

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

FINANCE COMMITTEE

Thursday, October 8, 2009

**Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington St., Urbana**

MEMBERS PRESENT: Chris Doenitz, Brad Jones, Brendan McGinty (Chair), Steve O'Connor, Michael Richards, Giraldo Rosales, Barbara Wysocki

MEMBERS ABSENT: Thomas Betz, Steve Moser

OTHERS PRESENT: Kat Bork (Administrative Secretary), Deb Busey (County Administrator), Tony Fabri (Auditor), Alan Nudo (County Board Member), Dan Welch (Treasurer), C. Pius Weibel (County Board Chair)

CALL TO ORDER

Chair McGinty called the meeting to order at 7:00 p.m.

ROLL CALL

Bork called the roll. Doenitz, Jones, McGinty, O'Connor, Richards, Rosales, and Wysocki were present at the time of roll call, establishing the presence of a quorum. Betz's absence was excused because he had previously informed the Chair that he would be traveling.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Doenitz to approve the agenda and addendum; seconded by Wysocki.
Motion carried with all ayes.

APPROVAL OF MINUTES

MOTION by Wysocki to approve the Finance Committee minutes of September 10, 2009; seconded by Jones. **Motion carried with all ayes.**

PUBLIC PARTICIPATION

There was no public participation.

BUDGET AMENDMENTS/TRANSFERS

Budget Amendment #09-00082

MOTION by Doenitz to recommend to the County Board approval of Budget Amendment #09-00082 from Fund 080 General Corporate – Department 042 Coroner for increased appropriations of \$1,560 for the Medical/Dental/Mental Health line with increased revenue of \$1,560 from the Out-of-County Coroner Fee line; seconded by Wysocki. **Motion carried with all ayes.**

Budget Amendment #09-00083

MOTION by Wysocki to recommend to the County Board approval of Budget Amendment #09-00083 from Fund 080 General Corporate – Department 040 Sheriff for increased appropriations of \$31,895 for the SLEP Overtime line with increased revenue of \$31,895 from the Reimbursement for Guards line; seconded by Jones. **Motion carried with all ayes.**

Budget Amendment #09-00087, Budget Amendment #09-00088, and Budget Amendment #09-00089

MOTION by Wysocki to recommend to the County Board approval of:
Budget Amendment #09-00087 from Fund 075 Regional Planning Commission – Department 736 Community Block Grant-Odd Years for increased appropriations of \$96,800 for the 511.03 Regular Full-Time Employees line, \$3,000 for the Regular Part-Time Employees line, \$2,500 for the Office Supplies line, \$750 for the Gasoline and Oil line, \$9,000 for the Equipment Less Than \$1,000 line, \$2,000 for the Job-Required Travel Expense line, \$2,500 for the Computer Services line, \$4,500 for the Conferences and Training line, and \$10,000 for the Emergency Shelter/Utilities line with increased revenue of \$131,050 from the HHS-Community Service Block Grant line,
Budget Amendment #09-00088 from Fund 075 Regional Planning Commission – Department 683 Shelter Care 1-Even Years for increased appropriations of \$3,000 for the Regular Full-Time Employees line and \$75,000 for the Emergency Shelter/Utilities line with increased revenue of \$78,000 from the HUD-Shelter Plus Care line, and
Budget Amendment #09-00089 from Fund 075 Regional Planning Commission – Department 829 Mental Health/SAMHSA Grant Administration for increased appropriations of \$45,000 for the Regular Full-Time Employees line, \$5,000 for the Regular Part-Time Employees line, \$1,500 for the Office Supplies line, \$800 for the Postage, UPS, Federal Express line, \$750 for the Gasoline and Oil line, \$1,000 for the Job-Required Travel Expense line, \$950 for the Photocopy Services line, \$2,500 for the Contributions and Grants line, and \$2,500 for the Conferences and Training line with increased revenue of \$60,000 for the Technical Service Cont. line; seconded by Richards. **Motion carried with all ayes.**

Budget Transfer #09-00009

MOTION by O'Connor to recommend to the County Board approval of Budget Transfer #09-00009 from Fund 089 County Public Health Fund – Department 049 Board of Health for a transfer of \$2,500 to the Consulting Fees line from the Regular Part-Time Employees line; seconded by Wysocki. **Motion carried with all ayes.**

Budget Transfer #09-00008

MOTION by O'Connor to recommend to the County Board approval of Budget Transfer #09-00008 from Fund 080 General Corporate – Department 036 Public Defender for a transfer of \$750 to the Attorney Fees line from the Regular Full-Time Employees line; seconded by Wysocki.

