Officials, County Administrators, and the County's legal counsel. Motion was seconded by Doenitz. Roll was called. **Motion carried** with a vote of 6 to 1. Avery, Bensyl, Doenitz, McGinty, Tapley, and Wysocki voted in favor of the motion. O'Connor voted against the motion. The Chair declared a closed session at 7:22 p.m. The committee resumed open session at 7:34 p.m.

### Approval of FY2007 Salary Recommendation for Non-Bargaining Employees

**MOTION** by O'Connor to approve the County Administrator of Finance & HR Management's recommendation of a 3% increase for non-bargaining employees' salaries and a 2% increase to ranges for FY2007; seconded by Tapley. **Motion carried.**

### ADDENDUM

#### Funding Decision for FY2007 Budget

#### **Approval of Repayment for the Animal Services Facility**

Busey explained the first item was a resolution approving repayment for the Animal Services Facility. A building previously used as a maintenance facility was remodeled into the Animal Services Facility in FY2005. The total remodeling cost was \$225,846 and was paid for out of the General Corporate Fund. The resolution will require the Animal Control Fund to repay the General Corporate Fund for that debt over a period of ten years beginning in FY2007. Busey recommended no interest be charged on this debt.

**MOTION** by Tapley to approve the Resolution Establishing Repayment for the Animal Services Facility Remodeling Project; seconded by Doenitz.

Tapley asked if this revenue could be kept off the budget in order to help rebuild the General Corporate Fund balance since the revenue will stop in a decade. Busey explained this was intended to help the FY2007 budget situation. She wanted the County Board to be aware there will be an end to this revenue and it would be difficult to hold this revenue out over ten years.

**Motion carried.**

#### **Approval of GIS Funding for Tax Map Technician Position**

Busey said the Resolution Establishing Reimbursement for Tax Map Technician Position from GIS Fund was also in the interest of providing some relief to the General Corporate Fund in FY2007. The GIS Fund operates with revenue in excess of expenditure. The expense of the Tax Map Technician position in the Supervisor of Assessments' Office can be reimbursed by the GIS Fund because of its functions. The resolution

will transfer funds from the GIS Fund to the General Corporate Fund to pay for the Tax Map Technician's salary and health insurance each year.

**MOTION** by Avery to approve the Resolution Establishing Reimbursement for Tax Map Technician Position from GIS Fund; seconded by Tapley. **Motion carried.**

### **Update on General Corporate Fund Total for FY2007**

Busey provided an update on the levy rate projections for FY2007. Busey stated the good news is IMRF and Social Security did not require the full amount of growth that was allowed under PTELL. The Liability Insurance was originally projected to need a 56% increase and only required a 53% increase. Busey was able to move the levy authority from those three funds back into General Corporate. The General Corporate Fund was previously projected to receive only a 2% increase; it is now able to receive a 4.3% increase for FY2007. Busey wanted the Finance Committee to be aware of the changes to the property tax levees since the Legislative Budget Hearings. Busey provided a current summary of General Corporate Fund budget. The total revenues in FY2007 are projected at \$29,631,943 and total expenditures are projected at \$29,529,548.

### **Approval of Program Changes to be Included in FY2007 Budget**

The program change requests were presented to the County Board during the Legislative Budget Hearings at the end of August. Busey spoke about several program change requests: the request from the Coroner for the creation of a full-time Deputy Coroner position with a total expenditure increase of \$34,814, the request from the State's Attorney for a full-time Paralegal to handle collections for outstanding fees and fines owed to Champaign County with a total expenditure of \$38,505 and conservative projected revenue of \$50,000 making it a revenue positive change, and the request from Public Properties for two additional Maintenance Workers and two Senior Maintenance Workers with a total expenditure of \$111,816. Busey recommended funding the Deputy Coroner position, Paralegal position, one Maintenance Worker position, and one Senior Maintenance Worker position for a combined total cost, including the revenue from the Paralegal position, of \$78,227.

Busey stated an action is coming to the County Board from the Policy, Personnel, & Appointments Committee in September that would add a part-time Accountant position to the Auditor's office. She has added this expense to the projected FY2007 Budget. If the County Board approves the Busey's recommendation to fund the program change requests, the General Corporate Fund will have a revenue positive budget of \$4,728 in FY2007. There was an additional request for funding utilities at the old Nursing Home building after the operation is moved into the new facility. There is also an unfunded deficit at the Nursing Home budgeted in FY2007. Busey has a proposal for dealing with those deficits. The committee agreed to hear Busey's proposal before making a decision on the program change requests.

Tapley asked about the kind of work that would be done by the additional part-time Accountant in the Auditor's Office. Frerichs said the work would include accounts payable, contracts, and overseeing grants.

**MOTION** by Tapley to approve the County Administrator of Finance & HR Management's recommendation to fund the program change requests for one full-time Deputy Coroner, one full-time Paralegal for collections in the State's Attorney's Office, one full-time Maintenance Worker, and one full-time Senior Maintenance Worker; seconded by Avery. **Motion carried.**

### **Approval of FY2007 Funding Plan for Nursing Home**

Busey said two outstanding issues in FY2007 are the operating deficit at the Nursing Home, at the cost of \$327,812, and the cost of utilities at the old Nursing Home, at the cost of \$90,000. Busey said the Nursing

Home's operating deficit should be addressed in the General Corporate Fund FY2007 Budget, but treated as a one-time expenditure because the true operating deficit cannot be known until the operation moves into the new building and the new labor contract is negotiated. It is possible the deficit could be entirely addressed or a year from now the County Board will be addressing an ongoing deficit. The General Corporate Fund cannot afford to operate the old Nursing Home building. The recommendation is to keep the utilities at the minimal level for a locked, unoccupied building. Busey also recommended the County Board consider the \$90,000 in utilities as a one-time expense until the County Board determines what it will do with this building and how it will pay for it. The total of the two issues is \$417,812. Busey recommended two one-time sources to address these deficits. The first suggestion is to eliminate the purchase of eight vehicles for the Sheriff's Office in FY2007, which will save \$170,000. The Sheriff has agreed this is something he could probably live with. The second suggestion is to transfer \$250,000 from the Public Safety Sales Tax to General Corporate to offset Deputy Sheriffs' salaries in FY2007. There is a \$500,000 revenue in excess of expenditure in the Public Safety Sales Tax budget at this time. Busey showed the committee the line items in the FY2007 Budget that would need to be changed if the County Board adopts this recommendation.