Jones thought the committee had already approved a transfer to pay a private attorney to cover Janie Miller-Jones's caseload in the Public Defender's Office while the employee is on military leave. Busey believed the military leave was lasting longer than the office originally anticipated, hence the additional attorney's fees.

Motion carried with all ayes.

Budget Amendment #09-00085

MOTION by Richards to recommend to the County Board approval of Budget Amendment #09-00085 from Fund 075 Regional Planning Commission – Department 733 Administration for increased appropriations of \$48,500 for the Regular Full-Time Employees line, \$10,000 for the Regular Part-Time Employees line, \$2,500 for the Automobile Maintenance line, \$2,500 for the Computer Services line, \$25,000 for the Brookens Building Construction/Improvements line, \$72,000 for the Automobile, Vehicle line, \$10,000 for the Furnishings, Office Supplies line, \$5,000 for the To General Corporate Fund 080 line with no increased revenue; seconded by Wysocki.

Wysocki inquired how much additional staff the budget amendment covered. Moore answered it covers a variety of things, including staff and other administrative-related expenses. RPC has the opportunity to replace some aging vehicles in its fleet because of increased revenue this year. The funding also pays for some upgrades to the Kronos payroll system. O'Connor asked how many miles were on the vehicles being replaced. Moore stated the oldest vehicle is a van with 115,000 miles that RPC used to perform senior transportation. He stated no RPC staff would drive this van anymore because of its condition. The other two vehicles being replaced have about 100,000 miles on each.

Motion carried with all ayes.

Budget Amendment #09-00086

MOTION by Richards to recommend to the County Board approval of Budget Amendment #09-00086 from Fund 075 Regional Planning Commission – Department 732 Fringe Benefits Clearing for increased appropriations of \$36,330 to the Regular Full-Time Employees line, \$7,000 for the Regular Part-Time Employees line, and \$50,234 for the Employee Health/Life Insurance line with no increased revenue; seconded by Wysocki.

Wysocki asked for more detail about this item. Moore explained the budget amendment would pay for the accumulated sick/vacation leave and benefit costs for the new employees RPC added with stimulus money. Wysocki inquired if the stimulus money accommodated for overhead costs such as fringe benefits. Moore confirmed the stimulus money did so and that was the purpose of the budget amendment. RPC has the grants revenue, but they did not budget enough to keep up

with the increased expenses. RPC keeps a piece of every grant it receives for administrative costs and fringe benefits.

Motion carried with all ayes.

Budget Amendment #09-00084

MOTION by Wysocki to recommend to the County Board approval of Budget Amendment #09-00084 from Fund 076 Tort Immunity Tax Fund – Department 075 General County for increased appropriations of \$185,000 for the Workers' Compensation Insurance line with no increased revenue; seconded by Jones.

Jones asked if the committee has to amend the Tort Immunity Tax Fund budget every year. Busey answered no, but the state increased the worker's compensation premiums by about 40% early in FY2009. The budget is being amended now because it is closer to the end of the fiscal year to ensure greater accuracy in the actual amount the County has to pay out. This amendment is a direct result of the state's increase in premiums. Busey wanted the committee to be aware that the Tort Immunity Tax Fund is in a deficit cash position right now and this amendment would add to the deficit. Tort Immunity is held in the same account as Self-Funded Insurance, which is covering the Tort Immunity shortfall. This will continue to be a problem because the worker's compensation rate went up so much and the only revenue source to cover it is property taxes. There was no way to increase the property tax levy beyond the PTELL calculation for Tort Immunity in FY2010. This will be a concern in planning for future expenses. Wysocki asked for the deficit amount including this \$185,000. Busey stated it is about \$330,000.

Motion carried with all ayes.

Budget Amendment #09-00091

MOTION by Jones to recommend to the County Board approval of Budget Amendment #09-00091 from Fund 080 General Corporate – Department 022 County Clerk for increased appropriations of \$15,000 for the Regular Full-Time Employees line with increased revenue of \$20,545 from the From Election Grant Fund 628 line; seconded by Doenitz.

Wysocki asked what the grant would do. Shelden stated his office is running on about seven different Help America Vote Grants. The County Clerk's Office received about \$70,000 last year to develop a new voter registration system and an additional \$35,000 was received in a Phase II grant to cover additional costs. Shelden brought someone in anticipated paying this person out of the County Clerk Automation Fund. But the state put out another database maintenance grant and the office received \$10,000 from this grant. The office is working on another data collection grant for \$17,000 once the office fulfills its obligations. These grants funds will be used to offset the costs of the programmer and Shelden. The \$8,800 in accumulated interest in the fund is being used to offset some of the new voter registration system costs. Shelden explained this money should have been paid out of his automation fund and it was not, so his office is reimbursing the General Corporate Fund for the expense. Wysocki asked how the new system is different from the old system. Shelden stated it is an unbelievable upgrade. He estimated his office saved \$5,000-\$10,000 in

overtime costs during last fall due to system efficiencies. He hoped to be finished with the project by March 31st. Sheldon would love take the County Board on a tour of the system to show how it should be one of the best systems in the state.

Motion carried with all ayes.

Budget Amendment #09-00092

MOTION by Jones to recommend to the County Board approval of Budget Amendment #09-00092 from Fund 670 County Clerk Automation Fund – Department 022 County Clerk for increased appropriations of \$20,000 for the Temporary Salaries and Wages line with increased revenue of \$57,757 from the From Election Grant Fund 628 line; seconded by Wysocki. **Motion carried with all ayes.**

STATE'S ATTORNEY

Approval of Victim Advocacy Grant Renewal

MOTION by Wysocki to approve the renewal of the Victim Advocacy Grant; seconded by Richards. **Motion carried with all ayes.**

COUNTY ADMINISTRATOR

General Corporate Fund FY2009 Revenue/Expenditure Projection Report

Busey distributed her reports to the committee. Busey stated the report looks substantially the same as the last few months. The GCF should achieve 98% of revenue or \$710,000 less than what is currently budgeted. Income tax had a more significant drop this month, partly because the County is behind in receiving its reimbursement from the state. The fees revenue did a little better this month. Busey reported the GCF personnel budget in being underspent. The ending deficit is projected at \$20,000. Busey reminded the committee it is really a \$32 million budget because the \$1 million Farnsworth settlement was received and posted to GCF as a partial repayment of the loans to the Nursing Home. The ending GCF balance is projected at about 6%. This is only half of the goal, but an improvement from the beginning of the fiscal year.

General Corporate Fund Budget Change Report

Busey reported the only change since last month was the expenditure of \$21,000 to pay for the backup chiller system at the downtown correctional center.

MOTION by Jones to receive and place on file the County Administrator's reports on the General Corporate Fund; seconded by Wysocki. **Motion carried with all ayes.**

Recommendation to Receive & Place on File FY2010 Budget

Busey provided an overview of total budget in the agenda packet with additional handouts. The total FY2010 budget increased and this is substantially due to the RPC funds. The RPC funds budget in excess of anticipated expenses because of differing grant years. \$9 million of the \$10

million increase in expenditure is caused by RPC. Busey reviewed the fund and point out the sales and income tax revenues dropped significantly in FY2009. Fees and fines revenue increased a little and interfund revenue increased because of the increased transfers from outside funds to GCF. The total FY2010 budget has a deficit of \$5,436,526 when the revenue to be received in FY2010 is compared to the expenditure occurring in FY2010. Those additional expenditures are being paid with revenues on hand when the fiscal year begins. A major road project paid from the Motor Fuel Tax Fund amounts to \$3.5 million of the deficit. The money for the project is in the Motor Fuel Tax Fund balance and has been reserved for that purpose. RPC has about a \$430,000 deficit and will spend down its fund balance. The Public Safety Sales Tax Fund will spend \$646,443 more in FY2010 than it will receive. This is partially due to the three-year cycle of moving an additional \$500,000 to the GCF to offset utilities costs for the public safety buildings. This reimbursement for utilities costs is not expected to continue past FY2010 because the Public Safety Sales Tax Fund cannot afford it beyond FY2010. A Probation Services fees transfer of almost \$400,000 is being used to help cover Court Services Officers' salaries and other expenses. The Courts Construction Fund will have about \$200,000 left at the end of this fiscal year and is budget for expenditure in case there are issues next year. Self-Funded Insurance has about \$511,000 expenditure in excess of revenue. Busey's hope is the County will not realize what the actuarial says the expenses will be in FY2010. In total, Busey said this was a balanced budget because there are revenues available in all the areas where there is expense that exceeds the revenue that will be received in FY2010.