Doenitz stated he has serious reservations about not rotating squad cars on schedule. He asked the Sheriff if it were actually possible. Sheriff Walsh said he thinks it will work; he may need extra money in FY2008 for vehicles to catch up. The squad cars are in reasonably good shape and the Sheriff's Office is using vehicles gained through drug forfeitures for unmarked vehicles. Walsh stated his office could never do this two years in a row. Busey stated this was done in 2003 and the Sheriff's Office has able to manage. Walsh said the Highway Department has an extremely competent mechanic who keeps the squad cars functioning better and for less money than local shops.

Moser asked about transferring money from the Public Safety Sales Tax. He asked what was anticipated regarding fixing the siding on the old courthouse. Busey said a projected \$4 million bond issue is built into the Public Safety Sales Tax Fund for that project. There is \$1.6 million available now to get the project started. The debt obligation repayment for the project has been built into the projections for the Public Safety Sales Tax Fund in coming years.

Tapley stated he liked designating the Nursing Home operating deficit and old building utilities costs are one-time expense because it is appropriate and necessary since the County cannot afford to subsidize a Nursing Home deficit every year.

Avery thanked the Sheriff for delaying the purchase of eight vehicles to help the County Board get through a tight budget. Walsh said the County Board has helped his office in the past and it is a two-way street. He thanked the committee for the support at those times.

**MOTION** by Tapley to approve the County Administrator of Finance & HR Management's recommendation to fund the deficit caused by the FY2007 Nursing Home operating deficit and the utilities costs for the old Nursing Home for one year as a one-time expenditure and funded by eliminating the purchase of eight vehicles for the Sheriff's Office in FY2007 and transferring funds from the Public Safety Sales Tax to General Corporate Fund to offset Deputy Sheriff salaries; seconded by Avery. **Motion carried.**

### **NURSING HOME**

#### **Approval of Resolution Regarding Charges for Services at the Nursing Home**

**MOTION** by Tapley to approve the Resolution Regarding Charges for Services at the Nursing Home; seconded by O'Connor.

Tapley asked the amount of changes in the charges. Buffenbarger said it was a 4% increase across the board, with the exception of adult day care charges. The state's adult day care program reimburses the Nursing

Home for transportation costs relating to transporting adult day care clients who are under the state payment program. The state reimbursement level doubles this year and the Nursing Home has to keep its private pay charges the same. The charge went for \$4 to \$8 for a round trip.

Avery asked about respite care. Buffenbarger explained respite care is based upon the person's need so there is no way to project the costs. It is allowed to fluctuate based on the person's need. Avery asked if there was a respite care unit in the Nursing Home. Buffenbarger said some nursing homes set aside certain rooms or beds for respite care, but in Champaign County the demand is low and they do not set aside certain beds. He explained people do not use respite care because the adult day care program is significantly less expensive.

Wysocki asked how many of the adult day care clients use the transportation program. Buffenbarger said almost all are transported by the Nursing Home to and from their homes. This is an optional program. The Nursing Home has four buses. Wysocki said she was in a CSBG meeting and heard a presentation on a rural rider program but apparently there has been no call for this program. Buffenbarger said the Nursing Home transportation service is one of the few services where they show a marginal profit. He was unfamiliar with the rural rider program and is happy to explore it.

**Motion carried.**

#### **CHAIR'S REPORT**

##### **City of Champaign Proposal Regarding International Humanitarian Award**

Wysocki stated this item is a correspondence that she received from the City of Champaign as County Board Chair. She wanted to see if the County Board was interested. This award recognizes individuals in the community who have done outstanding humanitarian service in an international setting. The City of Champaign invited the County to participate for a \$1,200 donation. The committee discussed the proposal and decided not to participate this year due to other pressing financial concerns.

#### **OTHER BUSINESS**

##### **Semi-Annual Review of Closed Session Minutes**

McGrath recommended the committee continue to keep all the closed session minutes as closed because they are related to litigation, labor negotiations, or personnel review matters.

**MOTION** by Doenitz for all closed minutes to remain closed; seconded by Wysocki. **Motion carried.**

Bensyl asked about the memorandum from County Board member Steve Beckett that was distributed to the committee at the start of the meeting. Busey explained the memorandum was for the committee's information in case there was more of a discussion about the ongoing issues causing the Nursing Home's deficit. There was a discussion regarding the living wage at the August Finance Committee meeting. Beckett could not attend tonight's meeting, so he shared his opinion via a memorandum. Busey said it is information that will need to be considered to resolve the Nursing Home's ongoing deficit.

#### **DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA**

McGinty suggested the budget matters be placed on the regular agenda to keep the full County Board up-to-date. The committee concurred. The Chair designated all budget amendments and budget transfers, as well as agenda items VII A, VIII A, X B-G, and XIII A from the Nursing Home for the consent agenda.

**ADJOURNMENT**

The Chair adjourned the meeting at 8:14 p.m.

Respectfully submitted,

Kat Bork  
Administrative Secretary

*Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*