Weibel asked about the jump in personnel costs. Busey said that is entirely RPC and Head Start expenses.

Wysocki inquired if there was any movement on the courts system employing a firm to recover unpaid fees and fines. Busey stated they are close to starting the project with the firm, Harris & Harris, within the next 30 to 45 days. The courts have been working with Harris & Harris on the contract and sharing information. Wysocki asked how long are the courts system would employ Harris & Harris. Busey explained it could be a very permanent relationship, but it will likely last at least three to five years because a substantial amount is owed to the County in unpaid fees and fines. Nudo asked for confirmation that the firm charges 30% on the collection. Busey explained the County does not pay for the service. The account is turned over to Harris & Harris and the firm pays the County the full amounts owed when it is collected.

Nudo asked what the Nursing Home was contributing towards interest in loans from the GCF. Busey said a transfer from the Nursing Home would be made to GCF to cover the interest and principle on the \$4 million bond issue. Nudo questioned if Busey incorporated any potential revenue from a lawsuit settlement into the budget. Busey remarked any settlement was not budgeted revenue. She would review a plan for any such revenue a little later.

Busey continued with a summary of the GCF. In FY2009, property taxes went up 2.27% while state shared revenues (including sales and income taxes) dropped 16.4%. With state shared revenue being 37% of the total budget, this represents a significant drop. Fees increased about 4.3%. In working with the elected officials in the criminal justice system, \$225,000 was added in fees revenue in anticipation of the Harris & Harris contract. This estimate is below the Harris & Harris indicated the County should be able to receive, but this is a conservative estimate for the next three years. Grants increased about 4.3 % and interfund revenue shows the transfer to GCF from

other funds to offset the needs to make cuts. Licenses and permits are down almost 55% as a result of fewer real estate recording fees.

Wysocki asked if Busey had any expectation that any state shared revenue is forthcoming. Busey said that everything about the state shared revenue is budgeted as flat in FY2010 compared to what is projected to be received in FY2009. She hopes those revenues will become flat by December instead of continuing to decline. The state shared revenues started declining last December. Wysocki asked on what Busey was basing that hope. Busey replied there have been repeated statements in the media and other places in the last month that the recession is ending. The County receives the state shared revenues three months late so she is hoping it will be stable from now on through the next fiscal year.

Richards asked if there have been any new revenue projections from the state. Busey has not heard any terribly optimistic news. The state does not make revenue projections as far as she knows, but the best hope is that the budget stabilizes. Busey would be happy to receive input from committee members on the projections.

Busey explained the total personnel expenditures are down 4.6%. This includes absorbing wage increases for three FOP units that were previously negotiated and a 5% health insurance increase. There was a 31% cut in commodities, a 10% cut in services, and a 94% cut in capital. Transfers were increased by 112% because the GCF's contribution to the Capital Asset Replacement Fund was in the form of a transfer. The GCF has not paid anything for capital in FY2008 or FY2009 and this could not continue. GCF's capital contribution for technological infrastructure was fully funded in FY2010. The total expenditure budget is down 7%, as is the total revenue budget. Busey presented graphs showing a breakdown of expenses within GCF. The justice and public safety offices are the biggest obligation within the fund at 63% of the total expenditure. Busey documented the cuts made to achieve a balanced budget on Pages 6-7. Of the \$2.3 million the GCF departments had to cut, \$1.14 million came from the hiring freeze and layoffs. The GCF total staffing budget has eliminated 29 full-time and 2 part-time positions for FY2010.

MOTION by Jones to receive and balance on file the FY2010 budget; seconded by Rosales.
Motion carried with all ayes.

FY2010 Plan for Use of General Corporate Fund One-Time Revenues

Busey presented a recommendation for the use of GCF one-time revenues that might be realized in FY2010. This plan pertains to any other settlement agreement or if Harris & Harris generates revenue in excess of what is budgeted. Busey recommended the first \$1.8 million be deposited in the GCF to restore the fund balance goal of 12.5%. This would enable the GCF to get through a fiscal year without borrowing from other funds. The next \$200,000 would be transferred to the Tort Immunity Fund to start to address the shortfall in that fund. Any other one-time revenue, up to at least \$2 million, should be transferred to the Capital Asset Replacement Fund. A capital improvement plan needs to be developed for all County facilities. There is currently no funding to cover emergency expenses, such as when chillers and boilers stop working. Busey hopes to develop and document a capital improvement plan in FY2010 for all facilities.

MOTION by Wysocki to approved the County Administrator's plan for use of General Corporate Fund one-time revenues in FY2010; seconded by O'Connor. **Motion carried with one vote against by Richards.**

Documentation for Restoration of Budget Cut Expenditures

Busey documented the budget cuts and prioritized how the cuts will be restored if the GCF operating revenues should improve. First restored cut is the \$500,000 for the transfer from the Public Safety Sales Tax Fund for utilities costs in the justice and public safety buildings. The second restoration is the transfer from the Probation Services Fees Fund because that fund cannot afford to continue making those levels of transfers in future fiscal years. Positions are restored based on priority. Priority was given to departments that gave up more positions than others and the departments that are shorter staffed than other counties.

Jones asked for an explanation of the reinstatement of the Auditor's salary cut. Busey stated the 6% total cut to the Auditor's Office's budget was done by the Auditor taking a salary cut by writing checks back to the County equal to the 6% cut. That office felt it could not absorb any cuts to staffing, commodities, or services. Jones asked whether the Auditor took a salary cut or if he was returning the raise he would have received in FY2010. Busey stated the County has to pay the Auditor what the County Board said it would pay him in the resolution. The Auditor will write checks back to the County equal to the amount cut, at his request.

Busey asked the committee to take action on the lease extension for ILEAS. The County Facilities Committee approved the lease extension. The total rent collected in FY2012 will be \$416,000. Busey recommended this total rent amount be transferred to the Capital Asset Replacement Fund to be reserved for improvements and maintenance to the ILEAS facility.

MOTION By Jones to reserve any new ILEAS rent payments in the Capital Asset Replacement Fund for maintenance of the ILEAS facility; seconded by Richards. **Motion carried with all ayes.**

Nudo thought it would be prudent for department heads to analyze the effect of the positions cut during the FY2010 budget process. Some positions may not need to be reinstated. Busey said it was discussed at the department heads meeting and she does not expect to reinstate any positions during FY2010. Requests for positions will likely come while the FY2011 budget in being prepared. Department heads were informed that they should be prepared to talk about the impact of operating without a position and performance indicators for services should be documented.

Wysocki noted that Item 21 on the list of reinstated budget cuts was a Deputy County Administrator position. She asked when the County Board created this position. Busey said the Board has not created the position, but she thought the Board's intent was to use the savings generated by changing from two Administrators to one towards the establishment of a Deputy County Administrator. She expects at some point there will be a need for another position in Administrative Services. McGinty noticed Administrative Services took the most significant percentage cut.

Review of General Corporate/General County Budget

With the completion of the Highway Fleet Maintenance Facility and the hiring of a second mechanic, Jeff Blue was trying to determine how to best charge other departments to cover his expenses to services County vehicles. Blue proposed increasing the labor hourly rate charged to other departments, but this was problematic to some elected officials. It was decided to centralize fleet maintenance in the same manner as photocopying and postage services. All automobile maintenance budgets have been removed from the departments and this will be transferred to the Highway Department the amount to pay for the second mechanic's salary and fringes. Weibel asked if RPC took advantage of the Fleet Maintenance Facility. Busey confirmed RPC, Animal Control, and the Nursing Home have their vehicles maintained by the Highway Department. Those departments will continue to pay a labor rate, but Blue has to cover other expenses in the building costs.

NURSING HOME

Financial Report on the Nursing Home

There was no report from the Nursing Home. McGinty explained he has been talking with Mike Scavatto about the intergovernmental transfer rate in an attempt to improve the County's Medicaid rate from the state. The Nursing Home loses money on every Medicaid bed it has. This continues to be a work in progress to increase the rate.

TREASURER

Monthly Report

Welch distributed his report to the committee. He stated the real estate taxes were 97.5% collected. This is little behind where collections stood compared to last year. The last date of collections is October 27th and the tax sale will be held on October 28th. The law requires Welch to publish names of delinquent taxpayers in the newspaper and to send out delinquent notices via certified mail. Each piece of certified mail costs \$3.24 and is expensive requirement. Welch reported the GCF cash flow continues to be in good shape. He repaid GCF's remaining \$1.7 millions in loans from other departments in September. The only outstanding loan is from the Public Safety Sales Tax Fund. He is tracking every dollar going in and out to handle the cash flow and project next year's condition. We have room to borrow from the Public Safety Sales Tax Fund next year and it is likely the loan would be reauthorized. Welch noted the Nursing Home's \$780,000 in tax anticipation warrants has been paid. These warrants cost the Nursing Home about \$15,500 to borrow. He expects to bid out tax warrants for the Nursing Home again in November.

MOTION by Wysocki to receive and place on file the Treasurer's September 2009 monthly report; seconded by Rosales. **Motion carried with all ayes.**

AUDITOR

Purchases Not Following Purchasing Policy

The list of purchases not following the Purchasing Policy was provided for information. Fabri stated the chiller repair at the jail was listed because it had no purchase order. Other items were 2008 expenditures paid in 2009. The last two items were travel reimbursements requested 60 days past the travel date. Both travel reimbursements were from an elected official's office that is not subject to the Travel Policy.

CHAIR'S REPORT

McGinty reminded the committee that the Champaign County Economic Development Corporation dinner will be held on October 22nd. McGinty was extremely critical of the EDC in his first year. However, he has seen the EDC turn around by hiring John Dimit as Executive Director and having excellent several Chairs in succession. The organization is making an economic difference, tracking metrics, and developed a strategic plan. The EDC is focused on helping the entire county during these tough times. McGinty encouraged the committee to attend the free dinner to see what is happening in economic development. McGinty will be EDC Chair next year.

OTHER BUSINESS

Requests for Funding for the Illinois American Water Rate Increase Intervention, the AmerenIP Rate Increase Intervention, and the Mahomet Aquifer Consortium

Weibel explained there are three requests for funding the Illinois American Water rate increase intervention, the AmerenIP rate increase intervention, and the Mahomet Aquifer Consortium. He reported that Busey has found \$6,000 in the FY2009 budget that could be used. The amounts suggested for the County's donations were \$6,000 for Illinois American Water intervention, \$2,200 for AmerenIP rate increase intervention, and the Mahomet Aquifer Consortium will take any money offered. Weibel recommended giving \$3,000 towards IAW intervention, \$1,000 or \$2,000 towards AmerenIP intervention, and \$1,000 or \$2,000 towards the Mahomet Aquifer Consortium. The Illinois American Water intervention is headed by the City of Champaign and the AmerenIP intervention is headed by Bloomington. He asked the committee to make a motion supporting those expenditures. No committee member made a motion.

McGinty thought the County could use the \$6,000 for something else. Nudo stated he has an aversion to government bodies, who increases fees and taxes, protesting a business increasing their rates. He was not supporting AmerenIP or IAW in their rate increase, but he did not think it was appropriate for a government body to tell a business whether or not to increase a fee. Richard asked where the \$6,000 was found. Busey stated \$2,800 was left in the in County Board budget for public relations, \$800 left in the County Board budget for conferences and training, and \$2,200 left in the real estate tax drainage line in the General County budget.

MOTION by Richards to approve donating \$3,000 to the Illinois American Water rate increase intervention, \$2,000 to the AmerenIP rate increase intervention, and \$1,000 to the Mahomet Aquifer Consortium. Motion failed for lack of a second.

Wysocki did not see the value of dividing the \$6,000 three ways in small amounts. She was very supportive of the Mahomet Aquifer Consortium and would rather see the entire \$6,000 go to the consortium.

MOTION by Wysocki to give \$6,000 to the Mahomet Aquifer Consortium; seconded by O'Connor.

Doenitz objected to giving money to other entities when the County has had to lay off staff and every department had to make cuts.

Motion failed by a voice vote.

APPROVAL OF CLOSED SESSION MINUTES

MOTION by Jones to approve the Finance Committee closed session minutes of September 10, 2009; seconded by Doenitz. **Motion carried with all ayes.**

DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA

Rosales designated agenda items 6A-L, 7A, and 8C for the consent agenda.

ADJOURNMENT

Meeting adjourned at 8:11 p.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.